

NOTICE
Village of Roberts
Plan Commission Meeting
Thursday, June 4, 2020
7:00 PM

Agenda

The regularly scheduled Plan Commission meeting will begin at 7:00 PM on June 4, 2020 at the Roberts Village Hall.

Regular Plan Commission Agenda

1. Call to order
2. Proper notification
3. Building Inspectors Report
4. Discussion/approval of Proposed Change to Section 18-37 of the Village Ordinance – Post Construction Storm Water Runoff Control Ordinance.
5. Discussion/approval of Exit 10 Properties/Steve McFarland Concept Plan for New Building on 70th Avenue.
6. Discussion/approval of Petition for Zoning Map Amendment for Crane 1 Holdings, LLC from Industrial, M-3 to Urban Institutional District, I-1 for Lot 2 of CSM Volume 30, Page 6798 described as Part of the Southeast Quarter of the Northeast Quarter and Part of the Northeast Quarter of the Northwest Quarter, Section 22, Township 29 North, Range 18 West, Village of Roberts, St. Croix County, Wisconsin. This property is located between Grupe Street and 130th Street in the Village of Roberts.
7. Discussion/approval of replacing the SharonDale Sign between Burr and Teresa St for the Mobile Home Park.
8. Other Business
9. Adjourn

Items on the agenda may not be presented in this order.
Agenda may change up to 24 hours before meeting

Megan Dull,
Village Clerk/Treasurer

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/200164637>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States (Toll Free): 1 866 899 4679

Access Code: 200-164-637

BUILDING PERMIT REPORT FOR THE MONTH ENDING : 05/31/2020
VILLAGE OF ROBERTS ONLY**RESIDENTIAL CONSTRUCTION**

RESIDENTIAL RENOVATIONS

Owner/Address	Description/Permit #	Estimated Value
RADUNZEL, TODD 107 LOCUST ST. S	RESIDENTIAL ADD/ALT B-20-200252	27,000
TOTAL RESIDENTIAL RENOVATIONS		27,000

OTHER BUILDING PERMITS

Owner/Address	Description/Permit #	Estimated Value
MORSCHING, BRANDON 308 E CHEYENNE ST 54023	DECK B-20-200312	2,000
PETERS, KIP 1110 N CHEYENNE ST 54023	FENCE F-20-200319	0
PARSONS, AARON 315 E CHEYENNE ST 54023	DECK B-20-200342	5,500
HANACEK, HANNAH & TIM 601 HILLCREST DR 54023	FENCE F-20-200350	0
AMB, CHAD 413 DURANGO DR 54023	ACCESSORY B-20-200351	400
DULLEA, TRENT 1011 WYOMING ST 54023	DECK B-20-200352	10,000
LAUBACH, JOHN & LESLIE 507 HILLCREST DR 54023	DECK B-20-200251	2,000
HILDEN, TRAVIS & MICHELLE 1003 WYOMING ST 54023	DECK B-20-200253	4,100
KORMANIK, JOSEPH 1208 BRIARWOOD BLVD 54023	FENCE F-20-200286	0
TOTALS:	9	24,000

SIGN PERMITS

Owner/Address	Description/Permit #	Estimated Value
PLEASANT VALLEY PROPERTIES N DIVISION STREET	SIGN - REPAIR OR REPLACE S-20-200305	0
TOTALS:	1	0

TOTAL # OF BUILDING PERMITS / VALUE:**11 51,000**

BUILDING PERMIT REPORT FOR THE MONTH ENDING : 05/31/2020

VILLAGE OF ROBERTS ONLY

CERTIFICATES OF OCCUPANCY

DATE ISSUED	ADDRESS	TYPE
5/08/2020	130 BURR ST 54023	PERMANENT
5/08/2020	129 BURR ST 54023	PERMANENT
5/19/2020	327 EAGLE RIDGE DR 54023	PERMANENT
5/19/2020	408 CHEYENNE ST 54023	PERMANENT
5/19/2020	410 CHEYENNE ST 54023	PERMANENT
5/29/2020	139 BURR ST 54023	PERMANENT
5/29/2020	141 BURR ST 54023	PERMANENT

TOTAL PERMIT & INSPECTION FEES COLLECTED:

