VILLAGE OF ROBERTS
REGULAR VILLAGE BOARD MEETING
ROBERTS VILLAGE HALL
MONDAY, April 8, 2024 – 6:00 PM

Regular Village Board Meeting Agenda
Call to order.
Pledge of Allegiance

Consent Agenda

1. Approval of Village Board minutes of March 18, 2024.
2. Approval of Treasurer's Report.
3. Approval of education request for Holmes, Bond & O'Connell for April 9th.
4. Approval of bills/checks written.
5. Report from Police Department
6. Report from Director of Public Works
7. Report from Library Director
8. Report from the Village Clerk
9. Plan Commission minutes.
    a. Approval of Business Plan of Operation for Interpress Technologies.
    b. Approval of Extra-territorial CSM for Glenridge Properties for a 2 Lot CSM in the NE1/4 of the NE1/4, SE1/4 of the NE1/4, SW1/4 of the NE1/4 & NW1/4 of the NE1/4 Section 31, Town of Warren, by Northland Surveying.
10. CDA Board minutes.
11. Public Works minutes (meeting is on 4/4).
12. Public Safety Committee minutes.
13. Fire Safety Committee minutes.
14. Joint Comprehensive Plan Committee minutes.

Agenda:

15. Public Concerns (limited to 3 minutes)
16. Communications
    a. Legal Updates
    b. Election Results
    c. Economic Development Meeting
    d. St Croix EDC Meeting on April 15, 2024.
    e. Village website followers

III. Old Business

17. Discussion/action on side yard driveway issue in Rolling Meadows.
18. Discussion/follow-up to revise the Special Assessment Ordinance 54-6 & 54-4 for clarification.
19. Update Budget ordinance.
20. Discussion/action regarding the Wastewater Treatment Plant roof issues/repairs in the mechanical building.
21. Discussion/approval of Public Infrastructure Acceptance for Deer Hills Phase 1 Development.
22. Discussion/approval of Business Plan of Operation for Mann Family Dental Care, LLC.

IV. New Business

23. Discussion/approval of open Officer Position Hiring Process.
24. Discussion/approval of Sidetrack Saloon having Good Neighbor Days events on Vine Street.
25. Discussion/approval of 1880's request for additional TID reimbursement funds.
26. Discussion of denial of appeal for Peter Tharp regarding grounds of appeal to the Zoning Board of Appeals.
27. Discussion/approval on purchasing a side by side from Bobcat with a cab package with heat.
28. Discussion/approval of purchasing a new Toro 74020 60" mower from Tri-State Bobcat.
29. Discussion on how to use remaining ARPA funds.
30. Discussion of Utility billing review after the sewer adjustment for first quarter billing.
31. Items for future agendas.
32. Others Business
33. Adjourn

Items on the agenda may not be presented in this order. The agenda may change up to 24 hours before the meeting.

Megan Dull,
Village Clerk

Village of Roberts
Village Board Meeting
March 18, 2024

The Village Board Meeting was called to order at 6:00 pm by President Kapaun.
The meeting was properly noticed in the Village of Roberts.
The Pledge of Allegiance was said.

Present: Katy Kapaun, Peter Tharp, Jeff Vogt, Shawn Dakovich, Mary Shemon, Brain Tremblay, and Tim Johnson
Absent: None
Guest: Jerry Strohbusch, Tori Schoess (phone), Angi Goodwin, Chris Holmes, Marcia Krogseng

Adoption of Consent Agenda:
Motion to approve the consent agenda by Tharp, seconded by Shemon. Motion carried.

Public Concerns:
None

Communications – Kapaun
Legal Updates:

- Max Berger – checked on CCAP is this is going to scheduling conference.
- Twin Lakes – Briefs were filed, there is an oral argument this Wednesday at 2:00 pm. Kapaun will plan to attend.
- Request from Kwik Trip for letter of support for DOT grant for electric chargers. Kapaun will write.
- Education for trustee – St. Croix Economic Development has a meeting on August 18th at the business center. Kapaun asked if the trustees get emails from EDC or WI Municipalities. Kapaun will forward out the communications that she receives for training.
- Limiting the time of board meetings and anything not discussed will move to the next agenda. Dakovich would like to see if this can be done at 9:00 pm and added to the ordinance.

Committee Reports and Recommendations
Park Board – Tremblay
Everything was all discussion.

Plan Commission
Building Inspectors Report was in the packet.

Discussion/approval of ECI Site Plan Review
They are seeking annexation into the Village. Water and sewer will not be hooked up until it goes by the facilities. Tharp asked about ordinance 66.54. Goodwin stated when the water tower and wells are added the water main will go by the properties on 70th Avenue and 130th so there would be services available probably in 2026. Johnson asked about the extra-territorial they can put in a sewer system now. Johnson would like to see the fire safety be run off the private well as well as production system use and leave the good water for drinking water. McFaden commented that they would like to be on Village systems now for fire suppression systems. They structured the new building to meet the limits for fire protection systems otherwise they would build a bigger building. Dakovich thinks that if the project causes undo strain on the systems maybe we should not put it

on our system.
Motion to approve the ECI site plan with the following contingencies screening improvements with staff review, submittal of WDNR Storm Water Management permit, Annexation into the Village, signed Developer's Agreement to hook up to sewer/water when available, approval of the updated green space as submitted, and potential future screening recommendations by Tremblay, seconded by Dakovich. Motion carried with Tharp opposing.

John Mickelson' grain mill property. It looks like the old building's back wall is still standing. They left it for future need so that a building could potentially be built in the future. Looks like we need a site plan, etc.

A pending appeal for ECI approval by Appellant Peter Tharp will be appealed after the decision is made.

CDA Board: - did not meet.

Public Safety – will meet soon.

Library Board:
Donna Haugen was voted to be the school rep as well as the President. Still looking for another person to fill the vacancy. They are looking for cameras at the library, but this will be at the next meeting. Employee wages were discussed. Other libraries are at 50 – 80% of their total operating cost for employee wages and we are at 60%. Computers will be discussed later. Asked about draft meeting minutes and Tharp will work on this.

Fire Association: - none.

Joint Comprehensive Plan Committee – meeting Wednesday

<u>Old Business:</u>
Discussion/action on side yard driveway issue in Rolling Meadows.
The building permit for the fence has been applied for and paid for but the fence has not been moved and there has not been a final inspection done. The side yard issue is being worked on by Bakke Norman Law Office.

Discussion/follow-up to revise the Special Assessment Ordinance 54-6 & 54-4 for clarification. This will be updated and brought back to the board.

Update Budget ordinance.
This will also be updated by the board.

Discussion/action regarding the Wastewater Treatment Plant roof issues/repairs in the mechanical building.
Bakke Norman has sent the letter with a 30-day response.

Discussion/approval of Public Infrastructure Acceptance for Deer Hills Phase 1 Development.
Still waiting on Trevor Bruce for information regarding getting this accepted.

Discussion/approval of Business Plan of Operation for Mann Family Dental Care, LLC.
Move to next month as the item was not in the packet.

New Business

Discussion/approval of using ARPA funds for Library computer replacement.
The library board recommends $10,000 to replace their existing computers but they are not sure we can use ARPA funds for computers because we cannot filter the internet. They recommended $10,000 to be used for materials instead and Schoess would take $10,000 from materials to pay for the computers. This will come back with proper wording next month. Kapaun asked if IFLIS makes a recommendation and they have been in for the recommendation. The computers are mostly used for internet browsing and email. The priority would be to replace staff computers first. Dakovich would like to look at these and provide a recommendation.

Discussion/approval of salt purchases for 2025.
Looking at 150 to 170 tons at $92/ton. Vogt would like to see Bond order what he sees fit. Motion to allow Bond to order what he feels is the correct amount for the Village by Vogt, seconded by Shemon. Motion carried.

Discussion regarding the graphics for the new police squad car.
Tharp contacted local departments to see who they use. Strohbusch handed out what they have come up with. Nothing on the front and no push bars. Tharp asked about the roof mounted light bars and they do not recommend them. The last three cars have internal lights and leave the top clean. Kapaun asked if this is with Whiplash, and it is.

Discussion that all packet documents/materials be distributed to Village Board members before the end of the business day on the Friday before the Monday meeting and that all packet documents/materials be distributed to all board/committee/commission members at least 24 hours in advance of meetings to comply with the posted agenda.
The goal is to get the information out as soon as possible. If it is something big send the link earlier. Can always postpone until the next meeting if needed. Information should be to the Clerk basically two weeks before the packet is required to be out.

Discussion/approval of final plans for Pleasant and Spring Streets.
Goodwin said that the soil borings were done, and we have good sand. Concrete driveway aprons will be used. The right of way is 60 feet so that is 30 feet in each direction to the public right of way. There is 15 feet from the back of curb to the end of the right of way. When there is no sidewalk, the apron is extended to where the sidewalk would have been with a five-to-six-foot taper and then it will come back in. Currently working on temporary construction easements. There are only two trees that we need to remove. One is on the bank property and then the Gunderson property. They will be given options to replace them. Sanitary sewer is in good sharp which is clay tile pipe except in two spots. First one section needs to be replaced because it is bad, but the other is from AT&T to fix where the lines put through the pipe. Dakovich would like them to televise some other pipes or get some sort of guarantee from the companies digging that if they cause damage they repair it.

The water main will be insulated. The assessments are for the curb and gutter and assessed at 100%, the driveway aprons for concrete, and includes engineering fees. Payment is over a five-year period. Some assessments are up to $6,000 dollars before the assessment hearing because the aprons are costly. Dakovich would like to look down the street to see that they are all the same. Look at shorting this to nine to 12 feet but there are a couple of properties that will look like they have a sidewalk in them. The goal would be a nine-foot apron. Could we contact the electric companies to have them bury their lines? The numbers will be revised and possibly lowered by $1,000 or less. Assessment will be over a five-year period. Goodwin would like a motion so that she knows how to proceed.
Motion to move the final plans of Pleasant and Spring Street with the contingency on the driveway aprons and reducing the total length from nine to 12 feet at Ayres discretion by Dakovich, seconded by Tremblay. Tharp asked if this could be postponed until the public hearing, but this will delay the awarding of the bids. Tharp asked if we pass this motion, and if we have a resident that wants a different length then the change can be made if needed. Motion carried.

Discussion/approval of Preliminary Assessment Resolution and Preliminary Assessment Schedule for W. Pleasant and W. Spring Street.
Move to approve the preliminary assessment resolution and preliminary assessment schedule with changes to the term out to five and leaving the rate as is by Dakovich. Amended the motion to change interest rate per ordinance (currently 7%) to read at the rate being consistent with the Village rate (Fed Rate) on the unpaid balance by Dakovich, seconded by Johnosn. Motion carried.

Discussion of water system upgrade schedule discussion.
Goodwin said the well is a long process for planning. Wanted the board to see the timeline of this. The well would be up and running by November 2026. If this schedule gets delayed and done in November 2026, we would be at 100%. There is funding through the TID districts. The parcel we are looking at is under two acres. Kapaun asked if this would be an unsuitable site and it would not be. This appears to be a good location and a good site for the Village. How does the well head protections area get updated. Each well has its own wellhead protection designation. Dakovich asked if we should be aiming to go deeper because of the nitrates and Goodwin stated that this is part of the test well. Tharp asked if the water table level from 65 to the east is relatively at the same level for a distance but Goodwin does not know this. We need to proceed with this.

Discussion/approval of continuing the MICRO Loan Committee or passing this on to the County.
Kapaun said that we have only done one loan for this. Move to pass on to the county by Tharp, seconded by Vogt. Dakovich asked what we are moving on. Motin carried with Dakovich opposing.

Discussion/approval of the purchase/installation of the micro screen for the WWTP.
Motion to approve the full purchase of the micro screen at the agreed upon price with an additional $100 on for a thank you by Dakovich. Motion died for a lack of a second.
Move to approve the purchase of the micro screen and not the standby Tharp, seconded by Shemon. Motion carried.

Discussion/approval of handling open records request and open record request fees.
Items for future agendas.

This is how we charge individuals vs trustees. Kapaun said that basically all records requests would be free. Johnson said that even if he is the trustee he is doing the research and should be paying for the documents unless they are electronic. The only time they create a PDF file on a private flash drive. Tharp agrees with Dakovich. Kapaun has some concerns about the number of records requests even if we charge for it would not defer from the request. Decided to continue business as usual.

Others Business
Tharp would like to see the committee report added to the consent agenda.
Tharp asked about a backup for the Village Clerk.
Potential thank you for Hydro.

Motion to adjourn at 8:41 PM by Johnson, seconded by Shemon. Motion carried.

Megan Dull
Village Clerk

TREASURER'S REPORT
April 1, 2024

General Fund	Beginning Balance - 03/1/2024	$4,396,151.27	5.39%
Receipts		$195,965.83	
Interest		$20,049.01	
Disbursements		$259,931.53	
Balance 2/29/2024		$4,352,234.58	
Impact Fee	Balance - 03/1/2024	$1,519,145.85	5.39%
	Deposit	$0.00	
	Withdrawals		
	Interest	$6,954.36	
	2/29/2024	$1,526,100.21	
Compensated Absences	Balance - 03/1/2024	$51,517.56	5.39%
	Interest	$263.30	
	Deposit	$0.00	
	Balance - 2/29/2024	$51,780.86	
Impact Fee Account CD		$453,612.38	5.04%
General Fund CD		$626,849.75	5.04%
Investment Pool Savings (Bremer Bank)		$377,600.21	

	General Fund		-127,701.10
Assigned Funds:	Machinery & Equipment		148,578.00
**Updated as of 11/7/2023	Park Development - (Future Park)		78,500.00
with both 2022& 2023 Cont Approp.	Tennis Court - resurfacing		10,300.00
	Police Car		42,465.07
	Investment for Furture Business Dev.		550,000.00
	Sewer Account		72,741.37
	Sewer Replacement #1		72,994.29
	Sewer Replacement #2		62,717.25
	Water		264,443.42
	Library Maint. Fund		12,884.00
	Fire and Rescue		9,000.00
	Street Maintenance Outlay		78,857.66
	Street Cleaning		5,485.76
	ARPA Funds		120,344.00
	Clerk Outlay		10,900.00
	Library Carryover		31,447.62
	Storm Water	$	6,000.00
	Total of designated funds		**1,585,763.44**

TREASURER'S REPORT
4/1/2024

Residential Lending Account	Beginning Balance - 3/1/2024	$56,180.80
Receipts		$300.00
Interest		$0.00
Disbursements		
Balance 3/31/2024		$56,480.80
Residential Improvement Certificate		$50,000.00
Original amount was $50,000		
Affordable Housing Account	Balance - 3/1/2024	$159,796.55
	Deposit	$1,150.00
	Withdrawals	$0.00
	Adjustments	$0.00
Balance - 3/31/2024		$160,946.55
Affordable Housing Certificate		$35,000.00
Original Amount was $35,000		
Affordable Housing Certificate		$75,000.00
Origianl Amount was $75000		
Affordable Housing Certificate		$40,000.00
Original Amount was $40,000		
Total funds for Residential Lending/Afforda	Total funds for Residential Lendi	$417,427.35

EDUCATION/TRAINING REQUEST FORM

NAME: Chris Holmes, John Band, Ann O'Connell

EVENT: WWOA

EDUCATION REQUEST Y **STAFF DEVELOPMENT** __

LOCATION: Baldwin WI

DATES: April 9th

ESTIMATE OF COST (Mileage, meals, lodging, other)

$110- class including meals

DESCRIPTION OF CLASSES

Ongoing Education

Chris Holmes

From: Wisconsin Wastewater Operators Association <customercare@wwoa.org>
Sent: Friday, March 8, 2024 12:16 PM
To: Chris Holmes
Subject: WWOA West Central District Meeting - Register Today!

