

**VILLAGE OF ROBERTS  
REGULAR VILLAGE BOARD MEETING  
ROBERTS VILLAGE HALL  
MONDAY, February 12, 2024 – 6:00 PM**

**Regular Village Board Meeting Agenda**

Call to order.

Pledge of Allegiance

Approval of Village Board minutes of January 8, 2024,

Discussion/reading of Treasurer's Report.

Public Concerns (limited to 3 minutes)

Communications

- Legal Updates

**I. Department Reports**

A. Report from Police Department

- Discussion/approval of MOU with the Somerset Police Department
- Discussion/approval of Winter Parking Adjustments
- Discussion/approval of Hazardous Mitigation Sub-Plan for the Village of Roberts
- Discussion/approval of Patrol Officer job posting.

B. Report from Director of Public Works

C. Report from Library Director

- Discussion/approval of using ARPA funds for computer replacement.

D. Report from the Village Clerk

- Discussion/approval of TID reimbursement for Exit 10 Properties.
- Discussion regarding Village infrastructure needs and the timeline to start this.
- Discussion/clarifications regarding Main Street parking restrictions
- Discussion/approval of reinvesting the Certificates of Deposits that matured at Citizen's State Bank.

**II. Committee Reports and Recommendations**

A. Park Board

- Discussion/approval of possible Eagle Scout project in the park by Dylan Koss.
- Discussion/approval of revised architectural drawings for the proposed park pavilion by Ayres.

B. Plan Commission

1. Building permits issued and the Building Inspectors Report.
2. Discussion/approval of Extra-territorial for Adam Lindus of a two-lot CSM located in Part of the NW Quarter of the NW Quarter of Section 28, T29N, R18W, Town of Warren. This property is located on 112st St, Roberts by Ty Dodge, Auth Consulting.
3. Discussion/approval of Business Plan of Operation for Mann Family Dental Care, LLC located at 507 Cherry Lane, Roberts
4. Discussion/approval of John Mickelson for the removal of a building/addition of grain bins at the feed mill on Main St and preliminary review from Ayres.
5. Discussion/approval of ECI Site Plan 75% approval.

C. CDA Board

- Discussion/approval of adding a Bobtown \$10,000 loan.

D. Finance Committee

E. Public Safety Committee

F. Public Works Committee

- Discussion/approval of Hydro Corps contract renewal from cross connection reporting.
- Discussion/approval of new meter reading equipment.
- G. Library Board
  - Discussion/approval of adding Kaila Kastens to the Library Board.
- H. Fire Association
- I. Twin Lakes Joint Committee – does not currently meet.
- J. Joint Comprehensive Plan Committee

### **III. Old Business**

- Discussion/action on side yard driveway issue in Rolling Meadows.
- Discussion/follow-up to revise the Special Assessment Ordinance 54-6 & 54-4 for clarification.
- Update Budget ordinance.
- Discussion/action regarding the Wastewater Treatment Plant roof issues/repairs in the mechanical building.

### **IV. New Business**

1. Approval of New Operator's Licenses.
2. Approval of employee training request.
3. Discussion/approval of the Roberts Lions Club to have Good Neighbor Days May 29 to June 2, 2024.
4. Discussion/approval of the Roberts Lions Club picnic license for Good Neighbor Days.
5. Discussion/approval of Bob Town Bar and Grill hosting St. Patrick's Day/Mittens for Marilyn on March 16, 2024.
6. Discussion/approval of Public Infrastructure Acceptance for Deer Hills Phase 1 Development.  
Discussion/approval of 75% design plan for Pleasant and Spring Street Updates.
7. Discussion/approval of Geotechnical work to be done for Pleasant and Spring Streets and Park Pavilion.
8. Discussion/approval of 2023 streets pay application from Albrightson.
9. Discussion with Attorney Mahler regarding using consent agendas, the roles of Village Trustees, public records request, policy and procedure for Village Committee members, and any other item that needs to be updated with the Village Attorney.
10. Discussion/approval of handling open records request and open record request fees.
11. Discussion/approval to changing the wording on the form from "Description of item to discuss" to "Topic, talking points with document, expected results of discussion".
12. Approval of payment of the bills
13. Items for future agendas.
14. Others Business
15. Adjourn

Items on the agenda may not be presented in this order. The agenda may change up to 24 hours before the meeting.

Megan Dull,  
Village Clerk

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<https://meet.goto.com/855718893>

**You can also dial in using your phone.**

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