2,374.75

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	ESTIMATED VALUE
ACCESSORY BUILDING/GARDEN SHED	1	400
DECK	5	23,600
FENCE	3	0
RESIDENTIAL ADD/ALT	1	27,000
SIGN - REPAIR OR REPLACE	1	0
TOTALS	11	51,000

INSPECTIONS BY TYPE

PERMIT TYPE	# OF INSPECTIONS	RES	COMM
BUILDING PERMIT	64	64	0
TOTALS	64	64	0

MEMORANDUM

To: Roberts Plan Commission / Village Board

From: Angi Goodwin / Kristy Treichel

Date: May 22, 2020 Project No.: 23-0737.19

Re: Proposed change to Section 18-37 (Post-construction storm water runoff control ordinance)

The Twin Lakes area has been experiencing flooding. In an effort to further minimize effects of development in this area, relative to the Twin Lakes water elevations, we are proposing to modify the storm water ordinance.

Current Ordinance

Rate Control - The current Village ordinance has rate control requirements that are more stringent than the WDNR requirements, which regulate the discharge rate that the surface water can be released from a property. This controls down-gradient erosion and maintains an equal or less flow rate from post-development, compared to pre-development for storms up to the 100-year storm.

Quality Control – The current Village ordinance requires quality control, consistent with WDNR requirements for quality (total suspended solids removal) control.

Volume Control – The current Village ordinance requires volume control, consistent with WDNR requirements for volume control (infiltration). This still results in an increase in surface water volume discharged from a development site, and will increase the water volume in Twin Lakes.

Proposed Ordinance Change

Rate Control – no changes proposed

Quality Control – no changes proposed

Volume Control - We are proposing to add a volume control requirement that is more stringent than the WDNR requirements. We feel this more closely mimics existing conditions and is therefore a better alternative. The most likely way developers would meet volume control would be through infiltration ponds. However, storm water collection and re-use can also be utilized to meet the requirement.

We have analyzed several scenarios, utilizing rain data over a 10-year period from 1-1-2010 through 5-2-2020. The scenarios analyzed include infiltration of the 1.5", the 2" and the 2.5" events, approximate results are:

Rainfall event to be Infiltrated	% of volume released from Development Site
1.5"	8
2.0"	4
2.5"	2

To understand how much land area is required to meet these requirements, we made some assumptions and analyzed the scenarios. Using the same 3 rainfall quantities, we assumed 1 acre of impervious surface and a requirement to have all water infiltrated (pond dry) within 48 hours. Different soils have different rates of allowing water to percolate into the soil, this is typically looked at in inches per hour. We looked at a couple scenarios based on soil types seen in Roberts.

Rainfall event	Volume to infiltrate (CF)	Square Feet of Land at 0.5 in/hr soils	Square Feet of Land at 1.0 in/hr soils	Square Feet of Land at 1.5 in/hr soils	Square Feet of Land at 2.0 in/hr soils
1.5"	5,445	2,723	1,361	908	681
2.0"	7,260	3,630	1,815	1,210	908
2.5"	9,075	4,538	2,269	1,513	1,134

Requiring volume control for the 2.5" storm compared to the 1.5" storm, would require over 1.5 times the land area for an infiltration basin. Note that the City of River Falls requires infiltration of the 1.5" storm.

Recommendation

We recommend revising the storm water ordinance to add a volume control requirement for the 1.5" event in the Twin Lakes basin. We feel this balances the needs of the Twin Lakes area without overly encumbering the property of a developer. This ordinance change could also be considered for all areas in the Village that discharge to a closed depression, though we currently recommend this for the Twin Lakes basin discharge area only.

Sec. 18-37. - Post-construction storm water runoff control ordinance.

This section regulating post-construction storm water runoff control in the Village of Roberts is adopted pursuant to the authority of Wis. Stats. § 61.354, for the following:

- (1) *Purpose.* The purpose of this section is to establish long-term, post-construction runoff management requirements that will diminish the threats to public health, safety, welfare and the aquatic environment. Specific purposes are to:

- a. Further the maintenance of safe and healthful conditions;
- b. Prevent and control the adverse effects of storm water;
- c. Prevent and control soil erosion;
- d. Prevent and control water pollution;
- e. Protect spawning grounds, fish and aquatic life;
- f. Control building sites, placement of structures and land uses;
- g. Preserve ground cover and scenic beauty;
- h. Promote sound economic growth;
- i. Control exceedance of the safe capacity of existing drainage facilities and receiving water bodies;
- j. Prevent undue channel erosion;
- k. Control increases in the scouring and transportation of particulate matter; and
- l. Prevent conditions that endanger downstream property.

