VILLAGE OF ROBERTS
REGULAR VILLAGE BOARD MEETING
ROBERTS VILLAGE HALL
MONDAY, DECEMBER 9, 2019
7:00 PM

Regular Village Board Meeting Agenda

Report of Meeting Notification
Approval of Minutes of November 11, 2019 Village Board Meeting and November 25, 2019 Special Village Board Meeting.
Approval of Treasurer's Report
Public Concerns
Communications

I. Department Reports

A. Report from Police Department
B. Report from Director of Public Works
C. Report from Library Director
D. Report from Municipal Judge

II. Committee Reports and Recommendations

A. Park Board
B. Plan Commission
    1. Building Inspectors Report
C. CDA Board
    1. Discussion/approval of 3D Strategies 2020 contract.
D. Finance Committee
E. Public Safety Committee
F. Public Works Committee
G. Fire Association
H. Friends of Twin Lakes

III. Old Business

A. Roberts Municipal Court
B. Discussion/approval regarding reimbursement to the Village of Roberts Municipal Court for education reimbursement and the use of the Municipal Court Checking Account

IV. New Business

1. Employee Education Requests and Expense Reports
2. Approval of New Operator's Licenses
3. Discussion/approval of Lewis Family LLC's Petition for Zoning Map Amendment for property located at 801 Wagner Drive. Current Zoning is B-1 and they need B-1 Conditional Use.
4. Discussion/approval of adding Leah Feyereisen to the Hazel Mackin Library Board.
5. Discussion/approval of Appointing Election Workers.
6. Discussion/approval of Carryover funds from the 2019 to 2020 budget.
7. Discussion/approval of repairs to the furnace at Village Hall by Countryside Plumbing and Heating.
8. Discussion/approval of roof heating unit at the Waste Water Treatment Plant.
9. Discussion/approval of hiring a part-time Public Works Employee to assist with projects.
10. Discussion/approval of Invoice #7853 for RM Products Ltd for $2,983.01 – Down payment on Chemical Shed.
11. Discussion/approval of Invoice #477755 from Cemstone for $401.00 for rebar for the WWTP project.
12. Discussion/approval of Invoice #161390 to Tri-State Equipment for $3,735.00 for down payment on Overhead Crane.
13. Discussion/approval of Invoice #6105.1 to EnviroMix, Inc. for $8,962.50 for submittals.
14. Discussion/approval of Invoice #041400 to Simon Electric for $23,662.60 for Electrical Payment Request #2
15. Discussion/approval of Invoice #2804-002.71579 to Clearas for $101,060.05 for Harris St. Paul, Inc
16. Payment of Bills
17. Other Business
18. Adjourn

Items on the agenda may not be presented in this order. Agenda may change up to 24 hours before meeting.

Megan Dull, Village Clerk

Village of Roberts
Village Board Meeting Minutes
November 11, 2019

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Chuck Pizzi, Rand Waughtal, Willard Moeri, Mary Shemon, Cheryl Johnson, Chad Svacina,

Absent: Katy Kapaun

Guest: John Bond, Aaron McWilliams, Angi Goodwin, Autumn Fisher, Joe Granberg, Robin Ranweiler, Trisha Stork, Lena Schmitz, and Peter Tharp

Meeting Minutes
Motion to approve the minutes for October 14, 2019 Village Board with a correction to the date and Special Village Board Meeting on October 21, 2019 by Waughtal, seconded Shemon. Motion carried.

Treasurer's Report
Treasurer's report was read. Motion to approve the Treasurer's report by Pizzi, seconded by Svacina. Motion carried.

Public Concerns:
- None

Communications:
- None

Department Report - McWilliams
Report from Police Department
Stats were handed out.

Report from Director of Public Works – Bond
Storm siren is installed. Cannot guarantee that this will be done as far as power goes yet this year.

Repairs at lift station #1 – pump went out on it. There are rags showing up again at this station. There is a hefty bill for having to repair this.

Flows at the plant are continuing to drop. We are currently averaging around 92,000 gallons daily. Having issues with copper showing up. If there is a root issue that you are having don't use the cheap copper products that are found in stores. Metal plating companies can also cause this to spike. This is common this time of year because the tree roots.

Flyer for the annual Biosolids meeting that the Village of Roberts is hosting were handed out. The board is welcome to attend. This year with all the extra moisture it has been the worst year to get to the fields so we were not able to land apply. Storage facility is at the fullest that Bond has seen it at in years. These are the issues that will be discussed at this meeting.

Behind on street sweeping at this time. Leaves are currently frozen to the ground in the morning so we have to wait for them to thaw before we can start.

Village of Roberts
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Report from Library Director – Dull

- Monthly calendar and report are in your packet.
- Coleman has talked to Midwest Gas and they have been in touch with Comforts by Design so the ball is rolling, just not fast. Currently using space heaters in different rooms trying to keep things somewhat warm. The cold January temps in November are not helping.

Report from Municipal Judge – Peter Tharp

- Handed out his statistics report.

Committee Reports and Recommendations

Park Board - Pizzi

- Discussed budgets of what is left this year and the reduced budget for next year.
- Discussed the new stove that is on the budget for this year. Most of the samples were around $2,000 - $2,500 and they recommended that we purchase not to exceed $2,500.
  Motion to approve the purchase of a stove not to exceed $2500 by Pizzi, seconded by Shemon. Motion carried.

Plan Commission –

- Building Inspectors report is in the packet.

Discussion/approval Business Plan of Operation for Ashley Svacina Wellness LLC located at 1181 Wyoming St.

- **Motion** to approve BPO for Ashley by Pizzi, seconded by Shemon. Motion carried with Svacina abstaining.

Discussion/approval of Business Plan of Operation for Central Nutrition – CJ Young located at 112 W. Main St.

- This is a pop-up shake shop that is using the old hair salon next to Sidetrack Saloon. They are expanding their hours from what it started as. They sell shakes, tea and aloe shots.
- **Motion** to approve central nutrition by Johnson, Seconded by Shemon.

Discussion/approval of extra-territorial for Mark and Jodie Simon located off of 70th Avenue by Joe Granberg:

- They own and are dividing the house from the farm land. They are just looking to separate their house from the remaining land that they own.
- **Motion** to approve by Pizzi, seconded by Shemon. Motion carried.

Discussion regarding new Xcel Energy Substation off of 130th Street.

- Meeting on Thursday of last week with Xcel Energy about relocating the substation that is currently on the corner of Highway 12 and 130th Street. They are looking for more room and replacing this outdated equipment. The new location that they are looking at is behind Phoenix Fixtures. Construction would be sometime in 2021. They are currently asking for a driveway from 130th. This will be a temporary driveway and there is a future road that they will either have to commit to building or have the current landowner (Derrick) commit to building this. Old equipment will be taken down once the new one is done. They will eventually submit a site plan. They will have to rezone to industrial which this is a good fit for this project.
- This would be the first lot sold in the development behind the current Roberts Industrial Park. Waughtal asked about the interceptor fee and Goodwin said that they will pay for some impact fees but not all of them since this location will not have sewer and water. Waughtal thought we would get the per acre fee for the whole 106 acres. Goodwin thinks that we will get this fee for the remaining development but not this area.

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Discussion/approval of County Materials adding a second driveway on 70th Avenue:

- Proposing a second driveway that is approximately 1,000 feet down from the existing driveway. The road has been upgrading when US Minerals came in. There is a culvert that might come in to play that they will have to deal with. This could improve traffic on 70th because of the trucks leaving the lot further away. Recommend they submit a site plan on where this driveway will go so that we make sure it does not impact future roads that are planned for the land on the North side of 70th Avenue.

Discussion/approval regarding Offer to Purchase for the lot at 204 W. Main Street:

- We have an offer on the lot on Main Street. Dave Wilkin has the property to the West of the open lot with the apartment above. He had made an offer and we turned it down. Kelly Framing has submitted an offer thru the realtor for the same amount. On the purchase agreement it stated they were looking to put up a building with an apartment on top. $5,000 will cover the cost of what we need. Moeri feels that the problem is that if we allow the building to be constructed it will block off the windows on the East of Wilkin's building. Discussed at the Plan Commission meeting to see what the options are. Goodwin stated that the zoning allows for a building up to 35 feet tall so that it allows for the apartment and also requires a 10-foot setback for the side yards. This could go to the board of appeals. Goodwin said they could combine the two lots but would still need to maintain the setback. Moeri stated that after the Plan Commission meeting, he was wondering if the Kelley's realize that there is a setback. Goodwin added that the attorney thought we should put it up for bid and have them submit an offer for the amount that they are willing to pay along with the purpose for the lot. Should make sure that both parties understand the ordinances are and what that means. Attorney thinks that everyone should have a fair chance of the offers that they are bringing forward. Johnson likes the attorney's suggestions and making sure that they are aware of what they are getting.
- Recommends leaving it with the realtor and giving him until December 2nd for bids. Include copy of ordinance for this lot so they are aware of the restrictions.

CDA Board – Waughtal

- Since 1997 to last month they have been dealing with the industrial park which means for 22 years they have been dealing with the existing park. Waughtal thinks since the current TID is closing that this would be a good time to bow out and let Jim Smith be the third CDA Chair. Smith has been with the CDA since 2015 taking minutes. Waughtal will still be on the board but not as an officer. Beth Langevin will be the new secretary.

Discussion/approval of Resolution 2019-7R – TID #1 One Year Extension:

- Affordable housing resolution was discussed. Once you close the TID you can keep the revenue for 12 more months as long as you use it for affordable housing in the community. Roberts has a lot of these houses in the community that could apply. There is roughly $450,000 available if the State allows us to do this. This resolution will request this. There are no details at this point but there are ideas. This could be used for a grant for developers for affordable housing in the community. Low or no interest loans for siding of homes, energy efficient windows or appliances. This could cause the value of the property to increase. Waiting to see what the State of Wisconsin will do before we put anything on paper as to how we are spending this. This has been reviewed by both Lentz and Mahler.
- **Motion** to approve resolution 2019-7R for affordable housing by Svacina seconded by Johnson. Roll call – Pizzi – aye, Svacina – aye, Moeri – aye, Shemon – aye, Johnson – aye, Waughtal – aye. Motion carried.

Finance – None
Public Safety Committee - None
Public Works Committee –

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Fire Association – Svacina

- Finalized budget for the year. Mentioned capital expenditure of what is to come down the road. Waughtal asked if the capital expenditures had been updated and it has not been.

