

The meeting was called to order at 6:00 pm by President Kapaun.  
The Pledge of Allegiance was said

Present: Janelle Beal, Jeff Vogt, Shawn Dakovich, Katy Kapaun, Mary Shemo, Brian Tremblay, and Tim Johnson

Guests: Gabby Lubich, Peter Tharp, Peter Close, Josua Gonzalaz, Tori Schoess, Jerry Strohmusch, Chris Holmes, and Chuck Pizzi.

### **Consent Agenda**

1. Approval of Village Board minutes of June 9, 2025.
2. Approval of Special Village Board Meeting minutes of June 11, 2025.
3. Approval of Special Village Board Meeting minutes for June 25, 2025.
4. Approval of Picnic License for Roberts Lions Club for the car show at the Village Park on August 16, 2025.
5. Approval of burying a time capsule at Centennial Park for Sesquicentennial Celebration.
6. Acknowledgement of Treasurer's Report
7. Approval of bills/checks written
8. Acknowledgement of the Police Departments Report
9. Acknowledgement of the Clerks Report
10. Acknowledgement of the Park Committee Meeting Minutes
11. Acknowledgement of the Plan Commission Meeting Minutes
  - a. Approval of the Business Plan of Operation for Western Wisconsin Pizza, Inc. dba Domino's at 139 Jennifer Rae Jct.
  - b. Approval of the Business Plan of Operation for Revive Hair Salon at 111 W. Main Street.
  - c. Approval of revisions to Ordinance #30-74 – regarding domestic animals (dogs and Cats excepted) regarding chickens in the village.
  - d. Approval of changes to fence and twin home privacy fences in the Village ordinances.
12. Acknowledgement of the Building Inspectors Report

### **Discussion/approval of Consent Agenda.**

Motion to approve the consent agenda as listed except for item #11- Plan Commission items by Tremblay, seconded by Shemon. Motion carried.

### **Discussion/possible action of any items pulled from the Consent Agenda needing further discussion: Approval of the Business Plan of Operation for Western Wisconsin Pizza, Inc. dba Domino's at 139 Jennifer Rae Jct.**

Johnson asked about the increased number of cars that could be waiting with their numbers and that this could make the parking lot full of cars. This would be between the landlord and tenant. Motion to approve the Business Plan of Operation for Domino's Pizza by Dakovich, seconded by Tremblay. Motion carried.

### **Approval of the Business Plan of Operation for Revive Hair Salon at 111 W. Main Street.**

Motion to approve the Business Plan of Operation for Revive Hair Salon by Dakovich, seconded by Shemon. Motion carried.

### **Approval of revisions to Ordinance #30-74 – regarding domestic animals (dogs and Cats excepted) regarding chickens in the village.**

Motion to postpone until August by Dakovich, seconded by Johnson. Motion carried.

### **Approval of changes to fence and twin home privacy fences in the Village ordinances.**

This is regarding the partitions for the twin homes and adding the definition and requirements. Motion to approve the changes to the fences by Dakovich, seconded by Johnson. Motion carried.

Communications:

**Legal Updates –**

Tharp vs Village: briefs have been filed, and the oral arguments are in August. Berger vs Olson: no update since last meeting. Twin Lakes vs Village: there is a status conference on July 21<sup>st</sup>.

**Sesquicentennial Update**

Pre-events that are occurring. Still looking for volunteers to help with the event.

**Waste Management – pickup issue/banner**

WM opted to pick up on July 4<sup>th</sup> instead of the normal schedule with no notification. They have acknowledged the error and picked up the residents' garbage again and will communicate changes going forward. The banner for the Sesquicentennial celebration was taken down a WM truck with the forks still up as they were driving down Main St and pulled it down. WM has agreed to pay for this expense.

**Budget Reminder –**

Kapaun has started to meet with departments regarding their 2026 budget needs. Let Kapaun know if there is anything big that is needed for the budget cycle.

**DNR Lead Pipe/Unknown Pipe Survey –**

Response is due by October either in paper or online. Village has no lead pipes.

**Community Service Hours –**

Contacted by Dept of Corrections have some low-level offenders, and she was wondering if we had use for them and there is. These are people that are already out in the community on probation and need to make it right with the community.

**Misc. –**

T-Bucks had a ribbon cutting ceremony and had a good turnout.

**Public Concerns**

- Gabby would like to discuss taking away the public works – instead making it water/sewer/public works meeting. No member made this motion to add this to the ordinance.
- Peter Close wants to thank the police department for helping to keep the street closed during GND.
- Peter Tharp agrees with Gabby regarding the public works committee.

**Old Business**

**Discussion/follow-up to revise the Special Assessment Ordinance 54-6 & 54-4 for clarification.** None

**Discussion/action regarding updating the Budget ordinance and removing it from agenda.** - none

**Discussion/action regarding stormwater repairs at 102 Packer Drive.** None

**New Business**

**Acknowledgement of the Public Works Report.**

Motion to acknowledge the report by Dakovich, seconded by Tremblay. Motion carried.

**Discussion/action regarding replacing the Skid for public works. –**

Bobcat is bringing back some of the municipal discounts and warranties every two years. Everything will still fit, but we will get a new bucket. Move to approve the replacement for the skid in public works by Dakovich, seconded by Vogt. Motion carried.

**Discussion/action regarding purchasing a sampler for the WWTP.**

This is the sampler that goes to the lake, and the current computer screen is black. Kapaun asked how soon we could get it, and it could be here tomorrow. Motion to approve the purchase of a sampler for the WWTP by Dakovich, seconded by Tremblay. Motion carried.

