Village of Roberts
Village Board Meeting Minutes
April 8, 2019

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Chuck Pizzi, Katy Kapaun, Chad Svacina, Rand Waughtal, Willard Moeri, Mary Shemon, Cheryl Johnson

Absent:

Guest: John Bond, Peter Tharp, Krissa Coleman, Aaron McWilliams,

Meeting Minutes

Motion to approve the minutes for March 13, 2019 by Waughtal, seconded by Svacina. Motion carried.

Treasurer's Report

Treasurer's report was read. Motion to approve the Treasurer's report by Pizzi, seconded by Svacina. Motion carried.

Public Concerns:

- Starting work in Rolling Meadow before 6:00 am – will talk to the contractors to remind them.

Communications:

- None

Department Report

Report from Police Department

- Office Mann and Officer Trepczyk we awarded Lifesaving Awards. On June 2nd during dinner at the pavilion at Good Neighbor Days they had a female that had no pulse and was not breathing. They assisted with CPR until Roberts Rescue and New Richmond Ambulance arrived. The woman survived what they have been told was a heart attack.
- Stats and punches were passed out.

Report from Director of Public Works – John Bond

- **Discussion/Approval for purchasing road salt for winter 2019/2020**
    - Bond stated that going into last winter we had salt left over so we were able to get by with less salt. This winter we have used more salt/sand then normal. If we were to restock to just what we had going into last winter we would have to buy more than we did this year. If we do the exact same dollar amount that we did last year, we will be short of salt.
    - This would be the third year that we would use straight salt. Current price is $67.54/ton which is the same amount as last year. We are about $4,000 short to get us back to where we were at the beginning of the plowing season. Budget wise as far as the salt goes we have three options: 1. Purchase part this year but we do not have money left in the budget for this; 2. We can push into next year's budget or; 3. Could just go with what we ordered this year even though the State allows you to contract out early deliver (this year) and late (next year) but there is a buffer of 20%. If we have a mild winter, and don't need the 20% buffer, we would not order it. The board would have to make the financial commitment to purchase this if it is needed. If you need more than what was ordered and the 20% buffer, you would have to contact the County or anther municipality to see if you could purchase from them. We would need to order about

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225 ton to get back to where we were last winter. Last year we ordered just over 200-ton total last fall and after January 1st. Moeri thinks we should go the max which would be 220 ton which is the same amount that we had this winter. Bond thinks we should have enough salt to get to January and if needed we could borrow salt. Waughtal brought up going back to a blend if needed but this creates cost for cleanup and applying extra. If we order 220 tons, 40 tons would be on reserve so we would receive 180 ton and we would not have to take the 40 ton if it is not needed. Waughtal asked about the extra salt being ordered and if it is available for you. According to Bond, it is as long as you order by the end of this week. Bond will order this year but defer delivery and payment until 2020.

- Watermain break up by the Post Office. Trying to figure out how many gallons we actually lost. We have known for several weeks but could not find it. Until the frost came out of the ground it was hard to find.
- Scada upgrade – gaining on it. Ongoing issues. Everyday go thru all the processes to see what is and is not working. They are here to fix when we find the issues. These are mainly programming issue. With updated PLC's they pick up the data differently than the old data.
- Sensors that were broke in February – all of the ice has thawed and there is more damage than we expected. We found exposed wires that shorted out to the controller and will need to be replaced. Cheaper to switch companies and replace. Installed next week.
- In the shop two of the light fixtures shorted out and burned so we replaced the light fixtures in the first bay with LED lights.
- Water meters are coming to end of life with the radios in them. The old meters are no longer being made. Going forward we can change out the complete heads for about half the price of the meter. They will take the old part and give us credit for them.
- Brush and compost piles – couple of contractors are interested in taking this away. Looking to move the pile up by the black dirt so that it is available all the time and makes room for the Clearas project. Moeri asked about the smell. If this comes to be an issue they can move it.
- Started street sweeping. Two thirds of town has been swept.
- Clearas update – bids were not coming in so it was delayed until the May 29th. Moeri did not know if this is an indication of not a lot of bids coming in. Two days before the bids were due, contractors started showing interest but did not have time to get the bids done. As of this morning is sounds like there was considerable interest in our project.

Report from Library Director – Krissa Coleman

- National Library week this week. Having a special promotion with all libraries joining together with local business to get discounts. You will need to take your library card with you to get the discounts.
- Middle of food for fines month. The food will go out to the local food pantry located at the UCC Church. $1.00 off per item toward fines.
- Book sale is also going on this week. It will be done on Saturday.

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- Friday the 26th local author will be at the Library. She will be speaking after senior coffee and she is from New Richmond. She will be talking about local Wisconsin history from the great depression on through the current day.
- Kids Club is Tuesday and Wednesday and will be back at the Library. Families pick them up at the library which helps with circulation.

Report from Municipal Judge – Peter Tharp

- Schedule of remaining 2019 – 2020 Court Dates
    - Waughtal asked about normally taking November and December and combining them together in early December. Tharp tried to set them up this way but with the volume of citations thought it would be better to run them for both months.

Committee Reports and Recommendations

Park Board – Did not meet.