WISCONSIN WASTEWATER OPERATORS ASSOCIATION

WWOA West Central Regional Meeting
Tuesday, April 9, 2024

410 Maple Street
Baldwin, WI 54002

Agenda:

- 7:30-8:00 am | Registration/Donuts
- 8:00-8:15 am | Welcome Address
- 8:15-9:00 am | Anthony Theisen, Electric pump, (Flygt pumps)
- 9:00-9:45 am | Jon Larson, Hawkins, (chemicals and safety)
- 9:45-10:00 am | Break
- 10:00-10:45 am | Matt Fritze, Great Northern Environmental, (Equipment at Baldwin).
- 10:45-11:30 am | SEH, Luke Pederson, (3d Laser Scanning)
- 11:30-12:15 pm| | DNR, Wale, (Update)
- 12:15-1:00 pm | Lunch
- 1:00-1:45 pm | Brandon Mancilla, William Reid, (Online Phosphorus Monitoring)
- 1:45-2:30 pm | SEH, Dan Schaefer, (Biological Modeling)
- 2:30- 3:30 pm | Baldwin Plant Tour Located: 2021 County Road J, Baldwin, WI 54002

REGISTER ONLINE

Registration Fee(s)

Registration

- **Member: $35.00**
- **Non-Member: $40.00**
- **Vendor: $50**

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Questions, please contact us! Email: customercare@wwoa.org

Wisconsin Wastewater Operators Association | 262 W. Main Street, Wales, WI 53183

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Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee			Amount
	4/03/2024	Air Products and Chemicals Inc			
620-00-53611-000-827		Operation Expenses	Invoice 427362950		65.00
				Total	65.00
	4/03/2024	All-Croix Inspections LLC			
100-00-44300-000-000		Building permits & Fees	5986		2,377.40
100-00-44300-000-000		Building permits & Fees	6006		5,243.00
				Total	7,620.40
	4/03/2024	Axon Enterprise, Inc			
	Police invoice INUS235601				
100-00-52110-390-004		Equipment Purchases			4,020.58
	Police invoice INUS235601				
				Total	4,020.58
	4/03/2024	Blaine Brothers Inc			
	Invoice 110001111860				
100-00-53240-390-000		Machinery & Equipment			1,553.42
	Invoice 110001111860				
				Total	1,553.42
	4/03/2024	Catalis LLC Attn: Tax & CAMA Account Receivab			
	LandNav License Annual				
100-00-51420-390-000		Village Clerk-Treasurer			389.55
	LandNav License Annual				
				Total	389.55
	4/03/2024	Chris Holems			
	Millage to WRWA Training				
610-00-53720-000-681		General Expenses			164.82
	Millage to WRWA Training				
				Total	164.82
	4/03/2024	CivicPlus			
	Invoice 29557				

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
100-00-51320-210-000		Municipal Code - Ordinances		1,140.00
Invoice 29557				
			Total	1,140.00
	4/03/2024	CNA Surety Direct Bill		
05/01/2024 to 05/01/2025				
100-00-51933-510-000		Employee Bonds		227.50
05/01/2024 to 05/01/2025				
			Total	227.50
	4/03/2024	Computer Integration Technologies, Inc		
370666,371586 & 371081				
610-00-53710-000-640		Plant Operation & Maint.		254.60
370666,371586 & 371081				
620-00-53614-000-851		Adminstrative & Gen Expense		254.60
370666 , 371586 & 371081				
100-00-52110-390-009		Computer Terminals, etc.		254.60
370666, 371586 & 371081				
100-00-51420-390-000		Village Clerk-Treasurer		254.60
370666, 371586 & 371081				
100-00-51610-390-000		Village Hall		254.60
370666, 371586 & 371081				
			Total	1,273.00
	4/03/2024	General Teamsters		
General TeamSters - Union Dues				
100-00-21515-000-001		Union Dues Payable - PW		30.00
General TeamSters - Union Dues				
			Total	30.00
	4/03/2024	Great-West Trust Company LLC		
03/19/2024				
100-00-21591-000-000		WI Deferred Comp		2,137.61
03/19/2024				
			Total	2,137.61
	4/03/2024	Hawkins Water Treatment		
Invoice 6708628				
620-00-53611-000-827		Operation Expenses		100.00
Invoice 6708628				

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
			Total	100.00
	4/03/2024	HUEBSCH		
100-00-51945-130-000		Clothing Allowance		335.32
100-00-53270-390-000		Buildings & Grounds Operations		351.08
100-00-52110-390-022		Miscellaneous		61.12
100-00-55110-390-004		Maintenance(Huebsch)		460.11
100-00-51610-390-000		Village Hall		224.76
100-00-55200-390-000		Parks		143.26
			Total	1,575.65
	4/03/2024	MIDWEST NATURAL GAS		
		Park St F Meter # R17C7362		
100-00-55200-390-000		Parks		20.85
		Park St F Meter # R17C7362		
100-00-55200-390-000		Parks		190.68
		Park St-B Meter R21L14332		
610-00-53710-000-640		Plant Operation & Maint.		16.00
		Mer # A21F13776		
610-00-53710-000-640		Plant Operation & Maint.		68.38
		Meter # R19G11096		
100-00-51610-390-000		Village Hall		171.07
		Meter # R17C7407		
620-00-53611-000-827		Operation Expenses		1,035.10
		Hwy 65-3 Meter # 10F0336		
620-00-53611-000-827		Operation Expenses		160.64
		Hwy 65-2 Meter # 3810		
100-00-53270-390-000		Buildings & Grounds Operations		326.60
		Hwy 65-1 Meter # 42709		
100-00-55110-290-015		Maintenance & Building Needs		0.00
		Library		
			Total	1,989.32

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
	4/03/2024	Municipal Treasuers Association of Wisconsin		
MTAW Dues				
100-00-51420-390-000		Village Clerk-Treasurer		60.00
MTAW Dues				
			Total	60.00
	4/03/2024	North Shore Bank, fsb		
03/19/2024				
100-00-21591-000-000		WI Deferred Comp		250.00
03/19/2024				
			Total	250.00
	4/03/2024	O'neill Ecectric inc.		
WWTP Cabinet Heater				
620-00-53611-000-827		Operation Expenses		1,174.14
WWTP Cabinet Heater				
100-00-51610-390-000		Village Hall		182.66
100-00-55200-390-000		Parks		182.66
Community Center and Village hall				
610-00-53720-000-681		General Expenses		4,431.04
			Total	5,970.50
	4/03/2024	River States Truck & Trailer		
Brush Display				
100-00-53240-390-000		Machinery & Equipment		102.52
Brush Display				
			Total	102.52
	4/03/2024	Tri-State Bobcat		
Link, Nut				
100-00-53240-390-000		Machinery & Equipment		314.86
Link, Nut				
			Total	314.86
	4/03/2024	USA Blue Book (HD Supply Facilities Maint.)		
Invoice 674193				
620-00-53611-000-827		Operation Expenses		1,559.34
Invoice 674193				

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
			Total	1,559.34
	4/03/2024	Verizon - account 842114753		
	Invoice 9959275465			
610-00-53720-000-681		General Expenses		28.42
	Invoice 9959275465			
620-00-53614-000-851		Adminstrative & Gen Expense		28.42
	Invoice 9959275464			
			Total	56.84
	4/03/2024	Village of Roberts		
	Library			
100-00-51610-390-000		Village Hall		270.00
100-00-55110-390-008		Water & Sewer		387.36
	Library			
100-00-55200-390-000		Parks		61.57
620-00-53611-000-827		Operation Expenses		574.18
			Total	1,293.11
	4/03/2024	WEST CENTRAL WISCONSIN BIOSOLIDS		
	03/13/2024 to 04/10/2024			
620-00-53614-000-858		Biosolids Facility		7,583.03
	03/13/2024 to 04/10/2024			
			Total	7,583.03
	4/03/2024	Wisconsin Dept. fo Transportation		
	Invoice 3950000342590			
100-00-56920-000-000		Community Planning		3,062.30
	Invoice 3950000342590			
			Total	3,062.30
	4/03/2024	WISCONSIN PROFESSIONAL POLICE ASSOCIATION		
100-00-21515-000-009		Union Dues Payable - Police		133.50
			Total	133.50
			Grand Total	42,672.85

Dated From: From Account:
Thru: Thru Account:

	Amount
Total Expenditure from Fund # 100 - General Fund	25,175.14
Total Expenditure from Fund # 610 - Water Utility	4,963.26
Total Expenditure from Fund # 620 - Sewer Utility	12,534.45
Total Expenditure from all Funds	42,672.85

Roberts Police Department
Jerry Strohbusch, Police Chief
107 East Maple Street
Roberts, WI 54023
Ph. (715) 749-3467 / Fax (715) 749-3487

Neighbors Protecting Neighbors"

April 1, 2024

CFS (Calls for Service)

March 2024 CFS-126

March 2023 CFS-138

See packet for graph of CFS

Open Officer Positions

A total of 5 applications were submitted for the open officer position and as of April 1st 4 have responded back to be interviewed.

Hazmat Refresher

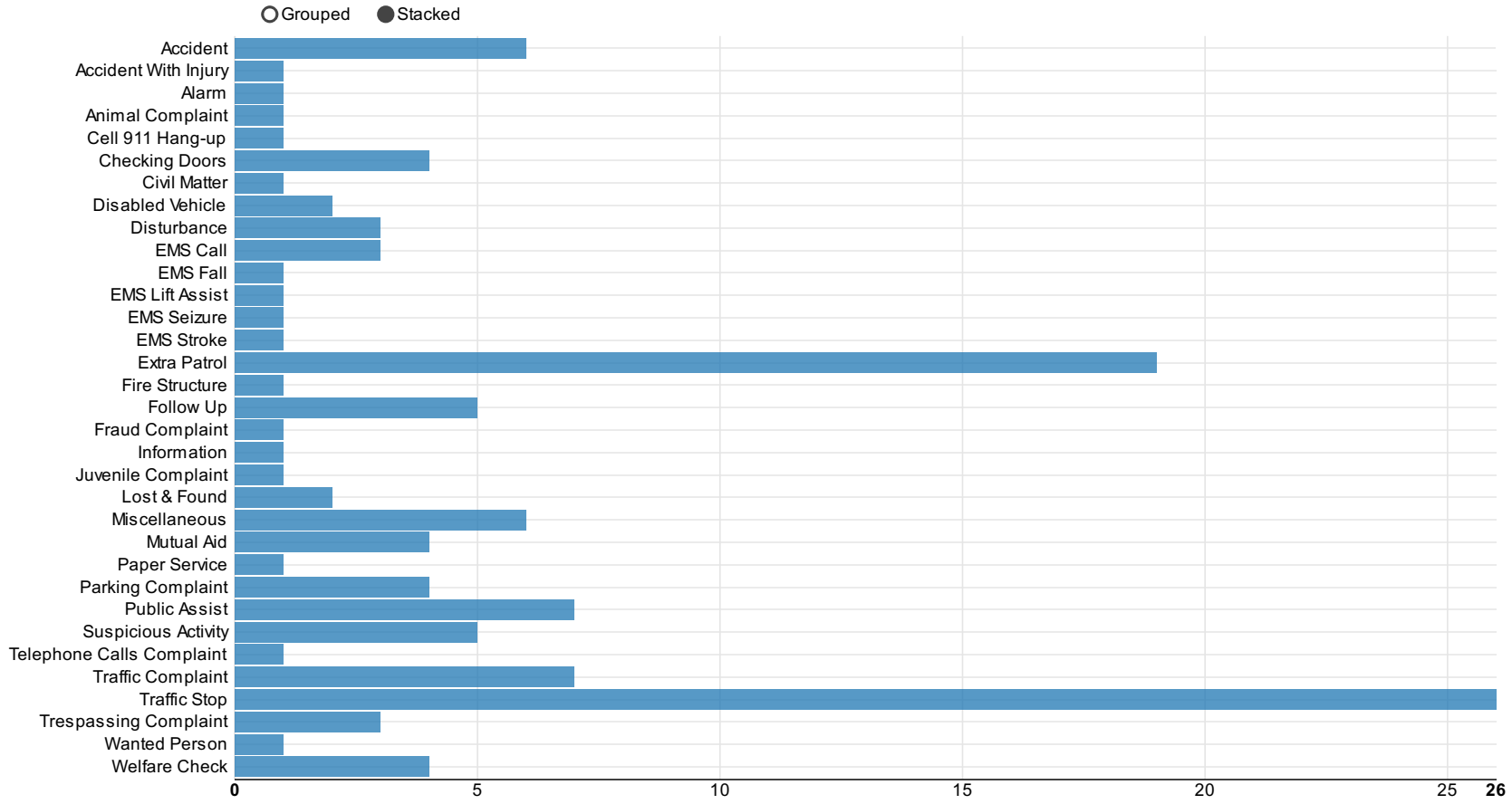
All members of the department completed a Hazmat Refresher on March 26th and March 28th hosted by St. Croix County.

Kind Gesture

Jessica from the Girl Scouts donated cookies to the Police Department staff to enjoy.

Respectfully,

Chief Jerry Strohbusch


Grouped
Stacked
Accident
Accident With Injury
Alarm
Animal Complaint
Cell 911 Hang-up
Checking Doors
Civil Matter
Disabled Vehicle
Disturbance
EMS Call
EMS Fall
EMS Lift Assist
EMS Seizure
EMS Stroke
Extra Patrol
Fire Structure
Follow Up
Fraud Complaint
Information
Juvenile Complaint
Lost & Found
Miscellaneous
Mutual Aid
Paper Service
Parking Complaint
Public Assist
Suspicious Activity
Telephone Calls Complaint
Traffic Complaint
Traffic Stop
Trespassing Complaint
Wanted Person
Welfare Check
0
5
10
15
20
25
26

March 2024 Public Works Report

- The air line on the Sterling plow truck corroded off above the transmission causing the brakes to engage. We were able to get the truck back into the shop and Blaine Brothers were able to come out and repair the truck so we could get back out on the road. They had to fabricate the airline because it is an obsolete part.
- All the cutting edges were replaced on the Kage plow.
- The Atlas Copco air compressors at the treatment plant have failed again. Their factory technician has repaired them only to fail. An authorized repair technician had once again repaired them, only to fail again. We are looking into other options.
- The salt for 2025 has been ordered. We have 160 ton guaranteed, with an option for another 32 ton if needed during next winter.
- We started street sweeping. It was suspended due to the snowstorm. It will resume once weather permits.
- The sessions at the water convention were very informative.
- The neighboring communities have a modified summer work schedule, either four 9-hour days and one four hour day or four 10-hour days running April 1st to October 31st. Our intent would be to follow suit, with our part time employee covering the four hours on Friday afternoon for water turn ons and disconnects and things of that nature.

John Bond

Village of Roberts

Director of Public Works

715-760-1312

March 2024 Director's Report

LIBRARY UPDATES

- It's been busy this month! March has historically been a busier month for us due to Spring Break. We have been adding some new programs the last couple of months and are trying to incorporate more "all age" or "family" programs. So far they have been working well. We are also adding more programming on Saturdays.
- We have a few lights that are out in the building. We just had them replaced in November of 2021 (lamps and ballasts) and December of 2022 (pendant lights above desk). NEO will be coming back out to take a look since they were LEDs that were installed. They are also looking to see if they are still under warranty.
- We will be having an accessibility assessment/audit done April 24th. It will be conducted by The Center for Independent Living Western Wisconsin at no cost to us (IFLS is funding). The results of this audit are for informational purposes. We will have the information available, but it doesn't require us to make changes to meet ADA code.
- The library's hot water heater also isn't working. Public works is coming out to look at it this week.

PROGRAMMING HIGHLIGHTS

- We wrapped up our Spring Break bookmark challenge with 59 participants and 125 visits.
- Rock Painting had 41 attendees.
- Sue Lindahl led a card making class which was also full. We got a lot of really great feedback. Participants LOVED the class. She is going to teach a gardening class in May too. We can't wait!
- Teen D&D has grown into 2 groups that meet biweekly now.
- Upcoming programs include: Story time, Eclipse Viewing Party, Earth Day Paint and Pot, STEM, and Cup Decorating

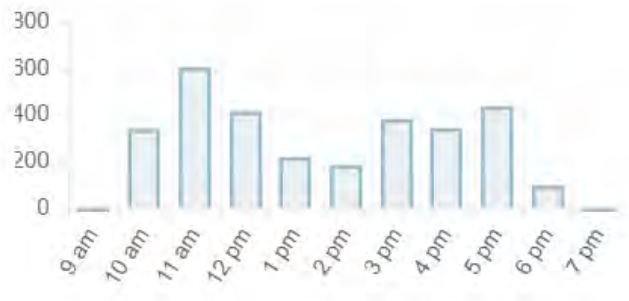
Continuing Education and Meetings

- Friends Meeting
- MORE Director's Council Meeting
- Village Board Meeting
- Chamber Meeting

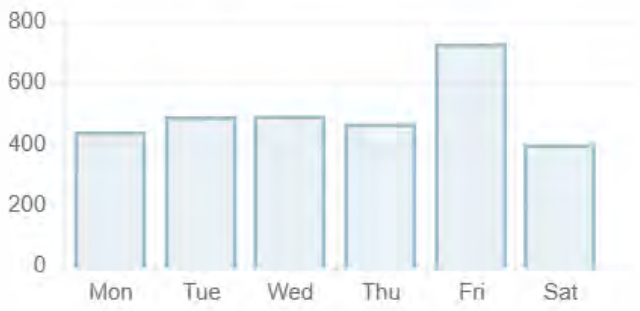
February Statistics

Summary (rank if applicable)	
Checkouts	3,032 (18)
Checkins	2,861 (19)
Renewals	1,349 (11)
Total Circulation	4,381
Items Borrowed	848 (21)
Items Lent	580 (29)
Net Difference	-268
% Locally-owned Checkouts	72.03%
New Patrons	18 (24)
New Items	132 (27)
Pharos Sessions	53 (27)
Wireless Sessions	354 (21)
Overdrive Checkout	787 (26)
Freading Checkout	0
Website Pageviews	1,570 (12)

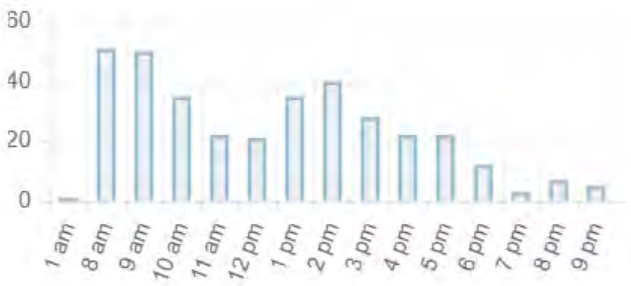
Checkouts by hour



Checkouts by day



Wireless sessions by hour



Wireless sessions by day



Clerk/Treasurer's Monthly Report for March 2024.

- Water billing is done and mailed out. The sewer rate structure is complete, and the garbage rates have been updated.
- Sent about 30 letters to residents/business to have their meter repair as they did not read this quarter.
- Busy scheduling DNR Cross Connection inspections for PW.
- The election was on April 2nd. Had a total of 255 voters.

Still working on/outstanding items:

- DOT sidewalk grant – award is in March or April.
- Railroad sidewalk crossing project – this is part of the sidewalk grant that we applied for. We need to discuss how this is going to be paid for if we do not get the grant.
- Working with Ayres regarding the Kwik Trip and Crane 1 Railroad (Grupe Street) public improvements on final closeout documents and punch list items so we can get Village acceptance.
- Auditors were here the week of January 22nd to perform the annual audit for the Village. They were in the office for three days and communicating via email when not in the office. There is still information that needs to be gathered and sent to them to finish the audit.