Joint Twin Lake Committee – Moeri

- Proposal by S.E.H. that they are looking at. Sandi Traudt has left the committee. They are looking at the proposal of this. Money is looking like it can be used for in-kind hours that would count towards the Village and Township's portion. We will meet our share. The Committee is looking at the other two-thirds from other agencies in the form of grants. Approved the proposal and sending it out to see where we can get the money for this.

III. Old Business

Roberts Municipal Court – nothing to report

- Received two responses this weekend in regards to the open records request. Still nothing new.

IV. New Business

Employee Education Requests and Expense Reports - None

Approval of New Operator's License

- Discussed the application for New Operator's License for Keith Hambrick.
- Dave Wilkin asked to comment on the recent changes with Holiday. Wilkin stated that twice a month Holiday is subject to checks by an outside company to see if they are selling to minors, selling after hours, there is more scrutiny by Corporate than a franchisee. **Motion** to approve Keith Hambrick's New Operator's License request by Pizzi, seconded by Waughtal. Motion carried.

Discussion/approval for Jingle Jog 3K on December 7th – Trisha Stork

- Looking for support for Jingle Bell Jog. Read a letter asking for permission to have this event for the second time. This year's recipient is Ava Pattschull who is a third grader at SCC with cancer. The event will be December 7th at 10:30 so that they can partner with Christmas on Main. Ava and her family will participate if available. Asking for police during race for blocking traffic and traffic control. Start at the elementary school and will go to the Dyke's house on Robert Phillip Place and back to the school. A group of middle schoolers started new club called the Kindness Crew. Looking to improve the middle school community and Roberts community. This will be moved indoors at the school if weather is bad. **Motion** to approve Jingle Jog 3K on December 7th by Shemon, seconded by Pizzi. Motion carried.

Discussion/approval for removing a tree on South Division Street:

- Bond discussed the tree that is splitting on South Division. The tree can be taken down in halves (remove our branch). Property owner would be interested in taking it down but does not have the money at this time unless we do a special assessment. $1,500 for the whole tree to be taken down. If we only do half it is $650/$700 with no stump grinding. Moeri asked if we take our side down what does that do to the rest of the tree. The tree company does not believe that it will fall or compromise the tree. **Motion** to approve taking down the tree on South Division and allowing homeowner to make payments as needed on their half of removal by Shemon, seconded by Johnson. Motion carried.

Discussion/approval for Agreement for the Senior Center at the Park Building:

- This is the annual contract with St. Croix County giving them permission to use the park building for the Senior Center. **Motion** to approve the Agreement for the Senior Center at the Parking Building by Pizzi, seconded by Svacina. Motion carried.

Discussion/approval for Renewal of Annual Fireworks Seller's Permit for Phantom Fireworks Showrooms, LLC dba Phantom Fireworks:

- There are no changes for this annual renewal.
- **Motion** to approve the Renewal of Annual Fireworks Seller's Permit for Phantom Fireworks Showrooms, LLC dba Phantom Fireworks by Svacina, seconded by Shemon. Motion carried.

Discussion/approval of Resolution No 2019-8R – Approving a Modification Agreement Relating to the $3,900,000 Sewer System Revenue Bond Note for the Waste Water Treatment Plant Interim Financing:

- This is to extend the expiration date of the interim financing with Bremer Bank for the Waste Water Treatment Plant Phosphorus modifications. The modification is to extend the expiration date from December 1, 2019 to June 1, 2020.
- **Motion** to approve Resolution No 2019-8R – Approving a Modification Agreement Relating to the $3,900,000 Sewer System Revenue Bond Note for the Waste Water Treatment Plant Interim Financing by Svacina, seconded by Johnson. Motion carried

Discussion/approval for the Modification Agreement with Bremer Bank for the Waste Water Treatment Plant Interim Financing extending the maturity date from December 1, 2019 to June 1, 2020:

- Again, this has to do with extending the interim financing for the Waste Water Treatment Plant modifications.
- **Motion** to approve the Modification Agreement for Bremer Bank for the Waste Water Treatment Plant Interim Financing extending the maturity date from December 1, 2019 to June 1, 2020 by Pizzi, seconded by Svacina. Motion carried.

Discussion/approval of Bremer Bank Extension of Loan #77022305-3 fee for $250.00 from the Sewer Fund:

- This is the fee to Bremer Bank for processing the paperwork to extend the loan. Waughtal asked if this should come out of the interim financing and it was decided to take it out of the general fund.
- **Motion** to approve the $250 be taken from the sewer fund for the loan extension to Bremer Bank by Pizzi, seconded by Shemon. Motion carried.

Discussion/approval of Weston Invoice Oct2019-02099 for $27,932.19 for Construction Management for September 2019:

- Conference calls every Wednesday with 10 to 12 people on the calls each week. Clearas had stepped up to a reduction on their fees so this was Weston's way to help reduce cost. Working on site civil at the moment. Weather is not helping but looking at the first of December for underground work and concrete.
- **Motion** to approve Weston Invoice Oct2019-02099 for $27,932.19 for Construction Management for September 2019 by Shemon, seconded Johnson. Motion carried.

Discussion/approval of Weston Invoice Oct2019-02059 for $15,065.07 for Construction Management for August 2019:

- **Motion** to approve Weston Invoice Oct2019-02059 for $15,065.07 for Construction Management for August 2019 by Pizzi, seconded Svacina. Motion carried.

Discussion/approval of Weston Invoice Oct2019-02044 for $11,479.57 for Construction Management for July 2019:

- **Motion** to approve Weston Invoice Oct2019-02044 for $11,479.57 for Construction Management for July 2019 by Svacina, seconded Pizzi. Motion carried.

Discussion/approval of Clearas Water Recovery Invoice #2804-002.13 for $29,378.75 for Fixed Fee Payment #9:

- This is for the final payment minus the retainer fees. We will release this when we reach substantial completion. Autumn discussed the sheets handed out.
- **Motion** to approve Clearas Water Recovery Invoice #2804-002.13 for $29,378.75 for Fixed Fee Payment #9 by Pizzi, seconded by Svacina. Motion carried.

Discussion/approval of changing the hours for the Clerk's Office from 7:30 – 4:00 to 7:30 to 3:30 starting January 1, 2020:

- Motion to approve changing the Clerk's Office hours as of January 1, 2020 by Shemon, seconded by Pizzi. Motion carried with Waughtal opposing.

Discussion/approval regarding reimbursement to the Village of Roberts Municipal Court for education reimbursement and the use of the Municipal Court Checking Account:

- Judge Tharp submitted a request for the Roberts Municipal Court for reimbursement of education expenses for the clerk. This is a change from prior reimbursement requests where Judge Tharp has paid the expense and asked for reimbursement to himself and not to the court. The reason for the request to the court is that Judge Tharp paid himself and the clerk from the Municipal Court checking account. Clerk Dull wants clarification of how expense reimbursements should be paid to make sure proper procedures are being followed or asked to be removed from the Court's checking account if this is going to be allowed. Moeri asked Judge Tharp why there was a need for the reimbursement when the training was denied by the board. Judge Tharp stated he submitted the request as a courtesy to the board not for approval. Judge Tharp was asked what the funds were from that were in the court's checking account and if it was citation money that had been paid to the court. Judge Tharp was also asked if all funds in his checking account are accounted for?
- **Motion** to table reimbursement for the Village of Roberts Municipal Court until the Village Attorney has a chance to review by Svacina, seconded by Pizzi. Motion carried.

Payment of Bills:

- **Motion** to pay the bills by Shemon, seconded by Johnson. Motion carried.

Other Business:

- Johnson put together an example of what the future sewer bills will look like with the increase and how it will impact them. She put it in the same layout as what the bills look like now and added the increases. It was agreed that we will use the 8,000-gallon example along with the letter explaining the increases.

Motion to adjourn at 9:00 PM by Pizzi, seconded by Shemon. Motion Carried.

Megan Dull

Village Clerk

Village of Roberts
Special Village Board Meeting Minutes
November 25, 2019

The Special Village Board Meeting was called to order at 6:45 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Chuck Pizzi, Rand Waughtal, Willard Moeri, Mary Shemon, Cheryl Johnson, Katy Kapaun

Absent: Chad Svacina

Guest: Peter Tharp and Brian Lane

Approval of 2020 Proposed Budget

- Motion to approve the 2020 Proposed Budget by Waughtal seconded by Shemon. Roll Call: Pizzi – Aye, Kapaun – Aye, Moeri – Aye, Shemon – Aye, Johnson – Aye, Waughtal – Aye. Motion carried.

Rescind Resolution 2019-6R for the Termination of Tax Increment District (TID) #1.

- Need to rescind this resolution because the termination was done before we accepted the Affordable Housing Resolution. This information was given by the Department of Revenue when the forms were submitted the forms.
- **Motion** to Rescind Resolution 2019-6R for the Termination of Tax Increment District (TID) #1 by Pizzi, seconded by Waughtal. Waughtal – Aye, Johnson – Aye, Shemon – Aye, Moeri – Aye, Kapaun – Abstain – Pizzi – Aye. Motion carried with Kapaun abstaining since she was not at the first meeting.

Discussion/approval of Resolution 2019-9R for the Termination of Tax Increment District (TID) #1 dated November 25, 2019.

- **Motion** to adopt Resolution 2019-9R by Johnson, seconded by Shemon. Roll call – Pizzi – Aye, Kapaun – Aye, Moeri – Aye, Shemon – Aye, Johnson – Aye, Waughtal – Aye. Motion carried.

Any other Business: None

Motion to adjourn at 6:55 PM by Pizzi, seconded by Shemon. Motion carried.

