Village of Roberts
Village Board Meeting
Monday, June 8, 2020

The Village Board meeting was called to order at 7:00 PM by President Moeri.

Meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Present: Chuck Pizzi, Katy Kapaun, Shawn Dakovich, Willard Moeri, Mary Shemon, Cheryl Johnson, and Rand Waughtal.
Absent: none
Visitors: Peter Tharp, Angi Goodwin (phone), Aaron Sundeen (phone), Sean Lentz (phone), Aaron McWilliams (phone),

Meeting Minutes

Johnson and Kapaun pointed out a few changes to the minutes. Motion to approve minutes from for May 11, 2020 by Pizzi, seconded by Shemon. Motion carried. Motion to approve the Special Village Board Meeting from May 18, 2020 by Pizzi, seconded by Shemon. Motion carried.

Treasurer's Report

Motion to approve the treasurer report for June 1, 2020 by Johnson, seconded by Pizzi. Motion carried.

Public Concerns:

- Kapaun had a phone call from a resident on the rental properties that are occupied. There is no established lawn except for one. They are not seeded yet is because they were waiting on payment from the first one. Will send weed letter.
- Dan Funk – update on where we are at on monitoring wells. John Bond talked to an engineer firm that works for both municipalities. The only way to abandon the wells is to build a dam and dewater them. The way that they are now. Wells have a sealed cap on top and a steel pipe to protect them. You will increase the risk if you try to abandon them. Still looking for the solution and has not come up with anything. Have not heard back for three weeks. Dan asked who John was talking to and it is Brad Wasniack. Dan understands that to abandon the set we would need to build a cofferdam off of a barge. Would it be reasonable to connect with him again to get an estimate on this? Brad is doing the work for the grant also. What is your next step John? Until we have a cost, we do not have a next step. If the Board tells John to do something he will. Moeri said that when we get the project back from SEH we can have this conversation with them. Dakovich asked if the lake level would drop in the fall two feet and typically this does not happen. This usually happens in the winter or spring. Moeri said the real drop comes in the spring. Dan has a gauge on the bank of west twin. This is located by the hydrant on the west side. Right by the west monitoring well. It is a little over 970 feet. Moeri was looking at the monitor between the lakes. This is the concern of the west nested well sets. Concerned that his remains in tack.
- Johnson had several of the neighbors ask about the jake breaking on highway 65 and 12. The roundabout sign has to be moved back 200 to 300 feet. Where it is at is the only option that the State has given us. any signage on state highway the DOT dictates where they are put. A mile down the road and we are out of our jurisdiction. Johnson asked about reducing the speed limit and Moeri said this is also an act of god to get this done. Fireworks at night. Every weekend there is fireworks and the police respond if police get called. Kapaun thinks that some of this was in poor taste when the riots were going on. Want to thank whoever put the replacement flags on West Blvd.

Communication:

- McWilliams – about two weeks ago he spoke with Gene Hanson and spent 4-5 hours cleaning up garbage at the Flying J. Asked if Flying J could do this next time. Moeri will write a letter to them to put some formality to this issue.

Department Reports:

Report from Police Department - Chief McWilliams

Stats were handed out.

Report from Director of Public Works – John Bond

- New siren in Rolling meadows is up and running. Works fantastic. Month ago, in May the siren by BP failed. Company came out and attentat broke off. Third siren at lakes gas sounds like a sick cow. They looked at it and needs new parts. Bought this used 15 years ago. Looking for parts and model has not been made for 30 years and hopefully have some options. Third one is still needed but there is coverage from the other two that are working.
- SCADA is having issues with the water tower and well #1. They lock up and lose control. This is getting worse. Getting prices. Not concerned about well #2 if the panel goes down. Bigger concern is the water tower and you do not know how much water is in the tower. Panel put in in 1996 – it is old. Johnson asked about the Scada replacement and this was only for the WWTP equipment.
- They are no longer picking up metal from the wastewater treatment plant due to the price not being worth anything. Bottom is out of the market. Moeri said that until we get something worked out, he would not like to see. Do not take them at the plant.
- As far as the treatment plant goes, we are still having issues with copper they use it to kill roots. They use the cheap stuff, and this shows at the treatment plant. This would be in the lateral. WE can ban it but as long it is for sale, we will not stop the use of it. Our flows are low so that they show up. Just have to keep reminding people to not use these products. Have checked businesses. Looks like it is coming from Tower Street South. Dakovich asked if we could buy it cheaper and sell it to them for cheaper than in the store. Bond has asked that we remind the residents not to use this product. There is a sample schedule that Bond follows and does not want to do it on other days to mislead people. If we do not make the limits, we get a letter from the DNR. Thru the whole COVID-19 we are taught to wash our hand and use anti-bacterial products. Since COVID it is a struggle to keep this plant running efficiently. It kills both the good and bad bacteria. We have been fine, but it is a challenge to keep it going.