RESIDENTIAL CONSTRUCTION

NEW SINGLE FAMILY

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
OEVERING HOMES INVESTMENTS, LLC 223 EAGLE RIDGE DR	RESIDENTIAL NEW SINGLE FAMILY B-24-240025	380,000
TOTAL NEW SINGLE FAMILY	**# of PERMITS: 1**	**380,000**

RESIDENTIAL RENOVATIONS

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
PETERSON, DOUGLAS 304 CHEYENNE ST	BASEMENT FINISH B-24-240088	52,000
PAHL, BEA 333 DAKOTA AVE	RESIDENTIAL ADD/ALT B-24-240118	7,000
TOTAL RESIDENTIAL RENOVATIONS	**# of PERMITS: 2**	**59,000**

TOTAL ALL RESIDENTIAL CONSTRUCTION: # of PERMITS: 3 439,000

OTHER PERMITS

OTHER BUILDING PERMITS

OWNER / ADDRESS	DESCRIPTION/ PERMIT #	EST VALUE
KRANZ, JOSEPH 1132 WYOMING ST	FENCE F-24-240070	
TOTAL OTHER BUILDING PERMITS	**# of PERMITS: 1**	

TOTAL FOR ALL BUILDING PERMITS: # of PERMITS: 4 439,000

CERTIFICATES OF OCCUPANCY

DATE ISSUED	ADDRESS	PERMIT #	TYPE	EST VALUE
2/2/2024	617-/619 S DIVISION ST	B-23-230007	P	270,000
2/2/2024	616-/618 S DIVISION ST	B-23-230028	P	270,000
2/6/2024	612-/614 S DIVISION ST	B-23-230027	P	270,000
2/6/2024	613-/615 S DIVISION ST	B-23-230006	P	270,000
2/9/2024	604-/606 S DIVISION ST	B-23-230003	P	270,000
2/14/2024	104-/106 E BREWER ST	B-23-230023	P	270,000
2/22/2024	608-/610 S DIVISION ST	B-23-230026	P	270,000
2/27/2024	100-/102 E BREWER ST	B-23-230022	P	270,000
2/27/2024	108-/110 E BREWER ST	B-23-230024	P	270,000
2/29/2024	601-/603 FIELD POINT RD	B-23-230025	P	270,000
2/29/2024	609-/611 S DIVISION ST	B-23-230005	P	310,000

TOTAL PERMIT & INSPECTION FEES COLLECTED: .00
TOTAL OTHER REVENUE COLLECTED: 0.00
TOTAL REVENUE COLLECTED: .00

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	FEES	VALUE

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	FEES	VALUE
BASEMENT FINISH	1	534.75	52,000
FENCE	1	322.00	
RESIDENTIAL ADD/ALT	1	235.75	7,000
RESIDENTIAL NEW SINGLE FAMILY	1	1,636.26	380,000
TOTALS:	4	2,728.76	439,000

INSPECTIONS BY TYPE

PERMIT TYPES	# OF INSPECTIONS	RES	COM
BUILDING PERMIT	58	58	
WNDW/SDNG/ROOF	1	1	
TOTALS:	59	59	

Total # of Inspections:

PLAN OF BUSINESS OPERATION
VILLAGE OF ROBERTS
ROBERTS, WI 54023

1. Name of Business Operation: Interpress Technologies, Inc.
2. Address of Operation: 595 Grupe Street, Roberts, WI 54023
3. Name and Address of Owner/Application: Roderick W. Miner
   1120 Del Paso Rd, Sacramento, CA 95834 Phone Number: (916) 929-9771
4. Name and Address of Building Owner: James Rouleau C/O Grupe Street, LLC
   2020 O'Neil Rd., Hudson, WI 54016
5. New Use? yes Or Expansion of Existing Use? _____
6. Retail? _____, Wholesale? _____, Manufacturing? yes Other _____
7. Description of Operation: Manufacturing of printed, formed paper and plastic containers for use in the food packaging industry
8. Outside Storage? NO. If yes, what is stored and where? _____
   _____ How is it screened? _____
* 9. Expected # of Trucks/Day: 0-8 When? 0600-1400 And, # of Autos/Day 15-20
10. Overnight Parking of: Trucks ~~0~~ Autos ~~0~~ Equipment ~~0~~
* 11. Available Offstreet Parking Spaces: 75 Offstreet Loading Spaces 6
* 12. Expected Hours of Operation: 4 AM to 1:15 ~~PM~~ AM Days/Week 5
13. Maximum # of Employees: Full Time 15 Part Time 0
* 14. Sewer Disposal by: Public Sewer YES Holding Tank _____
* 15. Water Supply by: Public Water Main YES Private Well _____
* 16. Method and Sequence of Solid Waste Disposal: NO SOLID WASTE
* 17. Flammable Substance Storage YES Where INSIDE/OUTSIDE Type of Container CABINETS
* 18. Hazardous Materials Used N/A Stored N/A Quantity N/A
* 19. Method of Building/Grounds Maintenance: LANDLORD
* 20. Any Special or Required Provisions or other pertinent information NO
* 21. Method of Property Security OUTSIDE VENDOR

Signature of Owner/Applicant: Roderick W. Miner

Submitted for Review on: ___/___/___ **Zoning** _____

Approved by Planning Commission: ___/___/___ **Notes:** _____

Approved by Village Board: ___/___/___

NOTE: Under State Statues (SS134.65) Cigarette Licenses must be obtained. Applications may be obtained from the Village Clerk.

CERTIFIED SURVEY MAP

LOCATED IN THE NE1/4 OF THE NE1/4, IN THE SE1/4 OF THE NE1/4, IN THE SW1/4 OF THE NE1/4 AND IN THE NW1/4 OF THE NE1/4 OF SECTION 31, T29N, R18W, TOWN OF WARREN, ST. CROIX COUNTY, WISCONSIN; BEING LOT 3 OF CERTIFIED SURVEY MAP RECORDED IN VOLUME 33, PAGE 7326, DOCUMENT NUMBER 1173251.

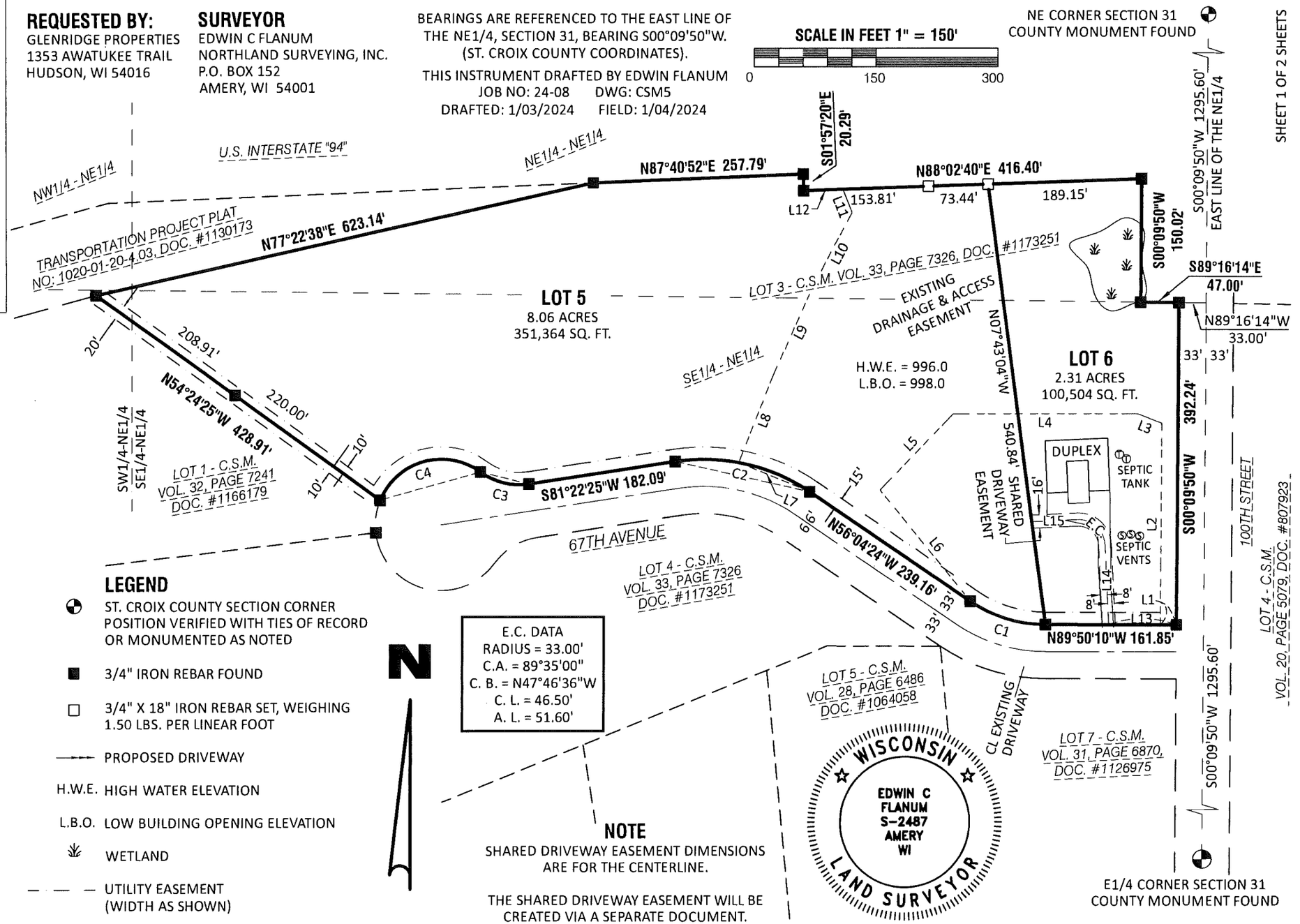
REQUESTED BY:
GLENRIDGE PROPERTIES
1353 AWATUKEE TRAIL
HUDSON, WI 54016

SURVEYOR
EDWIN C FLANUM
NORTHLAND SURVEYING, INC.
P.O. BOX 152
AMERY, WI 54001

BEARINGS ARE REFERENCED TO THE EAST LINE OF THE NE1/4, SECTION 31, BEARING S00°09'50"W. (ST. CROIX COUNTY COORDINATES).

THIS INSTRUMENT DRAFTED BY EDWIN FLANUM
JOB NO: 24-08 DWG: CSM5
DRAFTED: 1/03/2024 FIELD: 1/04/2024

SCALE IN FEET 1" = 150'
0 150 300



LEGEND

- ST. CROIX COUNTY SECTION CORNER POSITION VERIFIED WITH TIES OF RECORD OR MONUMENTED AS NOTED
- ■ 3/4" IRON REBAR FOUND
- □ 3/4" X 18" IRON REBAR SET, WEIGHING 1.50 LBS. PER LINEAR FOOT
- PROPOSED DRIVEWAY
- H.W.E. HIGH WATER ELEVATION
- L.B.O. LOW BUILDING OPENING ELEVATION
- WETLAND
- UTILITY EASEMENT (WIDTH AS SHOWN)

E.C. DATA
RADIUS = 33.00'
C.A. = 89°35'00"
C. B. = N47°46'36"W
C. L. = 46.50'
A. L. = 51.60'

N

NOTE

SHARED DRIVEWAY EASEMENT DIMENSIONS ARE FOR THE CENTERLINE.

THE SHARED DRIVEWAY EASEMENT WILL BE CREATED VIA A SEPARATE DOCUMENT.

WISCONSIN
EDWIN C FLANUM S-2487 AMERY WI
LAND SURVEYOR

CERTIFIED SURVEY MAP

LOCATED IN THE NE1/4 OF THE NE1/4, IN THE SE1/4 OF THE NE1/4, IN THE SW1/4 OF THE NE1/4 AND IN THE NW1/4 OF THE NE1/4 OF SECTION 31, T29N, R18W, TOWN OF WARREN, ST. CROIX COUNTY, WISCONSIN; BEING LOT 3 OF CERTIFIED SURVEY MAP RECORDED IN VOLUME 33, PAGE 7326, DOCUMENT NUMBER 1173251.

REQUESTED BY:
GLENRIDGE PROPERTIES
1353 AWATUKEE TRAIL
HUDSON, WI 54016

SURVEYOR
EDWIN C FLANUM
NORTHLAND SURVEYING, INC.
P.O. BOX 152
AMERY, WI 54001

SURVEYOR'S CERTIFICATE

I, Edwin C. Flanum, Professional Wisconsin Land Surveyor, hereby certify that by the direction of Richard Stout I have surveyed, mapped and described the parcel of land which is represented by this Certified Survey Map; that the exterior boundary of the parcel of land surveyed and mapped is described as follows:

A parcel of land located in part of the NE1/4 of the NE1/4, in part of the NW1/4 of the NE1/4, in part of the SW1/4 of the NE1/4 and in part of the SE1/4 of the NE1/4 of Section 31, T29N, R18W, Town of Warren, St. Croix County, Wisconsin; described as follows:

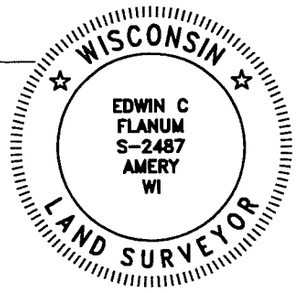
Lot 3 of Certified Survey Map recorded in Volume 33, Page 7326, Document Number 1173251 at the St. Croix County Register of Deeds Office.

Described parcel contains 10.37 acres (451,868 Sq. Ft.). Parcel is subject to town road (100th Street) right-of-way and all other easements, restrictions, and covenants of record.

I, also certify that this Certified Survey Map is a correct representation to scale of the exterior boundary surveyed and described; that I have fully complied with the current provisions of Chapter 236.34 of the Wisconsin Statutes, the Land Subdivision Ordinance of the County of St. Croix and the Subdivision Ordinance of the Town of Warren, in surveying and mapping same.

_____
Edwin C. Flanum, P.L.S. 2487

_____
Date



COUNTY TREASURER'S CERTIFICATE

STATE OF WISCONSIN)SS
COUNTY OF ST. CROIX)

I, Denise Anderson, being the duly elected, qualified and acting Treasurer of St. Croix County, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of _____ affecting the land included in this Certified Survey Map.

_____
Denise Anderson,
County Treasurer

_____
Date

LOTS 5 & 6 ARE SUBJECT TO A STORMWATER AGREEMENT RECORDED IN DOCUMENT NUMBER_____.

No owner or resident shall do anything, which would interfere with or change the operation of the approved comprehensive stormwater management plan, sediment and erosion control plan for this Plat. This includes, but is not limited to, building upon, obstructing, altering, filling, excavating or planting in any drainage easement(s), stormwater ponds, water drainage ditches, water runways, water culverts, or berms.

Each parcel shown on this map (plat) is subject to State, County and Township laws, rules and regulations (i.e., wetlands, minimum lot size, access to parcel, etc.). Before purchasing or developing any parcel contact the St. Croix County Community Development Department and the Town of Warren.

LINE DATA

LINE	BEARING	DISTANCE
L1	N89°50'10"W	20.00'
L2	N00°09'50"E	245.39'
L3	N68°27'02"W	32.22'
L4	N90°00'00"W	227.39'
L5	S44°02'48"W	129.19'
L6	S39°32'39"E	175.75'
L7	N67°44'20"W	94.23'
L8	N21°24'27"E	118.48'
L9	N24°23'12"E	114.89'
L10	N28°01'08"E	100.73'
L11	N21°25'31"W	30.45'
L12	S88°02'40"W	48.28'
L13	N89°50'10"W	83.54'
L14	N02°59'06"W	96.81'
L15	S87°25'54"W	55.86'

CURVE DATA

CURVE	RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH	ARC LENGTH	TANGENT IN	TANGENT OUT
C1	167.00'	33°45'46"	N72°57'17"W	96.99'	98.41'	N89°50'10"W	N56°04'24"W
C2	233.00'	42°33'11"	N77°20'59.5"W	169.10'	173.05'	N56°04'24"W	S81°22'25"W
C3	80.00'	45°04'10"	N76°05'30"W	61.32'	62.93'	S81°22'25"W	N53°33'25"W
C4	80.00'	104°15'58"	S74°18'36"W	126.31'	145.58'	N53°33'25"W	S22°10'37"W

ROBERTS COMMUNITY DEVELOPMENT AUTHORITY

REGULAR MEETING MINUTES ROBERTS VILLAGE HALL

DATE: MARCH 27, 2024 @6:30PM

MEMBERS PRESENT: Jim Smith, Rand Waughtal, Amy Folwick, Mary Shemon, Beth Langevin, Don Graf, and Jeff Vogt (Jeff left at 7:01 to attend the Fire Association Meeting).

MEMBERS ABSENT: None.

VISITORS PRESENT: Peter Tharp

There was a Quorum of the Residential Lending Commission.

CALL TO ORDER: Jim Smith, Chair, started the meeting @ 6:30PM at the Roberts Village Hall.

REVIEW/APPROVAL OF JANUARY 24, 2024, REGULAR MEETING MINUTES: Motion by Beth L. seconded by Don G., to approve the 01/24/2024 minutes as written. The motion was carried out without opposition.

OLD BUSINESS:

1) **DISCUSSION/APPROVAL OF CHANGES TO THE BOBTOWN LOAN PAPERS:** We have begun to update the Micro Loan Program. New loan forms are being developed to create the new Bobtown 10000 Loan. Chair Smith gave members a copy of the current Package with simple changes as a starting point for discussion. There was a good discussion with ideas from each member. Members were asked to bring home the papers, put in the changes they would like to see, and bring them to April's meeting to be voted on.

2) **DISCUSSION APPROVAL OF CHANGE TO RLC BYLAWS:** Table until next meeting.

3) **DISCUSSION/APPROVAL OF FLIER FOR SPRING WATER BILL MAILING:** Tabled until next meeting.

All of these are in process, and we will address them in the next few meetings. They should be finalized in time for the Bobtown 10000 Home Improvement Loan rollout in June or July.

NEW BUSINESS: **DISCUSSION/APPROVAL OF REBATES RECIEVED**: None.

RLC FINANCIAL REPORT AND UPDATE: Members reviewed the Loan Commission's Financial Reports for January and February of 2024, submitted by Financial Officer Waughtal. Both reflected loan payments received. No new applications and no new rebate requests have been received. On the February report, please note two of the CD's principals were reinvested with different terms. The interest earned from the CDs will go toward program expenses.

The next meeting is tentatively scheduled for Wednesday, April 24 2024.

ADJOURNMENT: Motion by Mary S., seconded by Don G. to adjourn the meeting at 7:28 PM. Motion carried out without opposition.

Respectfully submitted by Beth Langevin, CDA Secretary

DRAFT

Village of Roberts
Public Works Committee – April 4th
meeting Minutes

The Public Works Committee Meeting was held on April 4th, 2024 Was called to order at 6.30 by Dakovich.

Present: Shawn Dakovich, Rand Waughtal, Kevin Soltis, Jonathan Thompson and Scott Gerhardt.
Absent: Jeff Vogt and Steve Melby.
Visitors: Peter Tharp, Tim Johnson, John Bond and Chris Holmes.

The meeting was properly noticed and posted in the Village of Roberts in three locations.