Megan Dull

Village Clerk

TREASURER'S REPORT
December 1, 2019

General Fund	Beginning Balance - 11/1/2019	$946,311.85	
Receipts		$301,983.04	2.49%
Interest		$1,619.87	
Disbursements		$275,432.44	
Balance		$974,482.32	
Balance (11/30/2019)		$974,482.32	
Impact Fee	Balance - 11/1/2019	$621,878.22	
	Deposit	$5,050.00	
	Withdrawals		
	Interest - 2.49%	$1,014.77	
	(11/30/2019)	$627,942.99	
Sewer Impact Fee	Balance - 11/1/2019	$120,965.26	
	Deposit		
	Interest - 2.49%	$196.92	
	Balance - (11/30/2019)	$121,162.18	
CDA Account	Balance - 11/1/2019	$53,250.33	
	Interest - 2.49%	$86.69	
	Balance - (11/30/2019)	$53,337.02	
Compensated Absences	Balance - 11/1/2019	$34,866.17	
	Interest - 2.49%	$56.76	
	Deposit		
	Balance - (11/30/2019)	$34,922.93	
Impact Fee Account CD	11/29/2020	$419,569.75	2.95%
Money Market	Balance - 11/1/2019	$516,313.33	
	MMA Interest	$840.53	2.49%
	Balance - (11/30/2019)	$517,153.86	
General Fund CD	Maturity Date 12/10/20	$575,048.97	2.38%
Investment Pool CD (Bremer Bank)		$375,144.71	1.15%

	General Fund	-153,440.47
Assigned Funds:	Machinery & Equipment	26,196.00
	Park Outlay	4,500.00
	Park Development	25,901.00
	Park Outlay - Tennis Courts	15,500.00
	Police Car	-2,535.00
	Capital Project Streets	28,777.88
	TIF #1 Retirement	323,350.00
	TIF #2 Fund	550,000.00
	Capital Acquisition Fund	175,947.00
	Sewer Account	72,741.37
	Sewer Replacement #1	72,994.29
	Sewer Replacement #2	62,717.25
	Water	264,443.42
	Cty TT/Graham St Repair	(8,929.20)
	Library Outlay	884.00
	park - general	1,000.00
	police general	3,300.00
	Court	2,000.00
	stormwater	2,000.00

Hazel Mackin Community Library Events December 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Story Time Theme: Christmas Trees **Letters to Santa Writing Station until 23rd**	2 **Story Time 10:30-11:15AM**	3 Strong Seniors 1PM **Paws to Read 5-7PM**	4 **Story Time 10:30-11:15AM**	5	6 **Coffee and Cookies 10AM** Stitching Group 12:30-3PM	7 **Special Christmas on Main Stories & Such 10:30-12:30AM**
8 **Story Time Theme: Reindeer**	9 **Story Time 10:30-11:15AM**	10 Strong Seniors 1PM	11 **Story Time 10:30-11:15AM**	12 **Strong Seniors 1PM** Knitting Group 2:15PM **Tech Night* 4:45-7PM** Paws to Read 5-7PM	13 **Coffee and Cookies 10AM** Stitching Group 12:30-3PM **National Hot Cocoa Day: Join us for Cocoa w/all the fixings**	14 **Tween Book Club 10-11AM**
15 **Story Time Theme: Santa**	16 **Story Time 10:30-11:15AM** A Novel Idea Book Club 5:30PM @ Bobtown Brewhouse	17 Strong Seniors 1PM	18 Job Center 10-12AM **Story Time 10:30-11:15AM**	19 **Strong Seniors 1PM** Knitting Group 2:15PM **Holiday Event 5:30-7PM**	20 **Coffee and Cookies 10AM** Stitching Group 12:30-3PM	21
22 **No Story Time**	23	24 **CLOSED for Christmas Eve**	25 **CLOSED for Christmas**	26 Strong Seniors 1PM **Knitting Group 2:15PM**	27 **Coffee and Cookies 10AM** Stitching Group 12:30-3PM	28 **Lego Club 10:30-11:30AM**
29 **No Story Time**	30	31 **CLOSED for New Year's Eve**	1 **CLOSED for the New Year**	2 **Strong Seniors 1PM** Knitting Group 2:15PM	3 **Coffee and Cookies 10AM** Stitching Group 12:30-3PM	4

*Register at the circulation desk or by calling 715-749-3849. Like us on Facebook.

November 2019 Director's Report-Krissa Coleman-Director

*November 3rd we held our first ever Meat Raffle fundraiser at the Sidetrack. Katy bought the meat from RJ's in Hudson. We had three board members and myself assist with the selling of the paddles. $100 was donated for the meat and the board spent about $112. The raffle made over $600, not including the meat purchased. We did not have a large amount of patrons come for the event, but overall it should be something to consider to do again.

*St Croix County donated a 50 inch TV to be used for updates and information in regards to health issues. We then we are able to add all of the library programs and classes on it as well. I hire an electrician to get it all set up. The patrons have really loved the new addition and information.

*The ball is rolling on getting the gas line to the library from the road. Excel has marked the lines and Midwest Gas has contacted Comforts by Design. Midwest Gas worked on digging on November 25th.

* Kids Care has been up in the air for schedules this month. They are short teachers so Brittany is going to the school instead. She takes books up to be checked out and she reads to the different groups. The SCC student cards are being used for this program and Brittany take books up with her for kids to checkout. The rainy weather for the entire month of October and then early snow has really prevented this group from coming to the library. At this point, they may not be back much until spring.

*November 5th I went to a Technology training in Rice Lake to fill six credits of continuing ed. We learned about technology and it relates to productivity, Instagramming, keep websites fresh and up to date and ways to navigate the digital divide.

*The Library is a drop off location for the Holiday Angels project again this year. The items donated go to SCC families in need so everything stays right in our community.

*Mondays and Wednesdays we have story time at 10:30. This month's themes were Fall, Unicorns, Police-with a special appearance from the police department and Thanksgiving.

* Stories and Such with Marilyn was on November 9th. The families love the option of having a story time on a Saturday as many are not able to come during the week. This month she focused on Thanksgiving.

*Discovery class with Marilyn will continue at their location. They enjoyed Marilyn so much that they asked her to come to them for the colder months. Marilyn has also started going to Mrs. Gafner's 4k class on Wednesdays and does close to the same program. She has started bringing books to those locations as well since the librarian from Hammond is no longer doing so.

*We had a staff meeting this month and everyone had taken personality tests to discuss ways of communication and how people respond and interact. We also discussed fundraising ideas, weeding projects and upcoming events and fundraising ideas.

*November 15th I had Director's Council in Eau Claire. I was reinstated as the chair of the 53 library council. 2020 will be my last year as I will have fulfilled the three year term. They asked to change the bylaws so I could just stay on-I cut that idea off immediately! The council voted for a new revised fine waiting policy which reads: MORE Fine-Waiving Policy-Approved by MORE Directors Council, November 15, 2019 MORE-member library staff and directors may waive any overdue fine for any patron directly served by the library, in accordance with local library policy.

CIRCULATION ACTIVITY by STAT GROUP (Oct 19)

731, 732

I TYPE	CHKOUTS	CHKINS	RENEWALS	ITEMS CIR(	HOLDS	HI/RECLL	TOTAL #	PERCENT
Lucky Day 7 day	9	8	0	9	0	0	17	0.2%
Lucky Day 3 day	69	71	0	69	0	0	140	1.3%
Book hardcover	2,435	2,509	742	3,177	22	0	5,708	53.1%
Book hardcover	23	25	5	28	0	0	53	0.5%
Book softcover 3	325	384	156	481	12	0	877	8.2%
Book softcover 2	10	11	0	10	0	0	21	0.2%
Book mass mark	23	29	9	32	0	0	61	0.6%
Large print hard	35	42	5	40	0	0	82	0.8%
Large print softc	12	12	5	17	0	0	29	0.3%
Graphic novel 3	112	145	53	165	0	0	310	2.9%
Board book	184	178	38	222	0	0	400	3.7%
Board book No H	1	5	0	1	0	0	6	0.1%
Book and Audio	30	21	12	42	0	0	63	0.6%
Book with CDRO	1	0	1	2	0	0	2	0.0%
Book with audio	2	4	0	2	0	0	6	0.1%
Magazine 1 wk	130	148	42	172	0	0	320	3.0%
Magazine 3 wks	1	5	0	1	0	0	6	0.1%
Audiobook CD 3	148	143	45	193	0	0	336	3.1%
Audiobook MP3 :	0	0	1	1	0	0	1	0.0%
Audiobook Playa	1	1	1	2	0	0	3	0.0%
Musical score	1	0	0	1	0	0	1	0.0%
Music CD 3 wks	44	36	3	47	1	0	84	0.8%
Music CD 2 wks	1	1	0	1	0	0	2	0.0%
ILL loan items	6	12	6	12	6	0	30	0.3%
DVD 1 wk	653	617	277	930	1	0	1,548	14.4%
DVD 2 wks	45	54	30	75	0	0	129	1.2%
DVD 3 wks	61	38	17	78	0	0	116	1.1%
Blu-ray 1 wk	3	2	0	3	0	0	5	0.0%
Blu-ray/DVD cor	14	14	3	17	0	0	31	0.3%
Kit 3 wks	1	1	0	1	0	0	2	0.0%
Kit 3 wks No Hol	8	6	3	11	0	0	17	0.2%
Kit 4 wks	2	1	1	3	0	0	4	0.0%
Puzzle No Holds	6	9	2	8	0	0	17	0.2%
Game disc	56	55	29	85	0	0	140	1.3%
Game cartridge	15	18	12	27	2	0	47	0.4%
Tablet 1 wk	2	3	2	4	0	0	7	0.1%
Tablet 1 wk No H	2	2	0	2	3	0	7	0.1%
Tablet 3 wks No	0	0	0	0	1	0	1	0.0%
Mobile Hot-spot	9	9	0	9	0	0	18	0.2%
No Code	0	0	0	0	107	0	107	1.0%
Total	4,480	4,619	1,500	5,980	155	0	10,754	100.0%

RESIDENTIAL CONSTRUCTION

NEW SINGLE FAMILY

Owner/Address	Description/Permit #	Estimated Value
OEVERING HOMES, LLC. 327 EAGLE RIDGE DR 54023	RESIDENTIAL NEW SINGLE B-19-191050	173,000
TOTAL NEW SINGLE FAM CONSTRUCTION:	1	173,000

RESIDENTIAL RENOVATIONS

Owner/Address	Description/Permit #	Estimated Value
BENSEND, JOHN 211 W ELM 54023	ROOFING G-19-191053	13,769
TOTAL RESIDENTIAL RENOVATIONS	1	13,769
TOTAL ALL RESIDENTAL CONSTRUCTION:	2	186,769

OTHER BUILDING PERMITS

Owner/Address	Description/Permit #	Estimated Value
CLARK, THOMAS 205 W PINE ST 54023	GARAGE, DETACHED B-19-191040	2,400
TOTALS:	1	2,400

TOTAL # OF BUILDING PERMITS / VALUE:	3	189,169

CERTIFICATES OF OCCUPANCY

DATE ISSUED	ADDRESS		TYPE
11/25/2019	1105 SUSAN LN 54023		PERMANENT
11/26/2019	CHEYENNE ST	421	PERMANENT
11/26/2019	CHEYENNE ST	423	PERMANENT

TOTAL PERMIT & INSPECTION FEES COLLECTED: 1,837.86

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	ESTIMATED VALUE
GARAGE, DETACHED	1	2,400
RESIDENTIAL NEW SINGLE FAMILY	1	173,000
ROOFING	1	13,769
TOTALS	3	189,169

INSPECTIONS BY TYPE

PERMIT TYPE	# OF INSPECTIONS	RES	COMM
BUILDING PERMIT	57	55	2
FENCE	2	2	0
FOOT/FOUNDATIONS	2	2	0
TOTALS	61	57	2

3D Strategies, LLC

Village of Roberts
Proposal for Ongoing Services
2020 Contract

3D Strategies, LLC proposes the following contract with the Village of Roberts from January 1, 2020 to December 31, 2020. 3D Strategies, LLC proposes to handle the following services on behalf of the Village of Roberts:

- Write and print the business park newsletter twice a year on behalf of the community
- Act as first person that entities contact regarding industrial development in the Village of Roberts
- Continue to represent the park for tenants that have questions or are looking to expand operations
- Report out and update the Roberts CDA as needed
- Maureen Carlson will participate in Roberts CDA meetings as needed either in person or via phone.

