

Village of Roberts
Town of Warren
Joint Comprehensive Plan Committee

Tuesday May 24th 2022

The Joint Comprehensive Plan Committee was called to order at 6:00 P.M. by Kapaun.

Present: Katy Kapaun, Cheryl Johnson, Patty Johnson, Nick Johnson, Geno Hanson, Henry Nechville, Michelle Aho and Grace Hoyer.

Absent: Steve Melby and Warren Tracy.

Visitors: Willard Moeri, Peter Tharp, Brian Tremblay, Tim Johnson and Deina Shirmer.

The Meeting was properly noticed and posted in all locations.

Kapaun sent around a slip of paper so all board members could write down their contact information Kapaun also let the board know that by email or text is how they will be notified for the meeting. She also let them know not to answer anything thru e-mail as it could result in a walking quorum, only answer if you can attend.

- **Introductions** – Each of the board members introduced themselves to each other and let everyone know how long they have lived in Roberts.
Henry Nechville was the only one that was on the board when the last Joint Comprehensive Plan was completed.
- **Purpose of Committee and Comprehensive Planning Process** – Kapan told the board that the comprehensive plan was developed by the State of Wisconsin statue years ago. The comprehensive plan is very expensive, that is why they have decided to partner with the town of Warren, as we are one community. The comprehensive plan needs updates. This all started when project Mallard was going to come in, this exposed that there has not been any updates to the comprehensive plan in a long time, so they have decided to make this a joint committee to get it updated. West Central out of Eau Claire worked with the past committee so they would be one recommendation.
- **Discuss Need for By-Laws** -The past committee didn't have any, Kapaun spoke to the Villages Lawyer he didn't think they were necessary. C. Johnson thought as long as we hired a vendor she didn't think that we would need By-Laws. P. Johnson said that as long as we were not the final decision maker, that it would be the Village of Roberts and the Town of Warrens boards final vote we would be fine without the by-laws. Trembley asked if the board was going to make any final decisions. G. Hanson made sure that it will go to the Plan Committee then to the board for the final vote.
- **Discuss Process for selecting vendor for Comprehensive Plan** - Kapaun liked West Central as they helped with the last Comprehensive Plan. T. Johnson said he would

provide Megan with a list of vendor. He will contract the County or Jerry Weiss for the list to give to Kapaun.

- **Set future meeting dates, time, place and agenda items.** –The 3rd Wednesday of each month at 7:00 would work the best for all the board members. It would be best to swap from Village of Roberts meeting room then to the Town of Warren.
- **Adjourn** – 6:50 by Hanson, second by C. Johnson. Motion carried.

Barb Newton
Deputy Clerk
(Village of Roberts)