VILLAGE OF ROBERTS
REGULAR VILLAGE BOARD MEETING
ROBERTS VILLAGE HALL
MONDAY, July 8, 2024 – 6:00 PM

Regular Village Board Meeting Agenda
Call to order.
Pledge of Allegiance

Consent Agenda
1. Approval of Village Board minutes of June 10, 2024
2. Approval of Village Board Meeting Minutes from June 19, 2024
3. Approval of Special Village Board Meeting Minutes from June 21, 2024.
4. Approval of Treasurer's Report.
5. Approval of Operator's License
6. Approval of Picnic Licenses for the Roberts Lions Club for July 27, 2024 – Jacque & Don Cody Benefit and August 25, 2024 – Lions Car Show.
7. Approval of bills/checks written.
8. Report from Police Department
9. Report from Director of Public Works
10. Report from Library Director
11. Report from the Village Clerk
12. Plan Commission minutes.
    a) Approval of Conditional Use Permit for Ava Bohar/Black Cat Tattoo Studio located at 108 W Main Street.
    b) Approval of Business Plan of Operation for Premier Truck Group of Roberts located at 690 Starr Lane, Roberts.
    c) Discussion/approval of extra-territorial for Roscon Properties for a 2 Lot CSM of the NW1/4 of the NE1/4 of Section 31, Town of Warren and a 3 Lot CSM in the NW1/4 of the NE1/4 of Section 31, Town of Warren.
    d) Discussion/recommendation for a 1 Lot CSM of the SE1/4 of NE1/4 in Sec 11 for Gerald Frederick.
13. CDA Board minutes.
14. Public Safety Committee minutes
15. Library Meeting Minutes
16. Park Board Minutes

Agenda:
17. Discussion/approval of any items pulled from the consent agenda needing further discussion.
18. Public Concerns (limited to 3 minutes)
19. Communications
    a. Legal Updates
    b. Training for the Plan Commission new members
    c. Sesquicentennial Update
    d. Start date for Pleasant/Spring Street Project.
    e. Discussion regarding the press machine at the old Hancock Building. Require screening or removal? Send Letter?

III. Old Business
20. Discussion/action on side yard driveway issue in Rolling Meadows.
21. Discussion/follow-up to revise the Special Assessment Ordinance 54-6 & 54-4 for clarification.
22. Update Budget ordinance.
23. Finalize Payment allocation for the new truck that was purchased.

IV. New Business

24. Discussion/approval of Park Pavilion Reconstruction Project and putting this out for bid.
25. Discussion/approval of St. Croix County Hazard Mitigation Plan and Adoption of Resolution #2024-05.
26. Discussion/approval to amend Ordinance Sec 38-3 (k) Use Regulations for Park and Recreation Facilities Approval to modify the wording "unless in a designated dog park area".
27. Discussion/approval of modifying Chapter 6 Buildings and Building Regulations of the Village of Roberts Ordinances to designate All Croix Inspections/Todd Dolan for commercial building and electrical inspector.
28. Discussion/approval of purchase of an air compressor for Public Works.
29. Discussion/approval of repairing the retaining wall at Bobtown Bar and Grill.
30. Discussion regarding Fire Association Minutes, Fire truck purchase and Fire Association/Town of Warren/Village of Roberts Joint Meeting date.
31. Discussion regarding consent agenda procedures and minutes.
32. Discussion/approval of updating Ordinance 46-4 regarding the Public Nuisances affecting health (6) Noxious weeds and grass.
33. Convene into closed session per Wisconsin State Statutes 19.85(1)c, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Roberts Patrol Officer and Public Works and 19.85(1)e, Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons requires a closed session – purchasing of land for future water tower and well.
34. Adjourn from closed session to reconvene back into open session.
35. Any action needed from closed session.
36. Items for future agendas.
37. Adjourn

Items on the agenda may not be presented in this order. The agenda may change up to 24 hours before the meeting.

Megan Dull,
Village Clerk

Please join my meeting from your computer, tablet or smartphone.
https://meet.goto.com/299183317
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Access Code: 299-183-317
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Village of Roberts
Regular Village Board Meeting
June 10, 2024

Meeting was called to order at 6:00 pm by President Kapaun.
Meeting was properly noticed in all locations.
The Pledge of Allegiance was said.

Present: Peter Tharp, Jeff Vogt, Shawn Dakovich, Katy Kapaun, Mary Shemon, Brian Trembley, Tim Johnson.
Absent: None
Guest: John Bond, Jerry Strohbusch, Angi Goodwin, Geno Hanson, Gabby Lubich, Jim Smith, Cindy Brown-Bauer,

Consent Agenda
Consent agenda items were: Approval of Special Village Board minutes of April 22, 2024, Approval of Village Board Meeting Minutes from May 13, 2024, Approval of Special Village Board Meeting Minutes from May 16, 2024, Approval of Treasurer's Report, Approval of Education Request for Megan Dull, John Bond and Chris Holmes,
Approval of Cigarette License Renewal for:

- Amwest Inc., bp Amoco Shop, 541 Cherry Lane, Roberts, WI.
- Pilot Travel Centers, LLC., Pilot Travel Center #470, 1191 70th Avenue, Roberts, WI.
- Indianhead Oil Co., LLC, Holiday Stationstore #486, 900 N. Division St., Roberts, WI.
- C&L Limited Partnership, Sidetrack Saloon, 1112 W. Main St., Roberts, WI.
- Dolgencorp, LLC., Dollar General, 802 Wagner Dr., Roberts, WI.
- Roberts Liquor, Inc., Northland Liquor #76, 107 Jennifer Rae Jct N., Roberts, WI.
- Kwik Trip, Inc., Kwik Trip #1260, 1080 Wilkens Way, Roberts, WI.

Approval of Liquor License Renewals for:

Class "A" Beer Application

- Holiday Stationstore #486, Indianhead Oil Co. LLC, 900 N. Division St, Roberts, WI 54023 – Angie Johnson, Agent, 98 Terresa St, Roberts, WI 54023
- Bp Amoco, Amwest, 541 Cherry Lane, Roberts, WI 54023 - John S Jerlow, Agent, 714 Crest Curve, Hudson, WI 54016
- Pilot Travel Center #470, Pilot Travel Centers, LLC, 1191 70th Ave., Roberts, WI 54023 – Susan Schwartz, Agent, 476 250th St, Woodville, WI 54028

Class "A" Beer and "Class A" Liquor Application

- Northland Liquor, Roberts Liquor Inc., 133 Jennifer Roe Jct. N., Roberts, WI 54023 – Vipul B. Patel, Agent, 101 Heritage Blvd, Hudson, WI 54016
- Dollar General Store #15938, Dolgencorp, LLC, 802 Wagner Dr., Roberts, WI 54023 – Sarah C Bowen, 1330 Maple St., Baldwin, WI 54002
- Kwik Trip 1260, Kwik Trip Inc., 1080 Wilkens Way, Roberts, WI 54023 – Benjamin Lenzen, Agent, 1644 87th Ave, Hammond, WI 54015

Class "B" Beer and "Class B" Liquor Application

- Sidetrack Saloon, C&L Limited Liability Company, 112 W. Main St., Roberts, WI 54023 - Nathan Stork, Agent, 412 Durango Dr., Roberts, WI 54023
- Bobtown Bar and Grill, Bobtown B&G LLC, 220 W. Main St., Roberts, WI 54023 – Richard Smith, Agent, 2528 Burl Oak Circle, Hudson, WI 54016
- The Barn Board Grill & Saloon, RTDT, Inc, 517 Cherry Lane, Roberts, WI 54023 - Trent Schug, Agent, 970 Rustic Road 3, Glenwood City, WI 54013

Approval of Operator's License Renewals for 2023-2024 (see attached list), Approval of bills/checks written, Report from Police Department, Report from Director of Public Works, Report from Library

Director, Report from the Village Clerk, Plan Commission minutes, CDA Board minutes, Joint Comprehensive Plan Committee minutes.
Tharp would like to pull items #6 – Approval of Cigarette licenses, #7 – Approval of Liquor License Renewals and #8 – Approval of Operator's License Renewals for 2023-2024, #12 – Report from the Library Director (not in packet) and Report from Village Clerk.
Motion to approve all but the items being pulled by Dakovich, seconded by Shemon. Motion carried.

Agenda:
Discussion/approval of any items pulled from the consent agenda needing further discussion.
Motion to combine items 6,7,8 to a special meeting by Tharp, seconded by Dakovich. Motion Carried.
Report from Library Director – will be at next month's meeting.
Cami's weed letters – River Falls is doing a placard on the door for this. Shawn would like to change this to weed commissioner.

Public Concerns (limited to 3 minutes) - none

Communications:
- Thank you to Chief Strohbusch and his staff for making sure Good Neighbor Days ran smoothly and safely; Public Works for making everything look good and of course the Lions Club for the planning and running of the events. The Lions Club will be taking care of fixing the grass area that was damaged.
- Received notice on Friday that we received the Sidewalk Grant in the $573,000 with a 20% match. We will have to go back to revisit this.
- DOT still has legal rights for the ghost plat, and we need to see if this is still on the future planning map. Plan for high-speed rail and using the existing rails.
- The railroad plans to put in the gates in the end of 2025 and our sidewalk portion is part of this project. Part of the DOT process is to select an engineer.

Legal Updates
Twin lakes – pretrial conference on the 18th. No significant updates on other cases.
Housing session – find formal name
Kapaun attended the Momentum West's Housing Conference for St. Croix County. There is interest in doing a housing study that would include our community.
Update on Rolling Meadows Street Project and Spring/Pleasant Street –
The crew was working on the first layer of blacktop on Wolf Creek and Durango Drive. They have also been working on driveways. What has not been done will be done in a couple of weeks.

Old Business:
Discussion/action on side yard driveway issue in Rolling Meadows. – Letter is being sent.

Discussion/follow-up to revise the Special Assessment Ordinance 54-6 & 54-4 for clarification. Update Budget ordinance.
Both items are still being worked on.

Finalize Payment allocation for the new truck that was purchased. The new truck is here and in service. Kapaun would like to suggest using the interest earned in the general fund and taking it from the general budget. We are well ahead of budget. Dakovich said there is funding for public works of $20,000 that could also be used and some ARPA money.

New Business:

Discussion on planning for the Roberts Sesquicentennial.

Bauer-Brown is looking forward to doing this celebration in the Fall of 2025. Looking at the organizations and businesses to help. There are quite a few people that are interested in helping with this. Looking for what we need to do to get on the right track. Establish a date for when the event will occur. Kapaun asked about the banner for Main Street.

Discussion/approval of Villas of Deer Hills replat of Deer Hills to add lot lines.

Goodwin said there were a couple things in motion at Plan Commission. The plat review is done, and approval is contingent on PUD narrative updates and the developers include some part wall agreements in the Homeowners Association paperwork. **Move** to approve lot lines for the Villas of Deer Hills by Dakovich, seconded by Tremblay. Conversation continued with Tharp asked about dwelling and townhome because they are part of the RM-3 and Goodwin said this is because they are now not applicable. Regarding greenspace there is no requirement on any RS-6 so was this just calculated - Goodwin said the entire Deer Hills are all part of the PUD so they all have reduced lot sizes that will be offset with a bigger green space. Tharp asked where they are getting the numbers of 12 dwelling units per acre, and this is because there is green space (out lot on Plat) they can have smaller lots. Motion carried.

Discussion/approval of Albrightson Excavating's Pay Request #4 for 2023 Street Project.

Tharp asked why the pay request does not have the application #3 but Goodwin clarified that the previous payments are in the total. There were two change orders for this project. One was to add park improvements, and the other is to extend the dates. This is pay request #4 and are the amounts included in the charges. The $240,759 detail is attached, and this work has been confirmed that the work is done. Move to approve the pay request for Albrightson Excavating by Dakovich, seconded by Johnson. Motion carried.

Discussion/recommendation on future water system funding.

We have been trying to organize a meeting with Steve at County Materials to get the land ready for future needs. This is an introduction because there are low interest loan opportunities for funding this. July or August will invite Sean/Josh from Ehlers to the meeting to discuss this more. There is a low interest loan available from the DNR for the water system side. Ayres will submit this for the Village at no charge. Needs to be submitted in October for funding in July. The Village might need some interim financing or TID money to pay for test wells, etc. They expect a 55% market rate for the interest rate could be 2.31% loan. There is an ITA and a PERF. Goodwin does not think we will be selected for the PERF because this is more for a cleanup type of project and not a new well/tower. The Village is not committing to anything, only the intent to apply. If we get on the list June 2025 would be the next submittal. We are waiting for the audit and seeing what the PSC has to say regarding our water rates.

Discussion regarding the plow truck from River Falls.

This was brought up just last month. Lubich and Johnson went to see the truck and sent pictures to Bond regarding this truck. Bond asked why we are looking at this because he never asked to replace a plow truck. Lubich said that the Sterling must have manufactured parts the same as the old rescue squad. The Freightliner is the same way, but they are still in business. This truck is in good shape. Which trucks would we replace? Tharp asked how many miles are on the Sterling and Bond said it is more hours than miles. Maybe around 35,000 hours and the one that is being looked at has 45,000. Kapaun put this on the agenda because of the side-by-side conversation and if we want to send this back to Public Works, we can but it is going to end up back here potentially. Dakovich said it is not just the side-by-side but the background noise that went along with it. River Falls set this up as a top-of-the-line truck. If we are looking at replacing

the Freightliner it is not a bad idea. We should look at doing something with the wing issue on the Sterling also. Freightliner is a 1997 and the plow on the Freightliner has a poly face on it and the wing is. Bond would like to hold off on fixing the box for a couple of years. This is a single axle truck and Bond uses tandem for salting. The skid loader will not load into the tandem. If we had two single axle trucks like this, would they hold enough and they would. If we add beat heat, they will come back with salt in them, but the trucks need to be cleaned out. Beat heat is $0.38/gallon. Bond is not opposed to looking at it and come up with a plan by our special meeting. Vogt asked how long this will buy us. There is a schedule for this. Johnson said that the money spent on the truck for was a ¾ ton instead of a ½ ton. How much money did we really save? Tharp asked if the box would last us a couple of years. Kapaun said that if Bond is willing to go look at this, we can add it to the special meeting.

Discussion/approval of Bobtown $10,000 Bylaw Update, application and start date.
Jim Smith is here for questions. Kapaun said that we knew this was coming. Move to move ahead with the Bobtown $10,000 with immediate start date by Dakovich, seconded by Tharp. Motion carried.

Discussion/approval of New Operator's Licenses
Motion to move to the special meeting by Dakovich, seconded by Tremblay. Motion carried.

Discussion/approval of retaining wall replacement at Bobtown.
Kapaun brought this forward last month. We are waiting for a bid. Bond can look at this to see if it is something Public Works can handle. Motion to postpone until the two bids come in by Dakovich, seconded by Johnson. Tharp does not think that we should be paying for this, and it should be up to the property owner to repair it. Vogt knows that this retaining wall was put in during the street project, and that this was the only way to keep the horseshoe pits on the property. Motion carried.

Discussion/approval for Parkos Construction pay request #1 & 2 for the WWTP building repairs.
There are two pay requests. The first one for $8,800 and second for $28,394.13. Tharp thinks that this is overpriced. This work is not being done per section but the entirety of the roof. It looks like a floor has been installed above the equipment. This is a pay request and not a change order.
Would like to see Jeremiah Wendt sign before the release of the money to Parkos. The loft will come down once this is done as it is not permanent. Move to approve the pay request to Parko's contingent on Jeremiah Wendt signing off on the request by Dakovich, seconded by Tremblay. Motion carried.

Discussion/approval of annual CMAR Resolution #2024-04 report for the WWTP.
The CMAR Report is in the packet. Move to approve by Tharp seconded by Dakovich. Dakovich would like to hear a summary of the report. Bond reviewed the report and there are a couple of areas that the score went down due to the plant upset last year. Phosphorus we fell one week shy of meeting our limit. We have applied for water trading and would have needed to trade 20 lbs. so the basin engineer will not approve unless we can do the full 20 lbs. Overall, we are in good shape but still having issues with the phosphorus. Dakovich would still like to see a letter regarding Bonds recommendation regarding the plant and what we feel we could get to instead. Motion carried.

Discussion/approval of Designated Newspaper for the Village required publications.
Motion to approve Baldwin Bulletin, the designated newspaper for one year by Vogt, seconded by Dakovich. Motion carried.

Convene into closed session per Wisconsin State Statutes 19.85(1)g, in order to confer with legal counsel for the Village who is rendering oral or written advice concerning strategy to be adopted by

the Village with respect to litigation in which it is or is likely to become involved – Twin Lakes litigation update by Dakovich, seconded by Johnson. Tharp – yes, Vogt – yes, Dakovich – yes, Kapaun – yes, Shemon – yes, Johnson – yes, Tremblay – yes. Motion carried.

Adjourn from closed session to reconvene back into open session.
Move to reconvene into open session by Dakovich, seconded by Shemon. Tharp – yes, Vogt – yes, Dakovich – yes, Kapaun – yes, Shemon – yes, Johnson – yes, Tremblay – yes. Motion carried.

Any action needed from closed session. - None

Items for future agendas.
Weed and snow ordinance
Red F-150 truck – what to do with it. Add this to the special board meeting.

Motion to adjourn at 7:45 pm by Shemon, seconded by Johnson. Motion carried.

Megan Dull,
Village Clerk

Village of Roberts
Special Village Board Meeting
June 19, 2024

The meeting was called to order at 11:00 am by President Kapaun.

The meeting was properly noticed.

Present: Peter Tharp, Jeff Vogt, Shawn Dakovich, Katy Kapaun, Mary Shemon, Brian Tremblay, Tim Johnson.
Guest: Nate Stork, Gabby Lubich, John Bond, Chris Holmes

Approval of Cigarette License Renewal for:

- Amwest Inc., bp Amoco Shop, 541 Cherry Lane, Roberts, WI.
- Pilot Travel Centers, LLC., Pilot Travel Center #470, 1191 70th Avenue, Roberts, WI.
- Indianhead Oil Co., LLC, Holiday Stationstore #486, 900 N. Division St., Roberts, WI.
- C&L Limited Partnership, Sidetrack Saloon, 1112 W. Main St., Roberts, WI.
- Dolgencorp, LLC., Dollar General, 802 Wagner Dr., Roberts, WI.
- Roberts Liquor, Inc., Northland Liquor #76, 107 Jennifer Rae Jct N., Roberts, WI.
- Kwik Trip, Inc., Kwik Trip #1260, 1080 Wilkens Way, Roberts, WI.

Motion to approve the Cigareet License Renewals as listed by Dakovich, seconded by Shemon. Motion carried with Tharp opposing.

Approval of Liquor License Renewals for:
Class "A" Beer Application

- Holiday Stationstore #486, Indianhead Oil Co. LLC, 900 N. Division St, Roberts, WI 54023 – Angie Johnson, Agent, 98 Terresa St, Roberts, WI 54023
- Bp Amoco, Amwest, 541 Cherry Lane, Roberts, WI 54023 - John S Jerlow, Agent, 714 Crest Curve, Hudson, WI 54016
- Pilot Travel Center #470, Pilot Travel Centers, LLC, 1191 70th Ave., Roberts, WI 54023 – Susan Schwartz, Agent, 476 250th St, Woodville, WI 54028

Class "A" Beer and "Class A" Liquor Application

- Northland Liquor, Roberts Liquor Inc., 133 Jennifer Roe Jct. N., Roberts, WI 54023 – Vipul B. Patel, Agent, 101 Heritage Blvd, Hudson, WI 54016
- Dollar General Store #15938, Dolgencorp, LLC, 802 Wagner Dr., Roberts, WI 54023 – Sarah C Bowen, 1330 Maple St., Baldwin, WI 54002
- Kwik Trip 1260, Kwik Trip Inc., 1080 Wilkens Way, Roberts, WI 54023 – Benjamin Lenzen, Agent, 1644 87th Ave, Hammond, WI 54015

Class "B" Beer and "Class B" Liquor Application

- Sidetrack Saloon, C&L Limited Liability Company, 112 W. Main St., Roberts, WI 54023 - Nathan Stork, Agent, 412 Durango Dr., Roberts, WI 54023
- Bobtown Bar and Grill, Bobtown B&G LLC, 220 W. Main St., Roberts, WI 54023 – Richard Smith, Agent, 2528 Burl Oak Circle, Hudson, WI 54016
- The Barn Board Grill & Saloon, RTDT, Inc, 517 Cherry Lane, Roberts, WI 54023 - Trent Schug, Agent, 970 Rustic Road 3, Glenwood City, WI 54013

The Class A Beer will need to be reposted to include Cider. **Move** to postpone the renewal of the Liquor Licenses by Dakovich, seconded by Tremblay. Motion carried.

Approval of Operator's License Renewals for 2023-2024 (see attached list).

Motion to approve as stated on the list except for Smantha Holdorf and Elizabeth Brandvold by Shemon, seconded by Tremblay. Motion carried.
Motion to approve Holdorf and Brandvold contingent on them correcting their forms by Dakovich, seconded by Shemon. Motion carried.

Discussion/approval of New Operator's Licenses
Tharp asked about additional information/application not at meeting.
Move to approve contingent on Learn to Seve Certificates being provided by Dakovich, seconded by Shemon. Motion carried. Clarification on contingency is only for the three individuals that were noted as needing them on the applications/worksheet.

Discussion/approval of purchasing the plow truck from River Falls.
Bond liked what he saw when he went to look at it. It will need new cutting edges for the plow. He did ask about the rear differential because it had to be replaced. Differential locked which was caused by an operator error. The maintenance for this truck has gone up in the last three or four years. Bond thinks it has good features and is in good shape. Tharp asked who does the maintenance and Public Works will do the oil changes but with hose or pump issues it is sent out for repair. Tharp asked about the differential and how long is it good for? Bond thinks that it should last around 100,000 miles. Johnson asked about engine hours and Bond was not sure. Bond added that if this is a way to replace our old truck it is not a bad deal but if we are looking to replace the Sterling this is not the way to go. Bond will list the old truck on the State Auction site for selling it. Vogt added that we can change the tires from our truck and put them on the new truck. All other needed items will be discussed at the next board meeting.
Motion to purchase truck from the Equipment Replacement Fund and to allow Bond to post old truck at auction by Tremblay, seconded by Shemon. Motion carried.

Discussion/approval on what to do with the old F-150 Public Works truck (part it out, closed bid, etc.).
Motion to list this truck on the State Surplus Action site by Vogt, seconded by Johnson. Motion carried.

Motion to adjourn at 11:45 by Johnson, seconded by Dakovich. Motion carried.

Megan Dull
Village of Roberts Clerk

Village of Roberts
Special Village Board Meeting
June 21, 2024

The meeting was called to order at 12:00 pm by President Kapaun.

The meeting was properly noticed.

Present: Peter Tharp, Jeff Vogt, Katy Kapaun, Mary Shemon, Tim Johnson.
Absent: Shawn Dakovich, Brian Tremblay
Guest: Nate Stork, John Bond (phone)

Approval of Liquor License Renewals for:
Class "A" Beer & Cider Application

- Holiday Stationstore #486, Indianhead Oil Co. LLC, 900 N. Division St, Roberts, WI 54023 – Angie Johnson, Agent, 98 Terresa St, Roberts, WI 54023 – **Motion** to approve by Tharp, seconded by Johnson. Motion carried.
- Bp Amoco, Amwest, 541 Cherry Lane, Roberts, WI 54023 - John S Jerlow, Agent, 714 Crest Curve, Hudson, WI 54016 – Motion to approve by Tharp, seconded by Shemon. **Motion** carried.
- Pilot Travel Center #470, Pilot Travel Centers, LLC, 1191 70th Ave., Roberts, WI 54023 – Susan Schwartz, Agent, 476 250th St, Woodville, WI 54028 – **Motion** to approve by Shemon, seconded by Tharp. Motion carried.

Class "A" Beer and "Class A" Liquor Application

- Northland Liquor, Roberts Liquor Inc., 133 Jennifer Roe Jct. N., Roberts, WI 54023 – Vipul B. Patel, Agent, 101 Heritage Blvd, Hudson, WI 54016 – **Motion** to approve by Tharp, seconded by Johnson. Motion carried.
- Dollar General Store #15938, Dolgencorp, LLC, 802 Wagner Dr., Roberts, WI 54023 – Sarah C Bowen, 1330 Maple St., Baldwin, WI 54002 – **Motion** to approve by Shemon, seconded by Vogt. Motion carried.
- Kwik Trip 1260, Kwik Trip Inc., 1080 Wilkens Way, Roberts, WI 54023 – Benjamin Lenzen, Agent, 1644 87th Ave, Hammond, WI 54015 – **Motion** to approve by Johnson, seconded by Shemon. Motion carried.

Class "B" Beer and "Class B" Liquor Application

- Sidetrack Saloon, C&L Limited Liability Company, 112 W. Main St., Roberts, WI 54023 - Nathan Stork, Agent, 412 Durango Dr., Roberts, WI 54023 – **Motion** to approve by Johnson, seconded by Shemon. Motion carried.
- Bobtown Bar and Grill, Bobtown B&G LLC, 220 W. Main St., Roberts, WI 54023 – Richard Smith, Agent, 2528 Burl Oak Circle, Hudson, WI 54016 – **Motion** to approve by Shemon, seconded by Tharp. Motion carried.
- The Barn Board Grill & Saloon, RTDT, Inc, 517 Cherry Lane, Roberts, WI 54023 - Trent Schug, Agent, 970 Rustic Road 3, Glenwood City, WI 54013 – **Motion** to approve by Tharp, seconded by Shemon. Motion carried.

