

Village of Roberts
Village Board Meeting
Monday, April 13, 2026

The Regular Village Board Meeting was called to order at 6:00 pm by President Kapaun.
The meeting was properly noticed.
The Pledge of Allegiance was said.

Present: Janelle Beal, Jeff Vogt, Katy Kapaun, Brian Tremblay,
Absent: Shawn Dakovich, Mary Shemon, Tim Johnson
Guests: Chuck Pizzi, Chris Holmes, Josue Gonzales – Ayres (phone), Peter Tharp,

Consent Agenda

1. Approval of Village Board Meeting Minutes of March 9, 2026.
2. Approval of Special Village Board Meeting of March 19, 2026
3. Approval of Village Board Meeting Minutes of February 9, 2026.
4. Approval of bills/checks written.
5. Approval of Picnic License for Roberts Lions Club for Good Neighbor Days.
6. Approval of temporary Operator's Licenses for Roberts Good Neighbor Days.
7. Acknowledgement of Treasurer's Report.
8. Acknowledgement of the Police Departments Report.
9. Acknowledgement of Library Director's report.
10. Acknowledgement of the Clerks Report.
11. Acknowledgement of Library Board Minutes.
12. Acknowledgement of CDA Meeting Minutes
13. Acknowledgement of Park Board Meeting Minutes
14. Acknowledgement of Plan Commission Meeting Minutes
 - a. Acknowledgement of Business Plan of Operations for Jessica Bohar/Gigi's Boutique at 108 W Main St and Sensible Solutions Care Clinic/Robert Edwards at 200 W Main St.
15. Acknowledgement of the Building Inspectors Report.

Agenda:

Discussion/approval of Consent Agenda.

Motion to approve the consent agenda except for items #6 and #12 by Tremblay, seconded by Beal. Motion carried.

Discussion/possible action of any items pulled from the Consent Agenda needing further discussion.

- Name correction – Angie Tremblay and Alyssa Dworak were also added to this list for the weekend servers. Motion to approve by Tremblay, seconded by Beal. Motion carried.
- CDA wants the board to be aware that they are restructuring the loans again. Looking to add water saving dishwashers and washing machines. Motion to acknowledge the minutes by Vogt, seconded by Tremblay. Motion carried.

Communications:

- **Legal Updates:** there are still two pending matters – Tharp vs Village is still ongoing and there is nothing scheduled until June, and the Twin Lakes suite is scheduled for June/July trial
- **Election Results & Committee Assignments: Congratulations** to Scott and welcome to the board. Congrats to Jeff and Tim for their re-election. Kapaun wants to publicly thank Shawn for being on the board and he has been an asset to the board with his knowledge and commitment. May will be the month to make new committee assignments. If you have members that are not active on your committee, please let me know.
- **Meeting with Cedar Corp – Sidewalks:** Met with Greg Adams regarding preferences on project.

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Operations meeting with DOT, funding timelines, etc. Then we will proceed with public hearing.

- **Board of Review Meeting reminder & training:** Open Book will be on Wednesday, May 6th and Board of Review will be on Wednesday, May 13th.
- **Special Meeting with Ehlers:** There is a meeting scheduled on Monday, April 28th to discuss amending the TID and looking at financing options for other projects. Would like to move this to May 4th. This is looking to be around 3:00 pm for now.
- **Special Meeting for Liquor License Renewals:** this will be scheduled for May.
- **Misc.:** at the very end of packet is a letter from Taylor Moe for the Middle School reading area. This could be from the community at large for lightly used furnishings.

Public Concerns: None

Old Business:

Discussion/action on proposed Special Assessment Ordinance 54-6 & 54-4 for clarification.

This was reviewed by the Plan Commission but does not appear to be in the packet. This will come back next month.

Rolling Meadows fiber update.

Last month's update was that AT&T had underground still to do and now this has been done. They have connected the new fiber and removed the old one. Albrightson has been given the greenlight to finish their work at the park. Tremblay asked about the lines and are they going to be dug deep enough so that it is not an issue going forward.

Discussion/action regarding Chapter 50 of the Village of Roberts Ordinances regarding garbage and recycling services. Nothing new to report at this meeting.

New Business:

Acknowledgement of the Public Works Report.

Still having equipment issues. PFAS could have changes coming. Motion to acknowledge the Public Works report for April by Beal, seconded by Tremblay. Motion carried.

Discussion/action regarding Dorner proposal for new AUMA Actuator.

This is the next actuator that runs the valve that runs effluent water/sludge that is on a timer. Right now, they are old school little dials and this will automate it. There will still be another one in the future that will need to be done. Motion to approve the Dorner proposal for the new AUMA Actuator by Tremblay, seconded by Vogt. Discussion continued with the date on this proposal, and this will still be the same price. Motion carried.

Discussion/action regarding Sidetrack Saloon Good Neighbor Days Street extension.

Motion to approve the street extension for Sidetrack Saloon for Good Neighbor Days by Vogt, seconded by Beal. Motion carried.

Discussion/action regarding Clean-up Days for May.

This will still be held at GFL. This will be just like in the last years. Motion to approve the Clean-up Days for

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May with the adjusted cost by Tremblay, seconded by Beal. Motion carried.

Discussion/action for Firetruck payment from the general fund.

First payment will come due for \$279,000 and this was discussed to be paid from the general fund and decide later if this will be included in future financing or outright from the fund. Motion to postpone until we have an invoice by Tremblay, seconded by Beal. Motion carried.

Discussion/action regarding donating to the high school baseball scoreboard.