- (2) *Applicability.* This section applies after final stabilization to a site of one or more acres of land disturbing construction activity. In addition, this ordinance applies to post-construction sites of any size that, in the opinion of the village engineer, is likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.

A site that meets any of following is exempt from the requirements of this section:

- a. A redevelopment post-construction site with no increase in exposed impervious surfaces (buildings, roads, parking lots, etc.).
- b. A post-construction site with less than ten percent connected imperviousness based on complete development of the post-construction site, provided the cumulative area of all parking lots and rooftops is less than one acre.
- c. Nonpoint discharges from agricultural facilities and practices.
- d. Routine maintenance for project sites under five acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.
- e. Underground utility construction such as water, sewer and fiber optic lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.

- (3) *Storm water management plan submittal, review and approval requirements.*

Plan submittal. A storm water management plan shall be prepared and submitted to the village engineer and village director of public works. The plan shall be sealed and stamped by a registered engineer in the State of Wisconsin.

Plan review. The village engineer and village director of public works (DPW) shall review the storm water management plan. By submitting a storm water management plan for review, the applicant is authorizing the village engineer and village DPW to enter the site to obtain information required for the review of the storm water management plan.

Plan approval. The village board shall approve the storm water management plan, based on recommendations from the village engineer and village director of public works, (DPW). No responsible party may commence a land disturbing construction activity subject to this section without receiving prior approval from the village board of the storm water management plan for the site.

- (4) *Technical and performance standards.* The following methods shall be used in designing the water quality, quantity, peak flow and infiltration components of storm water practices needed to meet the water quality standards of this section:
 - a. Technical standards developed in the Village of Roberts Storm Water Management Standards.
 - b. Technical standards identified, developed or disseminated by the Wisconsin Department of Natural Resources under subchapter V of chapter NR 151, Wis. Adm. Code.
 - c. Where technical standards have not been identified or developed by the Wisconsin Department of Natural Resources, other technical standards may be used provided that the methods have been approved by the village engineer.
- (5) *Protective areas and setbacks.* "Protective area" means an area of land that commences at the top of the channel of lakes, streams and rivers, or at the delineated boundary of wetlands. Setbacks are measured horizontally from protective area to the closest impervious surface. Protective area setbacks shall meet WDNR requirements.
- (6) *Fueling and vehicle maintenance areas.* Fueling and vehicle maintenance areas shall, to the maximum extent practicable, have BMP's designed, installed and maintained to reduce petroleum within runoff, such that the runoff that enters waters of the state contains no visible petroleum sheen.
- (7) *Storm water management plan requirements.* The storm water management shall contain at a minimum the following information:
 - a. Name, address, and telephone number for the following or their designees: landowner; developer; project engineer for practice design and certification; person(s) responsible for installation of storm water management practices; and person(s) responsible for maintenance of storm water management practices prior to the transfer, if any, of maintenance responsibility to another party.
 - b. A proper legal description of the property proposed to be developed, referenced to St. Croix County coordinates, including the block and lot numbers within a recorded land subdivision plat.
 - c. Pre-development site conditions, including:
 1. One or more site maps at a scale of not less than one inch equals 40 feet. The site maps shall show the following:
 - i. Site location and legal property description;
 - ii. Predominant soil types and hydrologic soil groups;
 - iii. Existing cover type and condition;
 - iv. Topographic contours of the site at a scale not to exceed two feet;
 - v. Topography and drainage network including enough of the contiguous properties to show runoff patterns onto, through, and from the site;