Discussion/ approval of wastewater treatment plant air compressor replacement.
There are proposals for replacement air compressors for the wastewater treatment plant. Currently there are two compressors at the WWTP. One is currently waiting for parts and the second has totally failed. Right now, the plant is running with two compressors from the shop as backups. Bond asked if we wanted to wait on parts or purchase new. We are looking at using a new company called Zorn and they sell Quincy compressors. They have a better warranty and parts on hand. We

can purchase new and have it installed within one week.
The air compressor at the shop was purchased in 1995. This machine is old and does not put out pressure like it used to. There are two bids that were given for replacement for this machine. The bigger of the two is $3,400. This one is big enough to backup WWTP if needed for several days. Tharp asked about the difference between the $10,900 compressor and the $3,400 compressor. The $10,900 compressor is a screw compressor and can run 24 hours a day. The $3,400 is a piston pipe which has enough volume but is not designed to run continuously. Johnson asked about how long the other compressor lasted and this had a shortened life because of how they were set up. There are currently 16,000 hours on this one and should last for approximately 60,000 – 80,000 hours. The question was asked where the money would come from for payment and the $10,900 would come from the sewer replacement fund and the $3,400 would be from building and grounds or equipment replacement. Motion to purchase compressor for $10,900 by Vogt, seconded by Shemon. Motion carried. Bond was asked to put the other compressor on the regular board meeting agenda.

Discussion/ approval of change order for Parkos Construction for the wastewater treatment plant roof repairs.
Right now, Parkos is at a standstill until this change order is signed. The change order is needed to remove the existing insulation in the ceiling. If the insulation is not removed it needs to be sealed to prevent fire. Parkos has been working with the State to try to find a solution and this appears to be the only solution. The second part of the change order is an increase in wages due to the extra work needed. Motion to approve the change order to Parkos Construction for the contract delay and removal by Johnson, seconded by Shemon. Motion carried.

Motion to adjourn at 12:35 pm by Johnson, seconded by Shemon. Motion carried.

Megan Dull
Village of Roberts Clerk

TREASURER'S REPORT
July 1, 2024

General Fund	Beginning Balance - 6/1/2024	$3,638,342.37	5.39%
Receipts		$38,029.94	
Interest		$15,599.49	
Disbursements		$283,976.56	
Balance 06/30/2024		$3,407,995.24	
Impact Fee	Balance - 6/1/2024	$1,542,996.24	5.39%
	Deposit	$0.00	
	Withdrawals	$0.00	
	Interest	$7,056.36	
	6/30/2024	$1,550,052.60	
Compensated Absences	Balance - 6/1/2024	$58,302.68	5.39%
	Interest	$257.81	
	Deposit	$0.00	
	Balance - 06/30/2024	$58,560.49	
Impact Fee Account CD		$458,197.22	5.04%
General Fund CD		$626,849.75	5.04%
Investment Pool Savings (Bremer Bank)		$377,600.21	

	General Fund Obligation for Assigned Funds		-123,116.26
Assigned Funds:	Machinery & Equipment		148,578.00
**Updated as of 11/7/2023	Park Development - (Future Park)		78,500.00
with both 2022& 2023 Cont Approp.	Tennis Court - resurfacing		10,300.00
	Police Car		42,465.07
	Investment for Furture Business Dev.		550,000.00
	Sewer Account		72,741.37
	Sewer Replacement #1		72,994.29
	Sewer Replacement #2		62,717.25
	Water		264,443.42
	Library Maint. Fund		12,884.00
	Fire and Rescue		9,000.00
	Street Maintenance Outlay		78,857.66
	Street Cleaning		5,485.76
	ARPA Funds		120,344.00
	Clerk Outlay		10,900.00
	Library Carryover		31,447.62
	Storm Water	$	6,000.00
	Total of designated funds		**1,585,763.44**

TREASURER'S REPORT
7/1/2024

Residential Lending Account	Beginning Balance - 6/1/2024	$83,432.00
Receipts		$200.00
Interest		$0.00
Disbursements		$0.00
Balance 06/30/2024		**$83,632.00**
Residential Improvement Certificate		$50,000.00
Original amount was $50,000		
Affordable Housing Account	Balance - 6/1/2024	$162,542.07
	Deposit	$825.00
	Withdrawals	$0.00
	Adjustments	$0.00
Balance - 06/30/2024		**$163,367.07**
Affordable Housing Certificate		$35,000.00
Original Amount was $35,000		
Affordable Housing Certificate		$75,000.00
Origianl Amount was $75000		
Affordable Housing Certificate		$40,000.00
Original Amount was $40,000		
Total funds for Residential Lending/Affordable Housing		**$446,999.07**

ARPA FUND TRACKING

Deposit	98,859.45
Deposit	98,859.45
Deposit Totals	**197,718.90**

Approved Expenses	
Police Squad	49,206.99
Micosoft 365	9,000.00
Notebooks	2,704.00
Wyze Camera	263.67
~~Sludge Pump Backup~~	~~2,700.00~~
Subtotal	61,174.66

*not spent as the WWTP Loan covered this.

ARPA Funds left	**136,544.24**

Items Committed to during Budget meeting:	
Tables and chairs	3,000.00
Lisa Compter - 2024	3,000.00
Park Equipment Install	6,500.00
Skag Mower	15,000.00
~~Owl One time expense~~	~~11,000.00~~
Total	38,500.00

Total remaining	**98,044.24**

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 202_, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Zachary	A	Hoffman		06/25/24			
Name (print) First	Middle	Last		Date of Application			
32 Idlg St				5'9	345	Bld	Blu
Street Address (include P.O. Box, if applicable)				Height	Weight	Hair Color	Eye Color
Roberts, WI 54023				[redacted]			
City, State, Zip Code				Drivers License Number		State of Issuance	
900 N Division St, Roberts WI 54023				11/07/1990		(715) 944-8566	
Primary Establishment Where You Intend To Work				Date of Birth		Home Phone Number	

Is this application (** New) or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

- ☐ **Yes** if YES, what municipality issued it? (circle one of the following) City Village Town of: _____
- ☒ **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

- ☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- ☒ **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

- ☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- ☐ **No**
- ☒ **This Application Is Not A Renewal**

I certify that I am 33 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Zachary A Hoffman
Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

[X] I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

[ ] I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 7/1/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

[X] **GRANTED** [ ] **DENIED**

Date Paid:

Receipt #:

License issued this 2nd day of July, 20 24 - Prov.

Megan Dull, Clerk/Treasurer

SERVER

Wisconsin Responsible Beverage Seller/Server Training

ZACHARY HOFFMAN

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL 186343

Date of Completion: 06/29/2024

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 202 , inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Marcus Elvin Stewart
Name (print) First Middle Last

06/25/2024
Date of Application

107 Burr St
Street Address (include P.O. Box, if applicable)

6'1 220 B H
Height Weight Hair Color Eye Color

Roberts Wisconsin 54023
City, State, Zip Code

[redacted]
Drivers License Number State of Issuance

900 N Division, Roberts 54023
Primary Establishment Where You Intend To Work

09/03/1997 (715) 670 9497
Date of Birth Home Phone Number

Is this application ** **New** or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

☐ **Yes** if YES, what municipality issued it? (circle one of the following)
City Village Town of: _____

☒ **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☒ **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☐ **No**

☒ **This Application Is Not A Renewal**

I certify that I am 26 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Marcus Stewart
Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 7/1/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| X | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this 2nd day of July, 2024 PRN.

Megan Dull, Clerk/Treasurer

SERVER

Wisconsin Responsible Beverage Seller/Server Training

MARCUS STEWART

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL 186361

Date of Completion: 06/30/2024

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

2025-03

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 202 , inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Jennifer Kay Braun
Name (print) First Middle Last

6/27/24
Date of Application

400 Dakota Ave
Street Address (include P.O. Box, if applicable)

5'5" 220 blonde blue
Height Weight Hair Color Eye Color

Roberts, WI 54023
City, State, Zip Code

[redacted]
Drivers License Number State of Issuance

Circle K / Holiday
Primary Establishment Where You Intend To Work

7/24/77 (715 222-8801
Date of Birth Home Phone Number

Is this application ** New or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

☐ **Yes** if YES, what municipality issued it? (circle one of the following)
City Village Town of: _____

☒ **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☒ **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☐ **No**

☒ **This Application Is Not A Renewal**

I certify that I am 47 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Jennifer Braun
Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Nothing new since last record check on 7/14/2023

Lisa Mann 6/28/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| X | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this 2nd day of July, 2024 - prn

Megan Dull, Clerk/Treasurer

SERVER

Wisconsin Responsible Beverage Seller/Server Training

JENNIFER BROWN

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL 186240

Date of Completion: 06/27/2024

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 202 , inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Charlotte A Larson
Name (print) First Middle Last

06/28/2024
Date of Application

72 Terresa St.
Street Address (include P.O. Box, if applicable)

5'3 140 Brown Brown
Height Weight Hair Color Eye Color

Roberts, WI 54023
City, State, Zip Code

[redacted]
Drivers License Number State of Issuance

Circle K / Holiday
Primary Establishment Where You Intend To Work

02-02-1980 (208) 91[redacted]
Date of Birth Home Phone Number

Is this application ** New or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you in the past two (2) years been issued an Operator's License?

☐ **Yes** if YES, what municipality issued it? (circle one of the following)
City Village Town of: _____

☒ **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

☒ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☐ **No** It was over 20 years ago, I don't remember

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☐ **No**

☒ **This Application Is Not A Renewal**

I certify that I am 44 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Charlotte A Larson
Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 6/28/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| X | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this 2nd day of July, 20 24 provis.

Megan Dull, Clerk/Treasurer

SERVER

Wisconsin Responsible Beverage Seller/Server Training

CHARLOTTE LARSON

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL 186236

Date of Completion: 06/27/2024

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 202 , inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Maxwell	Paul	Thusiek	6/27/2024
Name (print) First	Middle	Last	Date of Application

416 Wolf Creek Circle	6'1"	160	Brown	Green
Street Address (include P.O. Box, if applicable)	Height	Weight	Hair Color	Eye Color

Roberts, Wisconsin, 54023	[redacted]	
City, State, Zip Code	Drivers License Number	State of Issuance

Holiday / Circle K Station Stores	9/26/2005	(715-293-3098
Primary Establishment Where You Intend To Work	Date of Birth	Home Phone Number

Is this application ** **New** or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

☐ **Yes** if YES, what municipality issued it? (circle one of the following)
City Village Town of: _____

☑ **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☑ **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☑ **No**

☐ **This Application Is Not A Renewal**

I certify that I am 18 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 6/28/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| X | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this 2nd day of July, 20 24 provisional

Megan Dull, Clerk/Treasurer

SERVER

Wisconsin Responsible Beverage Seller/Server Training

MAX KUSILEK

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL186273

Date of Completion: 06/27/2024

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 202 , inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Helen Ann Kusilek — 6/24/2024
Name (print) First Middle Last — Date of Application

416 Wolfcreek Cr. — 5'9" 165 brown Hzl
Street Address (include P.O. Box, if applicable) — Height Weight Hair Color Eye Color

Roberts, WI 54023 — [redacted]
City, State, Zip Code — Drivers License Number State of Issuance

Holiday / Circle K — 11/27/68 (651) 283 3126
Primary Establishment Where You Intend To Work — Date of Birth Home Phone Number

Is this application for a **New** or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

☐ **Yes** if YES, what municipality issued it? (circle one of the following)
City Village Town of: _____

☑ **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☑ **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☐ **No**

☑ **This Application Is Not A Renewal**

I certify that I am 55 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Helen Kusilek
Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 6/28/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| X | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this 2nd day of July, 20 24 pmw.

Megan Dull, Clerk/Treasurer

SERVERlicense.com

Wisconsin Responsible Beverage Seller/Server Training

HELEN KUSILEK

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL186226

Date of Completion: 06/26/2024

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

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Anne-Marie Paule Wamka — Name (print) First Middle Last

7/27/24 — Date of Application

515 S. Knowles Ave. — Street Address (include P.O. Box, if applicable)

5'03 210 Brown Brown — Height Weight Hair Color Eye Color

New Richmond, WI 54017 — City, State, Zip Code

[redacted] — Drivers License Number / State of Issuance

Circle K / Holiday — Primary Establishment Where You Intend To Work

05/11/1983 (715) 220-3245 — Date of Birth / Home Phone Number

Is this application * * **New** or a **Renewal**? (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

- [ ] **Yes** if YES, what municipality issued it? (circle one of the following) City Village Town of: _____
- [X] **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

- [X] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [ ] **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

- [ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [X] **No**
- [ ] **This Application Is Not A Renewal**

I certify that I am 41 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Anne-Marie P. Wamka — Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

I was found Guilty of Disorderly Conduct, class B misdemeanor on 10/19/2020

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Nothing new since last record check on 7/25/2023

Lisa Maas 6/28/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| X | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this 2nd day of July, 20 24 prov.

Megan Dull, Clerk/Treasurer

SERVER

Wisconsin Responsible Beverage Seller/Server Training

ANNE-MARIE WARNKE

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL 176921

Date of Completion: 07/23/2023

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 2020, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Jeffrey A Olson Name (print) First Middle Last	06/26/2024 Date of Application
1078 110th St Street Address (include P.O. Box, if applicable)	5'8" 205 Brown Hzl Height Weight Hair Color Eye Color
Roberts WI 54023 City, State, Zip Code	[redacted] WI Drivers License Number State of Issuance
Roberts Lions events Primary Establishment Where You Intend To Work	02/03/1960 (952) 334-7573 Date of Birth Home Phone Number

Is this application ** **New** or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you in the past two (2) years been issued an Operator's License?

- ☐ **Yes** if YES, what municipality issued it? (circle one of the following)
  City Village Town of: _____
- ☐ **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

- ☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- ☒ **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

- ☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- ☐ **No**
- ☐ **This Application Is Not A Renewal**

I certify that I am 64 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Jeffrey A Olson
Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE or
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

* *

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 6/27/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this______day of____________, 20______

Megan Dull, Clerk/Treasurer

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 2024, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Teri K Peterson — Name (print) First Middle Last
05/20/2024 — Date of Application

1133 - 80th Ave. — Street Address (include P.O. Box, if applicable)
5'5" 195 BR BR — Height Weight Hair Color Eye Color

Roberts, WI 54023 — City, State, Zip Code
[redacted] — Drivers License Number State of Issuance

BobTown Bar + Grill — Primary Establishment Where You Intend To Work
04/28/1956 (715) 749-3502 — Date of Birth Home Phone Number

Is this application ** **New** or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

- [X] **Yes** if YES, what municipality issued it? (circle one of the following) City Village Town of: Roberts
- [ ] **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

- [ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [X] **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

- [ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [X] **No**
- [ ] **This Application Is Not A Renewal**

I certify that I am 68 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Teri K Peterson
Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE or
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 6/26/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this______day of____________, 20_____

Megan Dull, Clerk/Treasurer

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts**, County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 2023, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Tina Marie Smith
Name (print) First Middle Last

6-17-24
Date of Application

2528 Burl Oak Curve
Street Address (include P.O. Box, if applicable)

5'9" 165 Blonde Haz
Height Weight Hair Color Eye Color

Hudson, WI 54016
City, State, Zip Code

[redacted]
Drivers License Number State of Issuance

Bobtown Bar + Grill
Primary Establishment Where You Intend To Work

9-22-76 (715)441-4245
Date of Birth Home Phone Number

Is this application * * New or a Renewal ? (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

[X] **Yes** if YES, what municipality issued it? (circle one of the following)
City Village Town of: Roberts

[ ] **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

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Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

[ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
[X] **No**

If this application is a renewal, any conviction or arrest within the past twelve (12) months?

[ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
[X] **No**
[ ] **This Application Is Not A Renewal**

I certify that I am 47 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Tina Smith
Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 6/26/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| | GRANTED | | | DENIED

Date Paid:

Receipt #:

License issued this_____day of_____, 20_____

Megan Dull, Clerk/Treasurer

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 202 , inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

ULI ALAN POTTER-WIWZER	APR 4/2024
Name (print) First Middle Last	Date of Application
201½ W MAPLE ST	6'2" 170 BRO HAZ
Street Address (include P.O. Box, if applicable)	Height Weight Hair Color Eye Color
ROBERTS, WI 54023	[redacted]
City, State, Zip Code	Drivers License Number State of Issuance
ROBERTS LIONS	JAN 24 1991 (423 440-9596
Primary Establishment Where You Intend To Work	Date of Birth Home Phone Number

Is this application ** **New** or a **Renewal** ? (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

- [X] **Yes** if YES, what municipality issued it? (circle one of the following) City Village Town of: ROBERTS LIONS
- [ ] **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

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Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

- [ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [X] **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

- [ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [X] **No**
- [ ] **This Application Is Not A Renewal**

I certify that I am 33 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

RO2024-00210

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 4/5/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this_____day of_____, 20_____

Megan Dull, Clerk/Treasurer

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 202 , inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Dany E Graf
Name (print) First Middle Last

05/15/2024
Date of Application

103 Newell Street
Street Address (include P.O. Box, if applicable)

5.2" 128lbs Black Brown
Height Weight Hair Color Eye Color

54023
City, State, Zip Code

[redacted]
Drivers License Number State of Issuance

Kwik Trip Roberts
Primary Establishment Where You Intend To Work

07/02/1988 (612) 916 3809
Date of Birth Home Phone Number

Is this application ** (New) or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you in the past two (2) years been issued an Operator's License?

- [ ] **Yes** if YES, what municipality issued it? (circle one of the following)
  City Village Town of: _____
- [x] **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

- [ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [x] **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

- [ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [x] **No**
- [ ] **This Application Is Not A Renewal**

I certify that I am 35 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Dany Graf
Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 6/21/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this_____day of_____, 20_____

Megan Dull, Clerk/Treasurer

SERVER

Wisconsin Responsible Beverage Seller/Server Training

DANY GRAF

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL185477

Date of Completion: 06/06/2024

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 202 , inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Blake R. Bell
Name (print) First Middle Last

5/17/24
Date of Application

1360 Hunter Hill Dr.
Street Address (include P.O. Box, if applicable)

5'8" 330 Brown green
Height Weight Hair Color Eye Color

Hammond, WI 54015
City, State, Zip Code

[redacted]
Drivers License Number State of Issuance

The Kwik Trip
Primary Establishment Where You Intend To Work

07/02/85 (715) 243-4396
Date of Birth Home Phone Number

Is this application * * (New) or a Renewal ? (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

- [X] **Yes** if YES, what municipality issued it? (circle one of the following) City (Village) Town of: Roberts
- [ ] **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

- [ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [X] **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

- [ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [X] **No**
- [ ] **This Application Is Not A Renewal**

I certify that I am 38 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
* Any alcohol-related criminal offense; any alcohol-related ordinance offense; disorderly conduct or battery where alcohol is involved; battery in a bar; or a DWI criminal conviction shall be considered.
* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

* *

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

Lisa Mann 6/21/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| | GRANTED | | DENIED

Date Paid:

Receipt #:

License issued this______day of___________, 20_____

Megan Dull, Clerk/Treasurer

SERVERlicense.com

Wisconsin Responsible Beverage Seller/Server Training

BLAKE BELL

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL183259

Date of Completion: 04/01/2024

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the **Village of Roberts,** County of St. Croix, Wisconsin for a License to serve, from date hereof to June 30, 2020, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

Michelle Miller
Name (print) First Middle Last

5/13/2024
Date of Application

501 North Division St
Street Address (include P.O. Box, if applicable)

5'8 250 Brown Green
Height Weight Hair Color Eye Color

Roberts, WI,
City, State, Zip Code

[redacted]
Drivers License Number State of Issuance

Kwik Trip Roberts
Primary Establishment Where You Intend To Work

11/01/1971 (612) 327-4825
Date of Birth Home Phone Number

Is this application ** **New** or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

☒ **Yes** if YES, what municipality issued it? (circle one of the following)
City (Village) Town of: Roberts

☐ **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☒ **No**

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

☐ **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.

☒ **No**

☐ **This Application Is Not A Renewal**

I certify that I am 52 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE or
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
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The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

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* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| X | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

* Checked as Michelle Radtke DOB 11/1/1971

No records found for Michelle ~~Radtke~~ Miller DOB 11/1/71 SLM

Lisa Mann 6/21/2024

Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this______day of____________, 20______

Megan Dull, Clerk/Treasurer

SERVER license.com

Wisconsin Responsible Beverage Seller/Server Training

MICHELLE RADTKE

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL175932

Date of Completion: 06/22/2023

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Application for an Operator's License
To Serve Fermented Malt Beverages and Intoxicating Liquors

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Jeremy J Rodriguez — 5/20/2024
Name (print) First Middle Last — Date of Application

1340 Space Street
Street Address (include P.O. Box, if applicable)

5'10" 200 Brown Hzl
Height Weight Hair Color Eye Color

River Falls, WI 54022
City, State, Zip Code

[redacted]
Drivers License Number — State of Issuance

Kwik Trip 1260
Primary Establishment Where You Intend To Work

11/11/75 (715) 821 6107
Date of Birth — Home Phone Number

Is this application ** **New** or a **Renewal ?** (circle one)
** If this is a NEW Operator's Application, the Certificate of Completion must be attached.

Have you in the past two (2) years been issued an Operator's License?

- [X] **Yes** if YES, what municipality issued it? (circle one of the following) City Village Town of: River Falls
- [ ] **No** if NO, you must provide a **Certificate of Completion** of the *Responsible Beverage Service Course.* These classes are held at Wisconsin Indianhead Technical College or online at www.dor.state.wi.us/training/index.html (learn2serve recommended)

THE VILLAGE OF ROBERTS SHALL NOT ISSUE OR RENEW AN ALCOHOL-RELATED LICENSE TO ANY PERSON WHO HAS A FELONY CONVICTION OR A HABITUAL LAW OFFENDER PURSUANT TO SECTION 125.04(5)(b), WISCONSIN STATE STATUTES, WHERE THE OFFENSE(s) IS RELATED TO THE ALCHOLOLIC BEVERAGE LICENSING AGENCY.

Other Licensing Criteria is Noted on the Reverse

Have you ever been convicted or arrested of a felony, misdemeanor, ordinance violation, or an OWI/DWI? Please include any matters not yet adjudicated or pending.

- [X] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [ ] **No** DWI 2020, 5th

If this application is a **renewal,** any conviction or arrest within the past twelve (12) months?

- [ ] **Yes** if YES, please privide details and courts that handled the matters on the reverse side of this application.
- [X] **No**
- [ ] **This Application Is Not A Renewal**

I certify that I am 48 years of age; that I am a citizen of the United States; that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage; that I consent to a mandatory background check, and the information I have provided on this application is true and correct.

Signature of Applicant (please use Middle Initial)

THIS APPLICATION SHOULD BE ACCOMPANIED BY THE APPROPRIATE LICENSE FEE:
$15.00 OPERATOR'S LICENSE *or*
$15.00 PROVISIONAL LICENSE

Village of Roberts Operator License Application Criteria

The Village may refuse to issue or renew an alcohol-related license for the following reasons:

* False information provided on the Application.
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* Any criminal or ordinance offense that is related to the license requested (including but not limited to the following examples: gambling, any drug offense, disorderly conduct, battery in a bar, or similar offenses.

The Village may refuse to issue or renew an alcohol-related license to persons with two or more convictions within the past twelve months for the following or similar violation(s) [this is not a complete list and other offenses may be considered if they are substantially related to the license applied for]:

* Prior selling violations in the last 12 months - 1 violation (after warning)
* Prior Contributing to Minors violation in the last 12 months - 1 violation (after warning)
* Prior After Hours violation in the last 12 months - 1 violation (after warning)
* Any other offenses related to the illegal sale of alcoholic beverages

****

For Applicant Use Only

Law Enforcement Use Only

Pursuant to ordinance, the undersigned has made the investigation required in the case of the application of said applicant for a beverage operator's license.

| | I have performed a reasonable investigation on this applicant which has not identified any prior arrests or convictions.

| | I have performed a reasonable investigation on this applicant which has identified the prior arrest(s) or conviction(s) noted below:

7/2000 OWI (noted by app)
1/2002 Operating While Revoke
8/2003 DC; Lewd Behavior
3/2006 Carrying Concealed Knife (local ord)

Lisa Mann 2/21/2024
Authorized Signature *date*

Clerk/Treasurer Use Only

After due consideration of the above applicant by the Village of Roberts, authority to issue the license was:

| | **GRANTED** | | **DENIED**

Date Paid:

Receipt #:

License issued this_____day of_____, 20_____

Megan Dull, Clerk/Treasurer

SERVER

Wisconsin Responsible Beverage Seller/Server Training

JEREMY RODRIGUEZ

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL158122

Date of Completion: 12/10/2021

Kelly Bailey

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Tab to navigate within form. Use mouse to check applicable boxes, press spacebar or press Enter.

Instructions | Save | Print | Clear

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $_____ Application Date: 06/26/2024

☐ Town ☐ Village ☐ City of Roberts County of St. Croix

The named organization applies for: *(check appropriate box(es).)*

☑ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☑ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 07/27/2024 and ending 07/27/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION *(check appropriate box)* ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Roberts Lions Club

(b) Address 312 N. Park Street, Roberts, WI, 54023
(Street) ☐ Town ☑ Village ☐ City

(c) Date organized 01/10/1959

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Mary Breitenstein, 614 Oakley Circle, Hudson, WI 54016

Vice President Gayle Gerhardt, 957 167th Street, Hammond, 54015

Secretary Chuck Pizzi, 310 W. Oine Street, Roberts, WI, 54023

Treasurer David Lindquist, 1380 Tulip Lane, Baldwin, WI, 54002

(g) Name and address of manager or person in charge of affair:
Gayle Gerhardt, 957 167th Street, Hammond, 54015

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Park Building, 312 N. Park Street, Roberts, WI, 54023

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Jacque & Don Cody Benefit

(b) Dates of event _____

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

_____
(Name of Organization)

Officer _____ Officer _____
(Signature/date) *(Signature/date)*

Officer _____ Officer _____
(Signature/date) *(Signature/date)*

Date Filed with Clerk _____ Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

Return to Page 1

ADDITIONAL INFORMATION

May be Granted and Issued only to:

(1) Bona fide clubs that have been in existence for at least 6 months prior to the date of application.
(2) State, county, or local fair associations, or agricultural societies.
(3) Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.
(4) Posts now or hereafter established of ex-servicemen's organizations.