- **Approval of the Minutes from February 8th, 2024 –** Motion to approve the minutes from February 8th with the changes by Waughtal, seconded by Soltis. Motion carried. Add was a quorum at the meeting.
- **Discussion/Approval of the replacement of the 2006 F150 pickup -** The prices Bond got on the pickups quote they are off the lot now. They want a side by side with heat and no air conditioning. The police can use it as well for Good Neighbor Days. There is a warranty for one year or 1,000 hours. Holmes said they can also use the Side by Side for the GPS that they have. There is a spot in the back for a salter. Gerhardt said they will not like the tires on it and the V plow will not do well on sidewalks. It will not push the snow over the banks. Holmes said that they can use it for the intersections and small things. Johnson spoke to Vogt today he is leaning on a pickup. 2006 F150 Waughtal said we should put it in motion to do something with it. The side by side only goes about 35 MPH but we will put a slow-moving sign on it so they can go on Highway 65. Waughtal does not want them to come back in six months and says that they need a pickup.
  Motion to approve the UV34 Bobcat without the plow by Thompson, second by Soltis. Motion carried with Waughtal opposing.
- **Discussion/Approval of mower replacement-** there are many options.
  Tristate $11,356.42 Trade in is $3,700.00
  John Deer $ 12,700 Trade in is $3,000 00
  Skag is $19,000.00 Trade in is $3,500.00
  They all have a 61" deck.
  Motion to approve the Toro with Tri State with what every seat they would like by Thompson, second by Soltis. Motion carried with Gerhardt opposing.

- **Discussion of Impact fees for the Public Works –** The board have not looked at it all yet. Waughtal said that the Mill rate for Roberts is higher, but a lot of people move this way from the cities, they like the price on the houses but not the property taxes. Thompson asked about the green house because it looked like we needed a new one already. Dakovich clarified and said we just need more tubing not a hole new green house. Bond talked to Utah they are no longer interested in selling.
  Bond thinks that the impact fees need to be specific. They used it to buy land but not playground equipment.
- **Discussion on water tower recirculation equipment –** Circulation systems are installed to promote better circulation within your water tank and serve as an excellent preventative measure in cold weather to prevent freeze-up. Bond said they make them now for the bottom of the tower. They can adjust the pump cycles according to water usage and allows the circulation system to circulate warm ground water to the top of the tank, which reduces the ability of ice to form.
- **Discussion on road chip sealing –** Does the board have any streets they would like to see done asked Bond. Thompson would like to see some quotes, before we just do this. Thompson doesn't like the chip seal because it gets the cars all dirty and the rocks can get in the yard and chip at your car. Bond will get pricing on this.
- **Discussion on breaking ground permit –** Dakovich asked if anyone would like to redo the application for the breaking ground permit. No one would like to do it so Dakovich will ask Megan.
- **Items for future agenda –** Discussion on impact fee, road maintenance quotes and recirculation equipment for the water tower.
- **Any other business -** The compressors look good at the plant, Thompson asked if there was fill going to the passive park? Bond is waiting for the insurance company, to see what type of fill to put in. He will Chuck Pizzi.
- **Adjourned –** at 8:15 be Gerhardt, second by Soltis. Motion carried.

Barb Newton
Deputy Clerk

VILLAGE OF ROBERTS, WI

PUBLIC SAFETY BOARD MEETING – VILLAGE HALL

Date:	March 19, 2024
Time:	6:00PM
Meeting called to order by:	Richard Reese, Chairperson

DRAFT

IN ATTENDANCE

COMMITTEE MEMBERS: Richard Reese (Chair), Stan Gilles, Glenn Hall, Peter Tharp, Stacy Walker
EXCUSED: Janice Cernohous
GUEST(S): Chief Jerry Strohbusch, Roberts Police Department

1. CALL TO ORDER

The meeting was called to order by Chairperson Richard Reese at 6:02p.m.

2. PROPER NOTIFICATION

The meeting was properly posted in the designated locations for the Village of Roberts.

3. APPROVAL OF DECEMBER 4, 2023 PUBLIC SAFETY COMMITTEE MINUTES

Peter Tharp noted Public Safety "Committee" should be changed to Public Safety "Board". Motion to approve the December 4, 2023 Public Safety Committee minutes with noted changes by Tharp, seconded by Hall. Motion passed unanimously.

4. DISCUSSION OF HAZARDOUS MITIGATION PLAN – VILLAGE OF ROBERTS

Informational. Peter Tharp provided a copy of the Village of Roberts Hazard Mitigation Sub-Plan to members of the board in case they have any questions, comments or if copies are requested by community members. Chief Strohbusch

added this is the Village part of a county-wide Emergency Operation Plan and will be integrated with the County Plan once completed. The plan is used in part to help identify/reduce risk of potential events and will assist in the application process for FEMA grants. The expected completion date of the county-wide plan is June 2024 and will be brought back to this Board for review/approval.

5. DISCUSSION/POSSIBLE RECOMMENDATION OF TRAFFIC SOUTH ON WILKENS WAY

Chief Strohbusch informed the Board a request was made for the Public Safety Board to discuss and provide possible recommendations regarding southbound traffic on Wilkens Way. Visibility of southbound traffic on Wilkens Way can be impacted from the headlights of semi-trucks fueling up at the Flying J. One option would be to have mesh screening put up on 70th Ave. Peter Tharp raised the concern of trash collecting by the mesh screening.

A motion to have Chief Strohbusch contact Flying J to request they install signs at the fuel island pumps for drivers to turn off headlights while fueling. If it is found that there is no adherence to the signs, the topic will be sent back to Public Works Committee for them to discuss further and come up with possible solutions. Motioned by Hall, seconded by Gilles. Motion passed unanimously.

6. DISCUSSION/POSSIBLE RECOMMENDATION OF VILLAGE OF ROBERTS EMERGENCY OPERATION PLAN

Chief Strohbusch presented the Village of Roberts Emergency Operation Plan to the Board and noted the following: 1) There is no backup generator at the Village Hall/Police Department building; therefore, the elementary school and the Wastewater Treatment Plant are being suggested as primary and secondary locations. 2) Conversations are continuing with the elementary school to establish what party will oversee opening the school and monitoring people utilizing the facility during an emergency. 3) Conversation are being conducted with the SCC schools and Hammond Police Department to establish a facility use agreement between the schools and both departments.

Tharp had the following questions/comments to which Chief Strohbusch replied:

- Page 11: Comment: Tharp phone number to be changed to 44 for the last two digits.
- Page 12: Q: Why changed to Total Trucking? A: It is who Public Works would use for hauling. Additional comment by Hall: Total Trucking was known as FNK Trucking which was previously listed as the contact.
- Page 16: Q: Why was phone number for Red Cross changed? A: This is the current number for municipalities to use to contact Red Cross in emergencies.
- Page 24: Q: Why the change to the siren list? A: All three of the sirens in the Village are now listed. The map on page 37 will be updated to include them as well.
- Page 30: Q: Why this specific order of site use? A: Sites are listed in preferred order of usage. This may be adjusted depending on the emergency.
  Hall informed the Board that the radio station WIXK listed on page 31 no longer exists. Chief Strohbusch stated he will remove that station from the list.

DRAFT

7. DISCUSSION/APPROVAL OF QUARTERLY MEETING DATES AND TIME OF THE PUBLIC SAFETY COMMITTEE

Chair Reese presented the following dates as potential dates for 2024 meetings of the Public Safety Board: March 19, 2024; June 18, 2024; September 17, 2024; December 17, 2024. All meetings will start at 6PM at the Village Hall. The plan is for the Board to meet quarterly. Chair Reese noted the meetings may be re-scheduled as needed. A motion was made to approve meeting dates and times as listed by Hall, seconded by Walker. Motion passed unanimously.

8. OTHER BUSINESS

Chief Strohbusch informed the Board FEMA training is not offered regularly in person in our area, but he will keep the Board informed should any be offered locally. Chief Strohbusch informed the Board they can go online to the FEMA website and review "Local Elected and Appointed Officials Guide: Roles and Resources in Emergency Management" in the meantime.

9. ADJOURN

There being no further business, a motion to adjourn the meeting was made by Hall, seconded by Tharp. Meeting adjourned at 6:55PM and was passed unanimously.

NEXT MEETING – JUNE 18, 2024 6:00PM AT ROBERTS VILLAGE HALL

Respectfully submitted:
Lisa Mann, Administrative Assistant to the Roberts Police Department

DRAFT

Roberts-Warren Fire Association
Meeting Minutes
January 17, 2024

The Roberts-Warren Fire Association met Wednesday January 17, at 7:01pm at the Village of Roberts. The properly posted meeting was called to order by President Jerry Mueller with a quorum of Chief Mike Rutan, Chief Glenn Hall, John Rohrer, Wes Sprague, Shawn Dakovich. Absent: Tim Johnson, Dave Cave Public Attendance: Jason Fouks, Jessica Larson

1. Discussion/Action of Larson Invoice – Ms. Larson appeared at the meeting to dispute her invoice for a gas leak incident at her residence in October. Chief Rutan explained the reason for the invoice and the incident in question with the action that was taken due to natural gas smell within the residence. Ms. Larson explained she did place the call to dispatch for the smell of natural gas within her residence. Chief Rutan explained how calling 911 works and that they are the ones who sent fire department as a response to a possible emergency. Ms. Larson argues that she didn't know she was going to get billed due to the response from the department. Chief Rutan stated that the charge is very reasonable within the neighboring municipalities. He also stated that due to the active gas leak this incident was an emergency that dictated action by the department on her behalf and if it was not taken care of by the department, since there was an active gas leak and natural gas smell, it would be a liability to the department. Ms. Larson did not submit this invoice to her homeowner's insurance. Secretary Fouks stated that this bill was already paid by the title company due to Ms. Larson selling the house in December. Motion to keep the bill as presented (Dakovich/Sprague), motion carried.
2. Review Minutes of October and November 2023 Meetings – Corrections to November - grammar. Motion (Dakovich/Sprague), motion carried.
3. Review 3rd and 4th Quarter Expenditures – Chief Rutan walked through the 2023 final Budget vs. Actual stating the department was over and under on somethings but at the end of the year, the budget is sitting at zero. Mr. Dakovich had some questions about items that were answered by Secretary Fouks for clarification.
4. Discussion/Approval of Window Replacement Bid – Motion to postpone to next meeting (Dakovich/Rohrer), motion carried.
5. Discussion/Approval for Chief Rutan to get New Engine Quote – President Mueller asked Chief Rutan if the building would need to be remodeled or expanded before getting a new engine. Chief Rutan said the current station is still okay for what the department currently has unless there is a new apparatus that is needed. He presented a chart with large purchase items that will need to be replaced between now and 2043. He also shared that he spoke to Rosenbauer to get an estimate of the price possible with what Rosenbauer had provided for engine 3911 in 2011, currently that price is looking to be around $950,000. Chief Rutan said that he is looking to get bids from several vendors once specifications for the new engine nailed down. Chief Rutan explained that with new emission standards coming out soon, if the new engine is not ordered by 4th quarter, there may be another $40,000+ for an engine to meet the new standards. Mr. Dakovich asked if there was a cost to get a quote. Chief Rutan stated there is no cost to get a quote, but there is a lot of manhours of a committee that would need to be put together to get specifications settled on what is needed in a new engine. Chief Rutan also stated if full payment on the chassis is done at the time of the delivery, there may be a chance to save about 4% on the chassis portion itself. Mr. Dakovich asked what the consequence of saying no to this would be. Chief Rutan stated then it would be "monkey piling" onto other items that need to be replaced that are also large purchase items. Motion to approve Chief Rutan getting quote on a new engine (Dakovich/Sprague), motion carried.
6. Update on Equipment Replacement Plan – Chief Rutan is going to attempt to get a grant writer for the radio grant. President Mueller asked if the grant for the radios will have to be done multiple times. Chief Rutan

said that he's hoping multiple submissions of the grants will not have to take place. He is going to speak with a grant writer in Southern Wisconsin that was suggested by Industrial Safety. Mr. Dakovich said Roberts Police Chief has been successful on getting grants and suggested Chief Rutan speak to Chief Jerry.

7. Review Officer Education – Mr. Fouks brought to the board Chief Hall and Assistant Chief Lindstom's certifications per Northwood Tech. He shared that Assistant Chief Lindstrom was not able to complete Firefighter II because he was not able to certify as Firefighter I due to not being able to find certifications at the time, so he is only Firefighter I Trained. Mr. Dakovich asked when the next election of Lindstrom's position is up. Mr. Fouks stated that the position is up for election in April. Mr. Dakovich and Mr. Mueller asked if lowering the standards would be beneficial to the department; it was agreed it would not be beneficial. Chief Rutan argued that Lindstrom having 27 years on the service is more than just the Firefighter I training that he had. It was pointed out the qualifications were only added to the requirements of being an officer with Roberts-Warren Fire Department in 2023; prior to this, there were no qualifications. President Mueller asked if Lindstrom would have been able to get Firefighter I or II Certified between 2022 and the current date. The Officer Qualifications and possibility of grandfathering in officers currently holding office will be discussed with possible action in April at the next meeting.
8. Update on Billing - Secretary Fouks stated billing and receiving funds from the billing had been relatively successful in 2023. Some of the current outstanding billing had been submitted to the village or the township to be placed on tax rolls for the 2024 year. Her and Mr. Fouks continue to tag-team to reach some of the outstanding bills over the phone to work out a payment plan, to remind the person of their bill, or to answer questions on the billing statements. Secretary Fouks stated bills are sent monthly. If there are past due bills, those are sent three consecutive times, then a fourth bill with letter of intent to submit to the municipalities for addition to the tax roll or intent to submit to collections is sent.
9. Discussion of Building Maintenance Items – Chief Rutan stated there is nothing currently of importance other than the windows which has been postponed to the April meeting.
10. Other Business – None presented.
11. Any Other Business to be presented on future agendas –
    (1) Discussion/Approval of Window Replacement Bids
    (2) Discussion/ Review/Action of Officer Qualifications and Grandfathering Current Officers into Positions Currently Held.
    (3) Discussion of Building Maintenance Items and Capital Improvements

Motion (Dakovich/Sprague) to adjourn meeting at 8:31pm, motion carried.

Next meeting: April 17, 2024 at 7:00 pm

Respectfully submitted:

Tiffani Fouks, Association Secretary/Treasurer

Village of Roberts & Town of Warren
Joint Comprehensive Plan Meeting Minutes
March 20, 2024

The meeting was called to order at 7:00 pm by Kapaun.

The meeting was properly noticed by both the Town of Warren and the Village of Roberts.

Present: Steve Melby, Patty Johnson, Stephanie Lamia, Katy Kapaun, Michelle Aho, Geno Hanson, Jerry Mueller, Tim Johnson, Warren Tracy (phone).

Approval of the minutes
Motion to accept the minutes from February 7, 2024, by Hanson, seconded by T. Johnson. Motion carried.

Recap and address any outstanding items from February 7, 2024, Meeting
Do you want to allow the County to help preserve some farms, etc. Have had some of the barns redone in the Township for storage. They would only have to get a building permit. Some barns/buildings are being converted into dance/party facilities. Hanson thinks they are all about saving the barns but wouldn't know what zoning would need to be changed. Town is open for ag barns or outbuildings being used for none-farm purposes. Town is open to tourism. For the Village was the renter/owner mix for housing – 20/20 mix for this. Do we have a target mix of rental to owner? The village wants to maintain its small-town feel. How do you do this with a larger rental percentage. Kapaun said that we are slightly higher than the national average. She is comfortable with the current mix. Looking at more multifamily housing. Melby asked if this is driven by the market but how do you do that if it is driven by the market? P. Johnson thinks that we could put in that we have a goal that way we can look at current numbers and work with the developer to encourage them to work with us on what they are building. Lamia would be concerned about the shift in more rentals. If we do start to waiver away from this number, how do you balance this out again? Comfortable with 70/30 concept.

Desire small town feel and residential style but didn't want to dictate styles. Kapaun asked how we do this? Tracy thinks that this could mean houses in different elevations, colors, etc. so they do not look all the same.

This seems reasonable for knowing the neighborhood when you come in to develop.

For the Village, should the plan allow a second dwelling unit or to allow accessory units? This is not preferred in town. Do we want a policy to include this is the plan. Accessory unit is like a space above a garage, or a totally separate unit. The second dwelling is a small unit like a mother-in-law suite. Kapaun thinks overall she is not in favor of this because of the current property line issues that we have and the lot sizes. Hanson said that the county does not allow this. This will not be changed.

55 plus is for people who are considering downsizing in the next five years. Increasing demand for senior housing services. If they don't have the services or housing, they will move somewhere that has this. They would have to move and not be able to age in their community. The problem in the township is that they have had to look to move into the village but there is no hospital, etc. for them. The closest is 10 miles away.

Review and discuss Cultural and Historical Resources
There is nothing for the Village or Township on the State and National registry. There are eight properties in each municipality that are listed on the AHI or Wisconsin Architecture & History Inventory (whish is a digital source for info)

For Cultural Resources we have an active list but are there any others that are not listed? We have the 4-H Club, Chamber of Commerce, Boy and Girls Scouts, Etta Johnson Memorial Committee, Power of 100 women, Yellowstone Trail thru Roberts, Nike Base that decommissioned missile base, Warren Cemetery, at the Town Hall in the picnic shelter room built for Red Clapps stagecoach, Peter Close and Rand Waughtal as historical, and the old feed mill.

Review and discuss Economic Development Element
Diverse Employment base with around 140 employers with 1,000 employees in the 54023-zip code. Farmers are often excluded or self-employed business that do not file with the State. Very low unemployment. 96% of the residents living in Roberts leave the community to work and over 80% commute alone. Do we want to market to these employees to get them to live here and shop here? Asked about how to help with carpooling to the cities. 6.3% of Village workers work at home while 8.6% of Town workers work at home (home-based business, remote work).

Survey results for Economic Development Town:
Not a strong consensus. 38% Town respondents agree or strongly agree that more new business and light industry are needed in the Town. 29% agree or strongly agree that the Town should use incentives to recruit or promote new business and industry and 17% of the Town respondents do not believe industrial or commercial development should be in the Town except for home-based business, Ag-related business & Ag-tourism and recreation and tourism.

Village survey results:
Most respondents agree that more new businesses and light industry are neede3d in the Village. Most or all business types are appropriate in the Village (home-based businesses and split on manufacturing and warehousing. The Village was more divided on using incentives to recruit or promote new business and the Village provides adequate growth opportunities and supports businesses.

Lamia thinks we are keeping Roberts a secret. Not making it easy for them to find a job here to help support them. How much should the village/town be involved. Where should the new business be located? Near the existing commercial and industrial buildings, along highways or no more. In town – near existing commercial and industrial buildings along the highways.

Types of businesses desired by the community are grocery store/pharmacy, specialty stores, services for seniors. Undesirable businesses would be super scale or biggest box stores and large traffic generators.