- vi. Watercourses that may affect or be affected by runoff from the site;
 - vii. Flow path and direction for all storm water conveyance sections;
 - viii. Watershed boundaries used in hydrology determinations to show compliance with performance standards;
 - ix. Lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site;
 - x. Limits of the 100-year floodplain;
 - xi. Location of wells and wellhead protection areas covering the project area and delineated pursuant to s. NR 811.16, Wis. Adm. Code.
2. Hydrology and pollutant loading computations as needed to show compliance with performance standards. All major assumptions used in developing input parameters shall be clearly stated. The geographic areas used in making the calculations shall be clearly cross-referenced to the required map(s).
- d. Post-development site conditions, including:
1. Explanation of the provisions to preserve and use natural topography and land cover features to minimize changes in peak flow runoff rates and volumes to surface waters and wetlands.
 2. Explanation of any restrictions on storm water management measures in the development area imposed by wellhead protection plans and ordinances.
 3. One or more site maps at a scale of not less than one inch equals 40 feet showing the following:
 - i. Post-construction pervious areas including vegetative cover type and condition;
 - ii. Impervious surfaces including all buildings, structures, and pavement;
 - iii. Post-construction topographic contours of the site at a scale not to exceed two feet;
 - iv. Post-construction drainage network including enough of the contiguous properties to show runoff patterns onto, through, and from the site;
 - v. Locations and dimensions of drainage easements;
 - vi. Locations of maintenance easements specified in the maintenance agreement;
 - vii. Flow path and direction for all storm water conveyance sections;
 - viii. Location and type of all storm water management conveyance and treatment practices, including the on-site and off-site tributary drainage area;
 - ix. Location and type of conveyance system that will carry runoff from the drainage and treatment practices to the nearest adequate outlet such as a curbed street, storm drain, or natural drainage way; and
 - x. Watershed boundaries used in hydrology and pollutant loading calculations and any changes to lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site.
 4. Hydrology and pollutant loading computations as needed to show compliance with performance standards. The computations shall be made for each discharge point in the development, and the geographic areas used in making the calculations shall be clearly cross-referenced to the required map(s).
 5. Results of investigations of soils and groundwater required for the placement and design of storm water management measures. Detailed drawings including cross-

sections and profiles of all permanent storm water conveyance and treatment practices.

- e. A description and installation schedule for the storm water management practices needed to meet the performance standards.
- f. Cost estimates for the construction, operation, and maintenance of each storm water management practice.
- g. Other information requested in writing by the village engineer or village DPW to determine compliance of the proposed storm water management measures with the provisions of this section.
- h. All site investigations, plans, designs, computations, and drawings shall be certified by a licensed professional engineer in the State of Wisconsin to be prepared in accordance with accepted engineering practice and requirements of this section.

(8) *Maintenance.* The responsible party shall maintain all BMP's necessary to meet the requirements of this section until the site has undergone final stabilization and until the village board has given final approval of the site or final acceptance of the site.

A storm water management maintenance manual shall be submitted to the village prior to final acceptance. The manual shall contain the following information:

- a. Identification of the storm water facilities and designation of the drainage area served by the facilities.
- b. A schedule for regular maintenance of each aspect of the storm water management system.
- c. Identification of the party or organization responsible for long-term maintenance of the storm water management practices identified in the storm water management maintenance manual.

(9) *Enforcement.* Any post-construction runoff initiated after the effective date of this section by any person, firm, association, or corporation subject to the section provisions shall be deemed a violation unless conducted in accordance with the requirements of this section.

The building inspector shall notify the responsible party by certified mail of any non-complying land disturbing construction activity or post-construction runoff. The notice shall describe the nature of the violation, remedial actions needed, a schedule for remedial action, and additional enforcement action which may be taken.

Upon receipt of written notification from the building inspector, the responsible party shall correct work that does not comply with the approved storm water management plan. The responsible party shall make corrections as necessary to meet the specifications and schedule set forth by the village in the notice.

In the event of non-complying activity by the responsible party likely to result in damage to properties, public facilities, or waters of the state, the village may enter the land and take emergency actions necessary to prevent such damage. The costs incurred by the village plus interest and legal costs shall be billed to the responsible party.

The building inspector is authorized to post a stop work order on all land disturbing construction activity that is in violation of this section, or to request the village attorney to obtain a cease and desist order in any court with jurisdiction.

The village board may revoke an approval issued under this section for non-compliance with section provisions.

Any approval revocation, stop work order, or cease and desist order shall remain in effect unless retracted by the village board or by a court with jurisdiction.

The building inspector is authorized to refer any violation of this section, or of a stop work order or cease and desist order issued pursuant to this section, to the village attorney for the commencement of further legal proceedings in any court with jurisdiction.