Application:

(1) Filing: In writing, for each event, on Form AT-315.
(2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
(3) The written application shall be filed with the clerk of the municipality in which premises are located:
Class "B" (Beer):
a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):
The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

(4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
(5) Publication: Not required.

Fee: Not to exceed $10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress.

Restrictions:

(1) License may not be issued to individuals.
(2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
(3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
(4) License may cover either a specified area or the entire picnic grounds.
(5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
(6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
(7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
(8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
(9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society or veterans' post in any 12 month period.
(10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

Tab to navigate within form. Use mouse to check applicable boxes, press spacebar or press Enter.

Instructions | Save | Print | Clear

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $_____ Application Date: 06/26/2024

☐ Town ☐ Village ☐ City of Roberts County of St. Croix

The named organization applies for: *(check appropriate box(es).)*

☑ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☑ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 08/25/2024 and ending 08/25/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION *(check appropriate box)* ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Roberts Lions Club

(b) Address 312 N. Park Street, Roberts, WI, 54023
(Street) ☐ Town ☑ Village ☐ City

(c) Date organized 01/10/1959

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Mary Breitenstein, 614 Oakley Circle, Hudson, WI 54016

Vice President Gayle Gerhardt, 957 167th Street, Hammond, 54015

Secretary Chuck Pizzi, 310 W. Oine Street, Roberts, WI, 54023

Treasurer David Lindquist, 1380 Tulip Lane, Baldwin, WI, 54002

(g) Name and address of manager or person in charge of affair:
Mike Odden, 84 Teresa Street, Roberts, WI, 54023

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Village Park, 312 N. Park Street, Roberts, WI, 54023

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Lions Car Show

(b) Dates of event _____

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

_____
(Name of Organization)

Officer _____ Officer _____
(Signature/date) *(Signature/date)*

Officer _____ Officer _____
(Signature/date) *(Signature/date)*

Date Filed with Clerk _____ Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

Return to Page 1

ADDITIONAL INFORMATION

May be Granted and Issued only to:

(1) Bona fide clubs that have been in existence for at least 6 months prior to the date of application.
(2) State, county, or local fair associations, or agricultural societies.
(3) Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.
(4) Posts now or hereafter established of ex-servicemen's organizations.

Application:

(1) Filing: In writing, for each event, on Form AT-315.
(2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
(3) The written application shall be filed with the clerk of the municipality in which premises are located:
Class "B" (Beer):
a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):
The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
(4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
(5) Publication: Not required.

Fee: Not to exceed $10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress.

Restrictions:

(1) License may not be issued to individuals.
(2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
(3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
(4) License may cover either a specified area or the entire picnic grounds.
(5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
(6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
(7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
(8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
(9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society or veterans' post in any 12 month period.
(10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
	7/01/2024	AFLAC		
Invoice 300976				
100-00-21592-000-000		Aflac		232.08
Invoice 300976				
			Total	232.08
	7/02/2024	Air Products and Chemicals Inc		
Doc Number 428323418				
620-00-53611-000-827		Operation Expenses		65.00
Doc Number 428323418				
			Total	65.00
	7/01/2024	AYRES ASSOCIATES		
T Buck Residential Development 214060				
100-00-13810-000-000		Accounts Receivable-Developers		862.37
T Buck Residential Development 214060				
100-00-13810-000-000		Accounts Receivable-Developers		175.71
Schlon-Tic Site Plane				
100-00-56920-390-000		Community Planning		1,152.61
Invoice 214715				
100-00-56920-390-000		Community Planning		2,344.72
Map Updates				
			Total	4,535.41
	7/02/2024	Bakke Norman SC		
Accoutnt 56150007 Invoice 3402				
100-00-51310-210-000		Village Attorney		111.00
Accoutnt 56150007 Invoice 3402				
100-00-51310-210-000		Village Attorney		37.00
Account 24-00625 Invoice 3401				
			Total	148.00
	7/01/2024	Baldwin Greenhouse		
Invoice 2013168				
100-00-51610-390-000		Village Hall		85.00
Invoice 2013168				
			Total	85.00
	7/01/2024	Born Force Training		

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
100-00-53270-390-000		Buildings & Grounds Operations		233.75
100-00-51610-390-000		Village Hall		233.74
100-00-55200-390-000		Parks		233.75
			Total	701.24

7/01/2024 CNA Surety Direct Bill
Megan's Notarty

100-00-51933-510-000	Employee Bonds		30.00
Megan's Notarty			
		Total	30.00

7/01/2024 Computer Integration Technologies, Inc
377679, 377292, 378185

610-00-53710-000-640	Plant Operation & Maint.		254.60
377679, 377292, 378185			
620-00-53614-000-851	Adminstrative & Gen Expense		254.60
377679, 377292, 378185			
100-00-52110-390-009	Computer Terminals, etc.		254.60
377679, 377292,378185			
100-00-51420-390-000	Village Clerk-Treasurer		254.60
378185, 377292, 377679			
100-00-51610-390-000	Village Hall		254.60
377679, 377679, 378185			
100-00-56920-390-000	Community Planning		0.00
Invoice			
		Total	1,273.00

7/01/2024 Diamondmaps
Invoice 7525

610-00-53720-000-681	General Expenses		192.00
Invoice 7525			
100-00-53310-390-000	Street Maint.		0.00
Invoice			
620-00-53614-000-851	Adminstrative & Gen Expense		192.00
Invoice 7525			
		Total	384.00

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
	7/01/2024	General Teamsters		
	General TeamSters - Union Dues			
100-00-21515-000-001		Union Dues Payable - PW		20.00
	General TeamSters - Union Dues			
			Total	20.00
	7/01/2024	Hawkins Water Treatment		
	Invoice 6790459			
620-00-53611-000-827		Operation Expenses		217.25
	Invoice 6790459			
620-00-53611-000-827		Operation Expenses		503.72
	Invoice 6775871			
620-00-53611-000-827		Operation Expenses		2,290.27
	Invoice 6779132			
620-00-53611-000-827		Operation Expenses		100.00
	Invoice 6783377			
			Total	3,111.24
	7/01/2024	HUEBSCH		
100-00-51945-130-000		Clothing Allowance		161.38
100-00-53270-390-000		Buildings & Grounds Operations		73.98
100-00-52110-390-022		Miscellaneous		30.56
100-00-55110-390-004		Maintenance(Huebsch)		158.06
100-00-51610-390-000		Village Hall		97.74
100-00-55200-390-000		Parks		71.63
			Total	593.35
	7/01/2024	MENARDS		
	invoice 07978			
100-00-51610-390-000		Village Hall		10.98
	invoice 07978			
100-00-53270-390-000		Buildings & Grounds Operations		67.36
	Invoice 07147			

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
100-00-53310-390-000		Street Maint.		24.97
Invoice 8164				
620-00-53611-000-827		Operation Expenses		0.00
Invoice				
100-00-53270-000-000		Buildings & Grounds Operations		0.00
100-00-55110-000-000		Library		0.00
100-00-55110-000-000		Library		0.00
100-00-52110-390-001		Vehicle Maintenance		0.00
			Total	103.31
	7/01/2024	O'Rourke Media Group		
Liquor License				
100-00-51110-000-000		Village Board		49.33
Liquor License				
			Total	49.33
	7/01/2024	ODP Business Solutions, LLC		
Invoice 35993371400				
610-00-53710-000-640		Plant Operation & Maint.		0.00
Invoice 35993371400				
100-00-51610-390-000		Village Hall		29.88
Invoice 371332777001				
100-00-55200-390-000		Parks		17.17
Invoice 371332777001				
620-00-53611-000-821		Operation Expenses		0.00
Invoice 35993371400				
100-00-52110-390-013		Printer/Paper/Supplies		0.00
100-00-51610-390-000		Village Hall		8.18
100-00-51610-390-000		Village Hall		29.87
Invoice 370053383001				
100-00-53270-390-000		Buildings & Grounds Operations		36.08
			Total	121.18

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
	7/01/2024	Reliance Electric Motors		
Invoice 36815				
620-00-53611-000-821		Operation Expenses		168.50
Invoice 36815				
			Total	168.50
	7/01/2024	ROBERTS/WARREN FIRE ASSOC		
3rd Quarter				
100-00-52210-390-000		Fire Department		23,812.20
3rd Quarter				
			Total	23,812.20
	7/01/2024	Short Elliott Hendrickson		
620-00-53611-000-821		Operation Expenses		7,797.72
		Invoice 468184		
			Total	7,797.72
	7/01/2024	Stafford Rosenbaum		
Legal Services Invoice 1295875				
620-00-53614-000-851		Adminstrative & Gen Expense		55.00
Legal Services Invoice 1295875				
			Total	55.00
	7/01/2024	Star-Observer		
Three Month				
100-00-51610-390-000		Village Hall		20.02
Three Month				
			Total	20.02
	7/01/2024	Streicher's		
invoice 170347				
100-00-52110-390-000		Police Department		927.00
100-00-52110-390-004		Equipment Purchases		54.00
invoice 170347				
			Total	981.00
	7/01/2024	Trans Union LLC		
Invoice 04436912				

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
100-00-51420-390-000		Village Clerk-Treasurer		63.47
Invoice 04436912				
			Total	63.47
	7/01/2024	Tri-State Bobcat		
Seal, Door				
100-00-53240-390-000		Machinery & Equipment		364.01
Seal, Door				
			Total	364.01
	7/01/2024	USA Blue Book (HD Supply Facilities Maint.)		
Invoice 376668				
610-00-53720-000-681		General Expenses		69.86
Invoice 376668				
620-00-53611-000-827		Operation Expenses		577.55
Invoice 374662				
			Total	647.41
	7/01/2024	Verizon		
610-00-53720-000-681		General Expenses		2.77
620-00-53614-000-851		Adminstrative & Gen Expense		2.75
			Total	5.52
	7/01/2024	Verizon - account 842114753		
610-00-53720-000-681		General Expenses		28.32
620-00-53614-000-851		Adminstrative & Gen Expense		28.32
			Total	56.64
	7/02/2024	VERIZON WIRELESS		
Water				
610-00-53720-000-681		General Expenses		202.22
Water				
620-00-53614-000-851		Adminstrative & Gen Expense		202.22
Sewer				

Voucher Nbr	Check Date	Payee		Amount
100-00-52110-390-003		Telephone		290.35
Police				
100-00-53310-390-000		Street Maint.		202.22
			Total	897.01
	7/02/2024	Village of Roberts		
Library				
100-00-51610-390-000		Village Hall		333.05
100-00-55110-390-008		Water & Sewer		400.19
Library				
100-00-55200-390-000		Parks		117.91
620-00-53611-000-827		Operation Expenses		967.12
			Total	1,818.27
	7/01/2024	Weld, Riley, Prenn & Ricci, S.C.		
Twin Lakes Village Client Invoice 93051				
100-00-51310-210-000		Village Attorney		780.00
Twin Lakes Village Client Invoice 93051				
100-00-51310-210-000		Village Attorney		200.00
			Total	980.00
	7/01/2024	WISCONSIN PROFESSIONAL POLICE ASSOCIATION		
Invoice				
100-00-21515-000-009		Union Dues Payable - Police		133.50
Invoice				
			Total	133.50
	7/01/2024	Zorn Comprssor & Equipment		
Invoice 430645.00				
620-00-53614-000-851		Adminstrative & Gen Expense		9,605.47
Invoice 430645.00				
620-00-53611-000-827		Operation Expenses		372.95
			Total	9,978.42
			Grand Total	59,230.83

Dated From: From Account:
Thru: Thru Account:

	Amount
Total Expenditure from Fund # 100 - General Fund	35,080.62
Total Expenditure from Fund # 610 - Water Utility	749.77
Total Expenditure from Fund # 620 - Sewer Utility	23,400.44
Total Expenditure from all Funds	59,230.83

Roberts Police Department
Jerry Strohbusch, Police Chief
107 East Maple Street
Roberts, WI 54023
Ph. (715) 749-3467 / Fax (715) 749-3487

Neighbors Protecting Neighbors"

July 1, 2024

CFS (Calls for Service)

June 2024 CFS-142

June 2023 CFS-242

June 2024 Case Numbers-89

See packet for graph of CFS

Open Officer Positions

On June 25, 2024, interviews were held and out of the 5 applicants who responded to interview times only 4 showed up to be interviewed. The interview panel's recommendation ranked the 4 applicants and backgrounds have begun on the top 2 applicants.

Training

Officers with the Roberts Police Department completed training in Emergency Vehicle Operation and Control at the Highway Shop in Baldwin on June 19th. This is a biannual training that is mandated by the state. This training is free and was hosted by the St. Croix County Sheriff's Office.

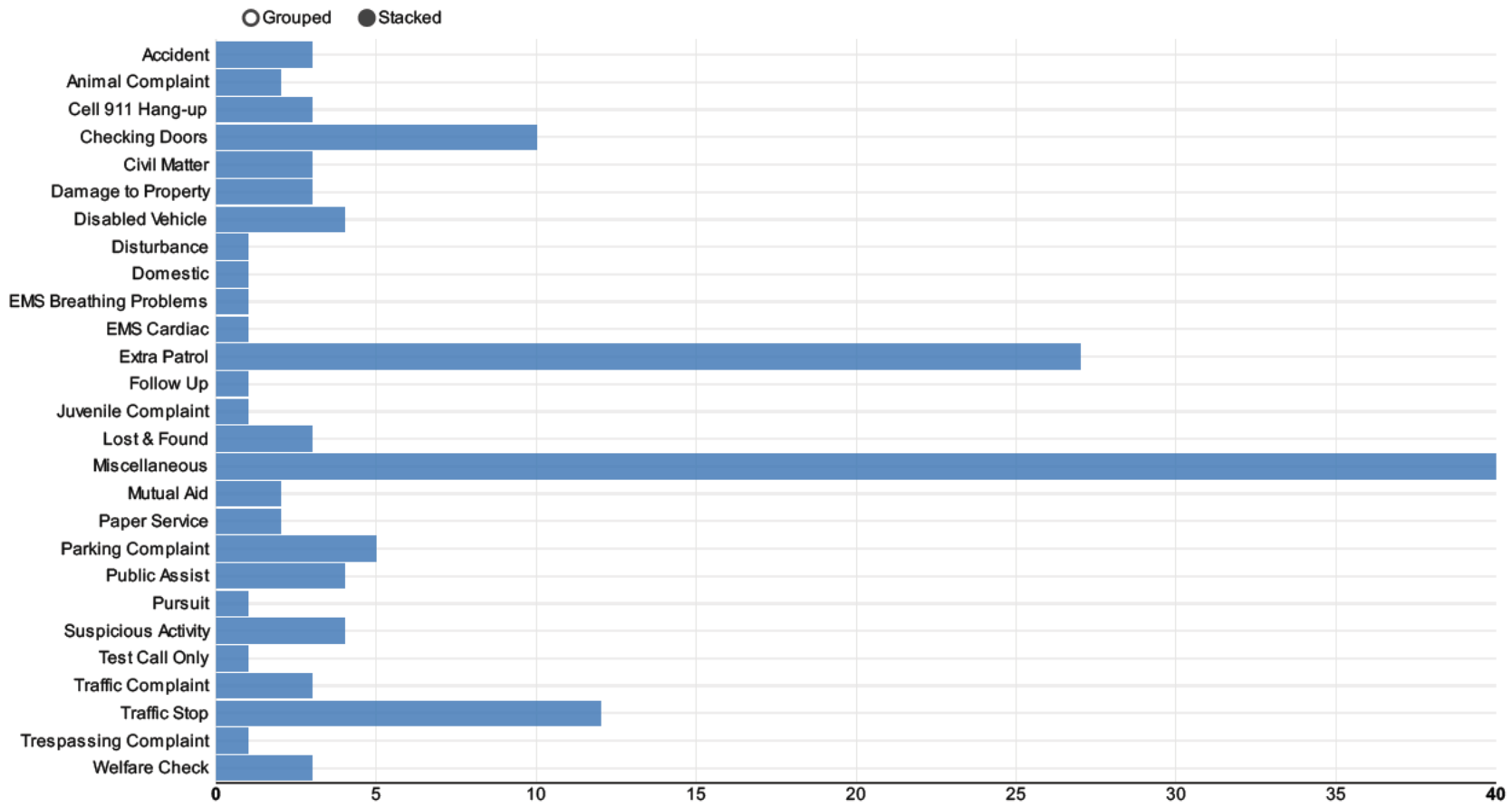
Officer Mann completed a 3-day conference in Appleton about juveniles and current trends with them. Officer Mann stated he came away from the conference with a lot of useful information.

Donations

A donation from Phantom Fireworks in the amount of $1,000.00 was given to the Roberts Police Department in June.

Respectfully,

Chief Jerry Strohbusch


Grouped
Stacked
Accident
Animal Complaint
Cell 911 Hang-up
Checking Doors
Civil Matter
Damage to Property
Disabled Vehicle
Disturbance
Domestic
EMS Breathing Problems
EMS Cardiac
Extra Patrol
Follow Up
Juvenile Complaint
Lost & Found
Miscellaneous
Mutual Aid
Paper Service
Parking Complaint
Public Assist
Pursuit
Suspicious Activity
Test Call Only
Traffic Complaint
Traffic Stop
Trespassing Complaint
Welfare Check
0
5
10
15
20
25
30
35
40

June 2024 Public Works Report

1) The new Quincy air compressor is here, installed and running.

2) The second Atlas Copco air compressor parts are still not here and it failed before the new Quincy compressor arrived. One small air compressor failed after running 24 hours a day to keep the wwtp running.

3) River Falls has acknowledged Roberts purchasing their used snow plow truck. We are waiting for the paperwork from them to complete the purchase.

4) The work on the roof at the wwtp is well underway and going well.

John Bond DPW

June 2024 Director's Report

LIBRARY UPDATES

- Summer Reading is off with a bang! We have just under 400 people signed up so far and have had full attendance at all programs. It is hard to believe we are almost through June. We have gotten a lot of positive feedback this summer about all of our programming and services that we offer.
- Gabrielle Hepfler and Leo Weiss have both started as summer library clerks. It has been great to have them and have extra coverage.
- Entrance Technologies has fixed the automatic door opener.
- The library's bake sale had a record-setting year, raising $650.
- The Friends of the Library also held a perennial sale.

Programming Highlights

- Creature Teacher Tom was a huge hit with 152 attendees, Boomerang Making had 38 attendees, and story time/sensory have had anywhere from 22-over 50 attendees.
- Upcoming July Programs: Author Talk: Sarah DeLuca, Touch-a-Truck, Sourdough Breadventure, Movie, Stuffed Animal Sleepover, and Solar Science Adventures.

Continuing Education and Meetings

- OverDrive Advantage Purchasing
- MORE Budget Hearing
- Village Board Meeting
- Chamber Meeting

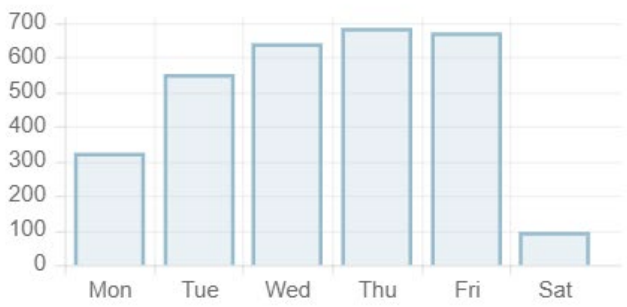
May Statistics

Summary (rank if applicable)	
Checkouts	2,972 (17)
Checkins	116,436 (16)
Renewals	1,235 (11)
Total Circulation	4,207
Items Borrowed	837 (16)
Items Lent	520 (31)
Net Difference	-317
% Locally-owned Checkouts	71.84%
New Patrons	7 (35)
New Items	136 (23)
Pharos Sessions	68 (25)
Wireless Sessions	249 (31)
Overdrive Checkout	829 (25)
Freading Checkout	0
Website Pageviews	1,095 (16)

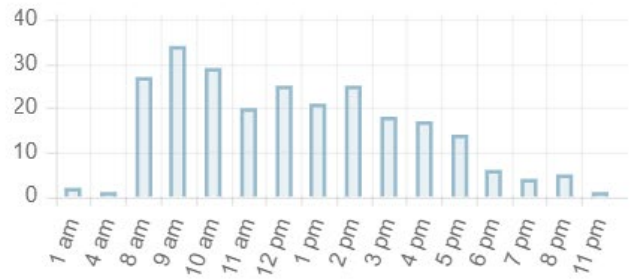
Checkouts by hour



Checkouts by day



Wireless sessions by hour



Wireless sessions by day



Village of Roberts
Plan Commission Meeting
June 20, 2024

The regularly scheduled Village of Roberts Plan Commission meeting was called to order at 6:00 PM by President Kapaun.

The meeting was properly noticed.

Present: Mike Wyss, Katy Kapaun, Steve Melby, Janelle Beal, Jimmy Fallon, Brian Tremblay, Patty Johnson.
Guest: Peter Tharp, Chuck Pizzi

Regular Plan Commission Agenda:
Approval of minutes from May 16, 2024.
Motion to approve the minutes by Johnson, seconded by Beal. Moton carried.

Building permits issued and the Building Inspectors Report.
Were in the packet for review.

PUBLIC HEARING for a conditional use permit for AVA Bohar/Black Cat Tattoo Studio located at 108 W Main Street, Roberts:

The public hearing was called to order by Kapaun at 6:01 pm – this was properly notices with the address.

Call for Public Comments. - No comments heard.

Adjourn the Public Hearing at 6:02 pm by Kapaun.

Discussion/recommendation for the Conditional Use Permit for Ava Bohar/Black Cat Tattoo Studio located at 108 W Main Street, Roberts.
Motion to recommend the conditional use permit by Tremblay, seconded by Beal. Motion carried.

Discussion/approval of the Business Plan of Operation for Premier Truck Group of Roberts located at 690 Starr Lane, Roberts.
Kapaun asked about signature, and we have one on another form they sent in. Motion to approve the Business Plan of Operation for Priemer Gropb by Johnson, seconded by Melby. Motion carried.

Discussion/recommendation to designate Todd Dolan/All Croix for commercial electrical and plumbing inspector and review Ordinance changes to Chapter 6 for this.
Todd Dolan has been the inspector for the for 10 years. He has been trying to work with municipalities to get delegated. By ordinance Dolan must do these inspections which means there will be no State Inspector for building and electrical. Dolan has already done this with Baldwin, Prescott and Ellsworth. There are a few ordinance changes that will need to be made and adopted to reference State standards. Kapaun asked about the State side of this, and Dolan said they are encouraging this to be done. There are four State Inspectors for the whole state and will assist whenever they are needed. Motion to delegate Todd Dolan/All Croix for commercial building and electric including the recommended changes to the ordinance by Johnson, seconded by Tremblay. Motion carried.

Discussion/recommendation for how to move forward with the dog park that was approved in the Village Park regarding Conditional Use, leash ordinance, etc.
Peter Tharp had submitted this to the Village Board for review and Kapaun thought it should start here for the ordinance changes. Dylan Koss asked to build a dog park in the Village, and this has passed the Village Board for the approval. We are not sure how close we are to getting this, but we need to make some changes. Tremblay does not see that there is a change that needs to be made. Both River Falls and Hudson had rules for their dog park. In dog park rules you must be licensed in the municipality that you are wanting to use the dog park in. Suggestion would be to add wording about the dog being on the leash unless in the dog park. **Motion** to amend the wording for the ordinance to allow dogs off leash in the designated dog park area only by Allen, seconded by Johnson. Motion carried. Tremblay feels that the use of the dog park is a permitted use and does not need to be a separate item. When they read leisure area, they feel that this fits within the ordinance.

Discussion/approval of extra-territorial for Roscon Properties for a 2 Lot CSM of the NW1/4 of the NE1/4 of Section 31, Town of Warren and a 3 Lot CSM in the NW1/4 of the NE1/4 of Section 31, Town of Warren. Motion to approve the extra-territorial for Roscon Properties by Beal, seconded by Tremblay. Motion carried.

Discussion/recommendation for a 1 Lot CSM of the SE1/4 of NE1/4 in Sec 11 for Gerald Frederick.
Motion to recommend approval by Tremblay, seconded by Beal. Motion carried.

Other Business or items for future agenda.

- How do we want to start our ordinance changes. Start with business. Johnson would like to look at zoning for lots from Vine to the West and being able to rebuild if something happens.

Motion to adjourn at 6:50 pm by Wyss seconded by Tremblay. Motion carried.