This is a school score board for the baseball field at the high school. The school has their taxes/budget for this. Motion to deny donating to this project by Vogt, seconded by Tremblay. Motion carried.

Update on Scott Turner fuel tanks.

The agreement has been sent and waiting for it to come back. Gonzales added the tank removal to the project, so this is lumped into the well and wellhouse discussion coming up next.

2026 West Blvd Street Project Update.

There is a memo in the packet. Received feedback after last month's meeting from the DOT. They confirmed that they are ok with the village adding additional culverts that cross Highway 65 but with the recommendation of a hydraulic analysis. The main concern is that there could be negative impacts on properties downstream. DOT will review the grading plan to make sure it is up to their standards. Recommendation is to do the hydraulic analysis in front of the fire station and in front of the bank. The estimate is around \$100,000 for this fix. Gonzales updated the board that there were two projects that came in under budget and reconsider the budget for West Boulevard. Engineering could be \$25,000 for study and design will come back with study. Additional storm sewer would add an additional \$100,000 for the two additional culverts. There are also elevation issues that allow the water to backflow into the yards. This will significantly help but there will still be poor soils. Getting the water out quicker will improve the impact on the yards. Estimate for the analysis is \$10,000 to \$15,000. Gonzales will bring a proposal next month.

Discussion/action regarding Well/Wellhouse #3 recommendation to award.

Gonzalas has a bid breakdown in the packet. There is a bid alternate in the packet, but this is not needed unless we run into production issues and additional surface area is needed. Motion to award the bid for Well No. 3 and Well House to Olympic Builders General Contractors, Inc by Tremblay, seconded by Beal. Motion carried.

Discussion/action of 70th / 130th Water Main Loop recommendation to award.

Gonzales updated that the initial estimate was between \$5 to \$6 million. The bids have come in under budget. Estimates were for a more urban design than rural. Total Excavating & Grading submitted the lowest bid at \$4,195,243.77 but the others were right with the highest bid coming in around \$5.9 million. The Town of Warren update is that there was a discussion with Kapaun and Hanson. The town road is oversized for what they would do. Warren is willing to pay their fair share if they would have rebuilt it to their standards. Vogt agrees that we must build the road for traffic, but they can help with the base cost. Town portion is now based on the bid instead of estimates. Motion to award the bid to Total Excavating and Grading for 70th and 130th Water Main Loop Project by Beal, seconded by Tremblay. Motion carried.

Discussion/action of Energetics Scada System proposal.

Gonzalez had proposals in the fall, and the village upgrades were awarded in January. This is an upgrade in addition to what was already discussed. There is a chance that the ones that we had selected are looking to become obsolete as soon as 2030 where we cannot find parts. Energetics put together a proposal for the new items for an additional \$110,000.

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If we approve this proposal and the assessment happens and we run into problems, what do we do? The radio will not be selected. There are different communication styles that can be proposed. Survey would not start until we have the correct conditions to ensure that it will get signal and it will work. Would prefer radio compared to fiber because all the fiber that is coming in could be an issue. Energetics will install the system and rewrite the program. Gonzalez had Energetics remove the survey because their bid was going to be \$10,000 for survey compared to \$3,600 for Ayres to do it. Move to go with Energetics bid for the Scada system by Vogt, seconded by Tremblay. Motion carried.

Discussion/action of Ayres Scada Survey.

This is for SCADA radio communications. This will be tested from each site location. Radio survey with a different brand than the radios we were going to use. Motion to approve the Ayres Scada survey by Tremblay, seconded by Beal. Motion carried.

Discussion/action regarding Maguire Iron Inc. Pay application #2.

This is for payment #2 for them producing and storing all the steel for the tower. Recommendation would be to approve for \$163,941.25. Motion to approve the pay app #2 for Maquire Iron totaling \$163,941.25 by Beal, seconded by Tremblay. Motion carried.

Discussion/action regarding the next steps for the lot clean at N. Division and W. Maple.

This is the property across the street that was acquired. Vogt looked at it today. Recommend asking for estimates to have the building taken down and make it green space. There is a trap door with a dirt floor. If we find tanks, we would have to decide what to do with them. Remove everything and fix the water pooling at the tracks. The intention for this property is for overflow parking for elections and busy meetings. Motion to seek proposals to demolish and haul away the structure including, the cement braces, and debris including the tree and to have grading done to help with water flow by Vogt, seconded by Beal. There is electric wire going to it so Xcel will need to be removed. Motion carried.

Discussion/action regarding Group Home Ordinances.

Started this discussion last month regarding rentals that were becoming frequent calls for service for the police. Strobusch offered some language to update our ordinance. Since it is a business, they should also submit a business plan of operation for review. Postpone due to Jerry not being here and lack of members for a future meeting by Vogt, seconded by Beal. Motion carried. Instead of recreating can we just reference this instead for the village.

Motion to convene into closed session at 7:32 PM per Wisconsin State Statutes 19.85(1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved by Tremblay, seconded by Beal. Roll-call: Beal – yes, Vogt – yes, Kapaun – yes, Shemon – yes, Tremblay - yes. Motion carried.

Motion to adjourn from closed session at 7:34 PM to reconvene into open session by Tremblay, seconded by Beal. Roll-call: Beal – yes, Vogt – yes, Kapaun – yes, Shemon – yes, Tremblay - yes. Motion carried.

Any action needed from closed session: none.

Future Agenda Items:

Closed session item for Friday, April 17th at 8:00 am.

Motion to adjourn at 7:38 PM by Beal, seconded by Tremblay. Motion carried.

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Megan Dull
Village Clerk