Village of Roberts
Village Board Meeting
Monday, July 8, 2024

The Village Board Meeting was called to order at 6:00 pm by President Kapaun.
The meeting was properly noticed in the Village of Roberts.
The Pledge of Allegiance was said.

Present: Katy Kapaun, Peter Tharp, Jeff Vogt, Shawn Dakovich, Mary Shemon, Brain Tremblay, and Tim Johnson
Absent: None
Guest: Jerry Strohbusch, John Bond, Chuck Pizzi, Tori Schoess, Angi Goodwin (phone), Mark Paschke – Ayres, Todd Radunzel, Tom Peterson, Kris Lubich, and Gabby Lubich

Consent Agenda
Items pulled from the consent agenda include #1, #5, and #11.
Motion to approve the remainder of the consent agenda items by Johnson, seconded by Tremblay. Motion carried.

1. Approval of Village Board minutes of June 10, 2024
2. Approval of Village Board Meeting Minutes from June 19, 2024
3. Approval of Special Village Board Meeting Minutes from June 21, 2024.
4. Approval of Treasurer's Report.
5. Approval of Operator's License
6. Approval of Picnic Licenses for the Roberts Lions Club for July 27, 2024 – Jacque & Don Cody Benefit and August 25, 2024 – Lions Car Show.
7. Approval of bills/checks written.
8. Report from Police Department
9. Report from Director of Public Works
10. Report from Library Director
11. Report from the Village Clerk
12. Plan Commission minutes.
    a) Approval of Conditional Use Permit for Ava Bohar/Black Cat Tattoo Studio located at 108 W Main Street.
    b) Approval of Business Plan of Operation for Premier Truck Group of Roberts located at 690 Starr Lane, Roberts.
    c) Discussion/approval of extra-territorial for Roscon Properties for a 2 Lot CSM of the NW1/4 of the NE1/4 of Section 31, Town of Warren and a 3 Lot CSM in the NW1/4 of the NE1/4 of Section 31, Town of Warren.
    d) Discussion/recommendation for a 1 Lot CSM of the SE1/4 of NE1/4 in Sec 11 for Gerald Frederick.
13. CDA Board minutes.
14. Public Safety Committee minutes
15. Library Meeting Minutes
16. Park Board Minutes

Agenda:
Discussion/approval of any items pulled from the consent agenda needing further discussion.
Item #1 has a spelling mistake on Tremblay's name. Motion to approve with the correction by Tremblay, seconded by Johnson. Motion carried.
Item #5 Anne-Marie Paule Warnke needs to fix the date of application. Motion to approve by Vogt, seconded by Dakovich. Motion carried.
Item #5 Jeffrey Olson is new application and was questioned on Learn to Serve Cert and this was received.

Motion to approve by Johnson, seconded by Shemon. Motion carried.
Item #11 Report from Village Clerk – Tharp asked for clarification on the date of the report and if it was correct. There were several reports that were dated April that he would like to see fixed for record request.

Public Concerns (limited to 3 minutes) - None

Communications:
Legal Updates
Kapaun gave an update on our pending legal cases.

Training for the Plan Commission new members
City of New Richmond is offering to host a training session for area committee members if we are interested. Tremblay, Tharp and Dakovich said they would be interested.

Sesquicentennial Update
This was hosted by Geno Hanson and Cindy Brown Bauer as a brainstorming session. They are looking at fall of 2025 for a celebration. Would like the trustees to think about if there is interest in supporting this activity meaning some financial support. Doing fundraising to help with some of the cost. This would fall under our celebrations budget. Dakovich would support some historical items.

Start date for Pleasant/Spring Street Project –
Albrightson should be starting later this week. Letters have been distributed to the doors on W. Pleasant and W. Spring Streets.

Discussion regarding the press machine at the old Hancock Building. Require screening or removal? Send Letter?
There are some issues at this site. The press itself is heavy and not a lot of movement to it but the corner of the machine is braced up and kids have been playing on this equipment. Johnson thinks that it could be sitting on the village easement. Johnson thinks that this is an abandoned piece of machinery. Kapaun is also concerned about the 50-gallon drums behind the building. They seem heavy so not sure what is in them. Can we send a letter regarding the property asking for them to remove it and if not fenced in. A letter stating there are some scrap people that are willing to help remove this, and the village is willing to help coordinate this for you.