The tools and incentives that we currently use to attract businesses to locate in the community are TIF, relationships to County EDC or other economic partners. We currently don't have room in the business park to build in that was Village owned. In the township you have to work with the Town and County and have to have private septic/well systems.

What is the Chambers role in helping to expand our communities and growth? They have monthly meetings, help with marketing existing businesses or attracting new business. They mainly support the existing businesses and attract small privately owned businesses.
Commercial Development: The 2002 plan was heavy Village and three districts – downtown, interchange, highway commercial but now we have Millers Corner, Roberts Town Center. Do we look out on the south side to do something or the Lamson property and maybe more out by dollar general?

Local economies and downtowns are changing: Role ha changed as economy changes (fewer farmers, commuter trends) bigger box commercial and large industry along highways and not downtown. Transportation changes with the interstate. Vacant storefronts and deteriorating structures. More commercial property that the market can support? Do we redefine and re-focus the downtown? What about housing? Discussed what is really downtown Roberts. What does this include for Main Street? How far does this go? How do you keep your downtown noticeable? Some core downtown traits are Mix of land uses, diverse and inclusive, compact development forms, central and strategic location and historic. 80% of residents disagree or strongly disagree that downtown Roberts is inviting and vibrant. Part of the discussion is what is working well in downtown area? What is unique about our downtown? What are other opportunities for downtown?

Homework and next steps:
Next meeting will be on April 17th at 7:00 PM. Homework will be any follow=up or outstanding items from this meeting. Reviewing Utilities & Community facilities, reviewing Ag & Natural Resources and Reviewing Land use.

Motion to adjourn at 9:15 PM by Hanson, seconded by Melby. Motion carried.

Megan Dull
Village Clerk

From: Deanne Koll
To: vilofrbt@baldwin-telecom.net
Cc: Paul H. Mahler
Subject: RE: ROBER 172420 - Contract Documentation
Date: Wednesday, April 3, 2024 1:00:12 PM

I would not have the remedy/construction done quite just yet. We just heard back from 1 of the companies, and I suspect they'll want to get in there to review. Not sure why the others haven't reached out. But, I think waiting another 30 days makes some sense in the litigation. If you want to pick a firm start date for remedy/construction, I can communicate that to all parties, as a firm, firm date.

Deanne Koll
Attorney

Bakke Norman, S.C.
Phone: 1.800.328.5630
Direct: 715.888.1006
Fax: 815.927.0411
www.bakkenorman.com

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From: vilofrbt@baldwin-telecom.net <vilofrbt@baldwin-telecom.net>
Sent: Wednesday, April 3, 2024 11:51 AM
To: Deanne Koll <DKoll@bakkenorman.com>
Cc: Paul H. Mahler <PMahler@bakkenorman.com>
Subject: FW: ROBER 172420 - Contract Documentation
Importance: High

Deanne,
In talking to Katy Kapaun, she would like your input on if we should be signing the attached documents to move forward with Parkos Construction fixing the issues at the WWTP.
I know that we have until the 4th for them to respond to the initial letter that was sent but what happens next?

Thanks,

Megan
Village of Roberts

From: Bridget Anderson <blanderson@sehinc.com>
Sent: Wednesday, April 3, 2024 10:13 AM
To: vilofrbt@baldwin-telecom.net
Cc: Jeremiah Wendt <jwendt@sehinc.com>; John Bond <jbond@robertswisconsin.com>
Subject: FW: ROBER 172420 - Contract Documentation
Importance: High

Megan,

Hope you are doing well.

Attached are the Contract Documents for the ABNR Building Modifications project which have been executed by the low bidder, Parkos Construction Company, W. St. Paul, MN.

Please read the attached Contract Letter.

1. Contract Letter (Ltr 2)
2. 00 41 00 Bid Form
3. 00 45 17 Bidders Proof of Responsibility
4. 00 45 19 Affidavit of Non-Collusion
5. 00 52 00 Form of Agreement
6. 00 61 13 Performance Bond
7. 00 61 14 Payment Bond
8. 00 72 00 General Conditions
9. 00 73 00 Supplementary Conditions
10. 00 74 01 CWF & SDW Fund Procurement (AIS)
11. 00 74 02 WBE/DBE and/or CWF funding documentation
12. Certificate of Insurance
13. Change Order #1 – Contract Dates

Once you have reviewed, approved, and signed applicable documentation please return to us via email using CF_Receptionist@sehinc.com.

Thank you,

Bridget Anderson
Graduate Engineer II, Wastewater
Short Elliott Hendrickson Inc. (SEH®)
Mobile: 715.417.8893 Office: 715.861.4597

PLAN OF BUSINESS OPERATION
VILLAGE OF ROBERTS
ROBERTS, WI 54023

1. Name of Business Operation: Mann Family Dental Care LLC
2. Address of Operation: 507 Cherry Ln, Roberts, WI
3. Name and Address of Owner/Application: Anyral Mann 10189 Abby Ln Hayward, ~~WI~~ WI, 54843 Phone Number: 3129739728
4. Name and Address of Building Owner: Tyme Properties LLC 3435 Labore Rd #150, Vadnais Heights, Mn 55110
5. New Use? Yes Or Expansion of Existing Use? —
6. Retail? —, Wholesale? —, Manufacturing? — Other Dentist office
7. Description of Operation: We are providing dental care for all age group.
8. Outside Storage? —. If yes, what is stored and where? — How is it screened? —
9. Expected # of Trucks/Day: — When? — And, # of Autos/Day —
10. Overnight Parking of: Trucks — Autos — Equipment —
11. Available Offstreet Parking Spaces: Yes Offstreet Loading Spaces —
12. Expected Hours of Operation: 8 AM to 8 PM, 3 Days/Week Thurs - Saturday
13. Maximum # of Employees: Full Time 3-4 Part Time —
14. Sewer Disposal by: Public Sewer — Holding Tank —
15. Water Supply by: Public Water Main Yes Private Well No
16. Method and Sequence of Solid Waste Disposal: Waste management —
17. Flammable Substance Storage ~~Yes~~ Where ~~—~~ Type of Container — normal dental chemicals used.
18. Hazardous Materials Used — Stored — Quantity —
19. Method of Building/Grounds Maintenance: —
20. Any Special or Required Provisions or other pertinent information —
21. Method of Property Security —

Signature of Owner/Applicant: [signature]

Submitted for Review on: ___/___/___ **Zoning** _____

Approved by Planning Commission: ___/___/___ **Notes:** _____

Approved by Village Board: ___/___/___

NOTE: Under State Statues (SS134.65) Cigarette Licenses must be obtained. Applications may be obtained from the Village Clerk.

From:	Paul H. Mahler
To:	Angi Goodwin (GoodwinA@AyresAssociates.com); Megan Dull
Subject:	FW: Village of Roberts - TID reimbursement Exit 10
Date:	Monday, April 1, 2024 10:57:02 AM
Attachments:	03-03-11-2024-Packet-to-post.pdf 2024.02.19 TID Reimbursement Review - Board Memo.pdf 20240221_074429.pdf 20240221_080817.pdf

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I am not sure how the Board will respond to any additional requests.

Paul H. Mahler
Attorney

Bakke Norman, S.C.
Phone: 715.246.3800
Direct: 715.888. 1012
Fax: 815.927.0411
www.bakkenorman.com

-
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From: Rory E. O'Sullivan <rory@rodlibeskar.com>
Sent: Tuesday, March 19, 2024 2:17 PM
To: Paul H. Mahler <PMahler@bakkenorman.com>
Subject: RE: Village of Roberts - TID reimbursement Exit 10

Paul,

I believe that at the meeting on February 19th the board approved $805,280.00 of total TID reimbursement for my client.

This does not matter for the next few years, as the total amount is still much higher than it ever was going to get in TID money for each year.

However, my client believes that this total amount is lower than the total amount it is owed, which it believes to be closer to $882,351.

The amount of $805,280.00 is based on the report from Ayres Engineering (page 2 of the memo attached).

However, RJ Ryan, after reviewing that memo, identified several items, which Ayres has overlooked, namely the following:

- Fire Protection Tank excavation/backfill not by Ahern
- Wiring of the pumps for tanks
- Infiltration Basin Concrete spillway located immediately north of the infiltration area (see plans attached)
- RJ Ryan General Conditions/OH/Fee on the related work.

RJ Ryan has provided to my client the following notes, which it believes more accurately reflects the increased cost suffered by my client to satisfy the Village's requirements:

TID Reimbursement to Owner Summary

Recommended total TID reimbursement is ~~$805,208.~~ $882,351

Sanitary,Water - Public	$428,050	checked estimate quantities, confirmed public improvements only
Fire Protection - Public	$317,230	per letter from Ahern, items listed are reasonable for reimbursement
Storm Water Infiltration	$60,000	per detailed Ayres estimate

Total Excavation of Tanks & backfill $8,725

Electrical to Pump Components $1,750

Concrete Spillway at Infiltration Area $12,744

RJ Ryan General Conditions/OH & Fee on above $ 53,852

TOTAL: $882,351

I'd like to go over this with you sometime in the near future and I can include RJ Ryan in that call to explain their thinking (and perhaps Ayres or my client also, if you think that that might be productive). I know that this is not going to be an issue until the end of the TID reimbursement period but as this issue has arisen recently and so it's fresh in everyone's minds, I think that this is an opportune moment for us all to get on the same page about it.

Please advise your availability for a telephone call this week or next. Thanks.

RORY E. O'SULLIVAN
ATTORNEY

RODLI, BESKAR, NEUHAUS,
MURRAY & PLETCHER, S.C.
219 North Main Street,
P.O. Box 138,
River Falls,
WI 54022-0138.

Telephone: (715) 425-7281
Cell: (715) 501-5028
Fax: (715) 425-7586

From: Paul H. Mahler <PMahler@bakkenorman.com>
Sent: Friday, February 16, 2024 9:49 AM
To: Rory E. O'Sullivan <rory@rodlibeskar.com>
Subject: Village of Roberts - TID reimbursement Exit 10

Good Morning Rory
Attached is the Ayers review memo that will be provided to the Board.
Paul

Paul H. Mahler
Attorney

Bakke Norman, S.C.
Phone: 715.246.3800
Direct: 715.888. 1012
Fax: 815.927.0411
www.bakkenorman.com

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LEAP Email Reference |F:4f0c1182-7679-419e-ba8a-eeab506ca23b|M:46af7f61-27e8-49ad-92d4-d746551c48c6| (Please do not delete)

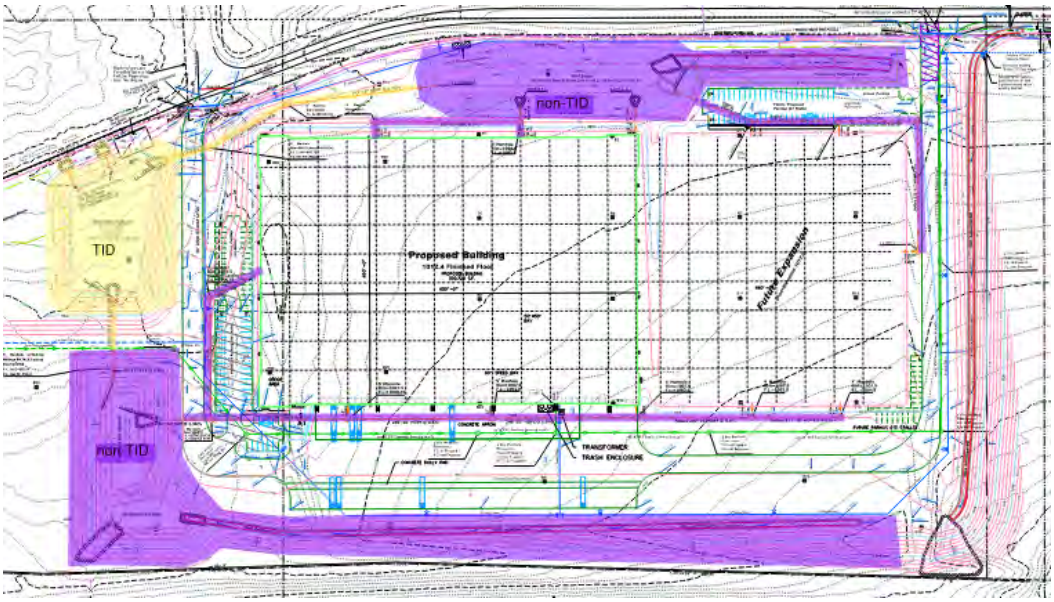
LEAP Email Reference |F:4f0c1182-7679-419e-ba8a-eeab506ca23b|M:46af7f61-27e8-49ad-92d4-d746551c48c6|O:60da06a0-5f8e-41c6-b3ad-e272b6273062| (Please do not delete)

MEMORANDUM

To:	Roberts Village Board		
From:	Angi Goodwin		
Date:	February 19, 2024	Project No.:	23-0737.24
Re:	1880 Warehouse – TID Reimbursement Review		

Storm Sewer Review

- Developers Agreement notes TID reimbursement to Owner for incremental costs to comply with increased stormwater standards (this was for storm water infiltration requirements).
- Submitted costs from owner are for entire private storm water management and treatment features.
- Ayres estimated added costs for storm water infiltration pond and associated piping and miscellaneous costs.



715.834.3161 | 3433 Oakwood Hills Parkway | Eau Claire, WI 54701-7698
www.AyresAssociates.com

Storm Water Cost Detail

Recommended TID reimbursement for infiltration requirement is $60,000.

Silt Fence	L.F.	200	$1.85	$370.00
Riprap	C.Y.	100	$45.00	$4,500.00
Strip Topsoil	C.Y.	1100	$1.30	$1,430.00
Earthwork, Cut	C.Y.	8600	$1.70	$14,620.00
Respread Topsoil	C.Y.	1100	$2.15	$2,365.00
12" RCP Storm Sewer	L.F.	24	$35.00	$840.00
12" RCP Apron Endwall	Each	1	$736.00	$736.00
15" RCP Storm Sewer	L.F.	72	$37.75	$2,718.00
15" RCP Apron Endwall	Each	5	$770.00	$3,850.00
15" HDPE Storm Sewer	L.F.	415	$23.50	$9,752.50
18" RCP Storm Sewer	L.F.	206	$41.50	$8,549.00
18" RCP Apron Endwall	Each	2	$843.00	$1,686.00
48" Storm Manhole	Each	3	$1,746.25	$5,238.75
Storm Sewer Castings	Each	3	$495.00	$1,485.00
TOTAL				**$58,140.25**

TID Reimbursement to Owner Summary

Recommended total TID reimbursement is $805,208.

Sanitary.Water - Public	$428,050	checked estimate quantities, confirmed public improvements only
Fire Protection - Public	$317,230	per letter from Ahern, items listed are reasonable for reimbursement
Storm Water Infiltration	$60,000	per detailed Ayres estimate
Total	$805,280	

SANITARY.WATER - PUBLIC
submitted by owner

Total Excavating
River Falls, WI
141 HWY 35N
River Falls, WI 54022
P: 715-426-1777
JustinS@TotalExcavating.net
www.TotalExcavating.net

To:	TYME PROPERTIES LLC	**Contact:**	
Address:	3435 LABORE RD SUITE 150	**Phone:**	(612) 990-3197
	VADNAIS HEIGHTS, MN 55110 UNITED STATES	**Fax:**	
Project Name:	EXIT 10 WATER & SEWER	**Bid Number:**	2020-139
Project Location:		**Bid Date:**	

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
01	REMOVE EXISTING 12" SANITARY STUB	20.00	LF	$66.00	$1,320.00
02	CONNECT TO EXISTING SANITARY SEWER MH	1.00	EACH	$6,600.00	$6,600.00
03	8" PVC SDR 35	1,632.00	LF	$52.10	$85,027.20
04	12" PVC SDR 35	475.00	LF	$58.00	$27,550.00
05	4'-0" MANHOLES	6.00	EACH	$5,260.00	$31,560.00
06	CASTINGS	6.00	EACH	$490.00	$2,940.00
07	CONNECT TO EXISTING WATERMAIN	1.00	EACH	$6,300.00	$6,300.00
08	6" DIP CL 52 - HYDRANT LEADS	34.00	LF	$45.00	$1,530.00
09	8" DIP CL 52	10.00	LF	$50.00	$500.00
10	8" GATE VALVE AND BOX	1.00	EACH	$2,307.00	$2,307.00
11	12" DIP CL 52	2,017.00	LF	$71.00	$143,207.00
12	12" GATE VALVE AND BOX	2.00	EACH	$3,400.00	$6,800.00
13	6" HYDRANT AND VALVE	4.00	EACH	$6,225.00	$24,900.00
14	REMOVE & REPLACE EXISTING CULVERTS AS REQUIRED	1.00	LS	$8,120.00	$8,120.00
15	REMOVE & REPLACE EXISTING STREET AT CROSSING	1.00	LS	$6,320.00	$6,320.00
16	SAW CUT PAVEMENT	48.00	LF	$11.00	$528.00
17	TRAFFIC CONTROL	1.00	LS	$11,230.00	$11,230.00
18	CLEAR & GRUB - TREES TO REMAIN ON (EXIT 10 SITE)	1.00	LS	$6,160.00	$6,160.00
19	REMOVE/STOCKPILE & REPLACE TOPSOIL	1.00	LS	$8,305.00	$8,305.00
20	COMMON EXCAVATION	1.00	LS	$21,000.00	$21,000.00
21	SILT FENCE	805.00	LF	$2.00	$1,610.00
22	CONSTRUCTION TRACKING PAD	2.00	EACH	$1,200.00	$2,400.00
23	CULVERT INLET PROTECTION	2.00	EACH	$300.00	$600.00
24	EROSION MAT- CLASS I, TYPE B	3,236.00	SY	$1.00	$3,236.00
25	DITCH CHECKS	20.00	EACH	$250.00	$5,000.00
26	SEED & MULCH SITE- INCLUDES DITCHES (6 ACRES)	1.00	LS	$6,000.00	$6,000.00
100	PERFORMANCE BOND	1.00	LS	$7,000.00	$7,000.00

Total Bid Price: $428,050.20

Notes:

- EXCLUSIONS: LANDSCAPE, PERMIT FEES, INSPECTION FEES, SOILS TESTING, ENGINEERING FEES, SURVEY FEES, UTILITY RELOCATIONS, UTILITY FEES, HIDDEN CONDITIONS, IMPORT/EXPORT OF SOILS/AGGREGATES, REMOVAL FROM SITE OF TREE CLEARING DEBRIS, WINTER CONDITIONS, OR ANY ITEMS NOT SPECIFICALLY MENTIONED ON THIS PROPOSAL.