**Discussion/action regarding replacing the pump at lift station #2.**

This was discussed in the public works report. Motion to approve purchasing this pump by Vogt, seconded by Johnson. Motion carried.

**Discussion/action regarding water leak street repair bids.**

This is for the asphalt for Ash and Locust Street repairs. Others were asked to give bids and no one showed up. Motion to approve the street repair bids to be paid for from water fund by Dakovich, seconded by Beal. Motion carried.

**Discussion/action regarding the dump station at Flying J.**

This was brought up from Kay Curtain. This might be the source of some of our problems. What does our ordinance allow us to do? Could it be monitored and how? Motion to ask Flying J to suspend their dump station by Tremblay, seconded by Shemon. Motion carried.

**Discussion/action regarding the Solicitation of Engineering services for the sidewalk grant.**

Cedar Corp, Ayres and JSD submitted bids. Cedar Corp has been in the area for a long time along with Ayres. Motion to use Cedar Corp by Vogt, seconded by Shemon. Motion carried with Dakovich and Tremblay opposing.

**Discussion/action regarding updating Ordinance Chapter 14 – Emergency Services.**

This would be to put an actual ordinance in place for Emergency Management Services for the village. This would be discussed with Attorney Mahler to come up with something for the Village. Motion to allow the Chief to update the Emergency Services Ordinance by Dakovich, seconded by Shemon. Motion carried.

**Discussion/action regarding the next steps for the tennis court sink hole.**

Had a person come out and do soil borings. We know that there was stump that was buried. Next recommendation would be to have a company come out to scan the court to see how big the hole is. Move to postpone until we have pricing by Dakovich, seconded by Tremblay. Motion carried.

**Discussion/action on the 2023 Street Project and Discussion/action on the 2024 Street Project.**

Albrightson was working on Spring and Pleasant Street for restoration. 2023 Streets are still on hold and there is no work done -waiting on fiber company to do some repairs before they do this. Final walk through still had water sitting that was traced down to TT and Cherry Lane and a sediment issue that needs maintenance done. Albrightson was asked to provide a quote for this cleanup as well. Johnson asked if Ayres is responsible for the street project from beginning to end and they are.

**Discussion/action on Ross & Associates for the final payment (retainage) for the Park Pavilion.**

This has been completed. This is to pay the retainage to them. Motion to pay them the retainage by Vogt, seconded by Tremblay. Motion carried.

**Update on test well.**

Contractor accepted the change order #1 and is on the schedule. Additional drilling this week or next week. Results will be about a month so hopefully by our next meeting.

**Discussion/action on CTW pay application #1 for the payment of Test Well Drilling.**

This is for the work for the first phase that was done before the change order. Majority of the initial contract is done. Motion to approve the pay application for CTW by Dakovich, seconded by Beal. Motion carried.

**Discussion/action regarding painting options for Water Tower #2**

There are a lot of options as to what is available. Tried to keep it basic. First is the color of the tower. Do we want it the same as the other tower? Do we want a logo? How many logos do we want on it? Facebook poll or website poll? Motion to put a poll out for the logo including all options or create their own by Shemon, seconded by Dakovich. Discussion continued to add the more you add the more it will cost. Motion carried.

**Discussion/action regarding Waste Management agreement and putting it out to bid before November.**

The office takes a lot of calls every week due to issues. The board might want to give this serious consideration when we look at this during renewal. Motion to postpone until next month by Vogt, seconded by Johnson. Motion carried.

**Discussion/action regarding locks/keys for park building.**

Looking to split the cost with them. Move to share the cost for the replacement keys and locks with the Central St Croix Rec by Dakovich, seconded by Shemon. Motion carried.

**Discussion/action regarding closing Main Street for the Sesquicentennial Celebration.**

Move to postpone this until next month as more discussion is needed by Kapaun, seconded by Dakovich. Motion carried.

**Discussion/action regarding Operators License Renewals.**

Move to approve all Operators License renewals (Maxwell Kusilek, Helen Kusilek, Susan Schwartz Ronda Bierbrauer, John Owens and Eric Vanvalkenburg) except for Krista Krohn by Dakovich, seconded Shemon. Motion carried. Krista Krohn has new activity reported on her application. Move to deny Krista Krohn's renewal by Dakovich, seconded by Tremblay. Motion carried. Steven Ford's Operators License application will come back next month as it is a new application not a renewal.

**Discussion/review of the 2025 YTD budget update.**

This is just for review.

**Discussion/approval of 2025-2026 Committee Assignments.**

No action related to this item. This will be on the next agenda.

**Motion to Convene** into closed session per Wisconsin State Statutes 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding the Twin Lakes Litigation and 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding the daily testing done by Elaine at the WWTP by Johnson, seconded by Tremblay. Roll call: Beal – yes, Vogt – yes, Dakovich – yes, Kapaun – yes, Shemon – yes, Tremblay – yes and Johnson – yes. Motion carried.

Motion to adjourn from closed session to reconvene into open session by Dakovich, seconded by Shemon. Roll call: Beal – yes, Vogt – yes, Dakovich – yes, Kapaun – yes, Shemon – yes, Tremblay – yes and Johnson – yes. Motion carried.

**Any action needed from closed session.**

No formal action taken from closed session.

Village of Roberts  
Village Board Meeting Minutes  
July 14, 2025

**Items for future agendas.**

None

Adjourn motion to adjourn at 8:18 pm by Johnson, seconded by Shemon. Motion carried.

Megan Dull,  
Village Clerk