Megan Dull
Village Clerk

RESIDENTIAL CONSTRUCTION

NEW SINGLE FAMILY

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
PLEASANT VALLEY PROPERTIES 124 BURR ST	MAN/MODULAR, NEW B-24-240551	60,000
TOTAL NEW SINGLE FAMILY	**# of PERMITS: 1**	**60,000**

RESIDENTIAL ADDITIONS

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
BEEDY, PURITA 711 ROBERT PHILLIP ST	DECK B-24-240438	12,500
TOTAL RESIDENTIAL ADDITIONS	**# of PERMITS: 1**	**12,500**

TOTAL ALL RESIDENTIAL CONSTRUCTION: # of PERMITS: 2 72,500

COMMERCIAL CONSTRUCTION

NEW COMMERCIAL

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
ECI-SCHLON-TICK HOLDINGS 742 130TH ST	COMMERCIAL, NEW B-24-240545	2,100,000
TOTAL NEW COMMERCIAL	**# of PERMITS: 1**	**2,100,000**

TOTAL ALL COMMERCIAL CONSTRUCTION: # of PERMITS: 1 2,100,000

OTHER PERMITS

OTHER BUILDING PERMITS

OWNER / ADDRESS	DESCRIPTION/ PERMIT #	EST VALUE
ECI-SCHLON-TICK HOLDINGS 742 130TH ST	FOOTING/FOUNDATION Z-24-240454	
BENTSON, JASMINE AND COLE 604 HILLCREST DR	ACCESSORY BUILDING/GARDEN SHED B-24-240484	5,000
FLATTUM, TONY 412 S DIVISION ST	SIDING B-24-240501	49,772
FLATTUM, TONY 410 S DIVISION ST	SIDING B-24-240500	49,772
TOTAL OTHER BUILDING PERMITS	**# of PERMITS: 4**	**104,544**

DEMOLITION PERMITS

OWNER / ADDRESS	DESCRIPTION/ PERMIT #	EST VALUE
BLUE JAY PROPERTIES 1201 70TH AVE	RAZE D-24-240494	
TOTAL DEMOLITION PERMITS	**# of PERMITS: 1**	

TOTAL FOR ALL BUILDING PERMITS: # of PERMITS: 8 2,277,044

CERTIFICATES OF OCCUPANCY

DATE ISSUED	ADDRESS	PERMIT #	TYPE	EST VALUE
6/6/2024	12 IDA ST	B-23-230270	P	65,000

6/11/2024	200-202 PROBERT ST	B-23-230586	P	270,000
6/11/2024	204-206 PROBERT ST	B-23-230587	P	270,000
6/11/2024	208-210 PROBERT ST	B-23-230588	P	270,000
6/12/2024	209-211 PROBERT ST	B-23-230670	P	270,000
6/13/2024	205-207 PROBERT ST	B-23-230669	P	270,000
6/14/2024	201-203 PROBERT ST	B-23-230589	P	270,000

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	FEES	VALUE
ACCESSORY BUILDING/GARDEN SHED	1	235.75	5,000
COMMERCIAL, NEW	1	4,812.06	2,100,000
DECK	1	310.50	12,500
FOOTING/FOUNDATION	1	345.00	
MAN/MODULAR, NEW	1	818.15	60,000
RAZE	1	97.75	
SIDING	2	506.00	99,544
TOTALS:	8	7,125.21	2,277,044

INSPECTIONS BY TYPE

PERMIT TYPES	# OF INSPECTIONS	RES	COM
BUILDING PERMIT	25	23	2
FOOT/FOUNDATIONS	1		1
TOTALS:	26	23	3

Total # of Inspections:

RESIDENTIAL CONSTRUCTION

RESIDENTIAL RENOVATIONS

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
RADUNZEL, TODD 107 S LOCUST ST	RESIDENTIAL ADD/ALT B-24-240343	9,000
TOTAL RESIDENTIAL RENOVATIONS	**# of PERMITS: 1**	**9,000**

TOTAL ALL RESIDENTIAL CONSTRUCTION: # of PERMITS: 1 9,000

COMMERCIAL CONSTRUCTION

COMMERCIAL RENOVATIONS

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
BERG, DONAVIN AND JERI LYNNE 106 W MAIN ST	COMMERCIAL ADD/ALT B-24-240406	50,000
VILLAGE OF ROBERTS 750 HWY 65	COMMERCIAL ADD/ALT B-24-240410	264,800
TOTAL COMMERCIAL RENOVATIONS	**# of PERMITS: 2**	**314,800**

TOTAL ALL COMMERCIAL CONSTRUCTION: # of PERMITS: 2 314,800

OTHER PERMITS

OTHER BUILDING PERMITS

OWNER / ADDRESS	DESCRIPTION/ PERMIT #	EST VALUE
STEINER, JARED 408 WOLFCREEK CIRCLE	FENCE F-24-240359	
RANNEY, MATT 412 WOLFCREEK CIRCLE	FENCE F-24-240448	
TOTAL OTHER BUILDING PERMITS	**# of PERMITS: 2**	

SIGN PERMITS

OWNER / ADDRESS	DESCRIPTION/ PERMIT #	EST VALUE
CIRCLE K - BRET MIZE 900 N DIVISION ST	SIGN - REPAIR OR REPLACE S-24-240330	
CIRCLE K - BRET MIZE 900 N DIVISION ST	SIGN - REPAIR OR REPLACE S-24-240331	
CIRCLE K - BRET MIZE 900 N DIVISION ST	SIGN - REPAIR OR REPLACE S-24-240332	
CIRCLE K - BRET MIZE 900 N DIVISION ST	SIGN - REPAIR OR REPLACE S-24-240333	
TOTAL SIGN PERMITS	**# of PERMITS: 4**	

TOTAL FOR ALL BUILDING PERMITS: # of PERMITS: 9 323,800

CERTIFICATES OF OCCUPANCY

DATE ISSUED	ADDRESS	PERMIT #	TYPE	EST VALUE
5/1/2024	613-/615 ASHTON ST	B-23-230482	P	270,000
5/1/2024	617-/619 ASHTON ST	B-23-230483	P	270,000

5/3/2024	621-/623 ASHTON ST	B-23-230484	P	270,000
5/3/2024	625-/627 ASHTON ST	B-23-230485	P	270,000
5/6/2024	271 EAGLE RIDGE DR	B-23-230155	P	295,000
5/30/2024	61 FRANK ST	B-23-230269	P	69,000

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	FEES	VALUE
COMMERCIAL ADD/ALT	2	1,575.00	314,800
FENCE	2	322.00	
RESIDENTIAL ADD/ALT	1	235.75	9,000
SIGN - REPAIR OR REPLACE	4	1,012.00	
TOTALS:	9	3,144.75	323,800

INSPECTIONS BY TYPE

PERMIT TYPES	# OF INSPECTIONS	RES	COM
BUILDING PERMIT	33	30	3
FENCE	2	2	
WNDW/SDNG/ROOF	2	2	
TOTALS:	37	34	3

Total # of Inspections:

VILLAGE OF ROBERTS

Applicant's Name: AVA BOHAR	Telephone No. Cell – [redacted] Fax No. – Business - # 715-410-3802
Address: 108 W. Main Street Roberts WI 54023	
Property Owner: DALE R. STEWART	Telephone No. 715-410-0778 Fax No. –
Address: 108 W. Main Street Roberts WI 54023	

**Request for:

- Zoning District Change ($75)
- Special Use Permit ($75)
- → Conditional Use Permit ($100)
- Certified Survey Map Approval ($75)
- Board of Appeals ($100)
- Other _____

Above may include advertising costs.

Status of Applicant: Owner Agent Buyer Other

Present Zoning:	Zoning Requested:
Uses Proposed:	Acreage(s):
Location:	
Parcel I.D. Number _____	
Legal Description: (Attach legal if needed) _____	

The undersigned applicant or representative, thereof, certifies that he/she is familiar with the State and local code applicable to this request, the procedural requirements of the Village and/or Township, and all other application Village ordinances.

Signature of Applicant/Representative:

(print) AVA BOHAR Date 03/20/2024

(signature) AVA B Date 03/20/2024

Application received by: Date

Fees Paid and Date:

Zoning District Change	$_____	Date_____
Special Use Permit	$_____	Date_____
Conditional Use Permit	$_____	Date_____
Board of Appeals	$_____	Date_____
Other	$_____	Date_____

**All fees listed above are subject to a $500 down payment to cover other fees incurred with this request. This will cover any publishing, legal and engineering fees associated with this project. If needed refunds or invoices will be sent once final bills are submitted.

PLAN OF BUSINESS OPERATION
VILLAGE OF ROBERTS
ROBERTS, WI 54023

1. Name of Business Operation: Premier Truck Group of Roberts
2. Address of Operation: 690 Starr Lane, Roberts, WI 54023
3. Name and Address of Owner/Application: PTG Wisconsin, LLC by Maggie Feher, its Assistant Secretary Phone Number: 248-648-2517
4. Name and Address of Building Owner: ATC Realty Investments, LLC (as of 6/10/2024)
5. New Use? No Or Expansion of Existing Use? No
6. Retail? X, Wholesale? ____, Manufacturing? ____ Other ____
7. Description of Operation: Heavy duty truck dealership (including parts & service)
8. Outside Storage? Yes. If yes, what is stored and where? heavy duty trucks and trailers
   How is it screened? it is not screened - parking lot
9. Expected # of Trucks/Day: 30-40 When? daily And, # of Autos/Day 100
10. Overnight Parking of: Trucks 50 Autos 10 Equipment 4
11. Available Offstreet Parking Spaces: 0 Offstreet Loading Spaces 0
12. Expected Hours of Operation: 7:00 AM to 11:00 PM, 6 Days/Week ____
13. Maximum # of Employees: Full Time 50 Part Time 20
14. Sewer Disposal by: Public Sewer ____ Holding Tank X
15. Water Supply by: Public Water Main ____ Private Well X
16. Method and Sequence of Solid Waste Disposal: Holding Tank, with mound system
    Solids tank pumped every two years
17. Flammable Substance Storage N/A Where ____ Type of Container ____
18. Hazardous Materials Used Yes Stored Wash Bay Cabinet Quantity 1
19. Method of Building/Grounds Maintenance: Monthly Building Inspections
20. Any Special or Required Provisions or other pertinent information None
21. Method of Property Security Roberts Police Department

Signature of Owner/Applicant: ____

Submitted for Review on: ____/____/____ **Zoning** ____

Approved by Planning Commission: ____/____/____ **Notes:** ____

Approved by Village Board: ____/____/____

NOTE: Under State Statues (SS134.65) Cigarette Licenses must be obtained. Applications may be obtained from the Village Clerk.

Village of Roberts

Chapter 6 - BUILDINGS AND BUILDING REGULATIONS

Sec. 6-1 Ordinance Amended

Chapter 6-Buildings and Building regulations is hereby amended as follows:

ARTICLE I. - IN GENERAL

Sec..6-2 –6-17-Reserved

Sec. 6-18 Authority.
These regulations are adopted under the authority granted by s. 101.65 and 101.12 Wisconsin Statutes.

ARTICLE II.- ADMINISTRATION AND ENFORCEMENT

Sec. 6-19 Building inspector.
The building inspector authorized by the municipality to enforce the adopted codes shall be properly certified by the Division of Industry Services.

Secs. 10-20-10-41.- Reserved

ARTICLE III.-BUILDING AND TECHNICAL CODE

DIVISION 1. -GENERALLY

Secs. 6-42 – 6-70. -Reserved.

DIVISION 2. -WI UNIFORM DWELLING CODE AND WI COMMERCIAL CODE
Sec. 6-71.- PURPOSE.
The purpose of this article is to promote the general health, safety, and welfare by enforcing the adopted codes.

Sec. 6-72. – SCOPE.
This chapter applies to all dwellings, commercial buildings/structures, swimming pools, garages, structures, buildings, and residential accessory buildings. Petitions for variance and appeals should be handled by this municipality.

Sec. 6-73 – ADOPTION OF CODE.
The Wisconsin Uniform Dwelling Code, Chs. SPS 320-325, and Ch. SPS 327 and its successors, of the Wisconsin Administrative Code, and all amendments thereto, is adopted and incorporated by reference and shall apply to all buildings within the scope of this ordinance.

The following Wisconsin Administrative Codes, their referenced codes and standards, and subsequent revisions are adopted for municipal enforcement by the building inspector, who shall be commercially certified by the WI Division of Industry Services.

Chs. SPS 360-366	Wisconsin Commercial Building Code
Chs. SPS 375-379	Buildings Constructed Prior to 1914 Code
Chs. SPS 316	Electrical
Chs. SPS 381-387	Plumbing

Sec.6-74-6-104. -Reserved.

ARTICLE IV.- BUILDING PERMITS

Sec. 6-105. – RESIDENTIAL BUILDING PERMIT REQUIRED. No person shall alter, build, break ground for, add onto or alter any building within the scope of this ordinance without first obtaining a building permit for such work from the building inspector. Any structural changes or major changes to mechanical systems that involve extensions shall require permits.

Sec. 6-106.- EXEMPTIONS FROM PERMIT REQUIREMENT

(a) Minor repairs or alterations which cost less than <$1000 and which do not change occupancy area, structural strength, fire protection, exits, natural light, or ventilation do not require a permit. Repairs or alterations that change any one of the above items require a permit.

(b) The restoration or repair of building equipment, such as furnaces, central air conditioners, water heaters, and similar mechanical equipment without the alteration or addition to building or structure.

(c) Re-roofing projects that do not involve the repair or replacement of any structural elements.

(d) Restoration or repair of an installation to its previous code-compliant condition as determined by the building inspector on a case-by-case basis.

(e) Residing, finishing of interior surfaces and installation of cabinetry

(f) Replacement of same size windows and doors

(g) Landscaping, not including decks, can be done without a permit

Sec. 6-107. - COMMERCIAL BUILDING CODE PERMIT REQUIRED. No person shall build or cause to be built any new public building or place of employment or any alteration or addition to an existing public building or place of employment without first obtaining a commercial building permit from the building inspector. This permit shall be issued after receipt of State of Wisconsin approved plans, where required, and sanitary permits, if applicable, and a determination has been made of compliance with, zoning, setbacks, ordinances, and regulations of the Village of Roberts, the County of St. Croix, and the State of Wisconsin.

Sec. 6-108. - PERMIT FEE. The building permit fees shall be determined by resolution. The building permit fee shall be doubled for any project requiring a permit which is commenced without a permit or prior to issuance of a permit.

Sec. 6-109. EXPIRATION OF PERMIT. A building permit shall be lapse and void unless building permit is commenced within 6 months or if construction has not been completed within 18 months of the date of issuance thereof, notwithstanding work pursuant to SPS 316 which shall expire within 1 year of the date if the work has not been commenced. All work to be done pursuant to a new commercial building permit must be completed within two years of the date of issuance. Per SPS 320, new dwelling permits shall expire 24 months after issuance if the dwelling exterior has not been completed. Once a permit has lapsed, no further work shall be performed under such lapsed permit until such time as a new permit has been issued.

Sec. 6-110. OCCUPANCY PERMITS. No single-family dwelling or multiple family dwelling or commercial structure may be occupied by any person or party until an occupancy permit has been issued. An occupancy permit will be issued only after all inspections have been satisfactorily completed, all required fees associated with this ordinance paid, and all required terms of the ordinance have been met. No occupancy permit shall be issued when occupancy is taken prior to final inspection.

Sec. 6-111. RIGHT OF ENTRY. The building inspector may, at all reasonable hours, enter upon any public or private premises for inspection purposes, and may require the production of the permit for any building, plumbing, electrical, or heating work. No person shall interfere with, or refuse access to any such premises, the building inspector while in the performance of his duties.

Sec. 6-112. UNSAFE BUILDINGS. Whenever the building inspector finds any building or part thereof with the Village of Roberts to be, in his judgment, so old, dilapidated, or out of repair as to be dangerous, unsafe, unsanitary, unreasonable to repair or otherwise unfit for human habitation, occupancy, or use, shall order the owner to raze and remove such building or part thereof. If a building or part thereof can be made safe by repairs, the owner shall make it safe and sanitary. The owner shall perform the remedial action in a timely fashion at his own expense.

Sec. 6-113. PETITIONS FOR VARIANCE. Any person feeling aggrieved by an order or a determination of the Building Inspector may appeal from such order or determination to the Village Board. Those procedures customarily used to effectuate an appeal to the Village Board shall apply.

Sec. 6-114 PENALTIES. The enforcement of this section and all other laws and ordinances relating to WI State Building Codes shall be by means of the withholding of building permits, imposition of forfeitures and injunctive action. Forfeitures shall be not less than $25.00 nor more than $1,000.00 for each day of noncompliance.

Sec. 6-115. EFFECTIVE DATE. This ordinance shall replace Ordinance and be effective _____upon passage and publication as provided by law.

Adopted by the Village Board this _____ day of_____, 20_____.

_____

Board Chairperson

Attest:_____.

Published:_____

Request for item to be placed on the agenda.

Agenda Item #: ___ Meeting Date:_Monday, June 10, 2024_____

Date Received:	
Presented By:	Trustee Peter Tharp
Seconded By:	

Description of item to discuss:

Discussion/approval of Dylan Koss' dog park proposal to be sent to the Village of Roberts Plan Commission for their recommendation whether Koss be allowed to submit an application for a conditional use permit and/or special conditional use permit.

Dog parks are not a permitted principal use under Sec. 70 – 134 (1).

Approval of the Plan Commission is required under Sec. 70 - 134. - P -1 Park and Recreation District Sec. 70 – 134 (3) Conditional Uses and Sec. 70 – 134 (9) Special Regulations.

Approval of the Plan Commission and public hearing is required under Chapter 70 – Zoning, Article V. – Conditional Uses.

Thank you.

Peter.

ARTICLE V. - CONDITIONAL USES

Sec. 70-161. - Permits authorized.

The village board may authorize the zoning administrator to issue a conditional use permit for conditional uses after review and a public hearing, provided that such conditional uses and related structures are in accordance with the purpose and intent of this chapter and are found to be not hazardous, harmful, offensive, or otherwise adverse to the environment or the value of the neighborhood or the community.

(Code 1980, § 17.0501)

Sec. 70-162. - Application for permit.

Applications for conditional use permits shall be made in triplicate to the clerk-treasurer on forms furnished by the zoning administrator or other designated village employees and shall include at least the following:

(1) Names and addresses of the applicant, owner of the site, architect, professional engineer, contractor, and all opposite and abutting property owners of record within 300 feet in the village.

(2) Description of the subject site by lot, block, and recorded subdivision or by metes and bounds; address of the subject site; type of structure; proposed operation or use of the structure or site; number of employees; and the zoning district within which the subject site is located. For floodland conditional uses, such description shall also include information that is necessary for the plan commission and county park and planning commission to determine whether the proposed development will hamper flood flows, impair floodplain storage capacity, or cause danger to human or animal life. This additional information may include plans, certified by a registered professional engineer or land surveyor, showing elevations or contours of the ground at two-foot intervals; fill or storage elevations; first-floor elevations of structures; size, location, and spatial arrangement of all existing and proposed structures on the site; location and elevation of streets, water supply, and sanitary facilities; photographs showing existing land uses and vegetation upstream and downstream; soil types and other pertinent information.

(3)

Plat of survey prepared by a registered land surveyor showing all of the information required under section 70-34, Municipal Code of the Village of Roberts for a building/zoning permit as well as the following: mean and historic high-water lines and floodlands on or within 40 feet of the subject premises and existing and proposed landscaping.

(4) Additional information may be required by the plan commission, engineer, zoning administrator, or building inspector.

(Code 1980, § 17.0502)

Sec. 70-163. - Review and approval.

The plan commission shall review the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, highway access, traffic generation and circulation, drainage, sewerage and water systems, and the proposed operation, and prior to village board action shall hold a public hearing as set forth in section 70-10, Municipal Code of the Village of Roberts. In addition:

(1) *Conditions.* Conditions such as landscaping, architectural design, type of construction, floodproofing, anchoring of structures, construction commencement and completion dates, sureties, lighting, fencing, planting screens, operational control, hours of operation, improved traffic circulation, deed restrictions, highway access restrictions, increased yards, or parking requirements may be required by the plan commission upon its finding that these are necessary to fulfill the purpose and intent of this chapter.

(2) *Notice to DNR and county park and planning commission.* The plan commission shall transmit a copy of each application for a conditional use within a floodland or shoreland area to the state department of natural resources (DNR) and/or the county park and planning commission for review and comment. In addition, the county park and planning commission may require the submittal of an application on conditional uses within floodland-shoreland areas. Action on the application shall not be taken for 30 days or until the DNR and county park and planning commission have made their recommendations, whichever comes first. A copy of all floodland conditional use permits shall be transmitted to the DNR within ten days of the effective date of such permit.

(3) *Time limit for action by village board.* Action by the village board on conditional uses shall be taken within 95 days from date of petition unless extended by the petitioner.

(Code 1980, § 17.0503)

Sec. 70-164. - Special conditional uses.

Special conditional uses not set forth in district regulations may be allowed, including any principal uses similar in character to the permitted principal uses on the premises which meet the intent of the district but which are not listed as permitted uses within the text of the zoning district.

(Code 1980, § 17.0504)

Sec. 70-165. - Granting or denial of permit; authority of village board to rescind or alter permit.

(a) Following a public hearing and after careful consideration of the plan commission's recommendations, the village board may grant the conditional use permit as applied for, grant the conditional use permit with conditions deemed appropriate by the board, or deny the permit. Compliance with all other provisions of this chapter, such as lot width and area, yards, height, parking, loading, traffic, highway access, and performance standards, shall be required of all conditional uses unless otherwise stipulated in the individual district regulations. Variances shall only be granted as provided in article XI of this chapter and section 70-9, Municipal Code of the Village of Roberts. If the conditional use permit is granted (with or without conditions) official notice of such conditional use shall be transmitted to the county register of deeds on forms provided by the village. The county register of deeds shall take whatever action necessary to append the permitted conditional use forms to the deed of the property for which a conditional use has been granted. Any approving action by the village board will be valid only if the conditional use is recorded with the county register of deeds and the use or operation commenced within six months from the date of such action.

(b) When the plan commission makes a determination either by observation or by official citizen complaint that a permitted conditional use is or has been apparently violated, the plan commission may convene a public hearing as set forth in section 70-10, Municipal Code of the Village of Roberts, giving at least 30 days' notice to the holder of the conditional use permit and advising the permit holder as well as property owners within 300 feet of the conditionally permitted use of the purpose of the hearing, which may be to recommend to the village board the altering, rescinding, or reaffirmation of the conditional use permit then in effect. The village board, following a recommendation by the plan commission, may take action to rescind or alter the conditional use permit then in effect and by doing so direct the clerk-treasurer to take any necessary steps to rescind or alter the covenants or other pertinent documents concerning the conditional use and attached to the property deed held in the office of the county register of deeds.

(Code 1980, § 17.0505)

Secs. 70-166—70-190. - Reserved.

Sec. 70-134. - P-1 Park and Recreation District.

The P-1 Park and Recreation District is intended to provide for areas where the recreational needs, both public and private, of the populace can be met without undue disturbance of natural resources and adjacent uses.

(1) *Permitted principal uses.*

a. Botanical gardens and arboretums.
b. Historic and monument sites.
c. Outdoor ice-skating and hockey rinks.
d. Parks-leisure and ornamental.
e. Picnic areas.
f. Playfields or athletic fields.
g. Playgrounds.
h. Play lots or tot lots.
i. Skiing and tobogganing slopes.
j. Tennis courts.
k. Fairgrounds

(2) *Permitted accessory uses.*

a. Any structure necessary for the operation or use of a permitted use.
b. Off-street parking areas.
c. See article VII of this chapter.

(3) *Conditional uses.* (See article V of this chapter.)

a. Boat access sites.
b. Forest preserve.
c. Golf courses without country club/restaurant facilities.
d. Sportsmen's clubs.
e. Swimming beaches.
f. Amphitheaters.
g. Archery ranges.
h. Arenas and field houses.
i. Bathhouses and swimming pools
j. Conservatories
k.

Exhibition halls.

l. Golf courses with country club/restaurant facilities.

m. Golf driving ranges.

n. Gymnasiums.

o. Marinas.

p. Museums.

q. Music halls.

r. Polo fields.

s. Recreation centers.

t. Race tracks.

u. Riding academies.

v. Skeet and trap shooting ranges provided that the firing of rifled arms and shotgun slugs shall not be permitted directly toward or over any highway, road, or navigable water, or directly toward any building or structure, or directly toward any population concentration within 600 feet of the site.

w. Stadiums.

x. Wildlife preserves.

y. Zoological facilities.

z. Campgrounds, provided that such facilities shall meet the following conditions:

1. The minimum size of a travel trailer park or campground shall be five acres.
2. The maximum number of individual campsites shall be ten per acre.
3. Each individual campsite shall be plainly marked.
4. The minimum dimensions of a campsite shall be 40 feet wide by 50 feet long.
5. Each campsite shall be separated from other campsites within the campground by a yard area not less than 15 feet wide.
6. There shall be 1-½ automobile parking spaces for each individual campsite and such parking space shall be provided so as not to restrict free movement of traffic within the campground.
7. No individual campsite shall be located closer than 75 feet from a public highway or road right-of-way, nor closer than 40 feet to any other property boundary.
8. All campgrounds shall conform to the requirements of Wis. Admin. Code, as amended.
9. Each campground shall be completely enclosed except for permitted entrances

and exits by either a temporary planting of fast-growing plant material at least six feet in height at the time of planting, or a permanent evergreen planting, the individual trees to be of such a number and so arranged that within five years a dense screen will be formed. Such permanent planting shall be grown or maintained to a height of not less than ten feet.

10. Each travel trailer camp, campground, or camping resort shall have a service building similar to that required by Wis. Admin. Code.
11. No trailer or camping unit shall be located on one site for a period of more than 21 days in a single calendar month. No trailer shall be stored in a trailer park, campground, or camping resort.

(4) *Lot area and width.*

a. Lots in the P-1 Park District shall provide sufficient area for any principal structure or accessory structures as well as necessary off-street parking and loading areas.

b. Lots shall not be less than 80 feet in width at the principal street access.

(5) *Building height and size.*

a. No building or parts of a building shall exceed 35 feet in height.

b. See "Standards" section in this chapter (section 70-40, Municipal Code of the Village of Roberts).

(6) *Setback and yards.* No building or structure shall be erected, altered, or moved closer than 40 feet to a lot line.

(7) *Parking and loading space.* There shall be sufficient off-street parking space provided to accommodate users of the park or recreation area. (See article VI of this chapter.)

(8) *Minimum utility service.* Electricity and wastewater treatment and disposal facilities and water supply system as required by the state department of natural resources and/or the county health department.

(9) *Special regulations.* To encourage a park use environment that is compatible with the residential character of the village, building/zoning permits for permitted uses in the P-1 Park District shall not be issued without prior review by and approval of plans for such use by the plan commission. Said review and approval shall be concerned with adjacent uses, general layout, building site and operation plans, building materials, need for public wastewater treatment and water supply facilities, ingress, egress, parking, loading and unloading, and screening and landscape plans.