FIRE PROTECTION - PUBLIC
submitted by owner

AHERN
5365 Freitag Drive
Menomonie, WI 54751
main 715.233.1841 | fax 715.233.1846
www.ahern.com

February 9, 2024

Mr. Jeremy Thomas, LEED AP
RJ Ryan Construction, Inc
1100 Mendota Heights Road
Mendota Heights, MN 55120
Ph: (651) 365-7009
Fax: (612) 201-8930
Email: jthomas@rjryan.com

RE: EXIT 10 WAREHOUSE
FIRE PUMP, TANKS AND ASSOCIATED PIPING

Mr. Thomas,

Below is a brief summary of the costs associated directly with the addition of the pump and tanks needed due to the water supply volume and pressure. This pricing does not include supply piping, sprinkler heads, flow switches or risers, which would have been required whether the water supply was adequate for this facility or if a pump and tanks were needed. The below prices have the appropriate taxes and percentage of overhead and profit applied.

Storage Tanks	$126,239.88
Fire Pump	$54,528.31
Piping for Tanks and Pump	$58,039.35
Installation start-up labor	$62,155.00
Design	$4,960.00
Crane Rental to Set Tanks	$11,307.64
Total	$317,230.18

Please feel free to reach out to me at 715.233.2435, with any questions or if clarification is needed. Our pricing does not reflect any excavation/backfilling work or electrical work of any kind.

Sincerely,

David J. Leisses
Regional General Manager

DJL/dar
L-RJRyanEXIT10-020924.DOCX

Last year, 99% of client survey responders reported they would work with us again.

STORM - INFILTRATION
submitted by owner

PG 1 OF 2

TOTAL EXCAVATING LLC
141 HIGHWAY 35 NORTH
RIVER FALLS, WI 54022
(715) 426-4477 OFFICE
(715) 425-7314 FAX

BID PROPOSAL

DATE: October 1, 2020

TO: RJ Ryan Construction

PROJECT: Exit 10 Warehouse

PLAN: Ogden Aug 24 2020

TOTAL EXCAVATING LLC. HEREBY PROPOSES TO FURNISH ALL LABOR AND MATERIALS NECESSARY FOR THE COMPLETION OF THE FOLLOWING

	DESCRIPTION OF WORK	QTY	UNIT	PRICE	EXTENSION
	EROSION CONTROL				
1	CONSTRUCTION ENTRANCE	2	EA	$1,200.00	$2,400.00
2	SILT FENCE	3700	LF	$1.85	$6,845.00
3	TEMP SEED LANDSCAPE AREAS	29	ACRE	$800.00	$23,200.00
4	RIP RAP	1027	CY	$45.00	$46,215.00
	EROSION CONTROL TOTAL				**$78,660.00**
	EARTHWORK				
5	STRIP TOPSOIL	52264	CY	$1.30	$67,943.20
6	CUT TO FILL	173211	CY	$1.70	$294,458.70
7	CUT TO STOCK PILE	96721	CY	$1.50	$145,081.50
8	RESPREAD TOPSOIL	23007	CY	$2.15	$49,465.05
9	2' ONSITE CLAY LINER FOR PONDS	2822	CY	$3.40	$9,594.80
10	RECYCLED AGG BASE FOR TRUCK APRON	1014	TON	$9.20	$9,328.80
	EARTHWORK TOTAL				**$575,872.05**
	FOUNDATIONS/AGGREGATE FOR 390,000 SF BUILDING (850x460)				
11	STRIP FOOTING EXCAVATION & BACKFILL	2620	LF	$25.00	$65,500.00
12	SPREAD FOOTING PAD EXCAVATION & BACKFILL	177	EA	$130.00	$23,010.00
13	6" RECYCLED AGG BASE FOR SLAB ON GRADE (390,000 SF)	14460	TON	$9.20	$133,032.00
	FOUNDATIONS 300,000 SF BUILDING TOTAL				**$221,542.00**
	SANITARY SEWER				
14	CONNECT TO EXISTING SANITARY STUB	1	EA	$1,500.00	$1,500.00
15	8" SDR 35 SANITARY SEWER	2287	LF	$22.75	$52,029.25
16	6" SDR 35 SANITARY SEWER	50	LF	$33.00	$1,650.00
17	SANITARY MANHOLE w/ CASTING	8	EA	$3,577.00	$28,616.00
	SANITARY SEWER TOTAL				**$83,795.25**

PG 2 OF 2

18	**WATERMAIN**				
19	CONNECT TO EXISTING WATER STUB	1	EA	$800.00	$800.00
20	12" DIP WATERMAIN	1665	LF	$58.35	$97,152.75
21	8" DIP WATERMAIN	2640	LF	$40.25	$106,260.00
22	6" DIP WATERMAIN	180	LF	$69.75	$12,555.00
23	12" GATE VALVE	4	EA	$2,690.00	$10,760.00
24	8" GATE VALVE	2	EA	$1,596.50	$3,193.00
25	6" GATE VALVE	13	EA	$1,111.00	$14,443.00
26	12" BUILDING RISER	1	LS	$2,672.00	$2,672.00
	FIRE HYDRANT	13	EA	$4,043.00	$52,559.00
	WATERMAIN TOTAL				**$300,394.75**

* DOES NOT INCL. ANY WORK ALONG 70TH

27	**STORM SEWER**				
28	12" RCP STORM SEWER	24	LF	$35.00	$840.00
29	12" RCP APRON ENDWALL	1	EA	$736.00	$736.00
30	12" HDPE STORM SEWER	126	LF	$21.50	$2,709.00
31	15" RCP STORM SEWER	238	LF	$37.75	$8,984.50
32	15" RCP APRON ENDWALL	8	EA	$770.00	$6,160.00
33	15" HDPE STORM SEWER	896	LF	$23.50	$21,056.00
34	15" HDPE ENDWALL	2	EA	$298.00	$596.00
35	18" RCP STORM SEWER	84	LF	$41.50	$3,486.00
36	18" RCP APRON ENDWALL	1	EA	$843.00	$843.00
37	18" HDPE STORM SEWER	355	LF	$26.00	$9,230.00
38	18" HDPE ENDWALL	2	EA	$369.50	$739.00
39	24" HDPE STORM SEWER	444	LF	$31.25	$13,875.00
40	24" HDPE ENDWALL	1	EA	$450.00	$450.00
41	30" HDPE STORM SEWER	498	LF	$37.50	$18,675.00
42	36" RCP STORM SEWER	99	LF	$94.25	$9,330.75
43	36" RCP ENDWALL	1	EA	$1,453.00	$1,453.00
44	36" HDPE STORM SEWER	236	LF	$45.25	$10,679.00
45	48" STORM MANHOLE	9	EA	$1,746.25	$15,716.25
46	60" STORM MANHOLE	2	EA	$3,147.50	$6,295.00
	STORM SEWER CASTINGS	11	EA	$495.00	$5,445.00
	STORM SEWER TOTAL				**$137,298.50**

BASE BID TOTAL **$1,397,562.55**

STORM TOTAL: ~~$291,974~~

ALTERNATES

	AGGREGATES UNDER PAVING TOLERANCE BY OTHERS				
A1	PLACE 10" RECYCLED AGG BASE FOR HEAVY DUTY PAVING	9376	TON	$9.20	$86,259.20
A2	PLACE 6" RECYCLED AGG BASE LD PAVING SW PARKING LOT	680	TON	$9.20	$6,256.00
A3	PLACE 6" RECYCLED AGG BASE LD PAVING NE PARKING LOT	585	TON	$9.20	$5,382.00
	AGGREGATES UNDER PAVING TOTAL				**$97,897.20**

Ayres Infiltration Estimate - $60,000
(see memo for detail)

Harmon Concrete & Construction Inc.
1115 Bauer Ave
Eau Claire, WI 54703
Ph. 715-832-5606 Fax. 715-832-5601

PROPOSAL

DATE 12/10/2020

NAME / ADDRESS

R.J.Ryan Construction, Inc.
1100 Mendota Heights Rd
Mendota Heights, MN 55120

Project Name	EXIT 10 Warehouse
Project Location	Roberts, WI
Job Number	OPEN
Due Date:	12/10/2020

TERMS Due upon Com...

Purchase Order No.	

Description	Qty	Units	Price	TOTAL
PROJECT: WAREHOUSE EXIT 10 LOCATION: ROBERTS - WI				
Revised Pricing 12-10-2020				
5" Concrete Spillway (Reinforced) with 1' curb (36 x 60)	2,160	SF	5.90	12,744.00

CONDITIONS:
Base, Grade, Removals, Backfill, Saw Cut by Others
Subgrade for All Concrete to be +/- (.1')
GC to provide Curb Staking
No Cold weather protection Included
No Testing Included

Signature _____

TOTAL 12,744.00

Scale In Feet
0 25 50 100

Lot 1, C.S.M.
Volume 20
Page 5043
Doc. No. 803215

Lot 2, C.S.M.
Volume 29
Page 6577
Doc. No. 1073265

70th Avenue

Existing Edge of Asphalt

Road Right-of-Way Line

Right-of-way per Certified Survey Map Vol. 20, Page 5043, Doc. No. 803215

68' (including apron endwalls) -15" RCP @ 0.44%

Sawcut

991.4 F.L.

8"-11 1/4° Bend

Top of Water Main=995 (Between these two points)

F.L.=1000.0

263'-15" HDPE @ 1.74%

8" Water Main

8"x6" Tee, 6" Lead, Gate Valve & Fire Hydrant

8"-45° Bends

8" Gate Valve

Stop Sign

12"x8" Reducer

12"x12"x12" Tee

12" Gate Valve

Existing 12" Water Main by Others

Connect to existing "Public" 12" Gate Valve

Remove 12"x6" reducer Add 12"x6" tee, 6" lead & gate valve and reuse existing hydrant.

Rim=1005.3
F.L. In S=989.4
F.L. out E=989.3
(per plans by others)

Existing 24" cmcp

Connect to Existing "Public" Manhole

88' (including apron endwalls)-15" RCP @ 0.90%

Existing 8" Sanitary Sewer by Others

1000.8 F.L.

1000.0 F.L.

12" Water Main

12"x6" Tee, 6" Lead, Gate Valve & Fire Hydrant (See Detail, Typical)

4' dia. Sanitary Manhole (See Detail, Typical)
Rim=1009.0
F.L. In S=995.10
F.L. out N=995.00

Future Parking

Future Proposed Parking (65 Stalls)

Future 157'-24" HDPE @ 0.5%

Future 136'-15" HDPE @ 0.92%

Future 225'-15" HDPE @ 1%

Future 15" HDPE @ 1% Min.

F.L.=1007.7

Future Parking (17 stalls)

Future Expansion
(Pad Elevation =1012.0)

Existing 8"x6" PVC Sanitary Sewer @ 0.40%

Future 153'-24" HDPE @ 1%

1002.0 F.L.

1002.0 F.L.

4' Storm Manhole
Rim=1003.0 (R-1557)
F.L. In NE=995.43
F.L. Out SW=995.33

4' Storm Manhole
Rim=1008.0 (R-1557)
F.L.=1004.8

236'-15" HDPE @ 1.06%

33'-18" HDPE @ 1%

26'-15" HDPE @ 1% Min.

26'-12" HDPE @ 1% Min.

60'-15" HDPE @ 1% Min.

4' Storm Manhole
Rim=995.0 (R-4341-A)
F.L. In NE=992.75
F.L. Out SW=992.50

4' Storm Manhole
Rim=1008.0 (R-1557)
F.L.=1002.3

152'-15" HDPE @ 1.70%

84'-18" RCP @ 0.6%

4'x8'x4" Polystyrene Insulation Between Pipes

8"x6" Tee, 6" Lead, Gate Valve & Fire Hydrant

Top of Water Main=988+/-
Bottom of Storm Sewer=992.3

(2)-36"-15" RCP @ 1.0%
-For Both Pipe-
F.L. In SE=990.50
F.L. Out NW=990.14

F.L.=992.0

36'x60' Concrete Overlow, See Detail

Removes Existing 24" cmcp

-45° & 11 1/4° Bends

30' Wide Shared Drive

8" Water Main

Proposed Building
(See Architectural Plans)
1012.4 Finished Floor
PROPOSED BUILDING
300,726 S.F

4' Storm Manhole
Rim=1004.5 (R-4341-A)
F.L.=1001.05

94'-15" HDPE @ 1% Min.

4'x8'x4" Polystyrene Insulation Between Pipes

8"x6" Tee, 6" Lead, Gate Valve & Fire Hydrant

4' dia. Sanitary Manhole
Rim=1008.00
F.L. in W=998.42
F.L. out SE=998.32

122'-18" RCP @ 2.46%

F.L.=992.0

8" Gate Valve

8"x8" Tee

8" Plug

Future 8" Water Main
Future 8" Sanitary Sewer

8" Water Main

8"-45° Bends

210'-24" HDPE @ 0.5%

Pavement Markings (All Stalls)

Top of Water Main=998.6 Max. (Lower for Crossing)
Bottom of Storm Sewer=1000.1

4' Storm Manhole
Rim=1002.0 (R-4341-A)
F.L. In S=995.4
F.L. Out N=995.0

24'-12" RCP @ 2.5%

101'-8" PVC Sanitary Sewer @ 0.40%

4'x8'x4" Polystyrene Insulation Between Pipes

Top of Sanitary Sewer=998.6
Bottom of Storm Sewer=1000.0

F.L.=998.8

99'-36" RCP @ 1.11%

5' Storm Manhole
(See Detail, Typical)
Rim=1007.9 (R-2535)
F.L. Out W=999.1
F.L. In E=999.2
F.L. In N=1000.0

Top of Sanitary Sewer=998.4
Bottom of Storm Sewer=999.2

4' dia. Sanitary Manhole
Rim=1011.00
F.L. in NW=997.54
F.L. out E=997.44

Top of Sanitary Sewer=998.0
Bottom of Water Main=1000.0+/- (Lower)

Top of Water Main=997.8 Max. (Lower for Crossing)
Bottom of Storm Sewer=999.3

5' Storm Manhole
Rim=1007.9 (R-1557)
F.L.=1000.42

12" HDPE @ 1% Min.

243'-36" HDPE @ 0.5%

4'x8'x4" Polystyrene Insulation Between Pipes

6" PVC Lateral @ 2% Min.

5' Storm Manhole
Rim=1007.9 (R-1557)
F.L.=1001.67

15" HDPE @ 1% Min.

250'-30" HDPE @ 0.5%

12" Gate Valve

4' Storm Manhole
Rim=1007.9 (R-1557)
F.L.=1002.67

200'-30" HDPE @ 0.5%

4' Storm Manhole
Rim=1007.9
F.L.=1003.87

4' Storm Manhole
Rim=1007.9
F.L.=1004.53

Future 15" HDPE @ 1% Min.

Future 152'-18" HDPE @ 0.5%

8"x8" Tee, 6" Lead, Gate Valve & Fire Hydrant

4' dia. Sanitary Manhole
Rim=1007.2
F.L. in W=995.96
F.L. out E=995.87
6" F.L. in N=996.00

369'-8" PVC Sanitary Sewer @ 0.40%

4' dia. Sanitary Manhole
Rim=1007.2
F.L. in W=995.21
F.L. out E=995.16

166'-8" PVC Sanitary Sewer @ 0.40%

265'-8" PVC Sanitary Sewer @ 0.40%

4' dia. Sanitary Manhole
Rim=1007.2
F.L. in W=994.10
F.L. out E=994.00

400'-8" PVC Sanitary Sewer @ 0.40%

12"x6" Tee, 6" Lead, Gate Valve & Fire Hydrant

12"-45° Bend

4' dia. Sanitary Manhole
Rim=1009.0
F.L. In W=992.40
F.L. out N=992.30

295'-8" PVC Sanitary Sewer @ 0.40%

8" Water Main

8" Gate Valve

12" Gate Valve

12"x12"x12" Tee

12"x8" Reducer

8"-45° Bend

8"x6" Tee, 6" Lead, Gate Valve & Fire Hydrant

12"x6" Tee, 6" Lead, Gate Valve & Fire Hydrant

12" Water Main

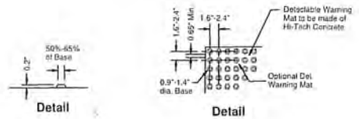
12"-45° Bend

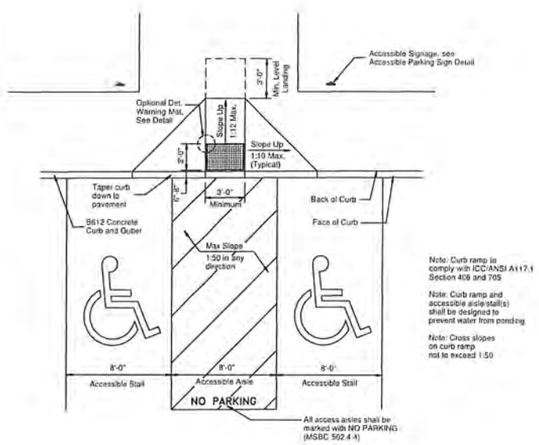
Future Paving

Heavy Duty Pavement

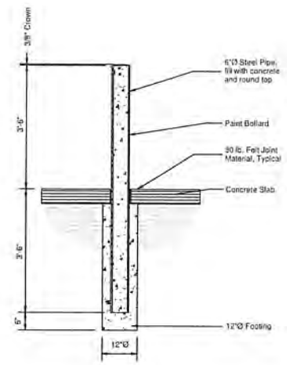
Interstate Highway 94

DRAFTED BY:	FILE:	DATE:	REV.	REV.:	REV.:	REV.:	SCALE:		PROJECT NAME:	SHEET TITLE:	JOB NUMBER:	SHEET NO.:
DPK	/20-3543/PlanSetNov102020/UtilityPlan.scj	10-12-2020	11-2-2020				1" = 50'	OGDEN ENGINEERING CO. Civil Engineering & Land Surveying	Exit 10 Warehouses	Utility Plan	20-3543	C3
	LOCATION: Section 33, T29N, R18W	REV.: 10-28-2020	11-10-2020					1234 S. Wasson Lane, River Falls, WI 54022 Phone: (715) 425-7631 Web: ogdenengineeringinc.com	Village of Roberts, St. Croix County, Wisconsin			