Investment: 3D Strategies, LLC will charge a rate of $80.00 per hour to be billed after the work is completed. Detailed billing will include a breakdown of time spent on various tasks and will be broken down by quarter hour. Travel time will be included in the hourly rate.

Confidentiality – 3D Strategies, LLC will hold all information provided in terms of the working relationship in the strictest confidence and agrees not to use this information, or to divulge information to any third party unless approved by the client.

Termination of a contract – This agreement may not be terminated except in the event of default. For the purpose of this agreement, the following events will be treated as an event of default:

- Mutual agreement of both parties that the agreement should be terminated.
- The failure of the client to pay an invoice within 15 days of the invoice date.
- Either party shall have the right to terminate this Agreement by giving the other party written notice no later than 60 days prior to the effective termination date. Notice of such termination does not waive or excuse the duties or obligations of either party under the Agreement prior to the effective termination date. In the event that default occurs, the client agrees to pay 3D Strategies, LLC for all unpaid work, services and disbursements created or incurred by 3D Strategies, LLC through the date of the termination.

Breach – Should either party breach a material term of this Agreement and such breach is incapable of being cure or is not cured within 30 days after receipt of written notice by the breaching party, the nonbreaching party may, in addition to all other remedies available at law, terminate this agreement by providing written notice to the breaching party, without further obligation. However, if the nature of the breach is such that it cannot be reasonable cured within the 30 day period, the breaching party will not be in default of the Agreement so long as such part commences reasonable efforts to affect a cure and is diligently pursuing such efforts.

If the breach is as a result of the non-payment of any fee, the non-breaching party may terminate this Agreement if such payment remains outstanding 10 days after the breaching party has received written notice.

Assignment – 3D Strategies, LLC may assign its rights and obligations under this Agreement only with the prior consent of the Roberts.

Governing Law; Venue; Attorneys' Fees – This Agreement, and all related matters, shall be governed by the laws of the State of Wisconsin. Venue of any action hereunder shall lie exclusively in the state or federal

3D Strategies, LLC

Village of Roberts
Proposal for Ongoing Services
2020 Contract

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Assignment – 3D Strategies, LLC may assign its rights and obligations under this Agreement only with the prior consent of the Roberts.

Governing Law; Venue; Attorneys' Fees – This Agreement, and all related matters, shall be governed by the laws of the State of Wisconsin. Venue of any action hereunder shall lie exclusively in the state or federal

courts located in St. Croix County, Wisconsin. If either party is reasonably required to initiate litigation to collect any payment due hereunder, or to enforce any term of this contract, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs.

Payment and collection terms – Invoices are payable in net 15 days. A finance charge of 1.5% per month (18% annum) will be applied to all accounts over 30 days. Clients agree to reimburse 3D Strategies, LLC for any expenses incurred in collecting payment on the invoices or to enforce terms of the contract, including reasonable attorney's fees.

Amendments – This agreement may not be modified, amended or any provision waived except by written consent of the parties.

Relationship of Parties – 3D Strategies, LLC is acting as an independent contractor. Nothing herein contained shall create or be construed as creating a partnership, joint venture or agency relationship between the parties and not party shall have the authority to bind the other in any respect.

Proposal Accepted by:

Village of Roberts	date
Maureen Carlson	December 1, 2019
3D Strategies, LLC	

PETITION FOR ZONING MAP AMENDMENT

TO: Village of Roberts Plan Commission and Village Board

The undersigned do(es) hereby petition the Village Plan Commission and Village Board of the Village of Roberts, St. Croix County, Wisconsin to rezone:

From: B-1 District(s)

To: B-1 Conditional Use District(s)

The following described property: (Include legal description and common description or location. Use supplemental page if necessary). This information can be transmitted electronically also.

The property at 801 Wagner Dr is owned by H & H Holdings, LLC and is being acquired by Lewis Family, LLC. This is a 14,000 sf building on a 2.501 acre site. Lewis Family, LLC will own the real estate which will be leased to a related entity, Airtec Sports, LLC, that will operate a business that sells and services ATV's, motorcycles, snowmobiles, marine inventory and associated parts and accessories. Some of the brands they carry are Polaris, Ski-Doo, Princecraft, Can-Am, Yamaha. They plan on relocating the Hudson business to this facility. Airtec Sports operates businesses in Rice Lake, Menomonie, and Holcomb plus a central office facility in Eau Claire.

Address of Property: 801 Wagner Dr., Roberts, WI
Legal Description: Lot 1 of CSM in V. 25, P. 5811, Doc # 945912.
Parcel I.D. Number: 176-1086-20-100

Dated this 20 day of November, 2018.

Owner of described property
H & H Holdings, LLC

Buyer of described property
Lewis Family, LLC

Received at Village Hall _____ Date Fees Paid _____
Created on 10/24/2007 9:32 AM

2020-2021 Election Officials

Below are the Election Officials for January 1, 2020 through December 31, 2021.

Non-Partisan

- Peter Close
- Joyce Lewandowski
- Beth Langevin
- Kathy Johnson
- Chris Stork
- Mary Grupe
- Chuck Pizzi
- Ellen Beer

Megan Dull
Village Clerk/Treasurer

RM Products Ltd

27 Progress Drive
Orillia, Ontario L3V 0T7
Tel: (705) 326-5580
Fax: (705) 326-3646

accounts@rmfiberglass.com

INVOICE

Invoice No.: 7853
Date: Oct 30, 2019
Ship Date:
Page: 1
Re: Order No. 700

Sold to:

Village of Roberts
107 E. Maple Street
Roberts, WI 54023
USA

Ship to:

Village of Roberts
107 E. Maple Street
Roberts, WI 54023
USA

Business No.: 127410793RT0001

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
		0.25	25% Deposit on (1) 8' wide x 8' long x 8' high Fiberglass WWTP Enclosure		11,932.02	US$2,983.01
			Subtotal:			US$2,983.01

Shipped By: Tracking Number:

Comment: For your convenience we accept Visa or Mastercard

Sold By:

Total Amount	US$2,983.01
Amount Paid	US$0.00
Amount Owing	**US$2,983.01**

CEMSTONE SUPPLY

2025 Centre Pointe Blvd., Suite 300
Mendota Heights, MN 55120-1221

Customer Number	18248	**INVOICE**	**477755**
Billing Date	11/7/2019	Amount Due	$401.00
Date Due	12/7/2019	Amount Paid $	

Order
386126

Project
ROBERTS, VILLAGE OF

Delivered To
Counter Sale

PO Number
CLEAR AS

Terms
NET 30 DAYS

ROBERTS, VILLAGE OF
107 E MAPLE STREET
ROBERTS WI 54023

Please return this portion with your payment. Make checks payable to: Cemstone Products Co., Inc.

Order: 386126 **Customer #:** 18248

Project: ROBERTS, VILLAGE OF

Delivered To: Counter Sale

PO Number: CLEAR AS

INVOICE **477755**
Amount Due $401.00
Billing Date 11/7/2019
Date Due 12/7/2019

Ship Date	Whse	Item	Description	Quantity	UM	Price	Ext Price
11/7/2019	650	9325001	REBAR #3 X 20 FT GRADE 60 3/8"	100.00	Bar	$4.01	$401.00

$401.00
Tax: $0.00
Total: $401.00

Remit To:
Cemstone Products Co., Inc.
BIN # 131462
PO BOX 1414
Minneapolis MN 55480-1414
(651) 688-9292

Effective April 8, 2019 our Remit To address has changed

CEMSTONE®

Customer Number	18248	**RECEIPT NO.**	**650-006-2592**
Date	11/7/2019	Amount Due	

2025 Centre Pointe Blvd., Suite 300
Mendota Heights, MN 55120-1221

Carrier

Delivered To

Customer Carryout

ROBERTS, VILLAGE OF
107 E MAPLE STREET
ROBERTS, WI 54023

PO Number

CLEAR AS

Ship Date	Whse	Item	Description	Quantity	UM	Price	Ext Price
11/7/2019	650	9325001	REBAR #3 X 20 FT GRADE 60 3/8"	100.00	Bar		

ON ACCOUNT

Customer Signature

TRI-STATE EQUIPMENT CO., INC.
4000 FEE FEE RD
BRIDGETON, MO 63044
PHONE: 314-869-7200
FAX: 314-869-7226

INVOICE

DATE	INVOICE #
11/13/2019	161390

BILL TO:

VILLAGE OF ROBERTS
107 E MAPLE ST
ROBERTS, WI 54023
VILOFRBT@BALDWIN-TELCOM.NET

SHIP TO:

ROBERTS WWTP
750 HIGHWAY 65
ROBERTS, WI 54023

Remit To: 4000 Fee Fee Road. Bridgeton, MO 63044

P.O. NO.		PRO / TRACKING #	

PROJECT	TERMS	REP	SHIP DATE	VIA	FOB	DUE DATE
19-1029	PROGRESS	DMB				11/13/2019

QTY.	ITEM CODE	DESCRIPTION	PRICE EA.	AMOUNT
0.3	LOT	TSOC Ceiling Suspended Monorail System with Cross Headers Capacity-2 Ton (4,000 lbs) Span Between Supports -24' -0" Overall Length -26' -0" Monorail Depth -I '-0" Cross Support Header Length-10'-0" Header Depth -0 '-8" Hoist Model Type -Chester Zephyr Low Headroom Manual with Hand Geared Trolley Available Lift-20'-0" Hoist Headroom -6-3/4" (min. distance from bottom of monorail to saddle of hook) Finish Type -OSHA Safety Yellow PAYMENT TERMS: >>>30% Due with order 50% Due prior to shipment 20% Net 30 upon completion	12,450.00	3,735.00T
		We Appreciate Your Business.	**Total**	$3,735.00

Total is in US Dollars. A late fee of 1 1/2% (18% annual) shall be charged on all payments made after the due date.