(Code 1980, § 17.0432; Ord. No. 2008-11 VB, 12-8-08)

Sec. 38-3. - Use regulations for parks and recreational facilities.

(a) *Night parking.* No cars or campers shall be in any park between the hours of 11:00 p.m. and 7:00 a.m. and no parking of trucks, semi tractors and/or trailers at any time in the park, except for those involving prescheduled activities.

(b) *Traffic rules.* No vehicle shall be driven at more than 15 miles per hour on any park road. The driver of any vehicle shall bring such vehicle to a complete stop where there is in place any sign or marking which says "STOP." Upon a park street that has been established as a one-way drive, a vehicle shall be driven only in the direction indicated. A vehicle shall enter and exit only in the exits and entrances indicated.

(c) *Control of fires.* No person shall start, tend or maintain any fire except at designated fireplaces or personal grills. No person shall leave any fire unattended.

(d) *Disturbing the peace.* No threatening, profane, abusive or indecent language, disorderly conduct or behavior shall be allowed in the parks.

(e) *Intoxicating liquor and glass containers prohibited.* No person shall take, use or have in the parks any intoxicating liquor or glass containers.

(f) *Littering.* No person shall throw, deposit, place or leave in any park or waters therein any paper, rubbish, waste cans, or refuse of any kind except in receptacles therein provided for waste.

(g) *Defacing park property.* No person shall cut, break or in any way injure or deface any building, fence, lamp, waterfall, equipment or facilities of any feature or property, including natural objects, upon or within any park.

(h) *Weapons.* No person shall have in his possession or under his control any firearm as defined in Wis. Stats. § 939.22, or airgun, unless the same is unloaded and enclosed in a carrying case, or any bow unless the same is unstrung or enclosed in a carrying case.

(i) *Billposting.* No person shall post, paste, fasten, paint or affix any placard, bill, notice, sign or advertising upon any structure or erect any structure for that purpose, unless authorized by the park board.

(j) *Selling goods.* No person shall sell or offer for sale any article or thing whatsoever in any park. This prohibition shall not apply to sales of refreshments or any other articles by the park board or under its direction at the stands authorized by the board.

(k) *Pets.* Pets shall be leashed in the park and no person shall suffer his pet to deprive or disrupt the enjoyment or use of any area by others. In addition, no person shall ride a horse in a careless, negligent or reckless manner so as to endanger the life, property or persons of others in the parks. Horse riding shall be confined to the road or parkways.

(l) *Driving vehicles off of roadways and parking areas.* No person or persons shall drive any motor-driven vehicle in the parks except in designated roadways and parking areas.

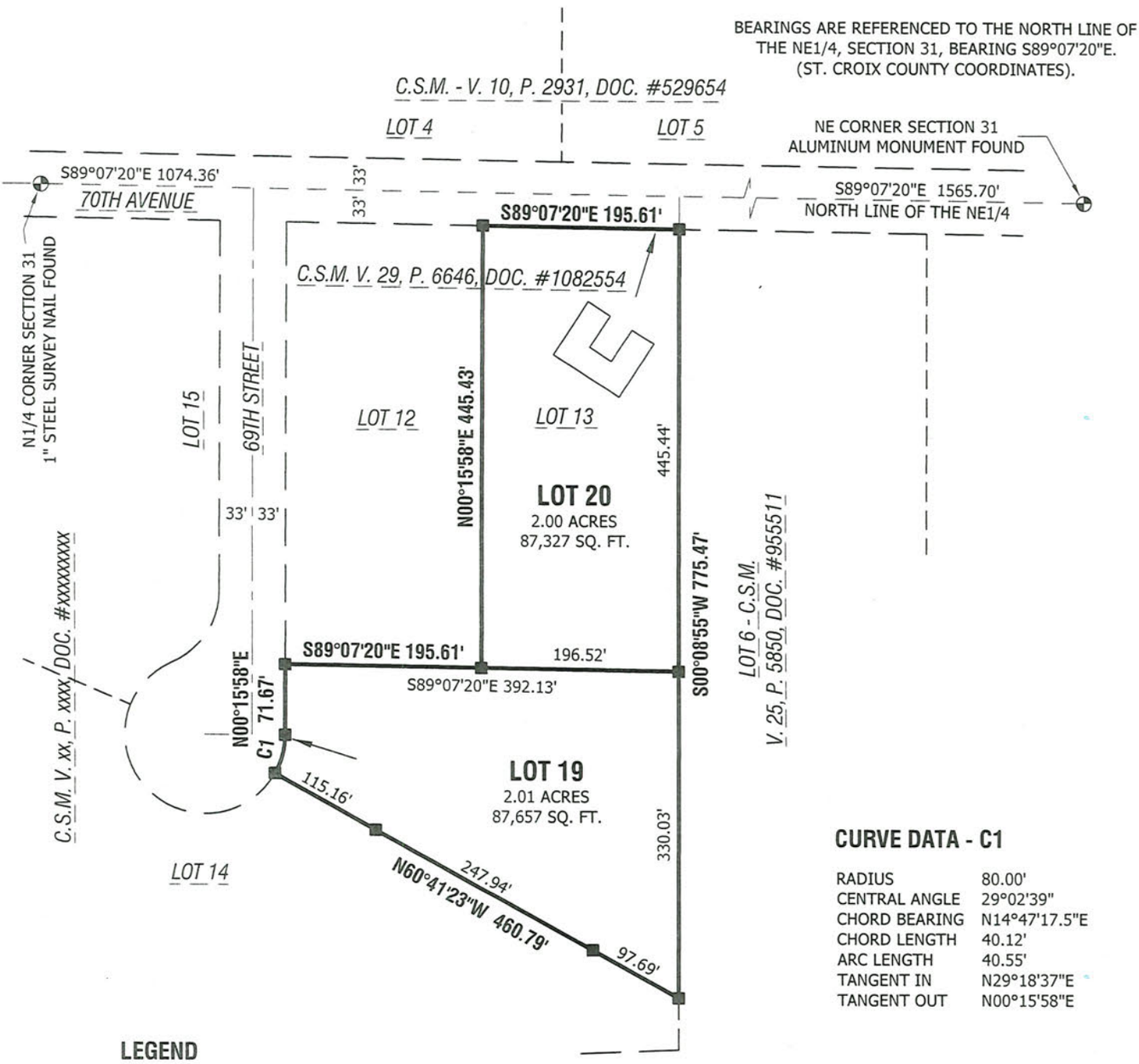
(Code 1980, § 19.03; Ord. No. 2007-7 VB, 8-13-2007)

CERTIFIED SURVEY MAP

LOCATED IN THE NW1/4 OF THE NE1/4 OF SECTION 31, T29N, R18W, TOWN OF WARREN, ST. CROIX COUNTY, WISCONSIN; BEING LOT 13 OF CERTIFIED SURVEY MAP VOLUME 29, PAGE 6646, DOCUMENT NUMBER 1082554.

THIS INSTRUMENT DRAFTED BY EDWIN FLANUM
JOB NO: 24-22 DWG: CSM6
DRAFTED: 5/28/2024 FIELD: 5/28/2024

BEARINGS ARE REFERENCED TO THE NORTH LINE OF THE NE1/4, SECTION 31, BEARING S89°07'20"E. (ST. CROIX COUNTY COORDINATES).



CURVE DATA - C1

RADIUS	80.00'
CENTRAL ANGLE	29°02'39"
CHORD BEARING	N14°47'17.5"E
CHORD LENGTH	40.12'
ARC LENGTH	40.55'
TANGENT IN	N29°18'37"E
TANGENT OUT	N00°15'58"E

LEGEND

- ST. CROIX COUNTY SECTION CORNER POSITIONED FROM COUNTY COORDINATES. POSITION VERIFIED WITH MONUMENT AS NOTED OR TIES OF RECORD
- 3/4" IRON REBAR FOUND
- EXISTING DRIVE

WISCONSIN
EDWIN C FLANUM S-2487 AMERY WI
LAND SURVEYOR

N

SCALE IN FEET 1" = 150'

0 150 300

6/02/2024

Edwin C. Flanum, P.L.S. 2487

CERTIFIED SURVEY MAP

LOCATED IN THE NW1/4 OF THE NE1/4 OF SECTION 31, T29N, R18W, TOWN OF WARREN, ST. CROIX COUNTY, WISCONSIN; BEING LOT 13 OF CERTIFIED SURVEY MAP VOLUME 29, PAGE 6646, DOCUMENT NUMBER 1082554.

OWNER
ROSCON PROPERTIES, LLC
1353 AWATUKEE TRAIL
HUDSON, WI 54016

SURVEYOR
EDWIN C FLANUM
NORTHLAND SURVEYING, INC.
P.O. BOX 152
AMERY, WI 54001

SURVEYOR'S CERTIFICATE

I, Edwin C. Flanum, Professional Wisconsin Land Surveyor, hereby certify that by the direction of Richard Stout, I have surveyed, mapped and described the parcel of land which is represented by this Certified Survey Map; that the exterior boundary of the parcel of land surveyed and mapped is described as follows:

Located in the NW1/4 of the NE1/4 of Section 31, T29N, R18W, Town of Warren, St. Croix County, Wisconsin; described as follows:

Lot 13 of Certified Survey Map Volume 26, Page 6646, Document Number 1082554.

Described parcel contains 4.02 acres (174,984 Sq. Ft.) and is subject to all other easements, restrictions, and covenants of record.

I, also certify that this Certified Survey Map is a correct representation to scale of the exterior boundary surveyed and described; that I have fully complied with the current provisions of Chapter 236.34 of the Wisconsin Statutes, the Land Subdivision Ordinance of the County of St. Croix and the Subdivision Ordinance of the Town of Warren, in surveying and mapping same.

Edwin C. Flanum, P.L.S. 2487 — Date: 6/02/2024

WISCONSIN
EDWIN C
FLANUM
S-2487
AMERY
WI
LAND SURVEYOR

STATE OF WISCONSIN)SS
COUNTY OF ST. CROIX)

I, Denise Anderson, being the duly elected, qualified and acting Treasurer of St. Croix County, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of _____ affecting the land included in this Certified Survey Map.

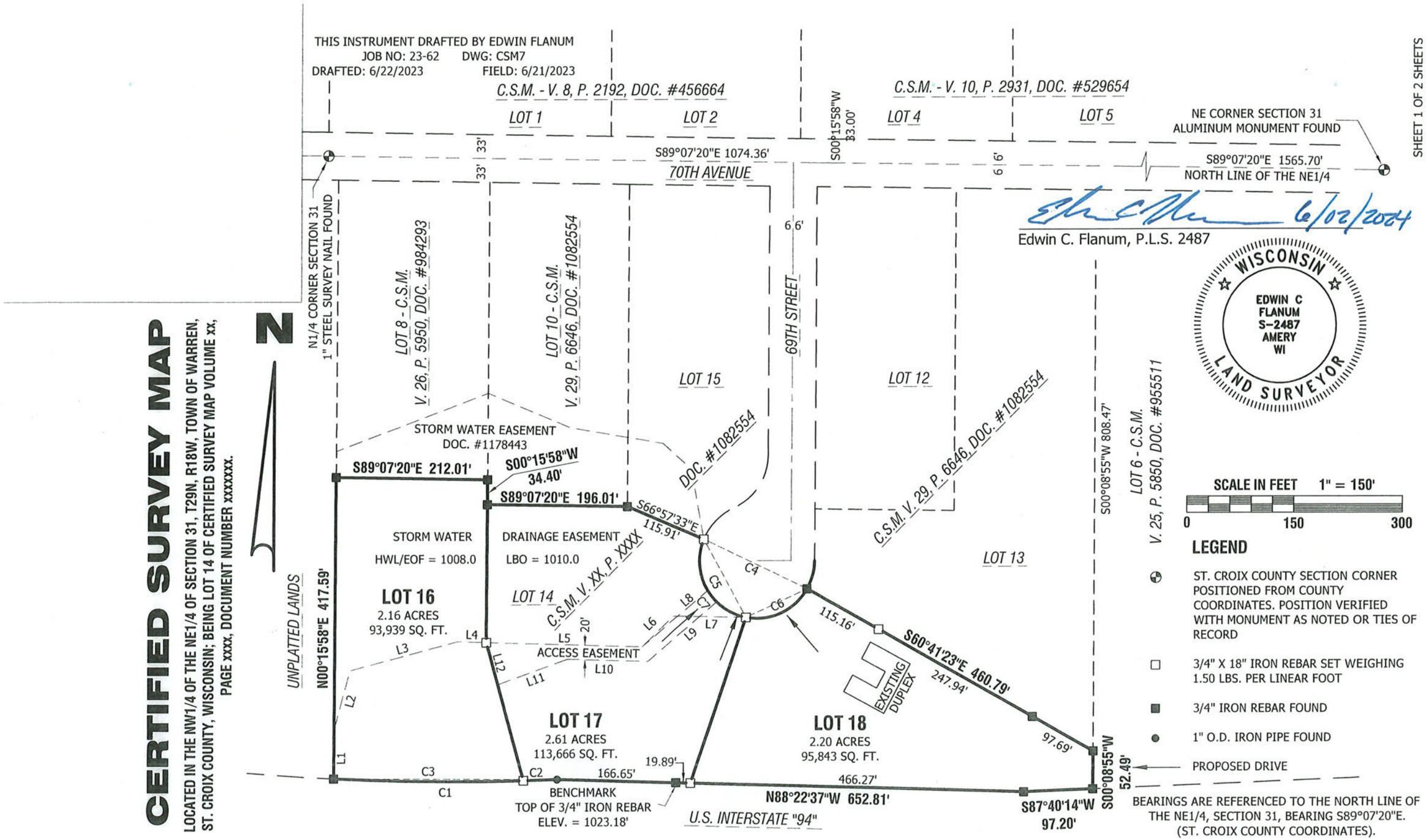
Denise Anderson, County Treasurer — Date

Each parcel shown on this map (plat) is subject to State, County and Township laws, rules and regulations (i.e., wetlands, minimum lot size, access to parcel, etc.). Before purchasing or developing any parcel contact the St. Croix County Zoning Office and the Town of Warren.

CERTIFIED SURVEY MAP

LOCATED IN THE NW1/4 OF THE NE1/4 OF SECTION 31, T29N, R18W, TOWN OF WARREN, ST. CROIX COUNTY, WISCONSIN; BEING LOT 14 OF CERTIFIED SURVEY MAP VOLUME xx, PAGE xxxx, DOCUMENT NUMBER xxxxxxx.

THIS INSTRUMENT DRAFTED BY EDWIN FLANUM
JOB NO: 23-62 DWG: CSM7
DRAFTED: 6/22/2023 FIELD: 6/21/2023



Edwin C. Flanum, P.L.S. 2487 6/02/2024

WISCONSIN
EDWIN C FLANUM S-2487 AMERY WI
LAND SURVEYOR

SCALE IN FEET 1" = 150'
0 150 300

LEGEND

- ST. CROIX COUNTY SECTION CORNER POSITIONED FROM COUNTY COORDINATES. POSITION VERIFIED WITH MONUMENT AS NOTED OR TIES OF RECORD
- 3/4" X 18" IRON REBAR SET WEIGHING 1.50 LBS. PER LINEAR FOOT
- 3/4" IRON REBAR FOUND
- 1" O.D. IRON PIPE FOUND
- PROPOSED DRIVE

BEARINGS ARE REFERENCED TO THE NORTH LINE OF THE NE1/4, SECTION 31, BEARING S89°07'20"E. (ST. CROIX COUNTY COORDINATES).

CERTIFIED SURVEY MAP

LOCATED IN THE NW1/4 OF THE NE1/4 OF SECTION 31, T29N, R18W, TOWN OF WARREN, ST. CROIX COUNTY, WISCONSIN; BEING LOT 14 OF CERTIFIED SURVEY MAP VOLUME xx, PAGE xxxx, DOCUMENT NUMBER xxxxxxx.

OWNER
ROSCON PROPERTIES, LLC
1353 AWATUKEE TRAIL
HUDSON, WI 54016

SURVEYOR
EDWIN C FLANUM
NORTHLAND SURVEYING, INC.
P.O. BOX 152
AMERY, WI 54001

SURVEYOR'S CERTIFICATE

I, Edwin C. Flanum, Professional Wisconsin Land Surveyor, hereby certify that by the direction of Richard Stout, I have surveyed, mapped and described the parcel of land which is represented by this Certified Survey Map; that the exterior boundary of the parcel of land surveyed and mapped is described as follows:

Located in the NW1/4 of the NE1/4 of Section 31, T29N, R18W, Town of Warren, St. Croix County, Wisconsin; described as follows:

Lot 14 of Certified Survey Map Volume xx, Page xxxx, Document Number xxxxxxxxx.

Described parcel contains 6.97 acres (303,447 Sq. Ft.) and is subject to all other easements, restrictions, and covenants of record.

I, also certify that this Certified Survey Map is a correct representation to scale of the exterior boundary surveyed and described; that I have fully complied with the current provisions of Chapter 236.34 of the Wisconsin Statutes, the Land Subdivision Ordinance of the County of St. Croix and the Subdivision Ordinance of the Town of Warren, in surveying and mapping same.

Edwin C. Flanum, P.L.S. 2487

6/02/2024
Date

WISCONSIN
EDWIN C FLANUM S-2487 AMERY WI
LAND SURVEYOR

LINE DATA

LINE	BEARING	DISTANCE
L1	N00°15'58"E	68.31'
L2	N15°13'23"E	84.34'
L3	N74°58'01"E	155.12'
L4	S88°22'37"E	40.62'
L5	S88°22'37"E	218.33'
L6	N45°48'34"E	60.80'
L7	S88°55'16"E	100.71'
L8	N49°30'23"E	119.65'
L9	S49°15'10"W	126.02'
L10	N88°22'37"W	112.58'
L11	S70°11'37"W	103.73'
L12	N15°19'08"W	60.52'

CURVE DATA

CURVE	RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH	ARC LENGTH	TANGENT IN	TANGENT OUT
C1	3544.72'	5°03'02"	N89°48'15"W	312.36'	312.46'	S87°40'14"W	N87°16'44"W
C2	3544.72'	0°45'39"	S88°03'03"W	47.07'	47.07'	S87°40'14"W	S88°25'53"W
C3	3544.72'	4°17'23"	N89°25'26"W	265.33'	265.40'	S88°25'53"W	N87°16'44"W
C4	80.00'	172°39'46"	S64°21'30"E	159.67'	241.08'	S21°58'24"W	N29°18'37"E
C5	80.00'	101°01'17"	S28°32'15"E	123.48'	141.05'	S21°58'24"W	S79°02'53"E
C6	80.00'	71°38'30"	N65°07'52"E	93.64'	100.03'	S79°02'53"E	N29°18'37"E
C7	80.00'	14°20'00"	S38°16'29"E	19.96'	20.01'	S31°06'29"E	S45°26'29"E

LOTS 16, 17 & 18 ARE SUBJECT TO A STORMWATER AGREEMENT TO BE RECORDED AT THE ST. CROIX COUNTY REGISTER OF DEEDS OFFICE.

No owner or resident shall do anything, which would interfere with or change the operation of the approved comprehensive stormwater management plan, sediment and erosion control plan for this Plat. This includes, but is not limited to, building upon, obstructing, altering, filling, excavating or planting in any drainage easement(s), stormwater ponds, water drainage ditches, water runways, water culverts, or berms.

Each parcel shown on this map (plat) is subject to State, County and Township laws, rules and regulations (i.e., wetlands, minimum lot size, access to parcel, etc.). Before purchasing or developing any parcel contact the St. Croix County Zoning Office and the Town of Warren.

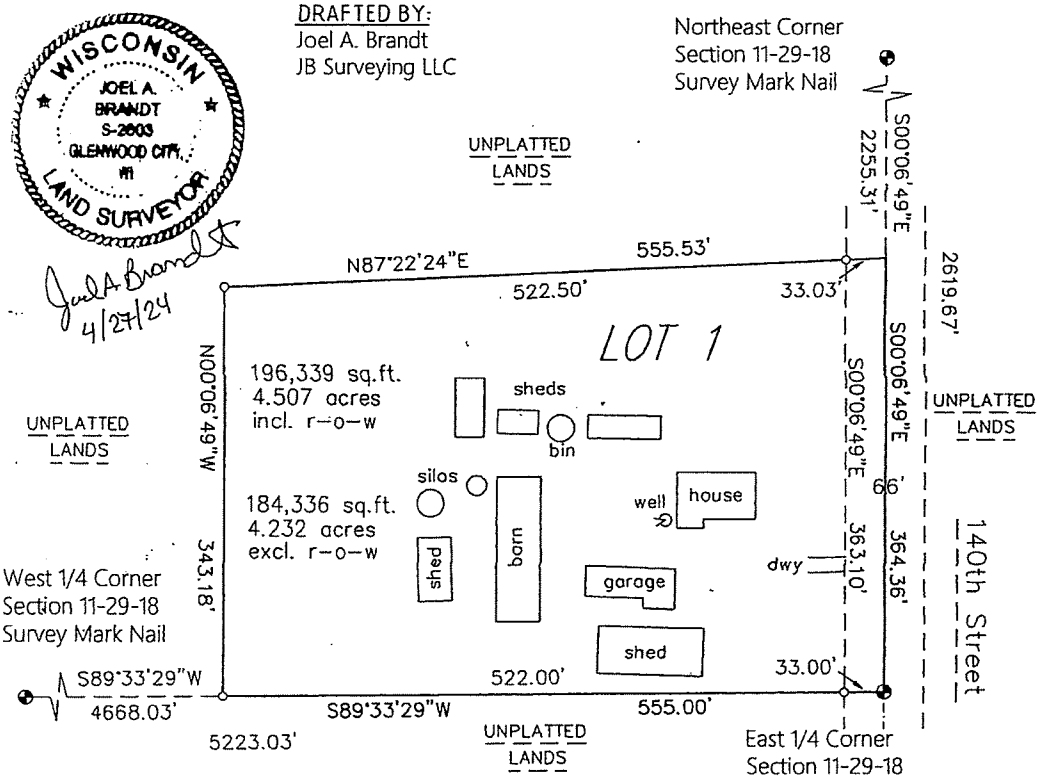
CERTIFIED SURVEY MAP

PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 29 NORTH, RANGE 18 WEST, TOWN OF WARREN, ST. CROIX COUNTY, WISCONSIN.

WISCONSIN
JOEL A. BRANDT
S-2603
GLENWOOD CITY, WI
LAND SURVEYOR

Joel A. Brandt 4/27/24

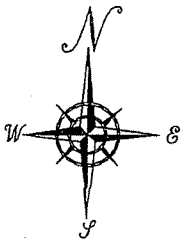
DRAFTED BY:
Joel A. Brandt
JB Surveying LLC



Each parcel on this map is subject to State and County laws, rules and regulations(i.e. wetlands, minimum lot size, access to parcels, density limitations, etc.). Before purchasing or developing any parcel, contact the Community Development Department and Town Board for advice.

Lot 1 is zoned R-1, Residential District, which allows 1 principal dwelling per 10 acres. Please contact the Community Development Department for more information.

PREPARED FOR:
Gerald A. Frederick
1210 Cty Rd D
Glenwood City, WI



North is referenced to the East Line of the Northeast Quarter of Section 11-29-18, which bears S00°06'49"E (St. Croix County Grid System)

SCALE: 1" = 120'

0' 120' 240'

LEGEND

- ◕..... Found Government Corner (corner verified)
- o..... Set 3/4" x 18" Iron Rebar weighing 1.502 lbs./foot

Completion Date
April 2024

CERTIFIED SURVEY MAP

PART OF THE SOUTHEAST QUARTER OF THE
NORTHEAST QUARTER OF SECTION 11, TOWNSHIP
29 NORTH, RANGE 18 WEST, TOWN OF WARREN,
ST. CROIX COUNTY, WISCONSIN.

DESCRIPTION

A parcel of land located in part of the Southeast quarter of the Northeast quarter of Section 11, Township 29 North, Range 18 West, Town of Warren, St. Croix County, Wisconsin, more particularly described as follows:

Beginning at the East quarter corner of said Section 11; thence S89°33'29"W, along the east-west quarter line of said Section 11, a distance of 555.00 feet; thence N00°06'49"W, a distance of 343.18 feet; thence N87°22'24"E, a distance of 555.53 feet to the east line of the Northeast quarter of said Section; thence S00°06'49"E, a distance of 364.36 feet to the point of beginning. The described parcel contains 196,339 square feet, (4.507 acres), and is subject to easements of record.

SURVEYOR'S CERTIFICATE

I, Joel A. Brandt, Professional Land Surveyor, hereby certify: That I have Surveyed, Divided, and Mapped the above described parcel of land in full compliance with the provisions of Chapter 236.34 of the Wisconsin State Statutes, and Chapter A-E 7 of the Wisconsin Administrative Code "Minimum Standards for Property Surveys" in surveying, dividing and mapping the same. That such map is a correct representation of the exterior boundaries of the land surveyed and the subdivision thereof made, and was done by the direction of Gerald A. Frederick.

Joel A Brandt 4/27/24

Joel A. Brandt, P.L.S. S-2603
JB SURVEYING LLC



STATE OF WISCONSIN)
COUNTY OF ST. CROIX) SS

I,_____, the duly elected, qualified and acting treasurer of the county of St. Croix, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of_____, affecting the lands of this Certified Survey Map.

_____ _____
Date Treasurer

ROBERTS COMMUNITY DEVELOPMENT AUTHORITY

REGULAR MEETING MINUTES ROBERTS VILLAGE HALL

DATE: JUNE 26, 2024 @6:30PM

MEMBERS PRESENT: Jim Smith, Rand Waughtal, Amy Folwick, Mary Shemon, Beth Langevin, Don Graf, and Jeff Vogt.