Any person, firm, association, or corporation who does not comply with the provisions of this section shall be subject to a forfeiture of \$500.00 per offense, together with the costs of prosecution. Each day that the violation exists shall constitute a separate offense.

Compliance with the provisions of this section may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunctive proceedings.

When the village board determines that the responsible party has failed to follow practices set forth in the approved storm water management plan, or has failed to comply with schedules set forth in said storm water management plan, a party designated by village board may enter upon the land and perform the work or other operations necessary to bring the condition of said lands into conformance with requirements of the approved plan. The department of public works shall keep a detailed accounting of the costs and expenses of performing this work. The costs and expenses shall be entered on the tax roll as a special charge against the property and collected with any other taxes levied thereon for the year in which the work is complete.

Board of appeals. The board of appeals Wis. Stats. § 61.354(4)(b), created pursuant to section 70-321 of the Village of Roberts ordinances pursuant to Wis. Stats. § 61.354(4)(b), shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made by the village board in administering this section. The board shall also use the rules, procedures, duties, and powers authorized by statute in hearing and deciding appeals. Upon appeal, the board may authorize variances from the provisions of this section that are not contrary to the public interest, and where owing to special conditions a literal enforcement of the section will result in unnecessary hardship.

Who may appeal. Appeals to the board of appeal may be taken by any aggrieved person or by an officer, department, or board, of the Village of Roberts affected by any decision of the building inspector or other village official.

(Ord. No. 2006-12-VB, 9-11-2006)

MEMORANDUM

To: Village of Roberts Plan Commission

From: Angi Goodwin

Date: June 4, 2020 Project No.: 23-0737.19

Re: 247 Logistics (warehouse on 70th Avenue)

Roberts Ordinance Access

The Village of Roberts ordinances are available at municode.com.

- CSM Requirements: Section 58-141 with references to other sections
- Site Plan Review Requirements: Section 70-37 and 70-40
- Post-Construction Storm Water Runoff Control Requirements: Section 18-37
- Zoning Requirements: Chapter 70

CSM

Need clarification on current planned development and future development, is a CSM to subdivide the parcels (warehouse, future lot) proposed? Per Ogden Engineering, this is planned as one parcel, one owner with two separate businesses. Note if properties are subdivided in the future, a shared access easement for driveway will be needed and a shared easement and maintenance agreement for the storm water treatment areas is needed and compliance with zoning requirements needs to be met for each individual parcel.

Site Plan

A concept site plan was submitted.

- Per M-3 zoning, use, area, setbacks and green space appear acceptable (to be reviewed at final site plan submittal), two concerns are building height (maximum 35' allowed) and screening requirements (if outdoor storage yards).
- Driveways need to access public roadway perpendicular to public roadway.

A final site plan submittal needs to include items per Village ordinance, including Storm Water Management Report.

Village determination needed for storm water treatment (quantity discharge) requirements. This is a separate agenda item on 6/4/2020 Plan Commission.

Public Utility Extensions

Plans and specifications need to be submitted for review for public water and public sanitary sewer extension to the site. Easements are required if utilities are not in public right-of-way.