VILLAGE OF ROBERTS
PURCHASE ORDER NO. _____
November 20 , 2019

Project: Village of Roberts Wastewater Treatment Facility Upgrades	Location: Roberts Wastewater Treatment Plant 750 Highway 65 Roberts, WI 54023

Owner	Contractor/Vendor
Village of Roberts **107 E. Maple Street** **Roberts, Wisconsin 54023** **Phone:** (715) 749-3126 **Fax:** (715) 749-3889 **Email:** vilofrbt@baldwin-telcom.net	**Tri-State Equipment Company, Inc.** **4000 Fee Fee Road** **Bridgeton, MO 63044** **Phone:** (314) 869-7200 **Fax:** **Email:** dbenninger@tsequipment.com **Contact:** Dan Benninger

COST OF WORK
The Contract Price under this Purchase Order is $12,450.00.

SCOPE OF WORK: Furnish the work/items per the Request for Quote 19042328bREV dated September 27, 2019 as generally described below.

PRICING: The following prices shall remain in effect for the duration of this Project:

Item #	Item Description	QTY	U.M.	Unit Cost	Total
1	TSOC Ceiling Suspended Monorail System with Cross Headers Capacity – 2 Ton (4,000 lbs) Span Between Supports – 24'-0" Overall Length – 26'-0" Monorail Depth – 1'-0" Cross Support Header Length – 10'-0" Header Depth – 0'-8" Hoist Model/Type – Chester Zephyr Low Headroom Manual with Hand Geared Trolley Available Lift – 20'-0" Hoist Headroom – 6-3/4" (min. distance from bottom of monorail to saddle of hook) Finish Type – OSHA Safety Yellow	1	LS	$12,450.00	$12,450.00
	Tax =				$0.00
	Freight =				included
	Total =				$12,450.00

NOTES: Pricing does not include labor, materials & equipment to install and Load Test. Tax Exempt.

TERMS AND CONDITIONS

1. DEFINITIONS - "VILLAGE" means Village of Roberts acting through its or their duly authorized representative. "Seller" means the individual, partnership, corporation or association contracting to furnish the article(s) described in the statement of articles to be furnished. "Articles" means the goods, products, supplies, parts, assemblies, technical data, drawings, services, work, or other items constituting the subject matter of this Order which are to be furnished by Seller to VILLAGE hereunder and includes, without limitation, raw materials, components, and intermediate assemblies of same.

2. ACCEPTANCE AND MODIFICATION OF AGREEMENT - This Order becomes a binding contract subject to the terms and conditions hereof when accepted by written acknowledgement hereof or commencement of work hereunder. Any additional or different terms contained in Seller's acknowledgement, invoice, shipping papers, or other documents relating to this Order are, in the event that Seller accepts this Order, whether by acknowledgement or commencement of performance hereof, deemed null, void, and of no effect with respect to the contract so arising. Any modification of this Order must be authorized in writing and signed by VILLAGE's authorized representative in order to be valid. Payment for Articles hereunder prior to inspection and

acceptance shall not constitute an acceptance thereof, nor will any acceptance affect Seller's responsibility for defects or failure to comply with the terms and conditions of this Order.

3. PRICES - All Articles shipped pursuant to this Order are purchased at prices specified herein. If price is not stated in this Order, it is agreed that Seller's billing shall be at the price last quoted or the prevailing market rate, whichever is lower. VILLAGE shall receive the benefit of any general price reduction in the Articles covered by this Order that may be made by Seller during the term hereof.

4. DELIVERY - It is agreed that time is of the essence for this Order, and Seller shall pay all excess shipping charges made necessary by delays within Seller's reasonable control after a delivery schedule has been established and approved by Seller. Seller should communicate any anticipated delays to the VILLAGE.

5. INSURANCE - Seller shall maintain throughout performance hereof, at its own expense, Worker's Compensation, Commercial General Liability, Automobile Liability, Excess Liability, and Professional Liability (if applicable) insurance as follows:

Type of Insurance	Limits of Liability
Worker's Compensation and Employer's Liability	Statutory amount $100,000
Commercial General Liability	$100,000 each occurrence
Automobile Liability Combined	$300,000 each accident or Bodily Injury & Property Damage loss. All vehicles covered Hired and Non-owned vehicles
Excess Liability (Umbrella Form)	$500,000
Professional Liability (Errors & Omissions)	$100,000

Seller agrees to furnish, upon VILLAGE's request, the insurance carrier's certificate evidencing the aforementioned minimum amounts of insurance coverage, and indicating a minimum cancellation period of thirty (30) days. The purchase of such insurance or the furnishing of such insurance certificate shall not be a satisfaction of Seller's liability hereunder, or in any way modify Seller's indemnification of VILLAGE OF ROBERTS or its Client.

6. INVOICING AND PAYMENT - Seller shall submit a separate duplicate invoice for each shipment made in fulfilling this Order. Each invoice must reference: VILLAGE Purchase Order number; release or change order number, if applicable; quantity delivered; quantity backordered; net unit price; extended price; total amount due; date delivered and VILLAGE representative and shall be submitted to the VILLAGE address and personnel defined on the face of the Order. Payment will only be made by VILLAGE upon acceptance of Articles and receipt of a proper invoice containing aforementioned data. Payment due dates, including discount periods, will be computed from date of receipt of proper invoice to the date VILLAGE remittance is mailed. Discounts, if applicable, will be taken on the total amount of invoice unless freight and other charges are itemized separately. Terms of payment shall be as follows:

- ~~Total Value of Order. Payments will be issued to Seller, subject to the other provisions hereof, Net 60 Days after approval by VILLAGE of Seller's proper Invoice.~~ Payments will be issued 30% prior to drawings, 50% prior to shipment, and remaining 20% net 30 from delivery. Invoices are required.

In the event terms of payment are not specified, Net 60 Days will be the applicable terms of payment.

7. PACKING - No Packing or boxing charges of any kind shall be paid by VILLAGE without its prior written consent.

8. TRANSPORTATION/RISK OF LOSS - Transportation of Articles purchased hereunder will be F.O.B. - Destination unless otherwise specified on the reverse side hereof. Transportation charges on Articles covered herein shall be prepaid in all cases. No transportation, freight or insurance costs shall be payable by VILLAGE unless authorized in writing. Risk of loss of Articles hereunder shall remain with Seller until final acceptance by VILLAGE.

9. WARRANTY - Seller warrants that all Articles delivered pursuant to this Order will have been produced, sold, and delivered in compliance with all applicable Federal, State and Local and/or Municipal laws including specifically all applicable Uniform Commercial Codes, rules, ordinances, and regulations. Seller further warrants that all Articles furnished hereunder shall be of merchantable quality, fit for the particular purpose intended, free from defects in material and workmanship and will conform to the applicable drawings, specifications, samples or descriptions provided by VILLAGE. VILLAGE's approval of designs furnished by Seller shall not relieve Seller of its obligations hereunder. Seller warrants for any service provided hereunder that: a) it will furnish personnel and supervision with the expertise, capability and equipment to properly and professionally perform such services; b) it is properly and legally licensed to perform such services; c) such services will conform to all applicable specifications or descriptions furnished by VILLAGE , and if Seller is responsible for specifying the type of service procured, that such services shall be fit and sufficient for the purposes intended by VILLAGE. The warranties of Seller, together with service guarantees, shall survive inspection, tests and acceptance, and shall extend to VILLAGE. All materials and equipment shall have a warranty period of no less than one year from the date it is placed in service.

10. INSPECTION - VILLAGE may, at any time, by prior appointment inspect Seller's facilities which will or may be used in the performance of this Order, and at any time and place before, during, or after manufacture or completion may inspect and test all material and workmanship entering into the performance of this Order. Any such inspection or test shall neither relieve Seller of its obligations to furnish all Articles in strict compliance with the terms and conditions of this Order, nor in any way modify the independent contractor status of Seller. If inspection and test is made on the premises of Seller or any of its Suppliers, Seller shall furnish, or cause to be furnished, without additional charge, all reasonable facilities and assistance for safety and convenience of the inspectors in the performance of their duties. All inspections and tests shall be performed in such a manner so as to not unduly delay the work. All Articles, materials or services are subject to final inspection and acceptance, notwithstanding any payments or prior inspections. Such final inspection shall be made within a reasonable time after delivery.

11. REJECTIONS - If any of the Articles provided hereunder are found to be defective in material or workmanship, or otherwise not in conformity with the requirements of this Order at any time within 24 months after delivery, VILLAGE, in addition to any other legal rights which it may have under warranties or

otherwise, shall have the right to reject and return such Articles at Seller's expense and require that such Articles be corrected or replaced promptly with satisfactory materials or workmanship, all at Seller's expense. If VILLAGE so rejects Articles or if Seller when requested by VILLAGE fails to proceed promptly with the replacement or correction thereof, VILLAGE either may terminate this Order for default or may replace or correct such Articles and, in either event, may charge Seller the cost or damages occasioned VILLAGE thereby. The two-year period does not apply to latent defects, fraud, or such gross mistakes as amount to fraud.

12. INDEPENDENT CONTRACTOR - Seller hereby declares that it is an independent business, that similar articles are provided for other buyers, and VILLAGE is not Seller's sole and only client. Seller shall provide all Articles covered by this Order as an independent contractor, providing all necessary materials, supplies, equipment and supervision and at all times maintaining full and complete control over its employees, agents, and all of its suppliers and subcontractors.

