Village of Roberts
Village Board Meeting Minutes
April 13, 2020

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Mary Shemon, Willard Moeri, Chuck Pizzi, Rand Waughtal, Katy Kapaun, Cheryl Johnson
Absent: Chad Svacina
Guest: Peter Tharp, Angi Goodwin – Ayres Assoc., Aaron McWilliams, Gabby Lubich, Russ Kiviniemi – Cedar Corp, Aaron Sundeen – Derrick Solutions, Dan Yerks – New Core/Harris Rebar, Barb Dull

Meeting Minutes
Motion to approve the meeting minutes from March 9, 2020 and March 23, and April 6, 2020 by Johnson, seconded by Pizzi. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

Treasurer's Report
Motion to approve the Treasurer's Report by Kapaun, seconded by Pizzi. – Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

Public Concerns:

- Three or more mitigation of staying home. We really need to do this. If there are parties being planned please discourage it. This is in the safety of everyone. In this day and age, we need to adhere to this. Citizens as a whole, let the people know that they are not supposed to be out and about.
- Waughtal came across a couple of St Croix County maps from 1872 and 1877. Most fascinating thing is that it shows the start of Roberts and the demise of Warren Center (this would be around Highway 65 and Highway 12). Town of Warren was established in 1860. 1872 community started growing around the depot when it was built. 1877 map is the first to feature the newly plated community of Roberts.
- Scott Gerhardt – asked what the new builds have for lawns to be done. There are piles of dirt that need to be removed. Will look into this and try to get John to see when this will be done.

Communications –
Congratulations to the people in the last election.

Department Reports

Report from Police Department – McWilliams
Report from Director of Public Works - Bond
Report from Library Director - Coleman
Report from Municipal Judge

- Nothing to report.

Committee Reports and Recommendations
Park Board – Pizzi.
Plan Commission –
Recommendation of plan for approval of CSM.

Motion to approve the CSM for Crane 1 holding contingent on Goodwin's recommendations by Kapaun, seconded by Pizzi. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes,

Pizzi – yes. Motion carried.

CDA Board – Waughtal
Finance Committee – none
Public Safety Committee - none
Public Works Committee - none
Fire Association – none
Friends of Twin Lakes – none

III. Old Business
Roberts Municipal Court
Discussion/approval regarding reimbursement to the Village of Roberts Municipal Court for education reimbursement and the use of the Municipal Court Checking Account

Discussion/approval of Unmarked Police Car lease ending and new lease options.
Police Car - Moeri asked McWilliams to look for something that would work well for him along with Gabby's recommendations. This is regarding a Ford Escape which is a step below the Ford Explorers. The price of this would be less than the current lease. No comments from McWilliams. Gabby went to Hudson and talked to Ford about a lease for two years. It would be $1,000 down or $375/mo. to lease a Ford Fusion or $17,908 to purchase. They would both probably fit what is being looked at. Kapaun asked if there is one that is being looked at over the other? Would seem that we would look at the one with less mileage which would be the 2017 example that McWilliams gave. McWilliams only comment would be that he doesn't know who the board wants to do this. Recommendation would be to entertain a dollar amount or price limit since vehicles come and go. Kapaun wants to stay below the amount that is budgeted. We are currently budgeted at $450/month. Lubich asked if we are looking to buy a car for two years and get rid of it? This is not the case. Both Lubich and Gerhardt do not think that we need another vehicle. Waughtal added that it is added in his contract. Lubich asked about taking this out of the contract in the future. Johnson agrees with this. Why do we need another vehicle to have for an extra to send people to training? Kapaun added that we are contractually obligated to have this so the lease option might be the most viable option to match the contract. Johnson supports this and if it is a contractual agreement, she supports this but do we need it long term?

Moeri reminded the board that when this was started this was to be used to employees for taking them to class. McWilliams did not take a raise but took this clause about the car. This would mean that if it was not being used by employees McWilliams would use it. Kapaun asked if there was a board member that felt strong about purchasing a new vehicle. Waughtal commented about the lease for approximately $415/mo. Waughtal remembers that the lease was not available for municipalities. Lubich does not have an issue with the price of the Escape. Could use for two years and then at that time decide what to do with the vehicle. Waughtal added that when McWilliams proposed the new car, he had more money in his budget for the payment. Savings will still stay in the police budget.