MEMBERS ABSENT: None.

VISITORS PRESENT: Peter Tharp

There was a Quorum of the Residential Lending Commission.

CALL TO ORDER: Jim Smith, Chair, started the meeting @ 6:30PM at the Roberts Village Hall.

REVIEW/APPROVAL OF MAY 22, 2024 REGULAR MEETING MINUTES: Motion by Jeff V. seconded by Mary S., to approve the 05/22/2024 minutes with one correction. The Motion and Second to the previous meetings minutes approval was reversed. The correct text should have been "motion by Amy F. seconded by Beth L. to approve the 4/24/2024 minutes". The motion was carried without opposition.

OLD BUSINESS:

DISCUSSION/REVIEW OF FLIER OF FLIER FOR SUMMER WATER BILL MAILING: Thanks to Rand and Amy for completing the Flyer. It looks great and will be sent out with the July 2024 water bill. It also will be posted on the our Facebook page.

NEW BUSINESS:

1. **DISCUSSION/APPROVAL OF REBATES RECIEVED**: None.

2. **DISCUSSION/APPROVAL OF THE REVIEW OF FINANCIAL REPORTS BY THE COMMUNITY DEVELOPMENT AUTHORITY AND NOT THE RESIDENTIAL COMMISSION:** Members of the CDA agreed that this makes good sense to just review the financial reports once only at the CDA meeting. The information can be available for the RLC committee if requested for discussion. This can change back to the RLC reviewing the reports again depending on the makeup of its members. A motion was made by Beth L., seconded by Rand W. to approve this change: the motion was carried without opposition.

OTHER BUSINESS: We were informed that a Bobtown 10,000 was approved for $8500.00 for a local resident on Spring St.. They were notified before this meeting by voicemail that they have been approved, and the payment will be pending up to 3 months. They are waiting for the contractor's completion and billing for the driveway installation. It is customary that if this took more than 3 months, they will need to update the application and have it reviewed again for approval.

DRAFT

RLC FINANCIAL REPORT AND UPDATE: Financial Officer Waughtal distributed and discussed the RLC Financial Report for May 2024. Currently, there are no new rebate or loan applications. One of the Citizens Bank CD's reached maturity and $25,000.00 plus $1561.02 interest was put into the Residential Lending Fund's checking account with the remaining $25,000.00 reinvested into a new CD. This was discussed at the May Meeting and is now in the Report.

Rand pointed out that both programs are holding their own pertaining to the value amounts available for distribution to qualified residents.

The next meeting is tentatively scheduled for Wednesday, JULY 26, 2024.

ADJOURNMENT: A motion by Amy F., seconded by Mary S. to adjourn the meeting at 7:04PM. Motion carried without opposition.

Respectfully submitted by, Beth Langevin, Secretary'

DRAFT

ROBERTS RESIDENTIAL LENDING COMMISSION

REGULAR MEETING MINUTES ROBERTS VILLAGE HALL

DATE: JUNE, 25, 2024 @6:30PM

MEMBERS PRESENT: Jim Smith, Rand Waughtal, Amy Folwick, Beth Langevin, and Mary Shemon.

VISITORS PRESENT: None.

There was a Quorum of the CDA present.

CALL TO ORDER: Presiding Officer Smith, started the meeting @ 6:30 PM at the Roberts Village Hall.

REVIEW/APPROVAL OF MAY 21, 2024 REGULAR MEETING MINUTES: Motion by Langevin, seconded by Folwick, to approve 05/21/2024 Regular Meeting Minutes. Motion carried without opposition.

FINANCIAL REPORT: Financial Officer Waughtal distributed the May 2024 Financial Report and reviewed it with Members. There were no new loans or rebates to report, and all accounts are in good standing..

NEW BUSINESS:

CONVENE INTO CLOSED SESSION: Motion to convene into Closed Session per Wisconsin State Statute 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion of Good Neighbor Housing Initiative Bobtown Home Improvement Loan for M. and L. Holland, by Smith, seconded by Langevin. Roll Call: Waughtal - yes, Smith - yes, Shemon - yes, Folwick - yes, and Langevin - yes. Motion carried.

RECONVENE INTO OPEN SESSION: Motion to adjourn Closed Session and Reconvene into Open Session by Folwick, seconded by Shemon. Roll Call: Waughtal - yes, Smith - yes, Shemon - yes, Folwick - yes, and Langevin - yes. Motion carried without opposition.

ACTION FROM CLOSED SESSION: Motion by Folwick, seconded by Shemon to approve Bobtown 10000 Loan for the requested amount of $8500.00 for M. and L. Holland. Motion carried without opposition. Smith will try to contact them the next day to see when they would like to finalize the loan.

ADJOURNMENT: Motion by Waughtal, seconded by Folwick, to adjourn the meeting at 7:33 PM. Motion carried without opposition.

Jim Smith, Presiding Officer

VILLAGE OF ROBERTS, WI

PUBLIC SAFETY BOARD MEETING – VILLAGE HALL

Date:	June 18, 2024
Time:	6:00PM
Meeting called to order by:	Richard Reese, Chairperson

DRAFT

IN ATTENDANCE

BOARD MEMBERS: Richard Reese (Chair), Stan Gilles, Glenn Hall, Peter Tharp, Stacy Walker, Janice Cernohous
GUEST(S): Chief Jerry Strohbusch, Roberts Police Department

1. CALL TO ORDER

The meeting was called to order by Chairperson Richard Reese at 6:00p.m.

2. PROPER NOTIFICATION

The meeting was properly posted in the designated locations for the Village of Roberts.

3. APPROVAL OF MARCH 19, 2024 PUBLIC SAFETY COMMITTEE MINUTES

Motion to approve the March 19, 2024 Public Safety Committee minutes by Tharp, seconded by Gilles. Motion passed unanimously.

4. DISCUSSION/POSSIBLE RECOMMENDATION OF TRAFFIC SOUTH ON WILKENS WAY

Chief Strohbusch contacted Flying J to request they install signs at the fuel island pumps for drivers to turn off headlights while fueling. This request has gone unanswered by Flying J and no signs have been posted. Motion to send the topic back to the Public Works Committee for them to discuss further and come up with

possible solutions. Motioned by Gilles, seconded by Walker. Motion passed unanimously.

Action: Forward to Public Works Committee for possible solutions.

5. DISCUSSION/POSSIBLE RECOMMENDATION OF VILLAGE OF ROBERTS EMERGENCY OPERATION PLAN

Discussion ensued regarding storm shelter accommodations for the Village residents. It was determined that at this point in time, due to lack of use and lack of resources to operate, the storm shelter located at the St. Croix County elementary school will no longer be utilized. Recommendation to the Village Board to remove section A(1)(b) under Designation of Responsibilities in the Village of Roberts Emergency Operation Plan shall be removed until a plan is in place for a storm shelter. Chief Strohbusch will review options for grants for a storm shelter for the residents of the Village. Motion to recommend removal of section A(1)(b) in the Village of Roberts Emergency Operation Plan under Designation of Responsibilities to be forwarded to the Village Board. Motioned by Cernohous, seconded by Walker. Motion passed unanimously.

Action: Forward to the Village Board for removal of storm shelter verbiage.

6. DISCUSSION/POSSIBLE RECOMMENDATION OF ARPA FUNDS

Chief Strohbusch informed the Board of available ARPA funds. These funds need to be allocated by the end of 2024 and used by the end of 2025. Suggestions for use include: radios for use during emergencies, flashing crosswalk signs for use by the school and/or W Graham/S Division Streets, and a speed trailer/portable speed sign. Board members thought these were all good ideas, especially regarding controlling speeding in the Village. Chief Strohbusch stated he will obtain quotes for all of the ideas and requested members to call with any other ideas they may have.

Action: Obtain quotes (Strohbusch); call with other ideas for funds use (members).

7. OTHER BUSINESS

Member Gilles states there is a partial open storm sewer drain in the new development by BP on the southside of the Village.

Action: Determine if repairs are needed to the drain and notify appropriate parties (Strohbusch)

8. ADJOURN

There being no further business, a motion to adjourn the meeting was made by Hall, seconded by Gilles. Meeting adjourned at 7:00PM and was motion to adjourn passed unanimously.

DRAFT

NEXT MEETING – SEPTEMBER 17, 2024 6:00PM AT ROBERTS VILLAGE HALL

Respectfully submitted:
Lisa Mann, Administrative Assistant to the Roberts Police Department

DRAFT

Hazel Mackin Community Library
Monthly Board Meeting Minutes
June 25, 2024 at 4:30 PM

The May meeting was called to order by President Donna Haugen at 4:30 pm.

Roll call, confirmation of quorum, and no guests were present.

Board members: Donna Haugen (President, present), Mike Odden (Treasurer, present), Jon Weiss (Secretary, present), Peter Tharp (Trustee, present), Kaila Kastens (present), Rachael Ryan (absent), and Director Tori Schoess (present).

Motion by Peter (Jon, 2nd) to approve the June meeting agenda; approved.

Motion by Peter (Mike, 2nd) to approve the monthly meeting minutes from June 28th; approved

Motion by Mike (Donna, 2nd) to approve the bills; approved.

Motion by Peter (Kaila, 2nd) to approve the treasurer's report; approved.

Director Schoess presented her monthly report of library updates, program highlights and statistics.

First, in terms of updates the annual Summer Reading program for 2024 is off with a bang. An estimated 400 people signed up so far. The library has had full attendance for all programs. There has been lots of positive feedback. Second, we have two new summer library clerks, Gabrielle Hepfler and Leo Weiss. Entrance Technologies came and fixed the automatic door opener. Finally, the library's bake sale during Good Neighbor Day's had a record-setting year, raising a total of $638, in addition, the Friends of the Library also held a perennial sale.

In regards to programming highlights, Creature Teacher with Tom was a huge hit with 152 attendees, while Boomerang Making had 38 attendees, and the attendance of story time/sensory has ranged from anywhere between 22 to over 50 attendees.

Upcoming July Programs include Author Talk with Sarah Deluca, Touch-a-Truck, Sourdough Bread Venture, Movie, Stuffed Animal Sleepover, and Solar Science Adventures.

Motion by Mike (Donna, 2nd) to approve the director's report; approved.

Security Camera Policy - Discussion and policy. Approval of the policy will be tabled until July's meeting.

This meeting was convened for a closed-session per WI Statute 19.85 1(c) - Considering employment and Covid-19 Bonus clarification. look up past meeting minutes - 4:46 pm

Roll call, confirmation of quorum, and no guests were present.

Motion by Mike (Kaila, 2nd) to remove the meeting from closed-session at 4:52 pm; approved.

HVAC update - Steiner HVAC/Electric coming on June 26th.

Motion by Mike (Donna, 2nd) to adjourn the meeting; approved.

The meeting was adjourned; approved at 4:55 pm.

Respectfully submitted, Jon Weiss, Secretary

Village of Roberts
Park / Urban Forestry Board meeting minutes.
Tuesday, July 2, 2024

The meeting was called to order at 6:30 P.M. in the Roberts Community Park Building by Chairman Chuck Pizzi.

The meeting was properly posted in the designated locations for the Village of Roberts.

Members present: Mary Shemon,, Rand Waughtal, Becca Soltis, Brian Trembly, Chuck Pizzi

Members Absent: Linda Olsen, McKenzie Holtorf

Guests: Peter Tharp

New Park Pavilion: Discussion on Park Pavilion. Discussed possible funding, possible starting time frame for construction. No action taken.

Rolling Meadows Playground: Reviewed the work done so far at the new park. Discussion on the next phase for the park. Consensus was that the next phase should be playground equipment and a large grass area. No action taken.

Ordinance: Discussion on Village ordinance Sec.38-3-k.

Motion by Brian Trembly to recommend to the Village Board to amend Ordinance Sec.38-3-k by adding the wording, *unless in a designated dog park area*, so that the first sentence of the paragraph would read,

Pets shall be leashed in the park, unless in a designated dog park area, and no person shall suffer his pet to deprive or disrupt the enjoyment or use of any area by others.

2nd by Mary Shemon. Motion carried.

Park Restrooms: Discussion on whether to close the park restrooms or to leave the current policy in place. It is the consensus of the Board to leave the current policy in place. No action taken.

Public Concerns: None

Other business: None

There being no further business, motion by Mary Shemon to adjourn the meeting. 2nd by Brian Trembly. Motion carried.

Adjourned at 7:10 P.M.

Submitted by Chuck Pizzi, Chairman.

Sec. 38-3. Use regulations for parks and recreational facilities.

(a) *Night parking.* No cars or campers shall be in any park between the hours of 11:00 p.m. and 7:00 a.m. and no parking of trucks, semi tractors and/or trailers at any time in the park, except for those involving prescheduled activities.

(b) *Traffic rules.* No vehicle shall be driven at more than 15 miles per hour on any park road. The driver of any vehicle shall bring such vehicle to a complete stop where there is in place any sign or marking which says "STOP." Upon a park street that has been established as a one-way drive, a vehicle shall be driven only in the direction indicated. A vehicle shall enter and exit only in the exits and entrances indicated.

(c) *Control of fires.* No person shall start, tend or maintain any fire except at designated fireplaces or personal grills. No person shall leave any fire unattended.

(d) *Disturbing the peace.* No threatening, profane, abusive or indecent language, disorderly conduct or behavior shall be allowed in the parks.

(e) *Intoxicating liquor and glass containers prohibited.* No person shall take, use or have in the parks any intoxicating liquor or glass containers.

(f) *Littering.* No person shall throw, deposit, place or leave in any park or waters therein any paper, rubbish, waste cans, or refuse of any kind except in receptacles therein provided for waste.

(g) *Defacing park property.* No person shall cut, break or in any way injure or deface any building, fence, lamp, waterfall, equipment or facilities of any feature or property, including natural objects, upon or within any park.

(h) *Weapons.* No person shall have in his possession or under his control any firearm as defined in Wis. Stats. § 939.22, or airgun, unless the same is unloaded and enclosed in a carrying case, or any bow unless the same is unstrung or enclosed in a carrying case.

(i) *Billposting.* No person shall post, paste, fasten, paint or affix any placard, bill, notice, sign or advertising upon any structure or erect any structure for that purpose, unless authorized by the park board.

(j) *Selling goods.* No person shall sell or offer for sale any article or thing whatsoever in any park. This prohibition shall not apply to sales of refreshments or any other articles by the park board or under its direction at the stands authorized by the board.

(k) *Pets.* Pets shall be leashed in the park *unless in a designated dog park area* and no person shall suffer his pet to deprive or disrupt the enjoyment or use of any area by others. In addition, no person shall ride a horse in a careless, negligent or reckless manner so as to endanger the life, property or persons of others in the parks. Horse riding shall be confined to the road or parkways.

(l) *Driving vehicles off of roadways and parking areas.* No person or persons shall drive any motor-driven vehicle in the parks except in designated roadways and parking areas.

(Code 1980, § 19.03; Ord. No. 2007-7 VB, 8-13-2007)

Village of Roberts Park Pavilion
Park Street, Roberts, WI
Feb. 5, 2024

PRELIMINARY OPINION OF PROJECT COST Project No. 23-0737.24

PROPOSED CONSTRUCTION SCOPE OF WORK	Quantity	Cost/S.F.	Total	Notes
Excavtion/ Site Demo	1 L.S.	$15,800.00	$15,800.00	
Site Restoration/ Seeding	1 L.S.	$7,800.00	$7,800.00	
Concrete, (new slab, foundations & footings)	1 L.S.	$65,900.00	$65,900.00	
Masonry	1 L.S.	$30,750.00	$30,750.00	
Architectural Precast Concrete	1 L.S.	$8,500.00	$8,500.00	
Structural Steel	1 L.S.	$9,560.00	$9,560.00	
Rough Carpentry (incl. trusses)	1 L.S.	$40,500.00	$40,500.00	
Soffit, Fascia & Siding	1 L.S.	$23,000.00	$23,000.00	
Asphalt Shingles	1 L.S.	$16,550.00	$16,550.00	
Electrical (lighting & power)	1 L.S.	$17,600.00	$17,600.00	
Estimated Construction Sub-total			$235,960.00	
Contractor General Conditions, OH&P (15%)			$35,394.00	
Contingency (10%)			$23,596.00	
Estimated Total Construction Cost			**$294,950.00**	
Professional Fees (Arch/Struct/Electrical)			$51,450.00	plus reimb. expenses
State Plan Review Fees			$700.00	
Payment & Performance Bonds (10%)			$23,596.00	
Construction Testing			$600.00	
Geotechnical report & soil boring			$1,500.00	
Estimated Total Project Cost			**$372,796.00**	

Assumptions:
* No work on the existing restrooms, kitchen shelter area.
* It is anticipated that the existing electrical panel has capacity for the new pavilion
* No civil engineering or regrading included pending review of topographic survey by Angi Goodwin
* The existing footings, and concrete slab will be removed.

Ingenuity, Integrity, and Intelligence.

Proposal for Architectural & Engineering Services

To: Chuck Pizzi, Park Board Chair
Village of Roberts
107 E Maple Street
Roberts, WI 54023
651-276-6218
chuckpizzi@att.net;

February 6, 2024

Re: **Village of Roberts Park Shelter**
312 N Park Street
Roberts, WI 54023

From: Mark Paschke – Ayres Associates Inc

Dear Mr. Pizzi:

Thank you for the opportunity to submit this proposal for providing architectural and engineering services for your project. This letter presents our understanding of this portion of the project, our proposed scope of services and fee.

Project Description

The project includes the development of construction documents to reconstruct the collapsed pavilion. The design will be based upon the preliminary design dated 3/31/23. The design will be modified to increase the clear height of the picnic pavilion as requested by the Village of Roberts. Services will include architectural, structural, and electrical engineering construction document design, bidding phase and construction observation services. Upon review of topographical survey information, submitted under a previous proposal, there may be additional civil engineering services to mitigate potential flooding of the park shelter. The existing kitchen, restrooms and mechanical room of the original shelter will be retained. A new floor slab, foundation, structural frame and electrical power layout and lighting will be provided for the new picnic shelter portion of the pavilion.

The project area is less than one acre; therefore, WDNR storm water approval will not be required.

Scope of Services

Ayres Associates ("Consultant") will provide the ("Owner") with architectural and engineering services for the described project as follows:

Architectural Services – Construction Documents:

- Establish current as-built floor plan and electrical drawings. These drawings will be based upon field measuring the existing conditions. (We anticipate one site meeting for measurement and verification).

- Compose a set of construction drawings. This set will include a building code summary, dimensioned floor plan, ceiling plan, exterior elevations, building sections, roof plan, details and a project manual including technical specifications and front end bidding requirements and instructions based upon a design-bid-build construction method. For this proposal, we anticipate one construction bid package.
- Provide the final coordination with the engineering team - this will include coordination of Structural and Electrical Engineering design documents.
- Finalize exterior finish materials with the owner.
- Coordinate the building DSPS review submittal and respond to any questions or comments

Architectural Services – Bidding & Construction Phase:

- Coordinate the bidding process and distribute the bid documents with the prospective general contractor(s).
- Respond to bidder questions and prepare addenda as required.
- Attend one site pre-bid tour with the prospective bidders
- Assist the client in reviewing the bids and schedule for construction.
- Review shop drawings, test reports and other contractor submittals
- Attend a pre-construction meeting and construction progress meetings with the Owner and contractor and conduct construction observation on a monthly basis (we are assuming a total of 4 site visits.)
- Respond to contractor questions and requests for information during construction.
- Conduct a final construction inspection at substantial completion of the project and prepare a single punchlist documenting items requiring correction or completion before final payment to the general contractor is released.
- Review contractor project closeout documents, certifications and warranties for completeness
- Issue Compliance Statement to the State of Wisconsin at project substantial completion prior to occupancy.

Structural Engineering Services:

- Approximately 2,160 square-foot, single-story addition to be used as a park pavilion.
- The gravity system of the structure is anticipated to consist of shop fabricated wood trusses on structural steel framing and CMU bearing walls.
- The lateral system of the structure is anticipated to consist of wood sheathing diaphragm spanning between structural steel moment frames, or fixed-based cantilevered columns.
- Foundations are assumed to be shallow spread footing foundations.

- Prepare construction drawings, calculations and specifications for submitting to the state for review. This will include foundation design, structural system design, structural calculations.
- Complete structural modeling and prepare structural design computations for the proposed pavilion addition.

- Review existing soil data available and make assumptions related to foundation design to be verified by a geotechnical engineer (hired by others) during construction.
- Prepare structural construction drawings using Revit.
- Prepare structural technical specifications.
- Participate in internal coordination meetings throughout the design phase.
- Respond to questions during bidding.
- Review structural shop drawing submittals during construction.
- Respond to questions during construction by phone or video conferencing.

Electrical Engineering Services:

- One site visit during design to document existing conditions
- Virtual design team meetings
- Prepare detailed power and lighting plans and specifications for use in bidding the project
- Assistance during bidding and construction
- Shop drawing review
- One site visit at project completion for providing a 'punch list' of final items to complete
- Review of contractor submitted operating & maintenance (O & M) manuals

Time Schedule:

The desired project schedule is for design to begin in February, 2024 as coordinated with the owner with documents available for bidding by mid-March. It is understood that construction would commence as coordinated with the owner during the summer of 2024.

Professional Fees:

Fees for Final Architectural and Engineering Services:

- **Design Phase:**

Architectural Construction Documents:	$ 15,000
Project Specifications Manual:	$ 8,500
Structural Engineering:	$ 6,800
Electrical Engineering:	$ 10,350
Design Phase Total Fees:	**$ 40,650**

- **Bidding & Construction Phase:**

Architectural Services:	$ 5,600
Structural Engineering:	$ 2,800
Electrical Engineering:	$ 2,400
Bidding & Construction Phase Total Fees:	**$ 10,800**
Total Architectural & Engineering Fees:	**$ 51,450 + reimb.expenses**

Optional Services for Consideration:

- **Civil Engineering: (grading design around pavilion to mitigate flooding): $2,500**

Services not provided with this proposal:

- City/County/State review fees, application fees and building permit fees.
- Consultants or coordination of consultants for environmental issues.
- Geotechnical report/ soils exploration
- Cost estimating. Estimating/Bidding will be provided by the selected general contractor
- Extra drawings and specifications for providing alternates to the bidding package.
- Renovation of the existing restrooms, kitchen or utility room
- Demolition of existing systems
- Site electric design (*it is assumed that the existing electrical service is sufficient to support the new work)*
- Lightning protection system
- Arc flash calculations
- Emergency power system design
- Presentation materials or exterior renderings, models, perspective images and color boards.
- Private utility coordination
- As-Built record drawings

Reimbursable Expenses:

Miscellaneous expenses, such as document printing, reproductions, mileage, presentation material and postage will be billed separately from the above fees and are billed at cost.

Additional Services:

Services not included in the basic scope of services, outlined above, are considered additional services including changes to the construction documents requested by the owner/client. The cost for these additional services is not included as part of our basic fee. If additional services are requested by the Owner, our fee will be adjusted by a mutually agreed upon amount based on a standard hourly rate for each class of employee listed below, plus reimbursable expenses and subconsultant charges.

Project Manager	$185/hour
Project Architect	$140/hour
BIM/CAD Technician	$120/hour

Contract Terms and Conditions:

Attached are "Contract Terms and Conditions" which will apply to the services and which are incorporated into this proposal by reference.

Acceptance:

If this proposal is acceptable, please sign below and return a copy to our office at your earliest convenience. Thank you again for the opportunity to submit this proposal. A signature on this letter below will serve as our authorization to proceed. Fees will be payable upon receipt of monthly statements. This proposal is valid for thirty (30) days unless extended by us in writing. Please contact me if you have any questions or comments.

Proposed by Consultant:



Mark Paschke, NCARB, LEED AP - Architect
Ayres Associates Inc

Accepted by Owner:

_____
Owner's Representative

_____
Signature

_____
Date

AYRES ASSOCIATES
CONTRACT TERMS AND CONDITIONS

1. Performance of Services: Consultant shall perform the services outlined in its proposal to Owner in consideration of the stated fee and payment terms.

2. Billing and Payment: Invoices for Consultant's services shall be submitted to Owner on a monthly basis. Invoices shall be due and payable within 30 days from date of invoice. If any invoice is not paid within 30 days, Consultant may, without waiving any claim or right against Owner, and without liability whatsoever to Owner, suspended or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to Consultant's compensation. No deductions or offsets shall be made from Consultant's compensation or expenses on account of any setoffs or back charges.

3. Access to Site: Owner shall furnish right-of-entry on the project site for Consultant and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Consultant will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

4. Location of Utilities: Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Consultant by others.

5. Hazardous Materials: In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Owner agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Owner agrees to pay Consultant for all services rendered, including reasonable termination expenses.

6. Insurance: Consultant shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for Owner. Consultant shall furnish a Certificate of Insurance to Owner upon written request. Owner agrees that Consultant shall not be liable or responsible to Owner for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

7. Limitation of Professional Liability: Owner agrees to limit Consultant's professional liability to an amount of $50,000 or Consultant's fee, whichever is greater. In the event that Owner does not wish to limit Consultant's professional liability to this sum, Consultant agrees to raise the limitation of liability to a sum not to exceed $1,000,000 for increased consideration of ten percent (10%) of the total fee or $500, whichever is greater, upon receiving Owner's written request prior to the start of Consultant's services.

8. Opinions of Probable Costs: Consultant's opinions of probable project costs are made on the basis of Consultant's experience, qualifications and judgment; but Consultant cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.

9. Construction Review: Consultant does not accept responsibility for the design of a construction project unless the Consultant's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.

10. Construction Observation: On request, Consultant shall provide personnel to observe construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents. This construction observation shall not make Consultant a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Consultant shall have no responsibility in that regard. Consultant shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Consultant's personnel.