13. HEALTH & SAFETY – Safe practices are a priority requirement in providing Articles or services hereunder. Seller shall at all times provide adequate supervision to its employees, agents and all of its suppliers and subcontractors when working on, or delivering Articles to VILLAGE work site. Seller shall comply with all applicable Federal, State and Local Health and Safety laws, regulations and requirements, including without limitation, the Occupational Safety and Health Act (OSHA), as amended, and the standards and regulations issued thereunder.

14. INDEMNIFICATION - Seller shall indemnify, defend and save harmless VILLAGE, its affiliates and subsidiaries, their officers, directors, and employees and their successors, heirs and representatives from any responsibility or liability in any way for claims, losses, damages, or expenses arising out of the death of, injuries to, or damages to any person or damage or destruction of any property, including loss of use, arising out of, incident to, or in connection with Seller's performance hereunder.

15. GOVERNMENT REGULATIONS - Seller agrees to comply with all applicable Federal, state or local laws, rules, regulations or ordinances in providing Articles hereunder.

16. TERMINATION -

a. Termination for Convenience - VILLAGE may, at any time, terminate this Order, either in whole or in part, for its convenience, upon written notice to Seller. Seller shall be paid in accordance with the terms of this Order for all ~~Articles delivered and accepted by VILLAGE~~milestones completed through the date of termination. VILLAGE shall not be obligated to pay Seller any other costs related to losses, damages, expenses, including prospective profits for Articles not provided, arising out of or related to such termination.

b. Termination for Default - If Seller defaults in the performance hereof, or breaches any of its obligations hereunder, and Seller fails to remedy such default or breach, or there is any nonconformity in the Articles, or any part thereof, purchased hereunder, or if Seller becomes insolvent or a Trustee or Receiver of Seller's business or assets is appointed, or any Petition in Bankruptcy is filed on behalf of Seller, any of these shall constitute default under the terms of this Order. In any such event, VILLAGE may terminate this Order, in whole or in part, by written notice to Seller, and VILLAGE shall have no further liability or obligation whatsoever to Seller by reason of, or resulting from such termination.

17. DISPUTES - Any dispute arising under this Order, including disputes under termination, not settled by agreement of the parties shall be decided by litigation in a court of competent jurisdiction. Pending any decision, appeal, suit, or claim pursuant to this article, Seller shall proceed diligently with the performance of the work under this Order. The rights of VILLAGE and the obligations of Seller shall survive completion of performance in accordance with the provisions of this Order and final payment hereunder.

18. CHANGES - VILLAGE may, at any time by written notice to Seller, make changes to this Order. Any claim for additional compensation or extension of time (adjustments) under this article shall be made in writing within ten (10) days of issuance of a change notice from VILLAGE. Failure to provide such written claim shall constitute a waiver of such claim for adjustment. Failure to reach mutual agreement regarding such adjustments hereunder shall constitute a dispute to be resolved under Article 17 of these Terms and Conditions.

19. PATENTS - Seller agrees to defend, protect, and save harmless VILLAGE, its successors, assigns, customers, and users of its products and services against all demands for actual or alleged infringement of any United States or foreign patent or copyright by reason of any use or sale of the Articles provided hereunder.

20. CONFIDENTIALITY - Confidential or proprietary information of VILLAGE may be disclosed to Seller during the term of this Order. Seller agrees not to disclose, either in whole or in part, any such information to any person for any purpose whatsoever, unless requested to do so in writing by VILLAGE, and to bind its employees, officers, agents, and all subcontractors or materialmen to this same obligation.

21. RECORDS RETENTION - Seller shall retain in legible form all records related to this Order including records related to Seller's services hereunder for a period of three (3) years from date of final payment under this Order. Seller authorizes VILLAGE to inspect and audit these records, during business hours, for a period of three (3) years after acceptance of the Articles provided by Seller hereunder.

22. NOTICE OF DELAYS - In the event that the timely performance of work under this Order is delayed, or threatened to be delayed by any occurrence, including but not limited to labor disputes and work stoppages, Seller shall immediately notify VILLAGE in writing of all relevant information with respect to such occurrence(s). Failure to so notify VILLAGE constitutes 1) a waiver of delay occasioned by such cause and 2) Seller's agreement to reimburse VILLAGE, and otherwise make VILLAGE whole for any and all increased costs and expenses VILLAGE may suffer as a result of such delay. Seller shall insert the substance of this article in all purchase orders issued hereunder.

23. NON-DISCRIMINATION IN EMPLOYMENT - Seller agrees and hereby certifies that in providing the Articles hereunder, it shall not discriminate against any employee or applicant because of race, color, religion, age, sex, or national origin. Seller shall abide by provisions of all applicable governmental laws and regulations pertaining to non-discrimination, including, but not limited to, Executive Orders 11246 and 11141 (Equal Employment Opportunity); 41 CFR 60-741.4 (Employment of the Handicapped); 41 CFR 60-250.4 (Employment of Disabled Veterans and Veterans of the Vietnam Era); regulations regarding Utilization of Small Business Concerns and Small Disadvantaged Business Concerns; regulations regarding Utilization of Labor Surplus Area Concerns; and regulations regarding Woman-Owned Small Business Concerns.

24. SOCIAL SECURITY AND WAGE TAX LIABILITY - With respect to all persons at any time employed by, or on the payroll of Seller in providing any Articles directly or indirectly under this Order, Seller accepts full and exclusive liability for the payment of all contributions or taxes for unemployment insurance and old age retirement and other benefits, pensions or annuities, and wage or income taxes for unemployment insurance and old age retirement and other benefits, pensions or annuities, and wage or income taxes, now or hereafter imposed by the United States, and any state or political subdivision thereof, however the same be measured. Seller shall furnish VILLAGE such payroll and employment information as VILLAGE may require to demonstrate compliance with the above obligation. If VILLAGE shall be required by law to pay any contribution, tax or penalty because of Seller's failure to furnish the aforesaid information, Seller shall forthwith reimburse VILLAGE for the entire amount so paid.

25. FAIR LABOR STANDARDS ACT AND SERVICE CONTRACT ACT - Seller warrants, in connection with the Articles provided hereunder, its compliance with all applicable requirements of the Fair Labor Standards Act, as amended, and/or the Service Contract Act, as amended, and of regulations and orders of the United States Department of Labor issued thereunder.

26. ASSIGNMENT - This Order may not be assigned by the Seller, either in whole or in part, without the prior written consent of VILLAGE.

27. SET-OFF - Any indebtedness of Seller to VILLAGE may at VILLAGE's option be credited against amounts owing by VILLAGE hereunder.

28. FORCE MAJEURE - VILLAGE may delay delivery or acceptance of Articles hereunder occasioned by causes beyond its reasonable control. Seller shall hold such Articles at the direction of VILLAGE, and shall deliver them when the cause affecting the delay has been removed.
Causes beyond VILLAGE's control shall include without limitation: fire, flood, unusually severe weather, acts of God, war, riots, civil insurrection or acts of the common enemy, strikes or other labor difficulty or governmental acts or omissions.

29. SALES AND USE TAX - The VILLAGE is tax exempt. Documentation of tax exempt status is available upon request.

30. REMEDIES - The remedies herein reserved shall be cumulative and additional to any other or further remedies provided in law or equity. No waiver of a breach of any provisions of this Order shall constitute a waiver of any other breach or of such provision.

31. RELEASE OF ALL CLAIMS - Upon completion of Articles and after final inspection and approval thereof by VILLAGE's representative, Seller shall, submit a Release of all Claims in a form satisfactory to VILLAGE showing that all charges for labor and material have been fully paid. Seller shall furnish VILLAGE such documentation as VILLAGE may require (including Release of all Claims from any subcontractor, vendor or supplier of Seller) to show compliance with the above obligation. VILLAGE, at its option, may require proof of Seller's payment of charges for labor and material during the progress of the work and before any interim payments are made to Seller by VILLAGE.

Approval by VILLAGE of Seller's work shall not relieve Seller of its obligations to VILLAGE.

Seller agrees that no mechanic's lien whatsoever shall be filed against VILLAGE's premises by Seller or any subcontractor, vendor or supplier of Seller for the supply of any labor, material, or both, in the performance of the work under this Order, and the right to file such lien is hereby waived. Seller agrees to indemnify and hold VILLAGE harmless from any and all such costs (including reasonable attorney's fees) arising out of the filing of any lien by Seller or any subcontractor, vendor or supplier of Seller.

If notice is given of any claim or intention to file a lien by any subcontractor, vendor or supplier of Seller, or if any liens or claims arising from the work are filed by any subcontractor, vendor or supplier of Seller against VILLAGE, its Client or the plant, site, material, work, or any of them, Seller shall, on being informed thereof, immediately proceed to use its best efforts to have such liens or claims paid or stricken from the records, and shall, insofar as it is reasonable, protect VILLAGE and such buildings, structures, and Site therefrom. If such liens or claims are not released of record within one month from the time Seller is notified thereof, VILLAGE shall have the right to take such action as is necessary to have the same done. Should there be any such liens or claims arising after all payments due Seller have been made, Seller, upon demand, shall reimburse VILLAGE or its Client, for all monies that VILLAGE or its Client be compelled to pay, including fees and expenses, in discharging and satisfying such liens or claims.

32. ADVERTISING - Seller is hereby restricted, without first obtaining the written consent of VILLAGE OF, from advertising or publishing in any manner whatsoever, the fact that VILLAGE has contracted with Seller to furnish the Articles covered herein. Failure to observe this restriction represents a breach of Seller's obligations hereunder and may be cause for termination of this Order under the provisions of Article 16 of these Terms and Conditions.

33. SEVERABILITY - Any provision or part thereof of this Order held to be void or unenforceable under any law or by any court shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the parties. The parties may reform or replace such stricken provision or part thereof with a valid and enforceable provision which expresses the intent of the stricken provision.

34. PERMITS - ~~Seller shall obtain all permits and licenses and pay all fees and charges therefor.~~No permits are associated with this item.

35. SITE INSPECTIONS - Seller may make prior inspections of the premises for which Articles hereunder are to be provided to become familiar with all conditions thereof, and shall be deemed to have made such inspections.

36. LIMITATION OF LIABILITY - In no event shall VILLAGE be liable for any incidental, consequential, special, indirect or punitive damages. Any action resulting from any breach on the part of VILLAGE as to the Articles delivered hereunder must be commenced within one (1) year after delivery of such Articles.