Motion to authorize McWilliams to pursue the short-term lease option with no more than the amount that is budgeted at this time by Kapaun, seconded by Johnson. Roll call: Waughtal – no, Johnson – yes, Shemon – no, Moeri – no, Kapaun – yes, Pizzi – yes. Motion failed.

Motion to authorize McWilliams to pursue a two-year lease but if this is not available to look to purchase with a payment of $453/mo. to shorten the term of the loan by Waughtal, seconded Kapaun. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

IV. New Business

Employee Education Requests and Expense Reports - none

Approval of New Operator's Licenses - none

Discussion/approval of resignation of Officer Behnke from the Roberts Police Department and hiring new officer
Motion to accept the resignation of Office Behnke and to authorize Chief McWilliams to pursue a new hire by Waughtal, seconded by Pizzi. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

Waste Water Treatment Plant Project:
Discussion/approval of Clearas Water Recovery Invoice #2804-004.3558-7 to Wapasha Construction for $3,627.71 for Concrete Work.
Motion to approve Clearas Water Recover Invoice #2804-004.3558-7 to Wapasha Construction for $3,627.71 by Johnson, seconded by Shemon. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, **Moeri – yes, Kapaun – yes, Pizzi – yes.**

Discussion/approval of Clearas Water Recovery Invoice #2804-004.3558-6 to Wapasha Construction for $180,663.40 for Pole Building
Motion to approve Clearas Water Recovery Invoice #2804-004.3558-6 to Wapasha Construction for $180,663.40 by Waughtal, seconded by Shemon. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

Discussion/approval of EnviroMix, Inc Invoice #6105.5 for $1,015.75 for Spare Parts
Motion to approve Invoice #6105.5 for $1,015.75 to EnviroMix by Waughtal, seconded by Johnson. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

Discussion/approval of EnviroMix, Inc Invoice #6105.4 for $10,157.50 for Compressors
Motion to approve Invoice #6105.4 to EnviroMix for $10,157.50 by Pizzi, seconded by Johnson. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

Discussion/approval of Simon Electric Invoice #041525 for $4,465.00 for electrical services.
Motion to approve Simon Electric Invoice #041525 for $4,465.00 by Waughtal, seconded by Shemon. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

Discussion/approval of Fryberger, Buchanan, Smith and Frederick Invoice #14736-10-RET for $7,500.00 for loan closing.
Motion to approve Invoice #14736-10-RET to Fryberger, Buchanan, Smith and Frederick for $7,500 for loan closing costs by Pizzi, seconded by Waughtal. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

Discussion/approval of Weston Solutions Invoice #APR2020-01107 for $22,259.19 for Construction Management.
Motion to approve Weston Solutions Invoice #APR2020-01107 for $22,259.19 by Waughtal, seconded by Shemon. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi –

yes. Motion carried.

Discussion/approval of Change Order #12 for Clearas Water Recovery/Harris Mechanical for $5,337.00 for additional labor charges.
This part of the project would be done after May 1st and the labor contract wages are changing on May 1st. This is an estimate increase based on the wage increase at 2.50/hour. This is a union increase for labor and fringe benefit changes.
Motion to approve the additional $5,337 as outlined by Pizzi, seconded by Waughtal. Roll call – yes to all. Motion carried.

Discussion/approval of Change Order #11 for Clearas Water Recovery/Wapasha Construction for $2,562.00 for winterization overruns.
This is for winterization cost that went over the estimate that we were given.
Motion to approve change order #11 by Pizzi, seconded by Waughtal. Roll call: - yes to all. Motion carried.

Payment of Bills
Motion to pay the bills by Shemon, seconded by Johnson. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

Other Business
Emergency Plan for the second half of taxes was discussed.

Motion to adjourn at 9:00 by Pizzi, seconded by Johnson. Roll call: Waughtal – yes, Johnson – yes, Shemon – yes, Moeri – yes, Kapaun – yes, Pizzi – yes. Motion carried.

Megan Dull
Village Clerk