Public Street Improvements

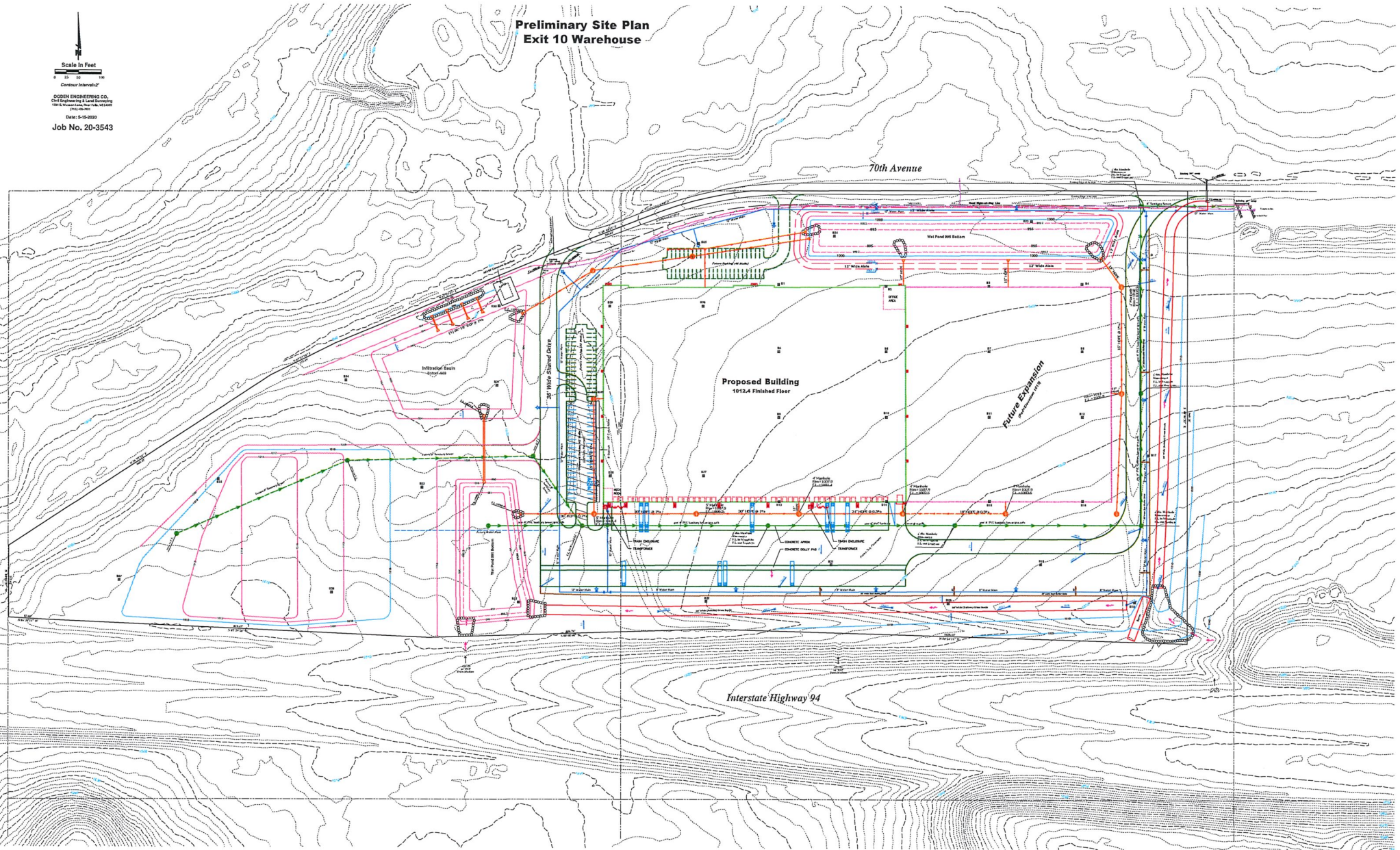
Submit written expectations for truck traffic numbers, including initial and current, for Village review for 70th Avenue improvements needed. Improvements may not be needed immediately but may be needed in the future as a result of traffic from development.