37. GOVERNING LAW - Interpretation of this Order is to be governed by and construed in accordance with the laws of the State of Wisconsin.

38. ENTIRE AGREEMENT - This Order contains the entire understanding of the parties with respect to the subject matter hereof and there are no verbal understandings, statements, or stipulations bearing upon the meaning or effect of this Order.

ACCEPTANCE OF PURCHASE ORDER

The parties, for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of all terms and provisions herein contained.

CONTRACTOR/VENDOR:

By: _____
Representative of Contractor/Vendor Authorized to Execute Purchase Order

Title: CO-PRESIDENT

Date: 11/27/2014

VILLAGE OF ROBERTS

By: Willard Moser

Title: VILLAGE PRESIDENT

Date: 11/25/14

EnviroMix Inc.
701 E. Bay Street
CHARLESTON, SC 29403 US
(843) 573-7510
accounting@enviro-mix.com
www.enviro-mix.com

Invoice

BILL TO
Roberts, WI WTP # 6105 Village of Roberts 107 E. Maple St Roberts, WI 54023

SHIP TO
Roberts, WI WTP # 6105 Roberts Wastewater Treatment Plant 750 Hwy 65 Roberts, WI 54023

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
6105.1	12/03/2019	$8,962.50	02/01/2020	Net 60	

P.O. NUMBER
200

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/03/2019	**Submittal** Submittal Fee	1	8,962.50	8,962.50

BALANCE DUE **$8,962.50**

A	B	C	E	F
ITEM NO.	**DESCRIPTION OF WORK**	**SCHEDULED VALUE**	**Net Invoice**	**DELIVERY DATE (NLT)**
1	Submittals	$ 8,962.50	$ 8,962.50	11/1/2019
2	Piping, Anchors, Pipe Supports, Related Appurtenances	$ 20,315.00	$ 20,315.00	12/31/2019
3	Nozzles, Nozzle Headers			12/31/2019
4	Valve Control Panel	$ 17,775.63	$ 17,775.63	12/31/2019
5	Compressor	$ 10,157.50	$ 10,157.50	2/21/2020
6	Spare Parts	$ 1,015.75	$ 1,015.75	2/21/2020
7	Field Service	$ 1,523.63	$ 1,523.63	TBD

TOTAL CONTRACT AMOUNT $ 59,750.00

Notes:

1. ***Delivery dates after Submittals assume Approval by November 29, 2019***
2. ***Invoice Amount due Net 60 Days from the Invoice date***

CLEARAS
WATER RECOVERY

PO Box 17374
Missoula, MT 59808
Phone: 406.363.4139
Web: www.clearaswater.com

INVOICE	2804-002.71579
DATE	11/30/2019
DUE DATE	30 Days
TERMS	Per Construction Subcontract dated 8/23/2019

BILL TO:
Village of Roberts
WWTP Building Project
107 East Maple Street
Roberts WI 54023

Description:	Work Completed
Contractor Application for Payment - Harris St. Paul, Inc.	
Application # 01-71579 (Attached) Period To: 11/30/2019	$ 106,379.00
Less Current Retainage (5%)	$ (5,318.95)

Remit Via Wire Transfer: **$ 101,060.05**

Wire Instructions:
First Security Bank 1704 Dearborn, Missoula MT 59801
Routing: # 092901337
Account: # 9110230
Acct Name: Clearas Water Recovery, Inc.

PLEASE REMIT THIS AMOUNT: $ 101,060.05

Continuation Sheet

Application for Payment, containing Contractor's signed certification is attached.

Use Column I on Contracts where variable retainage for line items may apply.

Application No.: 01-71579
Application Date: 11/26/2019
Period To: 11/30/2019
Architect's Project No.:

(A) ITEM NO.	(B) DESCRIPTION OF WORK	(C) SCHEDULED VALUE	(D) WORK COMPLETED PREVIOUS APPLIC. (D+E)	(E) WORK COMPLETED THIS PERIOD	(F) MATERIALS PRESENTLY STORED (NOT IN D OR E)	(G) TOTAL COMPLETED AND STORED TO DATE (D+E+F)	(G) % (G/C)	(H) BALANCE TO FINISH (C-G)	(I) RETENTION
001	MOBILIZATION	18,000.00	0.00	18,000.00	0.00	18,000.00	100.00	0.00	900.00
002	LABOR	208,054.00	0.00	30,000.00	0.00	30,000.00	14.42	178,054.00	1,500.00
003	MATERIAL	94,742.00	0.00	12,000.00	0.00	12,000.00	12.67	82,742.00	600.00
003-1	TRENCH DRAINS	17,379.00	0.00	17,379.00	0.00	17,379.00	100.00	0.00	868.95
004	OPERATING EXPENSES	10,500.00	0.00	2,500.00	0.00	2,500.00	23.81	8,000.00	125.00
005	PIPE INSULATION	3,685.00	0.00	0.00	0.00	0.00	0.00	3,685.00	0.00
006	CRANE	5,000.00	0.00	9,500.00	0.00	9,500.00	190.00	-4,500.00	475.00
006-1	EXCAVATION	9,500.00	0.00	0.00	0.00	0.00	0.00	9,500.00	0.00
007	CO #2	20,987.00	0.00	17,000.00	0.00	17,000.00	81.00	3,987.00	850.00
	Job Totals:	387,847.00	0.00	106,379.00	0.00	106,379.00	27.43	281,468.00	5,318.95

Application for Payment

TO OWNER:	CLEARAS WATER RECOVERY INC 1500 CLARK FORK LN MISSOULA, MT 59808	**Project:**	ROBERTS WASTEWATER	**Application No.:** 01-71579 **Period To:** 11/30/2019 **Contract For:** **Contract Date:** 08/23/2019 **Job No.:** 71579 **Architect's Project No.:** **Customer No.:** CLE025	**Distribution to:** ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ ☐
FROM CONTRACTOR	HARRIS ST PAUL, INC. 909 MONTREAL CIRCLE ST PAUL, MN 55102-4296	**Via Architect:**			

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Schedule of Values, attached.

1. ORIGINAL CONTRACT SUM	$	366,860.00
2. NET CHANGE BY CHANGE ORDERS	$	20,987.00
3. CONTRACT SUM TO DATE (line 1 + 2)	$	387,847.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on Schedule of Values)	$	106,379.00
5. RETAINAGE :		
a. 5.00% of Completed Work (Column D + E on Schedule of Values)		5,318.95
b. 0.00% of Stored Material (Column F on Schedule of Values)		0.00
Total Retainage (Line 5a + 5b or Total in Column I of Schedule of Values)	$	5,318.95
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	101,060.05
7. LESS PREVIOUS APPLICATIONS FOR PAYMEN (Line 6 from prior Application)	$	0.00
8. CURRENT PAYMENT DUE		101,060.05
9. BALANCE TO FINISH, INCLUDING RETAINAG (Line 3 less Line 6)	$	286,786.95

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	20,987.00	0.00
TOTALS	20,987.00	0.00
NET CHANGES by Change Order	20,987.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HARRIS ST PAUL, INC.

By: _____ Date: 11/24/19

State of: _____ County of: _____

Notary Public: _____

My Commission expires: _____

JACQUELINE E. AVERILL
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2020

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... _____

(Attach explanation if the amount certified differs from the amount applied for in Line 8. Initial all figures on this Application and on the Schedule of Values that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee			Amount
	12/05/2019	Advanced Disposal			
754215					
100-00-53620-390-000		Refuse & Garbage Collection			8,028.60
754215					
				Total	8,028.60
	12/05/2019	AFLAC			
invoice 505316					
100-00-21592-000-000		Aflac			153.64
invoice 505316					
				Total	153.64
	12/05/2019	All-Croix Inspections LLC			
Building Permits					
100-00-52400-390-000		Building Inspector			3,491.30
Building Permits			4188		
100-00-52400-390-000		Building Inspector			10,795.00
			4236		
100-00-52400-390-000		Building Inspector			1,602.70
			4280		
				Total	15,889.00
	12/05/2019	Bakke Norman SC			
Deanne Koll					
100-00-51310-210-000		Village Attorney			74.00
Deanne Koll					
				Total	74.00
	12/05/2019	Baldwin Lightstream			
Library					
100-00-55110-390-007		Phone (AT&T)			101.04
Library					
100-00-52110-390-003		Telephone			124.20
Police					
100-00-51210-390-000		Municipal Court			53.50
Court					
100-00-51610-390-000		Village Hall			181.89
Village Hall					
				Total	460.63

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
	12/05/2019	Bobtown Pet Clinic		
Animal Control				
100-00-54100-390-000		Animal Control		74.91
Animal Control				
			Total	74.91
	12/05/2019	BP		
Dec				
100-00-52110-390-002		Vehicle Fuel		927.89
Dec				
100-00-53240-390-000		Machinery & Equipment		601.63
Dec Billing Statement				
100-00-52110-390-002		Vehicle Fuel		2.92
Dec Billing Statement				
100-00-53240-390-000		Machinery & Equipment		2.92
Dec Billing Statement				
			Total	1,535.36
	12/05/2019	C.T.L., INC.		
Sewer				
620-00-53611-000-827		Operation Expenses		953.00
Sewer				
610-00-53710-000-640		Plant Operation & Maint.		39.00
Water				
			Total	992.00
	12/05/2019	Chase Card Services		
100-00-55110-290-016		Supplies		168.18
100-00-55110-290-013		Media		557.94
100-00-55110-290-015		Maintenance & Building Needs		49.91
100-00-51420-390-000		Village Clerk-Treasurer		538.56
100-00-55110-390-011		Publicity(CSCN-Agendas)		2.09
100-00-53240-390-000		Machinery & Equipment		11.08

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
100-00-55110-290-015		Maintenance & Building Needs		69.80
100-00-52110-390-011		Office Equipment		149.99
100-00-52110-390-010		Office Supplies		163.18
100-00-51610-390-000		Village Hall		34.89
100-00-52110-390-009		Computer Terminals, etc.		72.00
			Total	1,817.62
	12/05/2019	Computer Integration Technologies, Inc		
100-00-51420-390-000		Village Clerk-Treasurer		317.15
610-00-53710-000-640		Plant Operation & Maint.		317.15
620-00-53614-000-851		Adminstrative & Gen Expense		317.15
100-00-52110-390-009		Computer Terminals, etc.		317.15
			Total	1,268.60
	12/05/2019	E & B Scale Services Inc.		
620-00-53614-000-851		Adminstrative & Gen Expense		105.00
			Total	105.00
	12/05/2019	E. O. Johnson Co. Inc (Dallas)		
Library invoice 7402				
100-00-52110-390-010		Office Supplies		8.75
100-00-51420-390-000		Village Clerk-Treasurer		96.66
610-00-53720-000-681		General Expenses		26.80
610-00-53720-000-681		General Expenses		33.50
620-00-53614-000-851		Adminstrative & Gen Expense		26.80