Old Business
Discussion/action on side yard driveway issue in Rolling Meadows. – Letter from Deanne Kohls regarding this property. Tharp asked about it being a new house, and it is a newer home.

Discussion/follow-up to revise the Special Assessment Ordinance 54-6 & 54-4 for clarification. Update Budget ordinance.
No new update

Finalize Payment allocation for the new truck that was purchased.
Dakovich thinks we should use ARPA for $27,000 and equipment replacement and the remaining funds from the general fund. Kapaun asked if the old vehicles are listed yet and they are not. Since this is not listed as an action item, this will move to new business as discussion/approval for the next month's meeting.

New Business

Discussion/approval of Park Pavilion Reconstruction Project and putting this out for bid.
Kapaun said that since we are past Good Neighbor Days, we met to review these numbers for the replacement pavilion. We had already approve the design of the pavilion. The big picture is we need $372,000 for the total cost. There will be some items that will come in less if we can get some local contractors to work on this. There are vendors within the community that could bid on this project. The total cost includes engineering fees. Discussed the money that we already have for replacing this structure. Tharp thinks that the total is around $215,000 not $265,000. Dakovich said that if we looked into a full storm shelter this would push the project out a couple more years. If we have list of contractors that we want to include in the bidding process they can be part of the process, but it must be publicly bid for the size of this project. Discussed having pavers for large donors. Kapaun does not want to have to fundraise for this project. Motion to put this out for bid by Vogt, seconded by Dakovich. Tharp would like to see this wait until the final numbers regarding the financing part are in. Motion carried with Tharp opposing.

Discussion/approval of St. Croix County Hazard Mitigation Plan and Adoption of Resolution #2024-05.
This gives us the ability to potentially get some FEMA grant funding. If resolution is not adopted, we are not eligible for funding. Tremblay asked about a siren being moved. The siren that shows on the end of Briarwood needs to be moved to the cell tower in Rolling Meadows. Motion to approve Resolution #2024-05 by Dakovich, seconded by Tremblay. Motion carried.

Discussion/approval to amend Ordinance Sec 38-3 (k) Use Regulations for Park and Recreation Facilities Approval to modify the wording "unless in a designated dog park area".
Dakovich asked if this is needing approval, but the conversation was regarding other issues. Only changing the wording that is highlighted about dogs on leashes. Kapaun said this might be early since we do not have a dog park yet. Motion to approve by Dakovich, seconded by Shemon. Motion carried.

Discussion/approval of modifying Chapter 6 Buildings and Building Regulations of the Village of Roberts Ordinances to designate All Croix Inspections/Todd Dolan for commercial building and electrical inspector.
Tharp would like to see this postponed. There were more changes to this than discussed at the meeting. Johnson also discussed the amount $1,000 and making this a change also. Motion to move this to Plan Commission by Tharp, seconded by Johnson. Motion carried.

Discussion/approval of purchase of an air compressor for Public Works.
Tharp asked about Bond's Report. The second Atlas Copco has failed while we are waiting for parts for the first one. One of the backups to the backups is no longer working. This compressor would replace the shop compressor but could also be used as a full backup that will run the whole plant if needed. The Quincy compressor has a five-year warranty. Tremblay asked about getting two instead of one so that we have another backup for $600 more. The only time we need the volume is when it is needed for the backup in the sewer function. Vogt is leaning towards buying the smaller one. Motion to approve the 15.2 CFM for $2,000.00 and to tie into the old air compressor unit by Dakovich, seconded by Johnson. Motion carried.

Discussion/approval of repairing the retaining wall at Bobtown Bar and Grill.
Bond got a bid to replace this from Green Touch. They can be out here in a couple of weeks. The other estimate that we received was between $15,000 and $18,000. This estimate would be all for all new pavers and will this design tie it back and make sure that it lasts for 30 years. Gabby Lubich said that LBM could give a bid for this so that we have another one to compare to. Motion to postpone until next meeting by

Tremblay, seconded by Johnson. Vogt asked if this should be the landowner's responsibility and if we agree to fix it this time should we put something in writing that we would only maintain it for so long (xx years). Ask legal if we are allowed to do this or not. Contractors warranty to hold the wall steady. Tharp asked if we have looked for any communications regarding this and we have. Motion carried.