11. Standard of Performance: The standard of care for all professional services performed or furnished by Consultant under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Consultant will not accept those terms and conditions offered by Owner in its

purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. Ownership of Documents: All documents produced by Consultant under this contract are instruments of Consultant's professional service and shall remain the property of Consultant and may not be used by Owner for any other purpose without the prior written consent of Consultant.

13. Electronic Files: Owner and Consultant agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this contract is executed. Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. Owner is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by Consultant and electronic files, the hard-copy documents shall govern.

14. Financial and Legal Services: Consultant's services and expertise do not include the following services, which shall be provides by Owner if required: (1) Accounting, bond and financial advisory (including, if applicable, “municipal advisor” services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services; (2) Legal services with regard to issues pertaining to the Project as Owner requires, Contractor(s) raises, or Consultant reasonably requests; and (3) Such auditing services as Owner requires to ascertain how or for what purpose any Contractor has used the money paid.

15. Termination of Services: This contract may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, Owner shall pay Consultant for all services rendered to the date of termination, all reimbursable expenses incurred prior to termination, and reasonable termination expenses incurred as the result of termination.

16. Controlling Law: This contract is to be governed by the law of the place of business of Consultant at the address in its proposal to Owner.

17. Assignment of Rights: Neither Owner nor Consultant shall assign, sublet or transfer any rights under or interest in this contract (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this contract. Nothing contained in this paragraph shall prevent Consultant from employing such independent subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

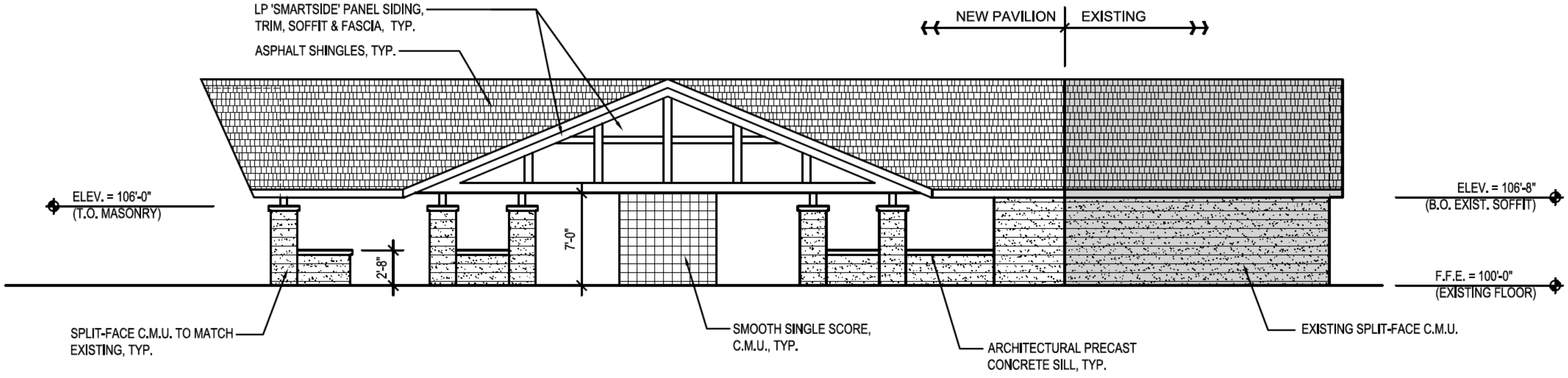
18. Third Party Benefits: This contract does not create any benefits for any third party.

19. Dispute Resolution: Owner and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the following dispute resolution provision. If direct negotiations fail, Owner and Consultant agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this contract or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this contract prior to exercising other rights under law.

20. Exclusion of Special, Indirect, Consequential, and Liquidated Damages: Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

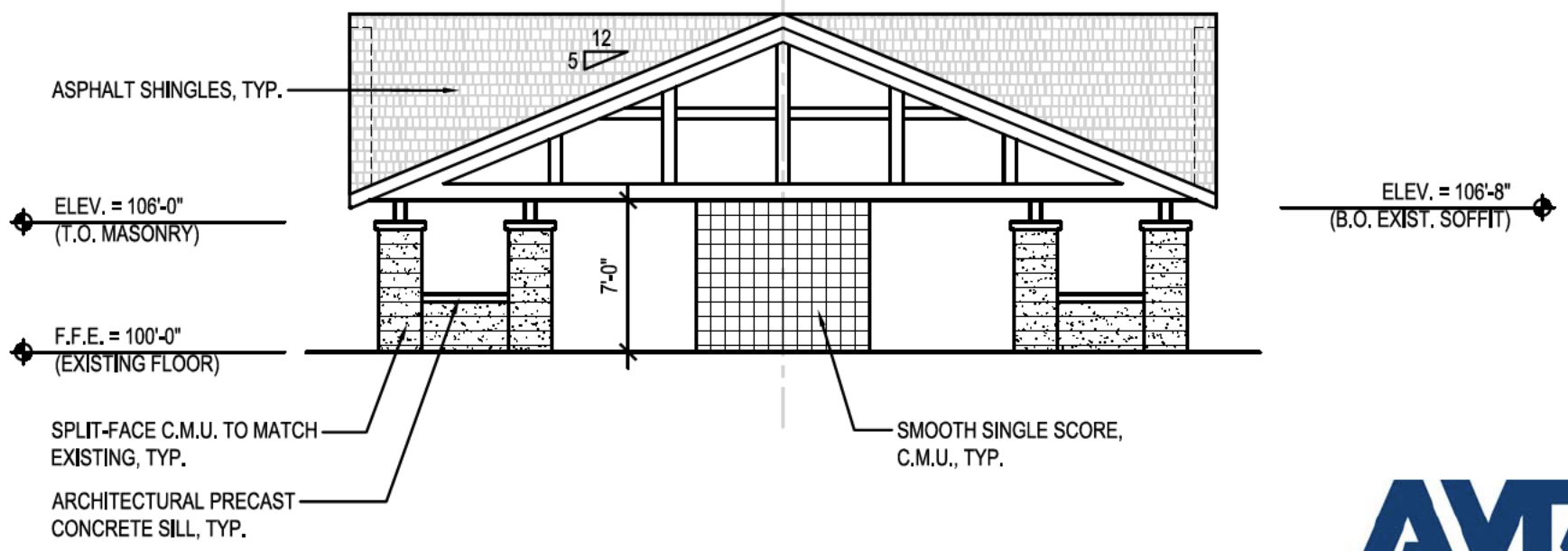
21. Betterment: If, due to Consultant's negligence, a required item or component of the project is omitted from the construction documents, Consultant's liability shall be limited to the reasonable cost of correction of the construction, less what Owner's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

22. Amendments: This contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument.



PROPOSED SOUTH EXTERIOR ELEVATION

SCALE: 1/8" = 1'-0"

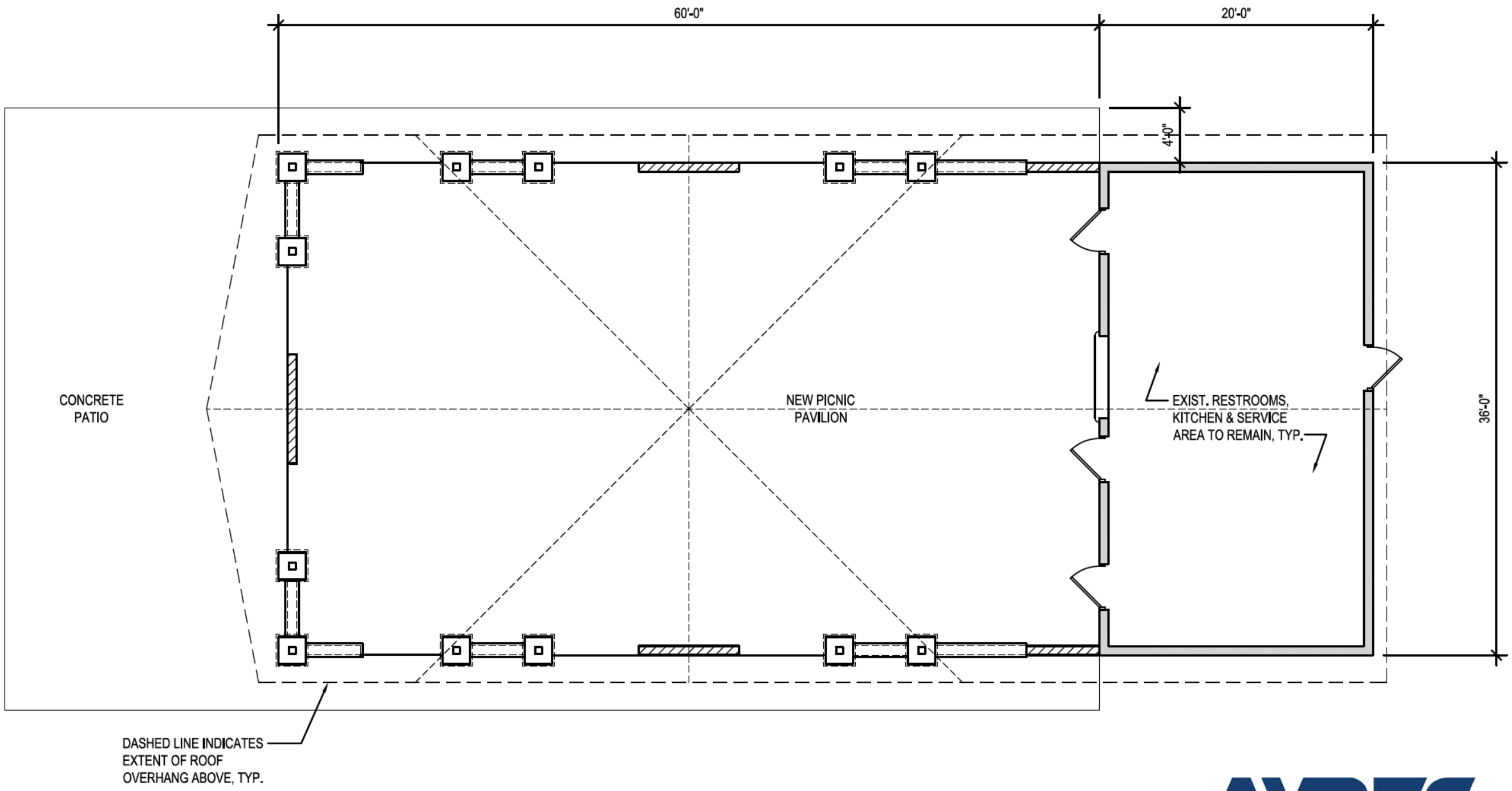


PROPOSED WEST EXTERIOR ELEVATION

SCALE: 1/8" = 1'-0"

AYRES

MARCH 9, 2023



AYRES

NORTH

PROPOSED PAVILION FLOOR PLAN

SCALE: 1/8" = 1'-0"

MARCH 10, 2023

VILLAGE OF ROBERTS, WISCONSIN
RESOLUTION #2024-05

A RESOLUTION APPROVING AN ALL HAZARD MITIGATION PLAN FOR THE VILLAGE OF ROBERTS

WHEREAS, hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risk to people, businesses, infrastructure, and property from hazards and their effects; and,

WHEREAS, St. Croix County has updated and prepared the *St. Croix County Multi-Hazard Mitigation Plan, 2024-2029* (hereafter "the Plan") to assess the magnitude of hazard risks and develop strategies for minimizing or reducing these risks; and,

WHEREAS, the Village of Roberts recognizes the threat that natural hazards pose to people and property and actively participated in the Plan update process through meetings and interviews with Village staff as well as through a capacity assessment survey and the review of draft plan materials; and,

WHEREAS, the Plan will be reviewed by Wisconsin Emergency Management as meeting the requirements of the Federal Disaster Mitigation Act of 2000 and applicable Code of Federal Regulations, including the updated Local Hazard Mitigation Plan Guidance, effective April 2023; and,

WHEREAS, adoption of the Plan by the Village Board will meet prerequisite requirements that enables the Village of Roberts to apply for FEMA grant dollars for hazard mitigation projects;

NOW, THEREFORE BE IT RESOLVED, the Village Board adopts the *St. Croix County Multi-Hazard Mitigation Plan, 2024-2029* with the intent of implementing the Plan recommendations and advancing the Plan goals as funding and resources allow. While Plan content related to St. Croix County and the Village of Roberts may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the Village of Roberts to re-adopt any further iterations of the Plan. Subsequent plan updates following the approval period for this Plan will require separate adoption resolutions.

Dated _____ Signed _____
Village President

Published_____ Attest _____
Clerk/Treasurer

VILLAGE OF ROBERTS HAZARD MITIGATION SUB-PLAN

Primary Contact:	Chief of Police/Emergency Manager
Planning Meetings:	• Primary planning meeting with WCWRPC staff occurred on 9/7/23 at the Village Hall. Sign-in sheet excerpt in Appendix B identifies participants. • Village participated in a mitigation/preparedness capabilities assessment in December 2023. • Resolution adopting the Hazard Mitigation Plan and Sub-Plan will be approved by Village Board at a public meeting. Resolution included in Appendix A.

Community Profile

This table provides a brief overview of key community characteristics, primarily from the 2020 U.S. Census, which are important to assessing capacity and vulnerabilities. For example, the entire population and all above-ground structures in the community are vulnerable to a tornado event, while mobile homes have an elevated vulnerability.

Population	1,919
Median Age	31.8 years
Underserved, disadvantaged, or uniquely vulnerable populations	seniors and senior housing; very large mobile home park
Assessed Improvements (2023)	Residential: $93,204,000; Commercial: $41,576,200; Manuf.: $8,228,200
# of Housing units	775
# of Mobile Homes	110
Notable Community Lifelines or Critical Facilities	See map at end of sub-plan and Appendix D.

Hazard Risk Assessment

This table describes past hazard events impacting the community and any unique vulnerabilities to each event. This assessment is supplemented by the risk assessment map included at the end of this Mitigation Sub-Plan for the community. Also see the Risk Assessment in Section III of the main text of the St. Croix County mitigation plan for general risks and vulnerabilities applicable to most or all communities.

Hazard	History & Past Impacts	Vulnerabilities & Potential Impacts
Tornado & High Winds	No tornado history in Village. Occasional high winds with typical damage to trees, roofs, etc.; parks shelter collapsed.	Highest vulnerabilities include a very large mobile home park, newer slab-on-grade construction, and a very active, growing park. Great demand for a storm shelter (500+ residents could potentially use). School used as a storm shelter for now, but no formal agreement; school is also separated from mobile home park by railroad tracks, which could restrict access during a weather warning. Park is located close to the mobile home park; would be an excellent location for a community safe room as part of a multi-use structure.
Hail & Lightning	Repetitive lightning strikes at wastewater treatment plant.	No unique concerns noted.

Winter Storm, Ice, & Extreme Cold	Occasional freezing of water lines under 2-5 homes (mobile homes), but rare. 2014-2015 Polar Vortex about 50 laterals froze and some mains; used dripping on 50-100 homes to help mitigate. Required about a week to restore water to everyone.	No unique concerns noted. School is potentially available as a warming shelter and has natural gas heat and has generator, but no plan on how to staff such a shelter. Also, not certain how to coordinate shelter use if school is in session or conflicts with other activities.
Extreme Heat	No unique history noted.	No unique concerns noted. School is potentially available as a cooling shelter, with similar challenges for use as warming shelter noted immediately above.
Long-Term Power Outage	No long-term power loss events; outages less than 12 hours have occurred. No areas of the Village particularly prone.	No unique concerns noted. Fire Hall, wastewater plant, and school, which would serve as EOC, have generators. No generator at Village Hall/Police/Garage.
Flooding – Riverine or Overbank	1 NFIP claim as of May 2017. Flooding has closed Highway 65 just south of I-94 interchange twice in last 10-15 years, but not recently.	Very limited 100-year floodplain. Some encroachment on County Materials site, including one building, a stormwater retention pond, and outside materials storage, but no history of flood damage reported.
Flooding – Stormwater or Overland	Map at the end of this sub-plan identifies areas of flooding concern. Heavy rainfall has caused flooding across 130th St. requiring closure for about 1/2 day. Flooding occurred in June 2013 when 2.28 inches of rain fell in the area in less than 20 minutes; responders rescued people in disabled vehicles due to flood waters in the Hudson and Roberts areas, but no structural damage in the Village. July 2020 heavy rain storm caused street and yard ponding in many areas. As discussed in the flooding assessment in Section III.D., flooding at Twin Lakes to the west of the Village has been a source of concern for both the Village and the Town of Warren; groundwater and lake levels have been lower in recent years.	Increasing frequency of heavy rain events. Stormwater management and flooding potential related to developing area near I-94 intersection area is recognized, especially in light of past Twin Lakes flooding. Stormwater management plan has been adopted and the Village has been relatively aggressive in addressing past flooding problem areas. As more development occurs, the potential for stormwater flooding increases unless carefully planned.
Dams	No dams or hydraulic dam shadow.	No dam-related vulnerabilities noted.
Drought	No significant impacts within the Village from past droughts.	During drought periods, water supply can be "tight"; normally has up to 2 days of storage available. Village is exploring a second water tower and a third well.
Hazardous Materials Spills	No significant events in the community.	Truck traffic on I-94, truck stop, railroad, and LP tank farm are the most significant HazMat spill risks. Wellhead protection in place. Railroad travels through the heart of the community, including near the downtown, school, Village Hall, and large mobile home park.
Active Threats	No significant events in the community.	School and Village Hall identified as highest concerns. Both facilities have undertaken some security hardening. New camera system at school and cooperation in ALICE training/exercises with law enforcement. Village considering further hardening. If a community safe room was constructed off-site, it could serve as a reunification or assembly site if needed.

Cyber-Attack	No significant events impacting municipal facilities or services. Village did experience identify theft, but it was not Internet related)	No unique concerns noted.

Notable Trends or Changing Priorities

Have any hazard-related priorities changed since the previous mitigation plan?	Increased interest in a safe room closer to mobile home park. Increased attention to cybersecurity and physical security hardening. More stormwater flooding.
Are there any other trends influencing these concerns, such as changes in development, demographics, or weather patterns/climate?	Increasing heavy rain and high wind events in area. Also, growing cybersecurity and active threat incidents nationally.

Capabilities Assessment

The following is a general assessment of the community's resiliency and capabilities to mitigate, respond to, and recover from a disaster event. It also notes if mitigation or preparedness has been integrated into planning mechanisms. This assessment was completed by the community through a web-based survey, with some supplemental information from the community meeting and other sources (e.g., fire department survey, NFIP Community Status Book). The list of potential plans, policies, and other actions is not exhaustive and it is not expected that the community has undertaken all actions listed.

Planning Activities	
Community Emergency Operations or Response Plan (EOP)	Outdated, but currently being updated.
Community Evacuation Plan and/or Exercises	Outdated plan.
Continuity of Government Plan	Adopted; does incorporate mitigation or preparedness
Comprehensive Plan	Adopted; does incorporate mitigation or preparedness
Stormwater Management Plan	Adopted; does incorporate mitigation or preparedness
Historic Preservation Plan or Ordinance	Not sure/unknown.
Capital Improvements Plan or Similar Budget	Outdated plan; will incorporate mitigation as needed.
Involve Fire & Law Enforcement in planning & development plan review	We do this as needed.
Special emergency notification procedures or preparedness plans for vulnerable populations	no
Policies, Codes, & Ordinances	
Building Codes	Adopted; does incorporate mitigation or preparedness
Building Code Efficiency Grading Schedule	Not sure/unknown.
Zoning Ordinance	Adopted; does incorporate mitigation or preparedness
Subdivision Ordinance	Adopted; does incorporate mitigation or preparedness
Site Plan Review Requirements	Adopted; does incorporate mitigation or preparedness
Floodplain Management	
Initial Flood Hazard Boundary Map:	-
Initial FIRM Identified:	03/16/09
Current Effective FIRM Date:	03/16/09
Date Community First Joined NFIP (Reg-Emer)	05/14/09
NFIP Participation Status (and reason if not participating):	Participant
Floodplain Regulations w/ NFIP standards:	Adopted.
Designated position or committee for floodplain management, floodplain zoning, & NFIP compliance:	Village engineer, then Plan Commission

Other ongoing floodplain management activities:	None noted.
Stormwater Management Ordinance	Adopted; does incorporates mitigation or preparedness
Stormwater Utility	No.
Winter Emergency Policies	Adopted; does incorporate mitigation or preparedness
Mitigation & Preparedness Actions for Facilities	
Debris Site identified for storm debris disposal (not just woody debris)	Yes
Emergency Operations Center designated with generator/back-up power	Yes; School.
Public Storm Shelter/Community Safe Room designated	Yes, but no formal agreement and long-term availability is uncertain. Due to railroad, access can also be restricted for two of the most vulnerable populations (mobile home park residents, park visitors).
Public Heating/Cooling Shelter designated with generator/back-up power	Yes; School.
Storm/warning siren on back-up power	Yes. 3 sirens provide good coverage.
Storm/warning siren that can be activated remotely	Yes. Activated by County Dispatch.
Active shooter/threat plans and/or security hardening for municipal buildings	Some initial hardening, but additional actions being considered.
Other Mitigation & Preparedness Actions	
Review EOP at least annually	Partially completed.
Individuals in EOP have ICS/NIMS training	Yes.
Public Information Officer designated & trained	No. Could be part of future exercises.
Municipal officials and staff participate in regular disaster or emergency response exercises	Some. Interest in continued exercises and training for elected officials and staff, including basic ICS/NIMS, with an emphasis on the roles and responsibilities of Village staff (e.g., clerk, public works) during a critical incident.
Community-level efforts to improve hazard preparedness among residents	This is primarily handled by the County.
Adopted billing rates for public works labor & equipment use during emergencies	Yes,
Adopted mutual aid agreements for public works equipment/personnel support	Partially completed.
Adopted emergency contracting and purchasing policies	No., but considering.
Cyber-security systems, off-site/cloud back-up, and recovery policies or plans for municipal records	Yes, under an IT contract. Including cloud-based data back-up, security software, phishing tests, etc.
Cyber-security systems and policies for municipal utilities	Basic protections in place
Municipal buildings/staff have NOAA All Hazards Radios or signed-up for Code Red	Yes,
Other Flood Mitigation projects or activities	Very strong stormwater management ordinance with 17+ retention ponds.
Municipal Dam-related planning or actions	No municipal dam.
Barriers to mitigation or preparedness actions	Funding and staff resources to implement some actions. Some residents don't understand what sirens mean and are intended to do (e.g., can't hear inside), and are not using other notification systems (e.g., weather radios, RAVE). Lack of a safe room closer to mobile home park and not separated by railroad tracks.
Other:	Electric service provided by Xcel Energy and St. Croix Electric Cooperative. Dry hydrant installed at Twin Lakes for additional fire protection support. New mobile homes discouraged. Similar to many fire departments,

	there are continuing challenges with sufficient numbers of Fire/EMS volunteers, especially during daytime hours; see related countywide strategy in Section VI.C. Village recognizes that public works employees are essential staff during emergencies.

Mitigation Strategy Recommendations

The overall mitigation goal statements in Section VI.A. of the St. Croix County mitigation plan are shared by all participating communities. The community will strive to implement the following mitigation actions/projects as resources and funding allows, though priorities could change due to a variety of fiscal, technical, or other factors, including changes in hazard risks. Sections VI.C. and D. of the St. Croix County mitigation plan includes additional mitigation and preparedness actions that are intergovernmental in nature and not specific to the community, but may suggest coordination and funding opportunities.

The following recommended actions/projects are specific to the community:

Action/Project	Priority & Timeline	Primary Responsible Party	Potential Resources
1. Explore designation or development of a community safe room (storm shelter), potentially at the park. If a generator and HVAC system are provided, consider using the safe room space as a heating/cooling shelter and emergency assembly location. For new safe room construction, consider the incorporation of nature-based stormwater management systems (e.g., rain barrels, rain garden) to mitigate site runoff. In the interim, work with the School District to update the agreement and operations plan to use the School as a storm/heating/cooling shelter, including roles and responsibilities. Conduct a drill with the safe room operations team. Due to the railroad tracks, it may be beneficial if the community has two safe room; one on each side of the tracks. If the School is to remain a safe room, explore grant funding for remote unlock capability and other retrofit/hardening (e.g., storm shutters, missile-rated doors, supplies).	Medium-to-High; 2-5 years	Village Emergency Manager and School District Other safe room advocates/potential team members	FEMA Hazard Mitigation Grant Programs (BRIC & HMA) can help fund safe room construction and storm retrofit measures. WCWRPC and Wisconsin Emergency Management can provide grant-related guidance and model safe room operations & maintenance plans.

2. Continue to monitor, study, plan for, and address stormwater flooding in the community. Consider and encourage low impact development design and nature-based solutions (e.g., rain gardens, bioswales) for new development to limit runoff. Monitor and discourage any new intensive land disturbances within the 100-year floodplain.	Medium-to-High; ongoing, with further action as needed	Village Public Works & Plan Commission WDNR & WDOT Landowners	FEMA Flood Mitigation Assistance may be available to assist with flood mitigation actions if a history of repetitive losses can be demonstrated and the benefits outweigh costs for a preferred solution. FEMA mitigation Capability & Capacity Building or Advanced Assistance grant dollars may be an option if additional study needed. Wisconsin Municipal Flood Control Grant Program If eligible, CDBG-Public Facilities and Planning grants may be available. WDNR technical support
3. Continue to regularly review and update the Village's Emergency Operations Plan (EOP). Encourage basic ICS/NIMS training for elected officials. Periodically exercise the EOP and EOC, including public officials' roles and a public information officer (PIO) component.	Medium-to-High; 1-3 years	Village Emergency Manager	County Emergency Management may provide templates and exercise support. Basic FEMA training for elected officials are online. Periodic PIO training offered through WEM, if needed.
4. As funding allows, install emergency power generators and/or electrical hook-ups for generators at the Village Hall/Police Station.	Medium-to-Low; 3+ years as resources allow	Village Board & Public Works	Generator grants are very limited and difficult to obtain. See countywide generator-related recommendations in Section VI.C.
5. Continue to collaborate with the Town of Warren to address stormwater management challenges in the area, explore long-term solutions for flooding at Twin Lakes, and integrate mitigation plan recommendations into the joint comprehensive plan update.	High; ongoing	Plan Commission and Village Board	WCWRPC is providing plan facilitation support.