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
620-00-53614-000-851		Adminstrative & Gen Expense		33.50
100-00-45120-000-000		Municipal Court Penalty & Cost		0.99
100-00-52110-390-010		Office Supplies		55.00
100-00-55110-290-014		Techology		0.00
Library invoice 7402				
			Total	282.00
	12/05/2019	Ehlers & Associates, Inc.		
Invoice 81636				
620-00-53614-000-858		Biosolids Facility		1,715.00
Invoice 81636				
			Total	1,715.00
	12/05/2019	Ferguson Waterworks		
Meters				
610-00-18400-000-346		Improvements Other than Buildi		1,579.30
Meters				
			Total	1,579.30
	12/05/2019	Forum Communications Company		
Publicity				
100-00-51110-000-000		Village Board		16.70
Publicity				
100-00-51110-000-000		Village Board		0.00
Publication				
100-00-51440-390-000		Elections		0.00
Election				
100-00-55110-390-011		Publicity(CSCN-Agendas)		0.00
Library				
			Total	16.70
	12/05/2019	General Teamsters		
John Bond Union Dues				
100-00-21515-000-002		Union Dues Payable - John		10.00
John Bond Union Dues				
100-00-21515-000-003		Union Dues Payable - Brian		10.00
Brian Anderson Union Dues				

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
100-00-21515-000-012		Union Dues Payable - Chris		10.00
Chris Holmes - Union Dues				
			Total	30.00
	12/05/2019	Great-West		
11/11/2019				
100-00-21591-000-000		WI Deferred Comp		45.00
11/11/2019				
			Total	45.00
	12/05/2019	Hawkins Water Treatment		
4613415				
620-00-53611-000-827		Operation Expenses		1,055.38
4613415				
620-00-53611-000-827		Operation Expenses		0.00
			Total	1,055.38
	12/05/2019	Holiday		
Police				
100-00-52110-390-002		Vehicle Fuel		68.61
Police				
			Total	68.61
	12/05/2019	HUEBSCH		
Clothing				
100-00-51945-130-000		Clothing Allowance		177.99
Clothing				
100-00-53270-390-000		Buildings & Grounds Operations		66.30
Building & Grounds				
100-00-52110-390-022		Miscellaneous		29.96
Police				
100-00-55110-390-004		Maintenance(Huebsch)		76.48
Library				
100-00-51610-390-000		Village Hall		113.20
Village Hall				
100-00-55200-390-000		Parks		132.81
Park				
			Total	596.74

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
	12/05/2019	HydroCorp Inc.		
invoice 0055310				
610-00-53710-000-650		Plant Operation & Maint.		205.00
invoice 0055310				
610-00-53710-000-650		Plant Operation & Maint.		205.00
			Total	410.00
	12/05/2019	Jerry's		
Flatbed				
100-00-52110-390-021		Blood Draws/Investigations		282.00
Flatbed				
			Total	282.00
	12/05/2019	Kinni Sport & Power		
Machinery & Equipment				
100-00-53240-390-000		Machinery & Equipment		64.99
Machinery & Equipment				
			Total	64.99
	12/05/2019	Lane Tank Company Inc		
Invoice 11/18/2019				
610-00-53710-000-650		Plant Operation & Maint.		7,500.00
Invoice 11/18/2019				
			Total	7,500.00
	12/05/2019	Marko Septic LLC		
004321				
620-00-53614-000-851		Adminstrative & Gen Expense		390.00
004321				
			Total	390.00
	12/05/2019	MENARDS		
Library				
100-00-55200-390-000		Parks		32.50
100-00-53240-390-000		Machinery & Equipment		61.09
Library				
100-00-53270-390-000		Buildings & Grounds Operations		146.66

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
			Total	240.25
	12/05/2019	MIDWEST NATURAL GAS		
Park				
100-00-55200-390-000		Parks		19.42
Park				
100-00-55200-390-000		Parks		157.25
Park				
610-00-53710-000-640		Plant Operation & Maint.		43.94
Water				
610-00-53710-000-640		Plant Operation & Maint.		39.70
Water				
100-00-51610-390-000		Village Hall		119.98
Village Hall				
100-00-53270-390-000		Buildings & Grounds Operations		295.03
HWY 65-1				
620-00-53611-000-827		Operation Expenses		81.51
Treatment Plant				
			Total	756.83
	12/05/2019	Midwest Truck Service		
100-00-53240-390-000		Machinery & Equipment		77.13
			Total	77.13
	12/05/2019	North Shore Bank, fsb		
11/11/2019				
100-00-21591-000-000		WI Deferred Comp		270.00
11/11/2019				
			Total	270.00
	12/05/2019	Office Depot		
100-00-51420-390-000		Village Clerk-Treasurer		57.37
100-00-51610-390-000		Village Hall		25.27
610-00-53720-000-681		General Expenses		17.49

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
620-00-53614-000-851		Adminstrative & Gen Expense		17.50
100-00-52110-390-010		Office Supplies		17.49
100-00-51110-390-000		Village Board		0.00
			Total	135.12

12/05/2019 Pitney Bowes Global Financial Services LLC
Clerk

100-00-51420-390-000	Village Clerk-Treasurer		60.24
Clerk			
610-00-53720-000-681	General Expenses		41.85
Water			
620-00-53614-000-851	Adminstrative & Gen Expense		41.85
Sewer			
100-00-52110-390-014	Postage		21.51
Police			
100-00-55110-290-015	Maintenance & Building Needs		15.06
Library			
100-00-51210-390-000	Municipal Court		2.35
Court			
100-00-53635-390-000	Recycling		11.18
Recycling			
410-00-56710-000-000	TIF ONE		0.00
		Total	194.04

12/05/2019 Quality Cleaning
Invoice 1293

100-00-51610-390-000	Village Hall		260.00
Invoice 1293			
100-00-55200-390-000	Parks		270.00
Invoice 1293			
		Total	530.00

12/05/2019 Quick Lane of Baldwin
2014 Ford Explorer

100-00-52110-390-001	Vehicle Maintenance		127.90
2014 Ford Explorer			

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
			Total	127.90
	12/05/2019	Spectrum Insurance		
33520				
100-00-51932-510-000		Worker's Compensation		1,496.00
33520				
100-00-51931-510-000		Property & Liability Ins.		0.00
100-00-52110-390-022		Miscellaneous		0.00
			Total	1,496.00
	12/05/2019	ST. CROIX COUNTY TREASURER		
Court Fines and penalties				
100-00-45120-000-000		Municipal Court Penalty & Cost		110.00
Court Fines and penalties				
			Total	110.00
	12/05/2019	ST. CROIX ELECTRIC CO-OP		
Dec				
620-00-53611-000-821		Operation Expenses		2,949.43
Dec				
			Total	2,949.43
	12/05/2019	State of Wisconsin Court Fines & Surcharges		
Court Penalty and Cost				
100-00-45120-000-000		Municipal Court Penalty & Cost		275.10
Court Penalty and Cost				
			Total	275.10
	12/05/2019	Value Implement		
100-00-53240-390-000		Machinery & Equipment		23.96
			Total	23.96
	12/05/2019	Verizon		
610-00-53720-000-681		General Expenses		62.01

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
620-00-53614-000-851		Adminstrative & Gen Expense		62.00
			Total	124.01
	12/05/2019	VERIZON WIRELESS		
Water				
610-00-53710-000-640		Plant Operation & Maint.		130.37
Water				
620-00-53614-000-851		Adminstrative & Gen Expense		130.37
Sewer				
100-00-52110-390-003		Telephone		310.02
Police				
100-00-53310-390-000		Street Maint.		130.38
			Total	701.14
	12/05/2019	WEST CENTRAL WISCONSIN BIOSOLIDS		
620-00-53614-000-858		Biosolids Facility		4,583.42
			Total	4,583.42
	12/05/2019	Wisconsin Labor Law Poster Service		
Police				
100-00-52110-390-010		Office Supplies		34.40
Police				
100-00-51610-390-000		Village Hall		34.40
Village Hall				
610-00-53720-000-681		General Expenses		34.40
Water				
620-00-53614-000-851		Adminstrative & Gen Expense		34.40
Sewer				
100-00-55200-390-000		Parks		34.40
Park				
			Total	172.00
	12/05/2019	WISCONSIN PROFESSIONAL POLICE ASSOCIATION		
100-00-21515-000-010		Union Dues Payable - Behnke		42.00

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
100-00-21515-000-009		Union Dues Payable - Dravis		42.00
100-00-21515-000-010		Union Dues Payable - Behnke		42.00
			Total	126.00
	12/05/2019	WISCONSIN RURAL WATER ASSOCIATION		
610-00-53710-000-640		Plant Operation & Maint.		390.00
			Total	390.00
			Grand Total	57,717.41

Dated From: From Account:
Thru: Thru Account:

	Amount
Total Expenditure from Fund # 100 - General Fund	34,555.59
Total Expenditure from Fund # 610 - Water Utility	10,665.51
Total Expenditure from Fund # 620 - Sewer Utility	12,496.31
Total Expenditure from all Funds	57,717.41

vilofrbt@baldwin-telecom.net

From: Roberts Muni <robertsmuni@baldwin-telecom.net>
Sent: Wednesday, December 4, 2019 5:08 PM
To: vilofrbt@baldwin-telecom.net
Subject: Public Court discussions

Village of Roberts President Willard Moeri.

Recent comments by Roberts Village Board members and employees have publicly maligned the position of the Village of Roberts Municipal Court Judge and the functions of the Roberts Municipal Court Office. Therefore, no further discussions of Court administrative and operational procedures by Court personnel will occur in any public or private forum.

Questions or comments regarding any Roberts Municipal Court matters should now be directed to the Court office by e-mail, letter, or through the Village attorney.

Thank you.

Hon. Peter C. Tharp

Village of Roberts Municipal Court Judge