Discussion regarding Fire Association Minutes, Fire truck purchase and Fire Association/Town of Warren/Village of Roberts Joint Meeting date.
Dakovich discussed the need for another truck for $1.2M split between the Town and Village. We have our conversation first and meet in August. This will replace a 1998 truck. Johnson talked to Chief Rutan, and we have $100,000 in capital funding. Don't need to put anything down on the truck but will need to pay the chassis off we would save around $20,000. There is money to put down but if we are serious about this, we should add this to our budget items and first payment would be in 2025. Maybe this is a two-part plan by taking out a loan for $500,000 and then taking out a final loan for the final amount and paying this over ten years. The hope would be that rates are lower when we need to finance this. The 17th will work for the Village for a joint meeting.

Discussion regarding consent agenda procedures and minutes.
Kapaun asked once a consent agenda is approved how do we go back and change them and for how long? The agenda posted was legit as this had the compressor information on it and Parkos Change order also. The packet to the members was not sent out until 4:00 pm. Agenda was not accurate and timely.

Another item that was brought up was to correct the Clerk's report for April 2024. If they are mistitled and accepted on the consent agenda, do we have the right to change them? Johnson thinks we have until the final vote to change them. Tharp thinks that the last months Clerks' reports should be changed but we are not going to change them. If the error would have changed the outcome of the vote, correcting would make a difference, but it this instance the outcome was correct, but you are to late to change them. Roberts Rules of Order allows you to correct this. Tharp would move to amend the vote for a purchase of the mower, but this failed for a lack of a second at this point. Kapaun will add to next months agenda. Can it be put to a vote? Kapaun asked Tharp to bring them back next month.
Discussion continued regarding consent agenda items. Should a vote have been taken to remove them from the agenda? Do we need to vote on something that is pulled out for further discussion? We don't act to approve committee minutes so would we need them now? Kapaun does not know if we need to ask Attorney Mahler about this to be consistent. Tremblay said that we can make a note now in the minutes at this meeting to correct the discrepancies that Tharp thinks happened.

Kapaun discussed excluding the Treasurer's report from the consent agenda. We are not accomplishing anything by pulling it out, but we had no longer read them or approving them.

Discussion/approval of updating Ordinance 46-4 regarding the Public Nuisances affecting health (6) Noxious weeds and grass.
Does anyone want to make changes to this. Dakovich would like to rename this and edit this - noxious weed and commissioner. The charge is $75/minimum per hour. Also, would like this to include snow removal. Motion to postpone until updated by Dakovich, seconded by Tremblay. Shemon does not like that we use weedkiller all the time would like to see it weed wacked instead. Johnson would like to see notices on the door. The worry is more if there is something wrong with the owner. Motion carried

Motion to convene into closed session per Wisconsin State Statutes 19.85(1)c, considering employment, promotion, compensation or performance evaluation data of any public employee over which the

governmental body has jurisdiction or exercises responsibility – Roberts Patrol Officer and Public Works and 19.85(1)e, Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons requires a closed session – purchasing of land for future water tower and well by Dakovich, seconded by Shemon. Roll-call: Tharp – yes, Vogt – yes, Dakovich – yes, Kapaun – yes, Shemon – yes, Tremblay – yes, Johnson - yes. Motion carried.

Motion to adjourn from closed session to reconvene back into open session by Dakovich, seconded by Shemon. Rollcall: Tharp – yes, Vogt – yes, Dakovich – yes, Kapaun – yes, Shemon – yes, Tremblay – yes, Johnson -yes. Motion carried.

Any action needed from closed session.
Move to approve the conditional offer to our first officer candidate contingent on their physic evaluation, medical and full background check by Dakovich, seconded by Shemon. Motion carried.

Move to approve the wage increase of $3.00/hour as discussion for Aaron O'Connell effective July 1, 2024, contingent on the side letter from the Union by Dakovich, seconded by Tremblay. Motion carried.

Items for future agendas.
- ✓ Ehlers to discuss funding for water/sewer and the clean water intent to apply.
- ✓ Auditors here for review.
- ✓ DOT regarding traffic, etc. but also road repairs and fixing the signage on 12 by the roundabout.
- ✓ Future ATV opening, etc.

Adjourn
Motion to adjourn at 9:10 pm by Dakovich, seconded by Johnson. Motion carried.

Megan Dull,
Village Clerk