6. As opportunities allow, collaborate with County Emergency Management and other partners (e.g., Public Health, Red Cross, Electric Provider) to increase public participation in RAVE, awareness of emergency siren use and warning systems, and public preparedness in general. Explore FEMA mitigation grant funding for the distribution of NOAA all hazards/weather radios, potentially as a multi-jurisdictional or countywide project.	Medium-to-High; ongoing	Village Emergency Manager with support from County Emergency Management	County Emergency Management & partners have educational materials Could implement annually during Severe Weather Awareness Week and/or Preparedness Month using social media, posters, utility bill inserts, etc. FEMA HMPG & BRIC grant funding can be used for NOAA radio purchase and distribution as well as some related education.

Sub-Plan Coordination and Integration

The previous Capacity Assessment section identifies how this Mitigation Sub-plan has been integrated into or coordinated with other municipal plans or planning mechanisms. During the planning process, the following opportunities were identified to integrate the mitigation strategies into other community planning mechanisms:

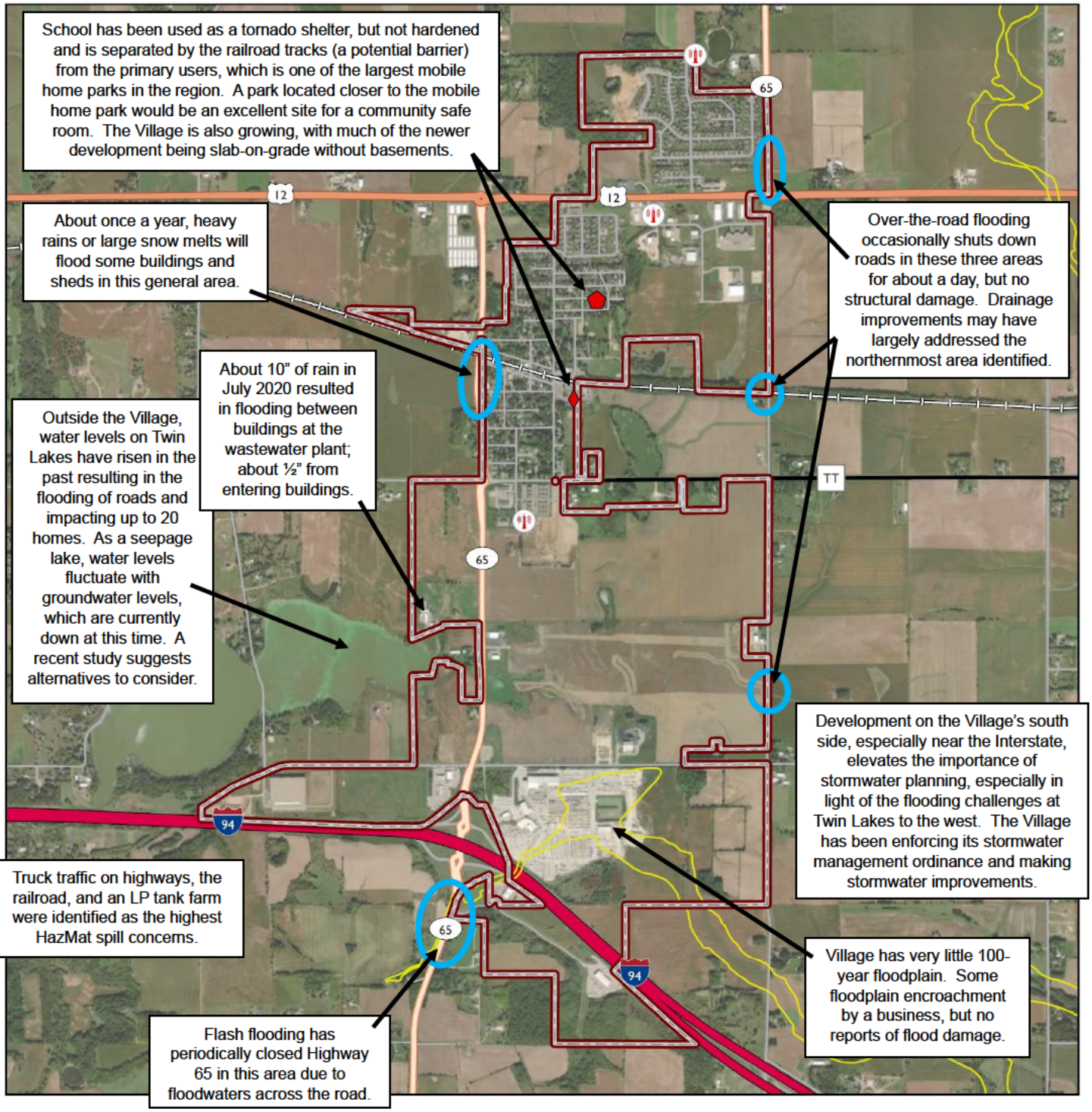
- The Village maintains a capital improvements plan (CIP) and a stormwater management plan that integrate mitigation projects are needed and resources allow.
- The Village is currently updating a joint comprehensive plan with the Town of Warren, providing an opportunity to integrate hazard concerns and mitigation strategies, the potential need for a community safe room, stormwater management, and Twin Lakes flooding alternatives.
- The next section describes how this Sub-Plan will be maintained, including a periodic review of opportunities to strengthen the coordination and integration with other planning mechanisms.

Sub-Plan Adoption and Maintenance

Plan Adoption	Once updated, the community's governing body will adopt the County's overall hazard mitigation plan (and any future revisions/amendments) by resolution during a noticed public meeting in adherence with Wisconsin Open Meetings laws. This community-specific Hazard Mitigation Sub-Plan is an appendix of the County's overall plan. The community may modify and re-adopt its Sub-Plan by resolution during a noticed public meeting at any time at their discretion.
Plan Maintenance	During the second quarter of each year or following a declared disaster event, the primary mitigation plan contact will review this Mitigation Sub-Plan concurrently with (at the same time as) the annual review of the municipal Emergency Operations Plan. Other municipal and agency officials (e.g., public works, fire department, law enforcement) may be involved in this review or consulted as needed. The Mitigation Sub-Plan will be reviewed for: • Any significant changes in vulnerabilities, priorities, or trends, including to populations, structures, community lifelines, and weather/event patterns. • Any significant changes in capabilities or barriers to plan implementation. • Opportunities to strengthen plan coordination (i.e., integrate mitigation and preparedness into other community planning mechanisms). • Potential new mitigation and preparedness strategies, projects, or grant opportunities. • Any comments or discussion with the public, partners, or other stakeholders. If potential changes to the Sub-Plan are being considered, the planning contact will: 1. The community's planning contact will contact County Emergency Management and West Central Wisconsin Regional Planning Commission (WCWRPC) to discuss the proposed changes and any guidance regarding potential resources and next steps. The community may also request that the County consider changes to the County's overall mitigation plan. 2. Provide the suggested changes to the community's emergency planning committee, plan commission, or governing body for consideration. Should it be determined that a Mitigation Sub-Plan change is needed, the governing body will adopt the Sub-Plan as noted previously. Such changes will be limited to this community-specific Mitigation Sub-Plan. Changes to this Sub-Plan may be made in the future without County Board or other participant re-adoption of the County's overall mitigation plan.
Plan Updates	The community intends to be a full participant in five-year updates of the County's overall hazard mitigation plan, which will include reviewing and updating the information provided in this Mitigation Sub-Plan. Changes to Sub-Plan content may be necessitated by applicable mitigation rules and planning guidance in effect at that time.
Continued Public Participation	The community will provide opportunities for public participation throughout its mitigation planning processes, including: (1) all governing body or committee actions regarding the Sub-Plan shall be conducted in adherence with the Wisconsin Open Meetings rules; (2) public comments will be accepted on draft Sub-Plans and Sub-Plan changes prior to adoption; and (3) public input and ideas on potential risks, vulnerabilities, capabilities, or mitigation projects are welcomed and will be considered.

VILLAGE OF ROBERTS - HAZARD ASSESSMENT

St. Croix County Hazard Mitigation Plan - 2023



Legend

- Municipal Boundary
- 100-yr Floodplain
- School
- Mobile Home Park
- Storm Siren

WEST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

0 0.25 0.5 1 Miles

Data Sources:
St. Croix County, WDHS, WDNR, WisDOT, WDOA, WCWRPC.

N

For: Village of Roberts

John Bond



Quincy QT-Series oil-lubricated reciprocating air compressor package.
Compressor is rated for 17.4 CFM at 175 PSIG.

Standard Equipment

- 2-stage belt drive pump
- 5 HP motor
- Cast-iron crankcase, cylinders and flywheel
- Stainless-steel reed valves with valve bumpers
- Two-piece aluminum connecting rods
- Finned tube intercooler for maximum cooling and increased valve life
- Splash lubricated
- UL & CSA approval on all electrical components
- Totally enclosed, OSHA-approved, expanded metal belt guard, mounted
- Mounted on 80-gallon ASME vertical receiver tank with safety relief valve & manual drain
- Service valve, pressure gauge, and pressure switch

Pricing

Qty.	Model / Description	Price Each
1	Model QT-5V Air Compressor Package Includes electronic auto tank drain	$3,400.00

Specifications

Unit Dimensions	35”L x 28”W x 77”H
Unit Weight	680 Lbs.
Air Connection Size	¾” NPT
Compressor Voltage	230/1/60

Document Links

Product Brochure	Technical Data	Dimensional Drawing	Warranty Statement

Proposed By	Contact Email	Date
Bill Mestelle	Bill.Mestelle@zornair.com	6-20-2024

Terms & Conditions

Net 30 day terms, with approved credit
Pricing is valid for 60 days; Credit card payments are subject to a 3% surcharge
Pricing is FOB shipping point, freight additional, prepay & add
Subject to Zorn Compressor Standard Terms & Conditions

For: Village of Roberts

John Bond

Quincy QT-Series oil-lubricated reciprocating air compressor package.
Compressor is rated for 15.2 CFM at 175 PSIG.



Standard Equipment

- 2-stage belt drive pump with solid cast iron cylinder
- 5 HP motor
- Capacitor start motor with built-in thermal overload
- Finned tube intercooler for maximum cooling and increased valve life
- Aluminum head for heat dissipation
- Cast iron fly wheel for energy efficiency and durability
- Splash lubricated
- UL & CSA approval on all electrical components
- Totally enclosed, OSHA-approved, expanded metal belt guard, mounted
- Mounted on 60-gallon ASME vertical receiver tank with safety relief valve & manual drain
- Service valve, pressure gauge, and pressure switch

Pricing

Qty.	Model / Description	Price Each
1	Model QT-54 Air Compressor Package Includes electronic auto tank drain	$2,000.00

Specifications

Unit Dimensions	29”L x 21”W x 64”H
Unit Weight	475 Lbs.
Air Connection Size	½” NPT
Compressor Voltage	230/1/60

Document Links

Product Brochure	Technical Data	Dimensional Drawing	Warranty Statement

Proposed By	Contact Email	Date
Bill Mestelle	Bill.Mestelle@zornair.com	6-20-2024

Terms & Conditions

Net 30 day terms, with approved credit;
Pricing is valid for 60 days; Credit card payments are subject to a 3% surcharge
Pricing is FOB shipping point, freight additional, prepay & add
Subject to Zorn Compressor Standard Terms & Conditions

Call in morning to meet up

LAWN ANALYSIS FOR:

NAME Village of Roberts

ADDRESS John

CITY STATE ZIP 715-760-1312

PHONE -Res Bus.

Inquiry Date	Survey Date	Survey Time

GREEN TOUCH LAWN

715-386-4970 or 715-426-7025
P.O. Box 266 - Woodville, WI 54028
www.GreenTouchLawnInc.com

HERE TO SERVE YOU TODAY... AND TOMORROW

This is my evaluation of your lawn. I've recommended a program that would be suited to your lawn and the growing conditions present. Service calls are free for all customers on the 4 or 5 application program.

Special Instructions/Comments

Retain Wall Repair - Replace

60' x 3' = 180 Sq. FT

5500.00

& Tear Down

& County Canyon Brown

& Re Cap

1. Grass Type

- ☐ Bent Grass
- ☐ Fine Fescue
- ☐ Rye Grass
- ☐ Kentucky Bluegrass
- ☐ Tall Fescue
- ☐ Zoysiagrass

2. Turf Density

Sun Areas

Thin Average Dense

Shade Areas

Thin Average Dense

3. Thatch Depth

☐ Acceptable ☐ Dethatching Recommended ☐ Core Aeration Recommended

4. Mowing

- ☐ Good
- ☐ Too Low
- ☐ Too High
- ☐ Dull Blade
- ☐ Too Infrequent
- ☐ Scalping
- ☐ Uneven
- ☐ Tree Injury

5. Moisture Condition

- ☐ Dry - Lawn is in stress
- ☐ Good - Turf is lush
- ☐ Wet - Soil is saturated

6. Lawn Disease Activity

- ☐ None Active
- ☐ Leaf Spot
- ☐ Dollar Spot
- ☐ Fairy Ring
- ☐ Brown Patch
- ☐ Slime Mold
- ☐ Snow Mold
- ☐ Powdery Mildew
- ☐ Red Thread
- ☐ Stripe Mutt
- ☐ Pythium
- ☐ Patch Disease Syndrome

7. Insect Activity

- ☐ None Active
- ☐ Sod Webworm
- ☐ Billbug
- ☐ Chinch Bug
- ☐ White Grub - Extra Charge For Control
- ☐ Cutworm
- ☐ Army Worm
- ☐ Green Aphid
- ☐ Misc._____

8. Broadleaf Weeds

- ☐ Black Medic
- ☐ Buckhorn
- ☐ Chickweed
- ☐ Cinquefoil
- ☐ Clover
- ☐ Dandelion
- ☐ Dock
- ☐ Ground Ivy•
- ☐ Hawkweed
- ☐ Henbit
- ☐ Sorrell
- ☐ Pineapple Weed
- ☐ HealAll
- ☐ Knotweed•
- ☐ Plantain
- ☐ Purslane•
- ☐ Shepherd's Purse
- ☐ Speedwell
- ☐ Thistle
- ☐ Spurge•
- ☐ Oxalis•
- ☐ Yellow Rocket
- ☐ Violets•

•Difficult To Control

9. Problem Grasses

- ☐ Crabgrass
- ☐ Foxtail
- ☐ Quackgrass•
- ☐ Goosegrass•
- ☐ Bentgrass•
- ☐ Redtop•
- ☐ Sandbur
- ☐ Nutsedge
- ☐ Tall Fescue•
- ☐ Poa Annua•
- ☐ Nimblewill•
- ☐ Barnyard Grass•
- ☐ Timothy•

•No Control

10. Recommended Mowing Height

_____Inches - Measured from driveway to mower blade

11. Soil pH

☐ Not Applicable ☐ Soil Test Taken

The ***GREEN TOUCH*** Program

1st Application - April or May
Spring rate balanced fertilizer, pre-emergent crabgrass control, broadleaf weed control.

2nd Application - June or July
Balanced fertilizer and treatment for broadleaf weeds.

3rd Application - Late-July or August
Balanced fertilizer and treatment for broadleaf weeds.

4th Application - September or October
Fall rate balanced fertilizer and broadleaf weed control

5th Application - November
A granular application of late fall-boost fertilizer. This Application assists with root development & spring green up.

The cost of recommended **GREEN TOUCH** services for your lawn:

_____ Applications @ $ _____ each
+ Tax $ _____
$ _____

EXTRA SERVICES:

Core Aeration $ _____ +Tax
Grub Control $ _____ +Tax
Slit Seeding $ _____ +Tax
$ _____ +Tax

Call Me _____ at _____
to begin the service, or if you have any questions.

Sourcewell

Awarded Contract #

PURCHASE ORDER

Purchaser			SUPPLIER	
Purchaser:	Roberts Warren Fire Association		**Contract #**	Sourcewell Contract #: 113021-RSD
Address 1:	204 West Blvd.		**Supplier:**	Rosenbauer Minnesota, LLC
Address 2:			**Address 1:**	5180 260th Street
City, State, Zip:	Roberts , WI 54023		**Address 2:**	PO Box 549
			City, State, Zip:	Wyoming, MN 55092

Purchase Order Number:			**Delivery in Calendar Days,** after approved production ready specifications are released:	660
Date:	6/14/2024		**Member #**	

The amount in this proposal shall remain firm for a period of 30 days from the date of same.

Quantity	Description	Price	Price (Extended)
1	One (1) Rosenbauer Pumper, complete with Rosenbauer Commander chassis per attached specifications.	$1,199,790.00	$1,199,790.00
*Note: If chassis amount of $563,087.00 is paid upon arrival at our plant in Minnesota, deduct $21,628.00 each			
TOTAL			$1,199,790.00

NOTES:	

Rosenbauer Dealer :	General Safety Fire Apparatus
Salesperson:	Bod Running
Signature:	

Purchaser:	Roberts Warren Fire Association
Print Name:	
Title:	
Date	
Signature:	

Request for item to be placed on the agenda.

Agenda Item #: 30 Meeting Date: Monday, July 08, 2024_____

Date Received:	6-29-24
Presented By:	Village of Roberts Trustee Peter Tharp
Seconded By:	Kapaun

Description of item to discuss:

1. Discussion and review whether the agenda posted for the Special Village Board meeting held on Friday, June 21, 2024, met the Wisconsin Open Meeting Law requirements.

2. Discussion and review and approval to correct the Clerk/Treasurer's report for April 2024. The distributed report title is "…for March 2024" instead of April 2024.

3. Discussion and approval to correct the vote to purchase the new Toro 74020 mower from Tri-State Bobcat. I voted to approve the purchase. The minutes for the Special Village Board meeting held on Monday, April 22, 2024, state that I opposed the purchase. This matter was number eight on the agenda.

Two items from the minutes of the Monday, May 13, 2024, Regular Village Board Meeting.

1. Clerk/Treasurer Megan Dull pulled the Special Village Board Meeting minutes of Monday, April 22, 2024, from the consent agenda as they were not in the packet for review. Does a vote need to be taken to remove them from the consent agenda? No vote was taken.

2. Trustee Peter Tharp pulled the Park Board minutes from the consent agenda for discussion and approval. A motion was made to approve the Park Board minutes but no vote for this item is recorded in the Monday, May 13, 2024, minutes.

Thank you.

Peter

Sec. 46-4. - Public nuisances affecting health.

The following acts, omissions, places, conditions and things are specifically declared to be public health nuisances, but such enumeration shall not be construed to exclude other health nuisances coming within the definition of section 46-1, Municipal Code of the Village of Roberts:

(1) *Adulterated food.* All decayed, adulterated or unwholesome food or drink sold or offered for sale to the public.

(2) *Unburied carcasses.* Carcasses of animals, birds or fowl not intended for human consumption or food which are not buried or otherwise disposed of in a sanitary manner within 24 hours after death.

(3) *Breeding places for insects or vermin.* Accumulations of decayed animal or vegetable matter, trash, rubbish, rotting lumber, bedding, packing material, scrap metal or any material in which flies, mosquitoes, disease-carrying insects, rats or other vermin can breed.

(4) *Stagnant water.* All stagnant water in which mosquitoes, flies or other insects can multiply.

(5) *Privy vaults and garbage cans.* Privy vaults and garbage cans which are not flytight.

(6) *Noxious weeds and grass.* All noxious weeds, grass and other rank growth of vegetation.

It shall be the duty of every owner, possessor or occupier of land within the village, or of every person having charge of any such lands, to cut or cause to be cut all weeds and grass or other such growth. Growth shall be kept cut to a height not to exceed eight inches. Mowing should be complied with once in June, once in August or when weeds or grass reach eight inches in height. In the event of failure to comply with this section as required, a certified order to cut weeds or grass shall be sent to the owner. If within ten days after mailing the owner fails to comply, it shall be the duty of the weed commissioner to cause all weeds and grass to be cut down. The cost thereof shall be charged to each piece of land, describing the same.

The village clerk is hereby authorized to bill property owners at the rate of $75.00 (min) per hour for mowing lots in the village or hire a private contractor to perform the work in which instance the total cost would be billed. Said bills to be mailed upon completion of mowing. If payment is not received prior to November 1 of each year, the village clerk shall place on tax roll as a special tax against the property owners for whom service was rendered.

(7) *Water pollution.* The pollution of any public well or cistern, stream, lake, canal or other body of water by sewage, creamery or industrial wastes or other substances.

(8) *Noxious industries.* Any use of property, substances or things within the village emitting or causing any foul, offensive, noisome, noxious or disagreeable odors, gases, effluvia or stenches extremely repulsive to the physical senses of ordinary persons which annoy, discomfort, injure or inconvenience the health of any appreciable number of persons within the village. The village board may direct the location, regulate or prohibit nauseous, offensive

or unwholesome industries within the village or four miles therefrom as granted by Wis. Stats. § 66.0415, which requires abatement actions for violation of ordinances governing offensive industries to be brought under Wis. Stats. ch. 823. Reference to this jurisdiction is not included in this section because in cases involving outside industries the governing body shall follow the procedure of Wis. Stats. ch. 823, and may not employ its summary abatement power.

(9) *Discharge of noxious substance onto street or other public place.* Any use of property which causes any noxious, nauseous or unwholesome liquid or substance to flow into or upon any street, gutter, alley, sidewalk or public place within the village.

(10) *Air pollution.* The escape of smoke, soot, cinders, noxious acids, fumes, gases, fly ash, industrial dust or other atmospheric pollutants within the village or within one mile therefrom in such quantities as to endanger the health of persons of ordinary sensibilities or threaten or cause substantial damage to property in the village. Authority to control emission of dense smoke into open air one mile from the village limits is granted to the village board by statute.

(11) *Abandoned wells.* All abandoned wells not securely covered or secured from public use.

(Code 1980, § 10.03; Ord. No. 2008-5 VB, 9-8-08)

66.0517 Weed commissioner.

(1) DEFINITION. In this section, "noxious weeds" has the meaning given in s. 66.0407 (1) (b).

(2) APPOINTMENT.

(a) *Town, village and city weed commissioner.* The chairperson of each town, the president of each village and the mayor of each city may appoint one or more commissioners of noxious weeds on or before May 15 in each year. A weed commissioner shall take the official oath and the oath shall be filed in the office of the town, village or city clerk. A weed commissioner shall hold office for one year and until a successor has qualified or the town chairperson, village president or mayor determines not to appoint a weed commissioner. If more than one commissioner is appointed, the town, village or city shall be divided into districts by the officer making the appointment and each commissioner shall be assigned to a different district. The town chairperson, village president or mayor may appoint a resident of any district to serve as weed commissioner in any other district of the same town, village or city.

(b) *County weed commissioner.* A county may by resolution adopted by its county board provide for the appointment of a county weed commissioner and determine the duties, term and compensation for the county weed commissioner. When a weed commissioner has been appointed under this paragraph and has qualified, the commissioner has the powers and duties of a weed commissioner described in this section. Each town chairperson, village president or mayor may appoint one or more deputy weed commissioners, who shall work in cooperation with the county weed commissioner in the district assigned by the appointing officer.

(3) POWERS, DUTIES AND COMPENSATION.

(a) *Destruction of noxious weeds.* A weed commissioner shall investigate the existence of noxious weeds in his or her district. If a person in a district neglects to destroy noxious weeds as required under s. 66.0407 (3), the weed commissioner shall destroy, or have destroyed, the noxious weeds in the most economical manner. A weed commissioner may enter upon any lands that are not exempt under s. 66.0407 (5) and cut or otherwise destroy noxious weeds without being liable to an action for trespass or any other action for damages resulting from the entry and destruction, if reasonable care is exercised.

(b) *Compensation of weed commissioner.*

1. Except as provided in sub. (2) (b), a weed commissioner shall receive compensation for the destruction of noxious weeds as determined by the town board, village board, or city council upon presenting to the proper treasurer the account for noxious weed destruction, verified by oath and approved by the appointing officer. The account shall specify by separate items the amount chargeable to each piece of land, describing the land, and shall, after being paid by the treasurer, be filed with the town, village, or city clerk. The clerk shall enter the amount chargeable to each tract of land in the next tax roll in a column headed "For the Destruction of Weeds", as a tax on the lands upon which the weeds were destroyed. The tax shall be collected under ch. 74, except in case of lands which are exempt from taxation, railroad lands, or other lands for which taxes are not collected under ch. 74. A delinquent tax may be collected as is a delinquent real property tax under chs. 74 and 75 or as is a delinquent personal property tax under ch. 74. In case of railroad lands or other lands for which taxes are not collected under ch. 74, the amount chargeable against these lands shall be certified by the town, village, or city clerk to the secretary of administration who shall add the amount designated to the sum due from the company owning, occupying, or controlling the lands specified. The secretary of administration shall collect the amount chargeable as prescribed in subch. I of ch. 76 and return the amount collected to the town, city, or village from which the certification was received.

2. For the performance of duties other than the destruction of noxious weeds, a weed commissioner shall receive compensation to be determined by the town board, village board or city council.

History: 1999 a. 150; 2003 a. 33.

66.0518 Defined benefit pension plans. A local governmental unit, as defined in s. 66.0131 (1) (a), may not establish a defined benefit pension plan for its employees unless the plan requires the employees to pay half of all actuarially required contributions for funding benefits under the plan and prohibits the

local governmental unit from paying on behalf of an employee any of the employee's share of the actuarially required contributions.

History: 2011 a. 10.

SUBCHAPTER VI