

The Village of Roberts Plan Commission meeting was called to order at 7:00 pm by Moeri.

Proper notification was placed in the designated locations.

Present: Steve Melby, Katy Kapaun, Willard Moeri, Helen Kusilek, Cheryl Johnson, Patty Johnson

Absent: Jerry Weiss,

Guest: Peter Tharp, Angi Goodwin – Ayres

Public Hearing:

Open the Public Hearing for an Ordinance Amending Chapter 70 of the Municipal Code of the Village of Roberts regarding regulation of the minimum building setback in districts Rd-1, Rd-2, Rt-1 and Rt-2 from 40 feet to 30 feet from the right of way of all public streets, roads or highways by Moeri.

Call for public comments:

Peter Tharp asked about the setback for the back yard and if this would change. Dull said with moving the front setback forward this would create a larger backyard and still have enough room in the front for parking. Goodwin added that this will make it more consistent with the single-family home setbacks. This makes for better planning when they are even in all housing zoning.

Motion to adjourn the Public Hearing by Kapaun, seconded by C. Johnson. Motion carried.

Review/recommend approving the Ordinance Amending Chapter 70 of the Municipal Code of the Village of Roberts regarding regulation of the minimum building setback in district RD-1, Rd-2, Rt-1 and Rt-2 from 40 feet to 30 feet from the right of way of all public streets, roads or highways.

Motion to recommend the Ordinance Amending Chapter 70 of the Municipal Code as listed by Melby, seconded by Kusilek. Motion carried.

Approval of minutes from August 8, 2022 and September 1, 2022 and Special Meeting on September 7, 2022

Motion to table the August 8th meeting minutes until the agenda is corrected by Kapaun, seconded by C. Johnson. Motion carried.

Motion to approve the minutes from September 1, 2022 and Special Meeting from September 7, 2022 by C. Johnson, seconded by P. Johnson. Motion carried.

Building permits issued and the Building Inspectors Report

Discussed that there are still only 4 housing permits that have been issued year to date. Will email All-Croix's report to the Plan Commission.

Discussion regarding the rezoning request for the St. Croix Central School District for the property located at 204 S. Division St. and the annexation needed for the land that the school is currently partially built on that is in the Town of Warren.

The St. Croix Central School has purchased the home at 204 S. Division St and will need to rezone this parcel to match what the school is currently zoned which is I-1. The school is looking to add 4k classrooms to the building behind this property. While the schools engineer was discussing the

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project with Goodwin, she noticed that the property that part of the school is on is still in the Town of Warren. Goodwin recommends that this property be annexed into the Village since part of the school is on it and a new CSM combining all three properties be done. Goodwin also said that this property will come in as I-1. Motion to recommend that the rezoning request for the St. Croix Central School be moved to Public Hearing by Melby, seconded by C. Johnson. Motion carried.

Discussion of side yard parking pad that was installed within four feet of the lot line located at 1132 Wyoming St

A copy of the ordinance is in the packet for your review. There was a concern early on regarding this parking pad being installed. Dull had sent Bond up to talk to the contractor but they were already gone. Received another call regarding this same issue when they were staking out the property for this. Dull had a letter and copies of the ordinances delivered to the home and left taped to the door. The homeowner had called to see if there were any setbacks regarding this and was told that there are and what the setbacks are. The homeowner also was in prior to the blacktop being done to inquire about a variance regarding this and was told by Dull that he would have to complete the variance application and pay the \$500 fee; the timeline for the variance was also discussed. Dull had received a call stating that they added the parking area and it was almost to the property line. Dull is looking for a recommendation on what to do with this issue. Tharp stated that they could receive citations for not following the ordinance. Both C. Johnson and P. Johnson have issues with him knowing that there were setbacks and he still installed it. Would like the attorney to send a letter asking that this be removed within 10 days so that it conforms to the ordinances or he will be issued citations. If this is not done, then Chief Strohmusch can issue citations.

Items for future meetings.

Kapaun would like to see the Joint Comp Plan on the upcoming agendas. The Plan Commission needs to start reviewing the Village portion of the plan. Kapaun would like to have this done before January. An example of what she is looking for is adding the Clearas System to the wastewater treatment plant facilities. Kusilek will need a copy of the Comp Plan.

Kapaun also asked about building permits for the rental units on S. Division Street that have construction going on.

Melby said that the Public Works Committee will be taking over sidewalk for the Village and if these should be added or fixed during street projects. The sidewalk map should be forwarded for public works.

Moeri asked about ATV's and if they should be driving down the middle of the street.

Motion to adjourn at 7:45 PM by P. Johnson, seconded by C. Johnson. Motion carried.

Megan Dull
Village Clerk