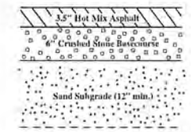




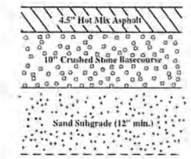
Accessible Curb Cut Detail



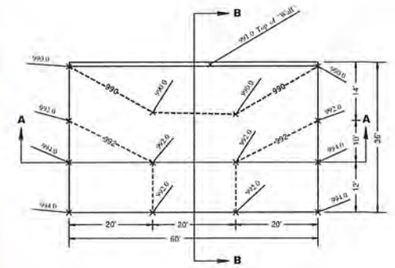
Protective Bollard Detail



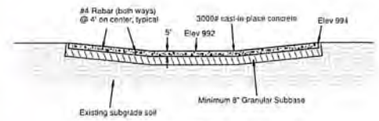
Light-Duty Asphalt Pavement Detail



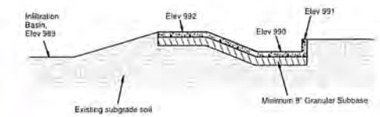
Heavy-Duty Asphalt Pavement Detail



Plan View

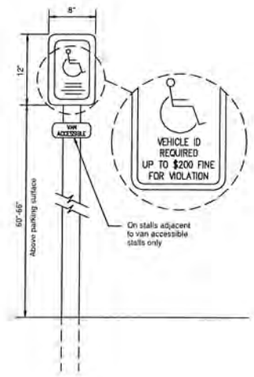


Section A-A

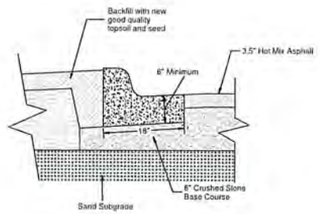


Section B-B

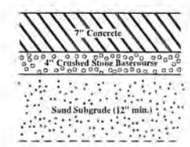
Infiltration Basin
Concrete Overflow Detail



Accessible Parking Sign Detail



B612 Concrete Curb Detail



Concrete Pavement Detail

DRAFTED BY: DPK	FILE: I:\20-3543\Plan Set\Nov102020\Details\Sheet2.scj	DATE: 10-12-2020	REV: 11-2-2020	REV.:	REV.:	REV.:	SCALE: No Scale	OGDEN ENGINEERING CO. Civil Engineering & Land Surveying	1234 S. Wasson Lane, River Falls, WI 54022 Phone: (715) 425-7631 Web: ogdenengineeringinc.com	PROJECT NAME: Exit 10 Warehouse Village of Roberts, St. Croix County, Wisconsin	SHEET TITLE: Details-Sheet 2	JOB NUMBER: 20-3543	SHEET NO.: C7
	LOCATION: Section 33, T29N, R18W	REV.: 10-28-2020	REV. 11-10-2020	REV.:	REV.:	REV.:							

Request for item to be placed on the agenda.

Agenda Item #: 24 **Meeting Date:** April 08, 2024

Date Received:	04-01-2024
Presented By:	Peter Tharp
Seconded By:	

Description of item to discuss:

Grounds for denial of appeal to the Village Zoning Board of Appeals (ZBA) and the names of Village officials denying the appeal.

VILLAGE OF ROBERTS

[redacted] Name: Appellant Peter Tharp
Telephone No.
Fax No. 651-343-0844
Address: POB 189, 105 W 4th St. Roberts, Wi.

Property Owner: Schon-Tic Inc / ECI
Telephone No.
Fax No. 651-298-9111
Address: 742 130th street, Roberts, Wi 54023

Request for:
- ☐ Zoning District Change ($75)
- ☐ Special Use Permit ($75)
- ☐ Conditional Use Permit ($100)
- ☐ Certified Survey Map Approval ($75)
- ☒ Board of Appeals ($100)
- ☐ Other _____

Above may include advertising costs.

Status of [redacted] Appellant
- ☐ Owner
- ☐ Agent
- ☐ Buyer
- ☒ Other

Present Zoning:
Zoning Requested:

Uses Proposed:
Acreage(s):

Location:

Parcel I.D. Number _____

Legal Description: _____
(Attach legal if needed) _____

The undersigned [redacted] appellant or representative, thereof, certifies that he/she is familiar with the State and local code applicable to this request, the procedural requirements of the Village and/or Township, and all other application Village ordinances.

Signature of [redacted] Appellant

(print) Peter Tharp Date March 13, 2024

(signature) Peter Tharp Date March 13, 2024

Application received by: Date

Fees Paid and Date:

Zoning District Change	$_____	Date_____
Special Use Permit	$_____	Date_____
Conditional Use Permit	$_____	Date_____
Board of Appeals	$_____	Date_____
Other	$500.00	Date 3/13/24

8/24/15

Rec'd 3/13/24
1:17pm mdw

Sec. 70-325. - Filing of appeals.

Appeals of the decision of the zoning administrator, building inspector, planner, or plan commission concerning the enforcement of this chapter may be made by any person aggrieved or by any officer, department, board, or bureau of the village. Such appeals shall be filed with the secretary within 30 days after the date or written notice of the decision or order of the zoning administrator. Applications may be made by the owner or lessee of the structure, land, or water to be affected at any time and shall be filed with the secretary. Such appeals and applications shall include the following:

(1) Name and address of the appellant or applicant and all abutting and opposite property owners of record.

(2) Plat of survey prepared by a registered land surveyor, or a location sketch drawn to scale showing all of the information required under section 70-34, Municipal Code of the Village of Roberts for a building/zoning permit.

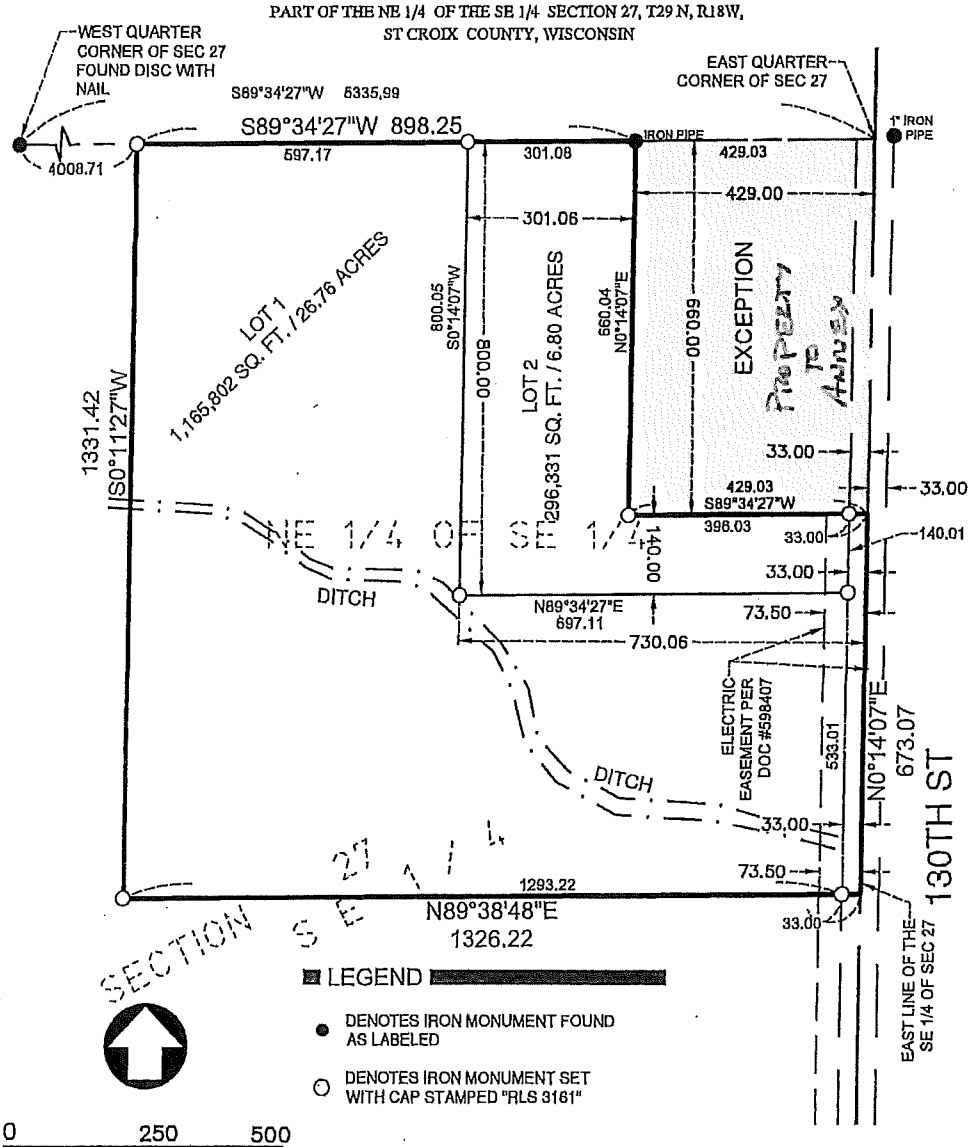
(3) Additional information required by the plan commission, engineer, planner, zoning board of appeals, or zoning administrator.

(Code 1980, § 17.1005)

ST CROIX COUNTY

CERTIFIED SURVEY MAP NO. _____

PART OF THE NE 1/4 OF THE SE 1/4 SECTION 27, T29 N, R18W,
ST CROIX COUNTY, WISCONSIN



BASIS OF BEARINGS

For the purposes of this survey the East line of Southeast Quarter of Section 27 Township 29 North, Range 18 West, St. Croix County, Minnesota, is assumed to have a bearing of N0°14'07"E.

SURVEY NOTES

1. The purpose of this survey is to create two separate parcels.
2. This field work for the survey was completed on April 28th, 2022.

I, Scott Alwin, a Wisconsin Professional Land Surveyor, do hereby certify:
That I have surveyed, divided and mapped part of the Northeast 1/4 of the Southeast 1/4 of Section 27, Township 29 North, Range 18 West, St. Croix County, Wisconsin bounded and described as follows:

The Northeast Quarter of the Southeast Quarter (NE1/4SE1/4), except the North 660 feet of the East 429 feet thereof, Section 27, Township 29 North, Range 18 West, St. Croix County, Wisconsin.

That I have made such survey, land division, and map at the direction of Engineering Construction Innovation,
I have surveyed, mapped and described the parcel of land which is represented by this Certified Survey Map;
That to the best of my knowledge and belief this Certified Survey Map is a correct representation of the exterior boundaries of the parcel surveyed and the division thereof;
that I have fully complied with the applicable provisions of Chapter 236.34 of the Wisconsin Statutes.

EVS, INC.
[illegible]
Edina, Minnesota 55343
Phone: 952-914-0238
www.evs-mn.com

Scott Alwin
Wisconsin License Number: 3161
May 19, 2022

Sec. 70-37. - Site, building and operations plan review.

For the purpose of promoting compatible development, stability of property values, and to prevent impairment or depreciation of property value, no person shall commence any nonagricultural use or erect any structure, except conventional one- and two-family dwellings, without first obtaining the approval of the plan commission of a detailed site, architectural, and in the case of commercial, industrial or institutional uses, operations plan as set forth in this section. The plan commission members shall familiarize themselves with the site, existing and proposed structures, architecture, neighboring uses, parking areas, driveway locations, loading and unloading in the case of commercial and industrial uses, highway access, traffic generation and circulation, drainage, landscaping, and sewerage and water systems, as well as plans of proposed operation. The plan commission may delegate the responsibility for operation plan review and approval to the zoning administrator and/or planner.

(1) *Compliance.*

a. Compliance with all other provisions of this chapter such as lot width and area, yards, height, parking, loading, traffic, and highway access shall be required of all conditional uses. Variances may only be granted as provided in article X of this chapter. Conditions such as landscaping, architectural design, type of construction, floodproofing, anchoring of structures, construction commencement and completion dates, sureties, lighting, fencing, planting screens, operations control, hours of operation, improved traffic circulation, deed restrictions, highway access restrictions, increased yards, or parking requirements, may be required by the plan commission upon its finding that these are necessary to fulfill the purpose and intent of this chapter.

b. Compliance with the provisions of this chapter shall not be grounds for the removal of land from the F-1 Floodland District unless all the requirements of article XI of this chapter have been complied with, approval has been granted by the state department of natural resources, and where required, an "official letter of map amendment" has been issued by the Federal Emergency Management Agency (FEMA).

(2) *Required information.*

a. The following plan data shall be submitted to the zoning administrator or planner, who shall transmit all applications and their accompanying plans to the plan commission for their review 14 days prior to the plan commission meeting at which approval is being requested.

1. Site plan drawn to scale (including scale and north point).
2. Name of project.
3. Owner's and/or developer's name and address.

4. Architect's and/or engineer's name and address.
5. Date of plan submittal.
6. Existing topography shown at a contour interval not less than two feet (or where not readily available elevations at appropriate locations).
7. Proposed changes in topography.
8. The characteristics of soils related to contemplated uses.
9. The type, size, location and dimensions of all structures including fences and walls.
10. Location and number of parking, loading, and storage areas.
11. Primary building materials used in construction of all structures.
12. Height of building.
13. Location and size of existing and proposed sanitary sewers, septic tanks and disposal fields, holding tanks, storm sewers, and water mains.
14. Location, size and capacity of proposed stormwater detention/retention areas.
15. Location of proposed solid waste (refuse) storage area.
16. Location of pedestrian sidewalks and walkways.
17. Existing and proposed public right-of-way widths.
18. Existing and proposed street names.
19. Location, type, height and intensity of proposed lighting.
20. Location of existing trees and extent, and type of proposed plantings including type and extent of erosion control.
21. A graphic delineation of any planned development staging.
22. Architectural plans, elevations, and perspective drawings and sketches illustrating the design and character of proposed structures.
23. Any other site or use information, such as 100-year internal flood lines, which will assist the plan commission in making a determination and recommendation on the proposal.

b. In addition, operations plan data to be submitted with all plan review applications (14 days prior to the plan commission meeting) shall include at least the following:
   1. Specific use of site and buildings.
   2. Hours of operations.
   3. Number of full- and part-time employees.
   4. Estimate of daily truck and auto trips to the site.
   5. Type of materials and equipment to be stored on-site.

Sec. 70-321. - Established.

There is established a zoning board of appeals for the village for the purpose of hearing appeals and applications for granting variances and exceptions to the provisions of this chapter.

(Code 1980, § 17.1001)

Sec. 66-54. - User rules and regulations.

The rules, regulations and sewer rates of the village hereinafter set forth shall be considered a part of the contract with every person, company or corporation who is connected to or uses the sanitary sewer system or wastewater treatment facility and every such person, company or corporation by connecting with the sewer system or wastewater treatment facility shall be considered as expressing their assent to be bound thereby. Whenever any of said rules and regulations, or such others as the village may hereafter adopt, are violated, the use or service shall be shut off from the building or place of such violation (even though two or more parties are receiving service through the same connection) and shall not be re-established except by order of the village and on payment of all arrears, the expenses and established charges of shutting off and putting on, and such other terms as the village may determine and a satisfactory understanding with the party that no further cause for complaint shall arise. In case of such violation, the village, furthermore, may declare any payment made for service by the party or parties committing such violation to be forfeited, and the same shall thereupon be forfeited. The right is reserved to the village to change these said rules, regulations and sewer rates from time-to-time as it may deem advisable, and make special rates and contracts in all proper cases. The following rules and regulations shall govern licensed plumbers, sewer users and others:

(2) Mandatory hook-up.

a. The owner of each parcel of land within the village on which there exists a building usable for human habitation or in a block through which such system is extended, shall connect to such system within 365 days of notice in writing from the village. Upon failure to do so the village may cause such connection to be made and bill the property owner for such costs. If such costs are not paid within 30 days, such notice shall be assessed as a special tax lien against the property, however, the owner may within 30 days after the completion of the work file a written option with the village stating that he cannot pay such amount in one sum and ask that the amount be levied in not to exceed ten equal installments and that the amount shall be so collected with interest at the rate of eight percent per annum from the completion of the work, the unpaid balance being a special tax lien, all pursuant to Wis. Stats. § 281.45.

c. This section ordains that the failure to connect to the sewer system is contrary to the minimum health standards of the village and fails to assure preservation of public health, comfort, and safety of the village.

(3) Septic tanks prohibited. The maintenance and use of septic tanks, holding tanks and other private sewage disposal systems within the area of the village are declared to be a public nuisance and a health hazard. From and after January 1, 1995, the use of septic tanks, holding tanks or any private sewage disposal system within the area of the village shall be prohibited.

(Ord. No. 13-03, art. IV, 1-1-1996; Ord. No. 2012-4, 3-12-2012; Ord. No. 2022-03VB, 4-11-2022) wage disposal system within the area of the village shall be prohibited.

Gmail **Peter Tharp <tharppc@gmail.com>**

ECI. PC. Site Plan Approval. Appeal.

6 messages

Peter Tharp <tharppc@gmail.com> Wed, Feb 28, 2024 at 2:21 PM
To: vilofrbt@baldwin-telecom.net, Village of Roberts Assistant <vilast@baldwin-telecom.net>

Village of Roberts Clerk/Treasurer Megan Dull.

Good afternoon Megan.

The Village of Roberts Plan Commission in violation of Village ordinances approved a site plan review for the company Engineering & Construction Innovations, Inc. (ECI) at the Plan Commission meeting on Thursday, February, 15, 2024.

ECI has submitted an industrial site plan. They also submitted a design narrative dated Friday, January 12, 2024. The submitted design narrative includes details of operations plan data required under the Municipal Code of the Village of Roberts (hereafter referred to as the Code) Sec. 70 - 37 (2) b.

This e-mail is notice that I am filing an appeal of the Village of Roberts Plan Commission's unlawful approval of the ECI site plan.

My appeal is based on the failure of the Village of Roberts Plan Commission members to review and act in accordance with Code provisions as stated in Sec. 66 - 54. - User rules and regulations (sewer). In particular, I refer to Sec. 66 - 54 (2) a. and c. and (3). Copies of these Code provisions were distributed to Plan Commission members for review before and at their Thursday, February 15, 2024, meeting. No mention of the provisions were addressed to the three ECI representatives who attended the meeting. Neither Village Engineer Angi Goodwin nor any Plan Commission member referred to Code Sec. 66 - 54 or informed the ECI representatives of the requirements of Sec. 66 - 54.

