

The meeting was called to order at 10:00 by Kapaun.

The meeting was properly noticed in the Village.

Present: Peter Tharp, Jeff Vogt, Shawn Dakovich, Katy Kapaun (phone), Mary Shemon, Brian Tremblay, Tim Johnson

Guest: Chris Holmes, Aaron O'Connell and Jerry Strohmusch.

Discussion/approval of pay request #4 for Ross & Associates for \$66,195.04 for payment of park pavilion.

Move to approve the pay request for \$66,195.04 by Dakovich, seconded by Johnson.
Motion carried.

Discussion/action regarding Roberts WWTP and how to proceed with contractual services needed.

There were two proposals that came in. Kay Curtain was the individual that we were trying to get on site for training and be the OIC. We would have to define what we are looking for from her. Kapaun suggests that we are looking at 10 hours per week max or this could fluctuate like we were going to have with Mulcahy Shaw and would need a certificate of insurance from her. Tharp asked what EDMR is, and it is a monthly report that is currently submitted by Holmes or Bond but needs operator in charge to oversee this. The other contract that was received does not include OIC. Johnson contacted Kip Peters in Hudson, MCO and spoke to Paul who is interested in having training and because of where he is located cannot come over here. Johnson said that if we do not have an OIC we will get a "F" on our annual CMAR report and don't want to be below a 3 but you can still do this. Johnson also reached out to Jason from MSA and Jason gave him Tom's number who is working with Mondovi. Johnson spoke with the DNR regarding the testing and what is needed. He also had a long conversation with Kay last night and is leaning more towards Kay but also would like to hire Tom at some point so that we have boots on the ground. Johnson would like to see all three of the Public Works employees trained so that we have enough certs if someone leaves. There is training available as early as March if needed and we could get O'Connell his water class if needed. Move to approve Kay's application in the amount up to 600 hours per year on a month-to-month basis by Dakovich, seconded by Tremblay. Discussion continued with Johnson continuing with his conversation with Kay thinks that she can get him up to speed by being here four hours a week and if this is not working, she is flexible. Johnson thinks we should be getting him signed up for two locations for testing in case he does not pass the first then he can go to the second. Tharp asked if she is going to be here 10 weeks, this one day or what and this could be multiple days depending on what is happening. She is also charging mileage from Prairie Farm but did not mention charging for the time. Round trip is \$70/round trip. Kapaun wants to remind the board that we had an agreement for \$75/hour and would not be charged for

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mileage and in addition to this we anticipated that this training would be arranged with this same person so we would have incurred this cost. Johnson said that the one other comment is that he would hire Tom Fitzgerald if she did not get the contract. Tharp would like Johnson's opinion on whether Kay is the way to go, and it is. Tharp also thinks that we should not hire a third employee until this training is done. Vogt asked if O'Connell is working toward certification, and he is but starting on the water side. Motion approved.

Motion to adjourn at 10:25 a.m. by Dakovich, seconded by Shemon. Motion carried.

Megan Dull
Village Clerk/Treasurer