Report from Library Director – Kapaun

- Reopening on June 15th to the public with reduced hours. Closing restrooms and removing toys. They are still going to offer curbside pickup at this time.

Report from Municipal Judge – Peter Tharp

- None

Committee Reports and Recommendations

Park Board – Did not meet.

Plan Commission –

- **Building inspector report** – none
- **Discussion/approval of Proposed Change to Section 18-37 of the Village Ordinance – Post Construction Storm Water Runoff Control Ordinance.**
  - Ayres May 22nd memo was in the packet regarding this proposal. Recommended by the Plan Commission at the last meeting. Have a stormwater management ordinance that is stricter than DNR. Rate control, Quality control and Volume control which are also required by the DNR. With the current flooding of twin lakes just wanted to recommend some

change to the volume control that is stricter that what we currently have. Increase this amount at the site. Changing the conditions less. Volume control can be done with stormwater reuse, ponding water for another reuse. Need some balance and thought of what is realistic for the site. A very large pond might do this but discourage development. Memo has more technical information and what this means for an area of land. Recommend to increase only to the Twin Lake area to 1.5" storm. One site that is in this basin and looking at ponds that might make this feasible. Would end up writing something that we can give them some negotiation tool site by site to provide some more protections for this area. Recommendation was to modify ordinance to add volume control.

- Motion to adopt the proposed changed Section 18-37 to allow 1.5" runoff by Kapaun, seconded by Pizzi. Motion carried. This will be on the July Plan Board meeting.
- **Discussion/approval of Exit 10 Properties/Steve McFarland Concept Plan for new building on 70th Avenue.**
- Follow-up to 24-7 – they can proceed under this new scenario. They are exceeding the requirements so we can still approve the site plan so they can keep moving forward. Angi does not see this impacting their schedule. Moeri asked what we are approving if it was the concept for site plan? Moeri asked if there were any questions regarding this. Goodwin reminded the board of the June 4th memo that went to the Plan Commission. Not looking for approval at this time because this will be coming to next month's meeting.

CDA Board – Waughtal

- Met for first time since February. Distributed a couple of ideas that could be incorporated into Good Neighbor Program. Came up with a deletion from the idea that was proposed but also added a couple of items and also ran into a small snag. When Sean brought this up to the board, we have to use 75% to benefit affordable housing in the Village and the remaining 25% that you don't have to spend on affordable housing was not well defined. The two new suggestions involve Main Street. However, Waughtal read statutes and they look a little less ambiguous than what we were told. They are going to be added into the housing plan but could be thrown out because it is not housing district. Recommend going forward with water conservation rebates that could be available for affordable housing and none-affordable housing. The rebates are not big amounts. Looked at Janesville and will build our application word for word. Micro-loan is the prime area of this. City of Marona has this in place. They are still working with a banker to partner with them. They go up to $75,000 for first time homeowners. Ours will not be anywhere near this. Discussion was regarding unsecure loans and go back with a special assessment on property taxes. This needs to go to Paul for review. Put more detail in our suggestions. This is a revolving fund that could be used by many taxpayers for many years. There is also a microloan grant for Main Street. We would take a percentage of the loan that they were given and keep a portion for helping with Main Street businesses.

Finance – none
Public Safety Committee - none
Public Works Committee – none
Fire Association - Dakovich

- Dakovich gave out the proposed budget for 2021. He wants to get this into our laps so that we are aware of what they are asking for. They will need to be at the meeting to discuss this.
- COVID – 19 expenses will be an added expense to their budget. Waughtal asked if this is a working number. Did they explain what an annual contract was that makes this up? Software

vendor Lexipol does their handbooks. Asking for a lawyer to take this over. They are looking at a proposal on the pricing for the next meeting. Working on the pay schedule also to see what other municipalities are charging.

- Had a meeting on LOSA (length of service award) with the Agent from VFIS. This helped answer lots of questions and was beneficial for all that attended.
- They are also looking for a new secretary to replace Deina as secretary for the fire association. In farness there is an ad that went out for this position.