My appeal is directed to the Zoning Board of Appeals (ZBA) as allowed under the following:

1. Code Sec. 70 - 37 (4) Appeals.
2. Code Sec. 70 - 321. - Established. (ZBA).
3. Code Sec. 70 - 324 (3) Interpretations.
4. Code Sec. 70 - 325. - Filing of appeals.

As Secretary of the ZBA, please provide the necessary forms I, as an appellant, need to properly and legally complete and file with you in order to appeal to the ZBA the Plan Commission's unlawful approval of the ECI site plan as noted above.

The requirements to file an appeal are noted under Code Sec. 70 - 325 (1), (2), and (3). Please provide the documents as soon as possible so I may initiate my appeal.

Please acknowledge receipt of this notice to appeal.

Thank you.

Peter Tharp.
Village of Roberts Trustee.

Peter Tharp <tharppc@gmail.com> Sun, Mar 10, 2024 at 3:25 PM

To: vilofrbt@baldwin-telecom.net, Village of Roberts Assistant <vilast@baldwin-telecom.net>

Good afternoon Megan.

Please acknowledge that you have received my notice to appeal the Village of Roberts Plan Commission's approval of ECI's site plan review at the Commission's Thursday, February 15, 2024, Village of Roberts Plan Commission meeting.

Please provide the necessary forms and documents I, as an appellant, need to properly and legally complete and file with you in order to appeal to the ZBA the Plan Commission's unlawful approval of the ECI site plan as noted.

Thank you.

Peter Tharp
Village of Roberts Trustee
[Quoted text hidden]

---

vilofrbt@baldwin-telecom.net <vilofrbt@baldwin-telecom.net> Mon, Mar 11, 2024 at 6:23 AM
To: Peter Tharp <tharppc@gmail.com>

Here is the application.

Megan

Village of Roberts

[Quoted text hidden]

Zoning Board of Appeals - Application.doc
43K

Peter Tharp <tharppc@gmail.com> Mon, Mar 11, 2024 at 11:05 AM
To: vilofrbt@baldwin-telecom.net

Good morning Megan.

The form you sent is an application for a variance request. I am not seeking a variance. I am appealing to the Village of Roberts Zoning Board of Appeals (ZBA) a Village of Roberts Plan Commission decision. The form published on the Village's web site states a Board of Appeals request requires $100.00 If you have further documentation requiring a $500.00 deposit, please provide a copy or copies of the requirement.

My initial request was eleven days ago. Please contact Village of Roberts Attorney Paul Mahler for clarification. If you are unwilling to contact Attorney Mahler, I will do so.

Thank you.

Peter.
[Quoted text hidden]

---

vilofrbt@baldwin-telecom.net <vilofrbt@baldwin-telecom.net> Mon, Mar 11, 2024 at 11:45 AM
To: Peter Tharp <tharppc@gmail.com>
Cc: Katy Kapaun <kkapaun@robertswisconsin.com>

Discussion/recommendation regarding ECI 50% Site Plan review.
Goodwin is on the phone. Mark is here for the engineering piece for ECI. Providing a second access point to the site for visibility now that they are having more traffic to the North and a waiting area to access the gated area. The existing south entrance will be used for exiting the lot. Wanted to check in to make sure they are progressing on the site plan since they are currently out of compliance with the lot in the Village. Asked about screening all four sides of property and yes, this can be discussed. According to our ordinances, for M-3 any outside storage requires a fully screened site. There is planned residential to the North so that is required. They are looking at two driveways. The North driveway will be new, and this will be paved with asphalt or concrete with parking stalls paved also. South driveway is to yard area. In looking at other entrances in the Village, the shortest was 100 feet from the right of way and felt that this should be a minimum of 100 feet. Mark discussed this and if it is 100 feet that is what they will do. Truck traffic and impacts to streets and what are the counts of heavy trucks and impact on local roads (70th and 130th). What do you do during spring weight limits, and they are followed when in place. There will be three to five per week and this may increase by one truck per week. Roads are the same as what others are using. Are these loaded trucks and ECI does not own tractor & trailer type rigs on sight but uses third party haulers. Goodwin will look at this and give it more of a formal review. The technical comments were for Mark and Shane but wanted to discuss the three items that she wanted clarification on. Kapaun asked about item six on design narrative and how does this work. The solid waste goes into a dumpster (trash) this is just generated from the site not hauled in. This is more construction debris topic. Liquid waste is with well and septic. There will be a new septic system installed. Kapaun asked where the fuel and oils are generated, and this is for the equipment maintenance items. There are no bulk fuels stored on site. Is the existing building in Southwest staying and yes, it is. These have been approved in the past at County Materials and Valdes. They come in as existing and accepted as is at annexation. The only building that could potentially be in violation is the one closest to 130th Street. They will be back at the next meeting with final plans.

Update on Impact Fees.
The other boards need to look at the narrative to see what could be updated. Melby asked about increasing them and it seems like we are in line with everyone else in the neighborhood, but we could look at reallocating where the funds go and what they are spent on.

Items for future meetings.
Valdes
B-3 Ordinance update
Annexation for ECI

Motion to adjourn at 6:55 pm by Tremblay, seconded by Allen. Motion carried.

Megan Dull,
Village Clerk

From:	vilofrbt@baldwin-telecom.net
To:	"Peter Tharp"
Cc:	"Paul H. Mahler"; Katy Kapaun
Subject:	RE: PC. ECI. Decision Appeal to ZBA. Trustee Appeal.
Date:	Friday, March 29, 2024 12:23:00 PM

Peter,

This is guidance that I received from Paul when I discussed how to move forward with this request.

Megan
Village of Roberts

From: Peter Tharp <tharppc@gmail.com>
Sent: Friday, March 29, 2024 12:22 PM
To: vilofrbt@baldwin-telecom.net
Cc: Paul H. Mahler <PMahler@bakkenorman.com>
Subject: Re: PC. ECI. Decision Appeal to ZBA. Trustee Appeal.

Good afternoon Megan.

Please provide the names of all parties that have been involved in denying my request to have a public hearing before the Village of Roberts Zoning Board of Appeals (ZBA) pertaining to my appeal of the Village Plan Commission's illegal decision of approval of ECI's site plan.

Please provide the names of all parties that instructed you to deny my appeal.

Thank you.

Peter.

On Wed, Mar 27, 2024 at 1:05 PM <vilofrbt@baldwin-telecom.net> wrote:

> Peter,
>
> The Plan Commission made a recommendation to the Village Board so that was not a final order that is appealable. The Village Board made the final decision on Monday,

March 18th which you opposed. Since the final decision was made by the Village Board, there is no option to appeal the Plan Commissions recommendation. The ZBA is not able to hear the appeal from the Village Board.

As of right now, there is nothing planned for the Zoning Board of Appeals to hear so no notice will be in the paper.

Thanks,

Megan
Village of Roberts

From: Peter Tharp <tharppc@gmail.com>
Sent: Monday, March 25, 2024 11:47 AM
To: vilofrbt@baldwin-telecom.net
Subject: PC. ECI. Decision Appeal to ZBA. Trustee Appeal.

Good morning Megan.

On Wednesday, March 13, 2024, I filed an appeal seeking a public hearing with the Village of Roberts Zoning Board of Appeals (ZBA). I am appealing the Village of Roberts' Plan Commission's Thursday, February 15, 2024, decision to approve a site plan review for ECI. The Commission's approval violates the Municipal Code of the Village of Roberts Sec. 66 - 54 (2) a and c and (3).

It appears improper procedure was followed by the Village of Roberts Village Board at its Monday, March 18, 2024, Village Board meeting. A contested Plan Commission recommendation should proceed to the ZBA for its review and decision and then the ZBA decision should proceed to the Village Board for review and action.

Will the first required published notice for my requested public hearing to be heard by the Village of Roberts Zoning Board of Appeals (ZBA) appear in this week's Star Observer edition?

Thank you.

> Peter.

Bobcat

Product Quotation
Quotation Number: **AD330891**
Quote Sent Date: **Feb 06, 2024**
Expiration Date: **Apr 06, 2024**

Prepared By
Adam Delander
Phone: 7152450533
Email: adamd@tristatebobcat.com

Customer
Village of Roberts
107 E MAPLE ST
ROBERTS, WI, 54023-9703
Phone: +1 715 749 3126

Contact

Dealer
Tri-State Bobcat, Inc., Hudson, WI

Item Name	Item Number	Quantity	Price Each	Total
UV34 Gas Utility Vehicle	M1503	1	15,265.12	15,265.12

Standard Equipment:

Engine
- Liquid Cooled Engine
- 40 HP Gas EFI Engine
- Pressurized Oiling System with Spin On Filter
- Engine Protection Oil Pressure & Water Temp
- High Capacity Air Filter
- 49 State Emission Compliant

Drive System
- CVT (Continuous Variable Transmission)
- Sealed CVT Cover w/remote intake & exhaust
- Four Wheel Drive 3 Drive Modes
- Forward Travel, Two Range (H/L)
- Integrated In-Transmission Park (P)
- Brakes - 4 Wheel, Hydraulic Disc with Dual-Bore

Front Calipers
- CV Guard, Front
- Shaft Drive with CV Joints

Suspension & Steering
- Front - Independent, Dual A Arm
- Rear - Independent, Dual A Arm
- Adjustable Front and Rear Coil Over Shocks
- Rack & Pinion
- Electric Power Steering Assist
- Tilt Steering Column

Operator Compartment
- Beverage Holder (4)
- 60/40 Split Bench Seats (3 Occupants)
- Under Seat, Upper & Lower Dash Storage
- Sealed Glove Box Storage
- 3 Seat Belts with 3 Point Restraint

Tires
- All Terrain Industrial (8 ply)
- Front/Rear, 26x10 12

Wheels
- Front/Rear, 12x6 Orange Steel Rim

Electrical
- Headlights, High & Low Beams 4-35 Watts
- LED Tail & Brake Lights
- 6 Outlet Accessory Pwr Bar
- 75 Amp/900W Stator
- 575 CCA Battery

Instrumentation Panel
- Indicator Lights: Glow Plug (Diesel Only), Seat Belt Reminder, High Beam On, Engine Oil Pressure (Diesel only), Engine Temp High, Service Power Steering and Service Engine.
- LCD Display: Speedo, Engine Temp, Engine RPM, Volt, Trip and Hour Meter, Tachometer, Fuel Level, Clock, Drive Mode, Odometer, Service Reminder and Gear Position.

Cargo Box and Frame
- Composite Cargo Box w/ Cylinder Lift Assist
- Quick Latch Tailgate w/ Single Latch
- Integrated Box Accessory System
- Rear Receiver Hitch - 2 in.
- Full Chassis Skid Plates
- ROPS (Roller Over Protective Structure)

Warranty
- 1 year/1000 hours

Heavy-Duty V-Blade - 72"	7519472	1	4,252.20	4,252.20
UV34 Gas EPS Cab & Heat Package	M1503-P01-C03	1	6,888.00	6,888.00
	Total for UV34 Gas Utility Vehicle			**26,405.32**

Quote Total - USD	26,405.32
Dealer P.D.I.	150.00

Destination Charges	1,570.00
Dealer Assembly Charges	1,900.00
Charges	
Joystick Control with Bracket 7535387	595.00
Sales total before Taxes	30,620.32
Taxes	0.00
Quote Total - USD	**30,620.32**

Customer Acceptance:
Quotation Number: **AD330891** Purchase Order:_____

Authorized Signature:

Print:_____ Sign:_____

Date:_____ Email:_____ Tax Exempt: Y ☐ / N ☐

Tri-State Bobcat

Sales • Service • Rentals • Parts

www.tristatebobcat.com

BURNSVILLE
1200 Highway 13 E
Burnsville, MN 55337
(952) 894-0894
Fax (952) 894-5759

LITTLE CANADA
71 Minnesota Avenue
Little Canada, MN 55117
(651) 407-3727
Fax (651) 683-2476

HUDSON
588 Outpost Circle
Hudson, WI 54016
(715) 531-0801
Fax (715) 531-0805

ST. CROIX FALLS
2018 US Highway 8
St. Croix, Falls WI 54024
(715) 557-6010
Fax (715) 483-7095

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF ROBERTS
107 E MAPLE
ROBERTS WI 54023-9703

Branch		
03 - Hudson		
Date	Time	Page
02/23/2024	13:34:32 (O)	1
Account No.	Phone No.	Invoice No.
33144	7157493126	01 008378
Ship Via	Purchase Order	
	Salesperson	
	AMD	

EQUIPMENT QUOTE • NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 04/30/2024 Amount

Stock #: B080915 Serial #: 415311389 11354.42
New TORO 74020 60" 4000 SERIES HDX PRO XL
****INCLUDING THE FOLLOWING OPTIONS****
74020 60" 4000 SERIES HDX PRO XL
Blade Tip Speed
18,500 ft/min
Caster Tire15 in. x 6.5 in. - 6 in.Flat-Free Semi-Pneumatic
Clutch
Electromagnetic
Deck Design
60" (152.4 cm) 7-Gauge High-Strength Steel TURBO FORCE®
Discharge Chute
Rubber
Engine
35 hp* Kawasaki FX1000V (999 cc) with Heavy-Duty Donaldson®
Canister-Style Air Cleaner
Engine Brand
Kawasaki
Engine Displacement 999 cc
Engine Horsepowe 35 hp
Foot Operated Height of Cut
Forward Ground/Transport Speed
Up to 12.0 mph
Fuel Capacity
10 gal.
Fuel Type
Gasoline
Height of Cut
1.5 - 5.5 in.
Roll-Over Protection
Seat
Handcrafted Deluxe Suspension Seat with Arm Rests
Spindle Bearings
Maintenance-free

Mowed.

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BURNSVILLE
1200 Highway 13 E
Burnsville, MN 55337
(952) 894-0894
Fax (952) 894-5759

LITTLE CANADA
71 Minnesota Avenue
Little Canada, MN 55117
(651) 407-3727
Fax (651) 683-2476

HUDSON
588 Outpost Circle
Hudson, WI 54016
(715) 531-0801
Fax (715) 531-0805

ST. CROIX FALLS
2018 US Highway 8
St. Croix, Falls WI 54024
(715) 557-6010
Fax (715) 483-7095

Ship To: SAME AS BELOW

Branch		
03 - Hudson		
Date	Time	Page
02/23/2024	13:34:32 (O)	2
Account No.	Phone No.	Invoice No.
33144	7157493126	01 008378
Ship Via	Purchase Order	
	Salesperson	
	AMD	

Invoice To: VILLAGE OF ROBERTS
107 E MAPLE
ROBERTS WI 54023-9703

EQUIPMENT QUOTE • NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 04/30/2024 Amount

Transmission
ZT-5400 Integrated Pumps and Wheel Motors
5 Year/1,500 Hour Warranty
3 Year Engine Warranty

Trade Ins
=========

Serial #: F5900403
Scag STT61V-29FDI
880 Hours, 61 Deck
3700.00-

Authorization: _____

Subtotal: 7654.42
Quote Total: 7654.42

ARPA FUND TRACKING

Deposit	98,859.45
Deposit	98,859.45
Deposit Totals	**197,718.90**

Approved Expenses	
Police Squad	49,206.99
Micosoft 365	9,000.00
Notebooks	2,704.00
Wyze Camera	263.67
Sludge Pump Backup	2,700.00
Subtotal	77,374.66

*not spent as the WWTP Loan covered this.

ARPA Funds left	**120,344.24**

Items Committed to during Budget meeting:	
Tables and chairs	3,000.00
Lisa Compter - 2024	3,000.00
Park Equipment Install	6,500.00
Skag Mower	15,000.00
Owl One time expense	11,000.00
Total	38,500.00

Total remaining	**81,844.24**

From:	vilofrbt@baldwin-telecom.net
To:	"Peter Tharp"; "Village of Roberts Assistant"; "Paul H. Mahler"; "kapaunkk@aol.com"; "Katy Kapaun"; "Peter Tharp"; "mdull@robertswisconsin.com"
Subject:	RE: Chapter 70 Zoning Amendment Procedural Discussion 2024.
Date:	Monday, April 1, 2024 8:14:00 AM

Thank you for the email Peter.
I have made the changes to the notices to read Plan Commission as they were intended.

Megan
Village of Roberts

From: Peter Tharp <tharppc@gmail.com>
Sent: Saturday, March 30, 2024 1:11 PM
To: vilofrbt@baldwin-telecom.net; Village of Roberts Assistant <vilast@baldwin-telecom.net>; Paul H. Mahler <pmahler@bakkenorman.com>; kapaunkk@aol.com; Katy Kapaun <kkapaun@robertswisconsin.com>; Peter Tharp <ptharp@robertswisconsin.com>; mdull@robertswisconsin.com
Subject: Chapter 70 Zoning Amendment Procedural Discussion 2024.

Good afternoon Megan.

Your Village web site postings under the Plan Commission heading for the Thursday, April 18, 2024, Public Hearings to discuss Chapter 70 - Zoning amendments contain several ordinance violations.

The agendas posted on the Village web site under the Plan Commission heading for the two April 18, 2024, Public Hearings state the hearings will be held by the Village Board. The attachments for Chapter 70 amendments state the Plan Commission shall hold the public hearings for amendments made to Chapter 70. The Plan Commission recommendations go to the Village Board.

The proper order for Chapter 70 ordinance amendments are as follows:

1. Sec. 70 - 362.- Initiation.

2. Sec. 70 - 363. - Petitions. In particular, please note Sec. 70 - 363 (3).

3. Sec. 70 - 364. - Recommendation by plan commission. Your current publications

have bypassed a required Plan Commission meeting necessary for their recommendations.

4. Sec. 70. - 365. - Hearing. "The plan commission shall hold...."

5. Sec. 70 - 366. - Action by village board. In particular, please note Sec. 70 366 (a). "Following such hearing and after careful consideration of the plan commission's recommendations, the village board shall vote on the passage of the proposed change or amendment."

These same issues were visited in 2020 and 2022 when you and then President Willard Moeri attempted to skirt the ordinances and take shortcuts apparently to appease developers. Current President Katy Kapaun was also on the Village Board in those two years.

Apparently you consulted with Village Attorney Paul Mahler in 2020 and 2022 when I raised the issue, because published notices were republished and the Plan Commission held the Public Hearings.

Please note under Sec. 70 - 364 that the Plan Commission "...recommendation shall be made at a meeting subsequent to the meeting at which the petition is first submitted and shall be made in writing to the village board.".

I hope you will make a conscientious effort to follow the ordinances as delineated in the attachments.

Thank you.

Peter.