Developers Agreement

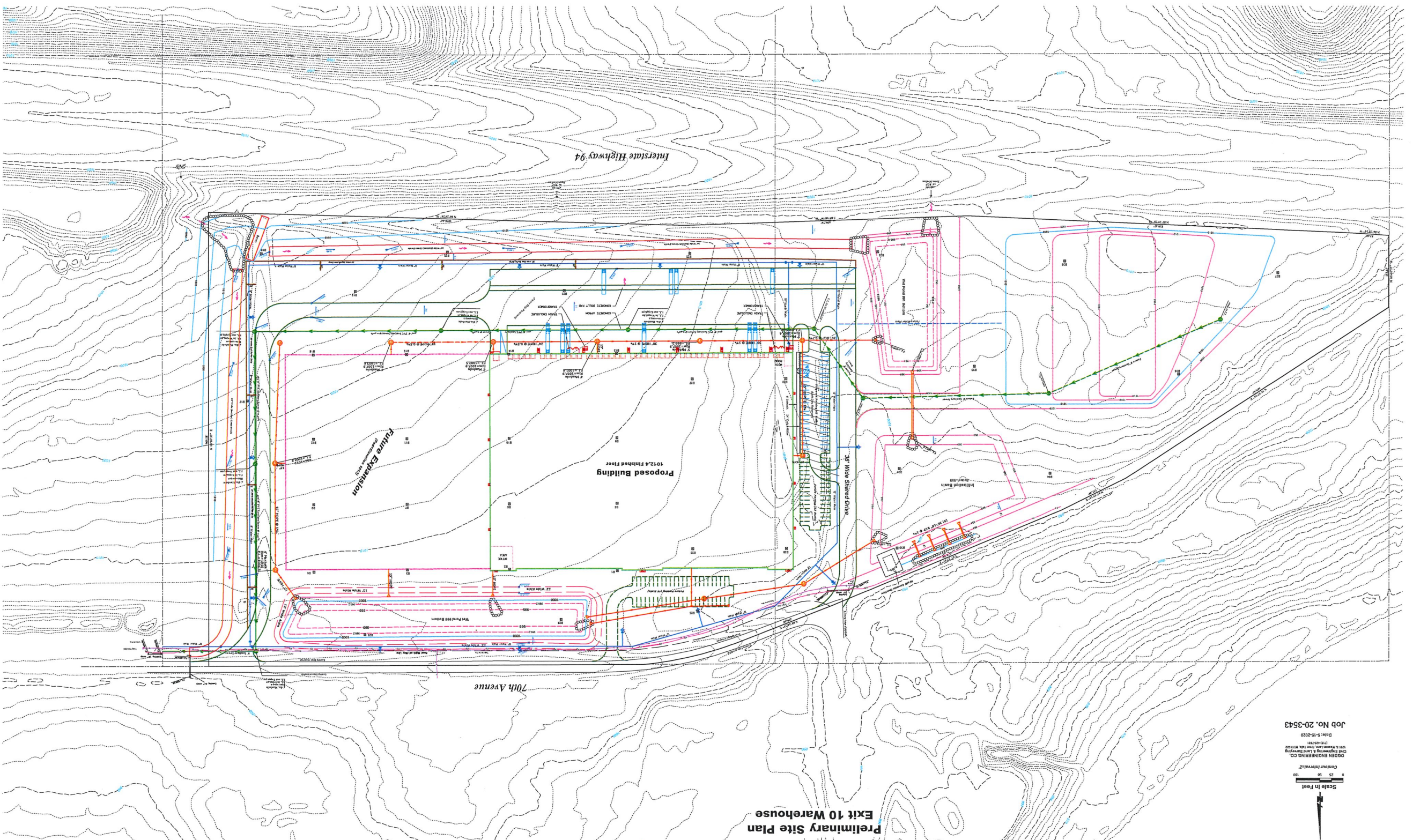
A Developers Agreement is required for the public utility improvements, public street improvements, fees and Tax Increment District (TID) potential funding reimbursement to the Developer. The Village attorney will draft an initial Developers Agreement, when Developer requests this to be completed.

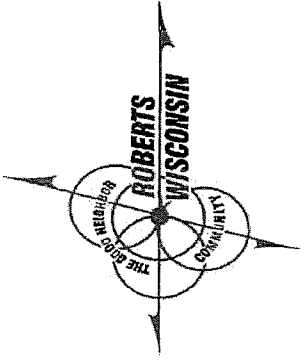
Scale In Feet
0 50 100
Contour Interval 2'
ODDEN ENGINEERING CO.
Civil Engineering & Land Surveying
1000 N. Washington Ave., Suite 100, St. Paul, MN 55102
(612) 222-1000
Date: 5-19-2009
Job No. 20-3543

**Preliminary Site Plan
Exit 10 Warehouse**



Preliminary Site Plan
Exit 10 Warehouse





PETITION FOR ZONING MAP
AMENDMENT

TO: Village of Roberts Plan Commission and Village Board

The undersigned do(es) hereby petition the Village Plan Commission and Village Board of the Village of Roberts, St. Croix County, Wisconsin to rezone:

From: Ind. M7 District(s)

To: Institutional I (I-1) District(s)

The following described property: (Include legal description and common description or location. Use supplemental page if necessary). This information can be transmitted electronically also.

The NE 1/4 SE 1/4 NE 1/4 in Section 22, T29N R18W,
Village of Roberts, St. Croix County, Wisconsin.

Address of Property: xxx 130th Street

Parcel I.D. Number: 176-1070-30-000

Dated this 5th day of FEB, 2022.