Joint Twin Lake Committee – Kapaun

III. Old Business –

No action taken on these items.

- Roberts Municipal Court
- Discussion/approval regarding reimbursement of the Village of Roberts municipal Court for education reimbursement and the use of the Municipal Court Checking Account.

IV. New Business

Employee Education Requests and Expense Reports

Approval of New Operator's License

All missing learn to serve certifications are required before operator licenses are issued. All approvals are contingent on this happening.

- Motion to approve Thomas McBride's new Operators License by Kapaun, seconded by Pizzi. Motion carried
- Motion to approve Tina Smith's Operator's License by Kapaun, seconded by Shemon. Motion carried.
- Motion to approve Travis Tulgren's Operator's License by Pizzi seconded by Waughtal. Motion carried
- Motion to approve Robert Lindholm Operator's License by Johnson, seconded by Pizzi. Motion carried.
- Motion to approve Natalie Spurrell Operator's License by Waughtal, seconded by Shemon. Motion carried.
- Motion to approve Jessica Peterson Operator's License by Pizzi, seconded by Kapaun. Dakovich opposed. Motion carried
- Motion to approve Nathan Shaw Operator's License by Kapaun, seconded by Shemon. Motion carried.
- Motion to approve Erika Sheflet Operator's License by Shemon, seconded by Johnson. Motion carried.
- Motion to approve Alyssa Iverson Operator's License by Pizzi, seconded by Shemon. Motion carried.
- Motion to approve David Decker Operators License by Kapaun, seconded by Johnson. Motion carried.

Approval of Renewal Operator's Licenses (see list)

- Motion to approve all renewals by Waughtal, seconded by Pizzi with Dakovich opposing David Roos renewal. Motion carried.

Discussion/approval of Resolution #2020-11R Reducing Alcohol Beverage Licensing Fees in Response to COVID-19 Pandemic for the 2020 Licensing Renewal Period.

- Agreed to lower fees since the bars have been closed for the last couple of months. There are minimums that have to be charged. Fees will be lowered by 25%.
- Motion to lower Class "A" and Class "B" beer from $100.00 to $75.00 and Class "A" and Class "B" Liquor from $500.00 to $375.00 by Dakovich, seconded by Kapaun. Motion carried.
  Roll call: Pizzi – yes, Kapaun – yes, Dakovich – yes, Moeri – yes, Shemon – yes, Johnson – yes, Waughtal – yes. Motion carried.

Approval of Liquor Licenses:

- Motion to approve Indianhead Oil Co, LLC – Holiday by Pizzi, seconded by Shemon. Motion carried.
- Motion to approve BobTown Est – Bobtown Brew House by Kapaun, seconded by Shemon. Motion carried.

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- Motion to approve C&L Bar LLC – Sidetrack Saloon by Shemon, seconded by Pizzi. Motion carried.
- Motion to approve RTDT Inc – Barnboard Grill & Saloon by Pizzi, seconded by Shemon. Motion carried.
- Motion to approve Amwest – Bob and Steve's BP by Waughtal, seconded by Kapaun. Motion carried.
- Motion to approve Pilot Travel Center by Waughtal, seconded by Shemon. Motion carried.
- Motion to approve Roberts Liquor LLC – Northland Liquor by Pizzi, seconded by Shemon. Motion carried.
- Motion to approve Dolgencorp LLC – Dollar General Store by Shemon, seconded by Johnson. Motion carried.

Approval of Cigarette Licenses:

- Motion to approve Amwest Inc – Bob & Steve's BP by Johnson, seconded by Shemon. Motion carried.
- Motion to approve C&L Bar – Sidetrack Saloon by Shemon, seconded by Pizzi. Motion carried.
- Motion to approve Pilot Travel Center LLC by Shemon, seconded by Pizzi. Motion carried.
- Motion to approve Indianhead Oil Co. – Holiday by Shemon, seconded by Waughtal. Motion carried.
- Motion to approve Dolgencorp LLC – Dollar General by Shemon, seconded by Pizzi. Motion carried.
- Motion to approve Roberts Liquors Inc, - Northland Liquor by Shemon, seconded by Johnson. Motion carried.

Discussion/possible action on issues relating to COVID-19 and timeline for opening public buildings, parks, ball fields, and restrooms for events (weddings, runs, etc.). How often should buildings be cleaned, require social distancing, etc.

