

Village of Roberts

Public Works – July 2019

Meeting Minutes

The Public Works Committee Meeting on July, 18th, 2019 was called to order at 6:30 P.M. by Moeri.

Present: Willard Moeri, Rand Waughtal, Scott Lamson and Kevin Soltis

Absent: Steve Melby, Cheryl Johnson and Glenn Hall

Visitors: John Bond and Peter Tharp

The Meeting was properly noticed and posted in the Village of Roberts in three locations.

- **Approval of Minutes from June 20th, 2019 – Motion** to approve the minutes from June 20th, 2019 by Lamson, second by Waughtal. **Motion** carried.
- **Discussion/approval of Water Leak Sewer Adjustment Policy** – The changes were made as requested to the form. **Motion** to approve the Water Leak Sewer Adjustment Policy by Lamson, second by Waughtal. **Motion** carried.
- **Discussion/approval of Deferred Payment Agreement** - It was discussed to update the form. Waughtal questioned if the water/sewer/garbage bill is not paid on the due date why they can't be shut off? The Village must follow the PSC rules. **Motion** to recommend to the Village Board the Deferred Payment Agreement with the following changes.
 - Removing one "I agree to pay" lines
 - Clarify the following language to be
 - ½ of the amount due is required on the date the disconnect notice is posted on your door.
 - Add "the final balance is due within 30 days of this agreement."by Waughtal, second by Lamson. **Motion** carried.
- **Discussion/approval of possible water increase** – Moeri explained that when the audit was completed we were still \$11,000 in the red. The Public Service Commission will only allow a 3% increase per year. 3% increase on water would be \$1.67 with an average usage of 12,000 gallons. **Motion** to approve 3% water increase by Soltis, second by Lamson. **Motion** carried.
- **Discussion/approval of Roberts/Warren Fire Department water usage billing** – The Roberts/Warren Fire Department wants to find a way they can fill the fire truck without paying the sewer portion of their bill. The trucks are not filled during fires they fill them out of the fire hydrants. The truck are mainly filled during the winter months when

they pull in the garage and need to be filled. **Motion** to have them read the meter before filling and after they are full by Lamson, second by Soltis. **Motion** carried.

The meeting was dismissed at 7:35 P.M. by Moeri.

Barb Newton
Deputy Clerk