Plan Commission –

- Building inspectors reports.
- Moeri is meeting with Dick Pearson tomorrow to discuss the property across from the bank.
- Discussion on Farmer's Market at Bobtown Brew House – First date is Saturday, June 8th from 9:00 – 1:00.
- Discussion regarding allowing Park Model Homes in the Trailer Park
    - Got approved to put two snow-bird locations in the mobile home park for the summer. Dale is looking to see if there is a way to get a variance to stay. This item is headed to Zoning Board of Appeals. Rumor has it that she is moving on the 15th out of town. Contact Dale to see what the status is on this property and if she is moving.

CDA Board – Waughtal

- Spent the majority of the meeting constructing a resolution to get the affordable housing money by extending the TID by 1 year. Rand had an example from Appleton and Oshkosh that were approved. Come up with something that will save us attorney fees but get us money. Will need to be reviewed by the attorney at some point. Look at it more at the next meeting. Hinge on when the TID district is scheduled to end. Guess 12 months will be part of this year and a part of next week. This is still around $400,000+ dollars that we could get. They will nail down the program once this is done and ready to go.

Finance – none

Public Safety Committee - none

Public Works Committee – Johnson

- Discussed how to handle water leaks complaints that are received. Currently looking at New Richmond's policy to see if that is what we want to follow.
- WWTP – Update was already given.
- New skid has arrived and being tested out by the guys.
- Disconnect Notice – we are looking to make changes to requiring a set amount instead of what they can afford in order to keep the water on.

Fire Association - none

Joint Twin Lake Committee – Kapaun

- Guest speaker from DNR – Alex Smith. Gave information on service water grant that they offer. We could get $50,000 for back to back years. We can use in-kind services towards this grant. Appears to be possible for the grant. Not a lot of competition for this grant. The funds could be used to fund a water monitoring system of the lake levels.

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- Discussion on the abandoned wells that we have discussed last month. We talked about adding extensions to these pipes instead of taking them out. Two or three that we would need to find which are in among the cattails.

III. Old Business - none

IV. New Business

Employee Education Requests and Expense Reports

- Motion to approve Megan and Barb for WMCA Clerk Training by Kapaun, seconded by Shemon. Motion carried.

Approval of New Operator's License

- None

Sidetrack Saloon – Liquor License Extension for Good Neighbor Days May 31, - June 3, 2019

- Motion to approve by Svacina, seconded by Johnson. Motion carried.

Bobtown Brew House – Good Neighbor Days – May 31st – June 3rd – using the parking lot to serve food, beer and have music.

- Motion to approve by Svacina, seconded by Pizzi. Motion carried.

Approval of Spring Clean-up Days will be April 22nd – May 24th with two Saturdays.

- Moeri asked if this should be carried over the holiday instead of stopping the Friday before. Discussed if there would be interest from residents or if they would be out of town.
- Motion to approve Spring Clean-up Days by Kapaun, seconded by Pizzi. Motion carried.

Annual Board of Review will be on Monday, May 20th from 6:00 to 8:00 PM. Open Book will be Monday, May 13th from 4:00 to 6:00.

Discussion/Approval for CD Renewal for the General Fund CD at Citizens State Bank

- Discussed the different pricing that we received from both Bremer Bank and Citizens Bank.
- Citizens is offering a 20-month Rule Breaker CD at 2.40% APY with the flexibility of taking half of the original amount penalty free and being able to increase the rate if we see a higher rate somewhere else. The second option would be a 24-month CD for 2.50% APY.
- Bremer was offering a wider range of rates and term from 6 months at 2.38% APY to 24-months at 2.65% APY.
- Motion to approve renewing the General Fund CD at Citizens State Bank for the 20-month Rule Breaker by Johnson, seconded by Kapaun. Motion carried.

Approval of Resolution 2019-2R Approving an all Hazard Mitigation Plan for the Village of Roberts

- Motion to approve Resolution 2019-2R approving an all Hazard Mitigation Plan by Svacina, seconded by Johnson. Motion carried.

Discussion/approval of Adoption of Post Issuance Debt Compliance Procedures for the Waste Water Treatment Plant Phosphorus Removal Project

- Motion to approve the Post Issuance Debt Compliance Procedures for the Waste Water Treatment Plant Phosphorus Removal Project by Kapaun, seconded by Shemon. Motion carried.

Discussion/approval of Resolution #2019-3R Adopting Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-advantage Governmental Bonds

- Motion to approve Resolution #2019-3R Adoption Post Issuance Debt Compliance Policy for Tax-exempt and Tax-advantage Governmental Bonds by Svacina, seconded by Pizzi. Motion carried

Discussion/approval of Post-Issuance Debt Compliance Policy for the Waste Water Treatment Plant Phosphorus Removal Project.

- Motion to approve Post Issuance Debt Compliance Policy for the Waste Water Treatment Plant Phosphorus Removal Project by Kapaun, seconded by Pizzi. Motion carried.

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Update on S. Division Street Sidewalk Project.

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Discussion/approval of Invoice MAR2019-01013 for $12,234.63 to Weston Solutions

- Motion to table paying invoice Mar2019-01013 for $12,234.63 to Weston Solutions until next month by Kapaun, seconded by Svacina. Motion carried.

Payment of Bills

- Motion to pay the bills by Pizzi, second by Shemon. Motion carried.

Other Business – None

Motion to adjourn at 8:23pm by Shemon, seconded by Pizzi. Motion carried.

Megan Dull
Village Clerk/Treasurer

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