- Dakovich started with the cases are way down. The ICU's are down and in a downward trend. 80% of deaths are in assisted living. Dakovich thinks everything should be opened. In St. Croix County this is not a deadly virus. Ready to open and move along. Likes to have the cleaning done after use. McWilliams added we need to look at St Croix County rather than Minnesota. Averaging four new cases a day. Currently have nine new cases. McWilliams is not comfortable opening his office to the public. McWilliams will have police protection but will not open the office. St. Croix County is advising against opening. Kapaun would like to have them use the building with the advisory of social distancing. Kapaun thinks that it is time.
- Motion to approve opening the park building, bathrooms, etc. by Kapaun, second by Dakovich. Motion carried with Waughtal and Shemon opposing.

Discussion/possible action on ATV/UTV routes int eh Village of Roberts and them being on private property

- Approved the travel of the streets for ATV/UTV to use the streets. There is a resident that is going thru private property because there is no trail to get out of town. DNR is involved. The underlying problem is that there is no exit out of the Village.

Discussion/approval of Picnic License for Roberts Lions Club on July 18, 2020 for the Park Building for a wedding.

- Motion to approve the Picnic License for Roberts Lions Club by Kapaun, seconded by Johnson. Motion carried.

Discussion/approval of 5K for Lisa Christenson on August 22nd.

- This is the Good Neighbor Days 5-10K that was rescheduled.

- Motion to approve by Dakovich, seconded by Shemon. Motion carried.

Discussion /approval of helping the SCC Rec Baseball program with paying for the baseball field to be repaired.

- Jeremy Knospe to redo the fields. This has been done but they are in need of some funding. They are looking at $1,200 from rollover money.
- Motion to take $1,000 from the Park budget to apply to the ballfields by Johnson, seconded by Shemon. Motion carried.

Consideration and possible action on "Resolution Creating Tax Increment District No. 2, approving its Project Plan and establishing it boundaries"

- Village is looking to create TID #2 and #3. Quick reminder of TID district which is a development area to promote economic development or redevelopment. This is a contiguous area of boundaries within the village. Fixed based value is set to put into the district. The base value is taxed by all taxing jurisdictions. When the district is created and approved any new development that creates value becomes increment value. This is still taxed the same, but all go into a special fund that the Village is in charge of and taking funds to promote development on a property that will increase the value of the property. TID #1 was a very successful district and now this value will become part of the base taxing jurisdiction. This evening we are talking about district #2. The property is just south of the current Roberts Business Park and this area is intended for a rail business park that will create additional business and job creation. The type is an industrial district. This requires 50% to be zoned industrial. The projects are listed in Section 8 of the project plan. Harris will create roughly $1.5 in new value. Over time Lentz is projecting an additional $29 million in value on the site. If the revenue is created would be a pay as you go approach. This will incent the development and is safer with less risk to the village. Finally, the process initially was a meeting with the joint review board (other taxing jurisdiction), Willard is the Village Representative. Lentz asked if there were any questions regarding this district? We are looking for approval of the resolution creating TID #2 and move it forward to the Joint Review Board. Waughtal asked about the water tower being an out of district expense which sounds like this would be garnished from the developer? Would this be correct. Lentz, said Goodwin was able to get ballpark expense for this expense and is important because as we enter into the agreement we need to discuss the need for these and use the TIF to repay them and this reminds us that we need some of the revenue to help pay this expense. We will need to allocate some of the revenue for this part of the project. There is $122,000 setup for the future tower it doesn't mean the location will be within the properties but somewhere within the Village but will come from these monies to pay this. Right now, the Developer pays and gets reimbursed. We would have to get a bond issued to build a tower are we going to have to have a bonding project for 130th street and hope that there is tad money also. Sundeen talked to Megan and Paul is working on this. Sundeen is pretty prepared to what it was going to look like. Anticipating the outline is similar to what they have seen but TID the Grupe Street. Waughtal asked about the extra language in the Resolution or do we have a program to loan money to develop the rail park. The idea with the plan is a 20 year max and 15 to incur cost. The effort is to put together a plan that we think will be part of this site and be park of the repayment. Thinks are going to end up being different, so these other projects are included if needed. There may be a need for an amendment in the future, but this helps to eliminate that.
- Motion to approve Resolution 2020-10R by Pizzi, seconded by Waughtal. Pizzi – yes, Kapaun – yes, Dakovich – yes, Moeri – yes, Shemon – yes, Johnson – yes, Waughtal – yes. Motion carried.

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Discussion/approval of Second Amendment to Member's Long-Term Contract for Use of the West Central Wisconsin Biosolids Facility.