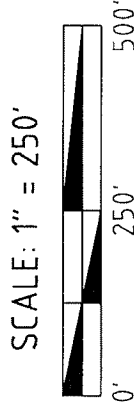
[Signature]
Owner of described property

Received at Village Hall _____ Date _____ Fees Paid _____

Created on 10/24/2007 9:32 AM

REGISTER OF DEEDS
ST. CROIX CO., WI
RECEIVED FOR RECORD
05/08/2020 09:38 AM
CERTIFIED SURVEY MAP

VOLUME: 30
PAGE: 6798
REC FEE: 30.00
PAGES: 3



WISCONSIN LAND SUPERVISOR

DUSTIN J. LaBLONDE
S 3096
MENOMONIE, WI

Dustin LaBlonde
04/29/20

Dustin J. LaBlonde, PLS
Cedar Corporation
604 Wilson Avenue
Menomonie, Wisconsin 54751

SHEET 1 OF 3 SHEETS
30-6798



1810 CREST VIEW DRIVE #1C
HUDSON, WI 54016
OFFICE@ALLCROIX.COM
715.377.2152

SIGN PERMIT APPLICATION

Instructions: Print all information in ink. Completely fill out. Applications with missing information are considered incomplete and cannot be accepted. Please allow 10 business days for permit processing.

PROJECT LOCATION	
Street Address: <u>Shawondale mobile home park</u>	
City: <u>Roberts</u>	State: <u>WI</u> Zip: _____
Municipality: ☐ City ☐ Town ☐ Village of _____	
Zoning District: _____	
OWNER INFORMATION	
Name: <u>Pleasant Valley Properties</u>	
Mailing Address: <u>301 Bremer Ave.</u>	
City: <u>Colfax</u>	State: <u>WI</u> Zip: _____
Phone: <u>715-226-4200</u> Phone 2: <u>715-222-1605</u>	
Email: <u>PVPWI.com</u>	
CONTRACTOR INFORMATION	
Name: <u>Self - Tammy Wright</u>	
Street Address: <u>2140 city Rd C</u>	
City: <u>New Richmond</u>	State: <u>WI</u> Zip: <u>54017</u>
Email: <u>Tammywright03@gmail.com</u>	
Phone: <u>715-222-1605</u> Phone 2: _____	
Dwelling Contractor License: _____ EXP: _____	
Contractor Qualifier License: _____ EXP: _____	
SIGN WORK PROPOSED	
☐ New ☒ Replacement ☐ Repair ☐ Modification	
PROJECT TYPE	
☐ Awning ☐ Banner ☐ Billboard ☐ Bulletin ☐ Canopy/Marquee ☐ Changeable/Copy ☐ Flags/Pennants ☐ Ground/Sandwich ☐ Electronic/Moveable ☐ Off-Premises ☐ Projecting ☐ Roof ☐ Wall ☐ Window ☐ Temporary ☐ Other _____	MAXIMUM SIGN HEIGHT SF
SIGNABLE AREA SQ FT	
TOTAL SIGN SIZE <u>32</u> SQ FT	
ILLUMINATION ☐ YES ☒ NO	

BRIEF DESCRIPTION OF WORK

In area below, or attach separate form, provide site plan showing proposed location with applicable setbacks and detail of proposed sign with dimensions, color, illumination method (LED, Fluorescent, etc), text, and construction material; if applicable include pole size, wind load compliance, and footing detail.

will not go over 8 ft. high
the sign says
Shawondale
on large part
and under it says
Pleasant Valley Properties
with contact info.

APPLICANT'S STATEMENT

I acknowledge that work under this permit is subject to inspection and shall cooperate with building inspector or an authorized agent to permit any such inspections during reasonable hours. Building inspectors or their agents will have proper ID.

I am the property owner of the above described property and certify that the information provided on this form is complete and accurate and hereby agree to comply with all applicable codes and ordinances of the municipality in which the project is located and the State of Wisconsin and any conditions attached hereto.

Tammy Wright 4.30.20
Property Owner Signature Date

I am the contractor for the above described project and certify that I have entered into an agreement with the property owner to perform such work and that all information provided is accurate. I hereby agree to comply with all applicable codes and ordinances of the municipality in which the property is located and the state of Wisconsin and any conditions attached hereto.

Contractor Signature _____ Date _____