- Official contract ends in 5 years but would like to extend the contract for 15 years. Roberts won't get a huge bill because we are 2% of the whole process. To go on our own, we would spend roughly $5,000,000.
- Dakovich has issues with section 2b of the amendment. Is this too long of a period to get out of a contract if there is an issue? What would happen in three months if we cannot get rid of the biosolids? Bond does not see this happening for more than a month. Cannot land apply in the winter. Short time to land apply in fall. Cannot get rid of the product and get it stored pretty quick. This is one of the options that the Biosolids facility is looking at long term which is drying and making a pellet. Actively working on different options but need a commitment from members.
- Motion to approve the extension on contract for 15 years by Johnson, seconded by Shemon. Motion carried.

Discussion/possible action on Release of Town of Warren Commercial and Industrial Park Covenants.

- The board is open to releasing but would like to know more about it before they do. This has to do with the property out by the freeway that 247 is currently looking at buying.
- Motion to table until July meeting by Kapaun, seconded by Johnson. Motion carried.

Discussion/approval on changes to Spring and Fall Clean-up Days from twice a year to being available daily with Advanced Disposal.

- Now that COVID-19 has lifted, called Advanced to see if we could schedule clean-up days. They actually proposed being able to drop items off daily with a permit. Hours would be Monday – Friday 7:00 to 3:00 PM. Permits would still be required from Village hall.
- Motion to approve cleanup days to be year-round by Dakovich, seconded by Shemon. Motion carried.

Wastewater Treatment Plant Project:

Discussion/approval of Change Order #17 for $3,085.50 for Clearas Water Recovery/Wapasha for expansion flashing between the equipment building and greenhouse.

- This is needed for between the greenhouse and the mechanical building. There is no greenhouse wall between the two so right now the water coming down the wall and into the building.
- Motion to approve Change Order #17 for $3,085.505 to Clearas/Wapasha for expansion flashing by Pizzi, seconded by Shemon. Motion carried with Dakovich opposing.

Discussion/Approval of Change Order #18 for $5,020 to Clearas Water Recovery/Harris for removing Parshall flume and installing shallow insulated utilities.

- Original plans called for two possibilities to discharge. State came in and said you have to monitor your flows. This change eliminated some of this monitoring.
- Motion to approve Change Order #18 for $5,020.00 for removing Parshall flume by Kapaun, seconded by Shemon. Motion carried.

Discussion/approval of Change Order #19 for $4,932.00 to Simon Electric for rerouting of the fiber optics cable due to high groundwater levels.

- Trench routes changes due to the changes in change order 18.
- Motion to approve Change Order #19 by for $4,932.00 by Johnson, seconded by Shemon. Motion carried.

Discussion/approval of Change Order #20 for $4,557.21 to Clearas Water Recovery/Wapasha for cricket required to divert rainwater drainage from the equipment building.

- Cricket is the transition that diverts the water from one roof to the other. This was negotiated with Wapasha and Weston to each take a portion of this change order. We will pay our portion and Weston's portion with a credit on the Weston Invoice for it.
- Motion to approve co #20 for $4,557.21 by Johnson, seconded by Shemon. Motion carried.

Discussion/approval of Clearas Invoice #2804-004.06-71579 for $53,675.00 to Harris for Labor, material, and operating expenses on WWTP project.

- Motion to approve Clearas Invoice #2804-004.06-71579 for $53,675.00 by Pizzi, seconded by Dakovich. Motion carried.

Discussion/approval of Weston Solutions Invoice #Jun2020-01055 for $24,293.38 for construction management.

- Motion to approve Weston Solutions Invoice Jun2020-01055 for $24,293.38 for construction management by Kapaun, seconded by Pizzi. Motion carried.

Discussion/approval of Simon Electric Invoice #041565 for $37,283.70 for labor and materials for the WWTP project.

- Motion to approve Simon Electric Invoice #041565 for $37,283.70 for labor and materials by Waughtal, seconded by Johnson. Motion carried.

Payment of the Bills:

- Question from Johnson regarding the Rivard Stone bill. This is for pavers for Veteran's Park that have been engraved and picked up but not installed at this point. Dakovich asked about the invoice to Custom Upfitters. This looks like it is to install new grill lights in the unmarked car and not just bulb replacements.
- Motion to pay the bills by Kapaun, seconded by Johnson. Motion carried.

Motion to adjourn at 9:52 PM by Pizzi, seconded by Shemon. Motion carried.

Megan Dull
Village Clerk