VILLAGE OF ROBERTS
REGULAR VILLAGE BOARD MEETING
ROBERTS VILLAGE HALL
MONDAY, JUNE 10, 2019
7:00 PM

Regular Village Board Meeting Agenda

Report of Meeting Notification
Approval of Minutes of May 13, 2019 Village Board Meeting
Approval of Treasurer's Report
Public Concerns
Communications

I. Department Reports

A. Report from Police Department
B. Report from Director of Public Works
C. Report from Library Director
D. Report from Municipal Judge

II. Committee Reports and Recommendations

A. Park Board
B. Plan Commission
    1. Building Inspectors Report
    2. Discussion/Approval of Townsedge Subdivision/Dick Pearson Preliminary Plat
C. CDA Board
D. Finance Committee
E. Public Safety Committee
F. Public Works Committee
    1. Discussion/Approval to put a temporary boot on the vent for the water tower.
G. Fire Association
H. Friends of Twin Lakes

III. Old Business

A. Discussion/approval of Storm Siren in Rolling Meadows

IV. New Business

1. Employee Education Requests and Expense Reports
2. Approval of New Operator's Licenses
3. Renewal of Operator's Licenses – see attached list.
4. Approval of Liquor Licenses
    1. Indianhead Oil Co., LLC – Holiday #486, Agent – Candice L Howle
    2. Bob Town Est. - Christenson Holdings LLC – Bobtown Brew House, Agent - Mike Christenson
    3. C&L Bar LLC – Sidetrack Saloon
    4. RTDT Inc., Barnboard Grill & Saloon, Agent – Trent Schug
    5. Amwest Inc., Bob & Steve's BP, Agent - John Jerlow
    6. Pilot Travel Center LLC, Pilot Travel Center #470, Agent – Susan Schwartz
    7. Roberts Liquor Inc., - Northland Liquor, Agent – Vipul B. Patel
    8. Dolgencorp, LLC, - Dollar General Store #15938, Agent – Ron Borgerding
5. Approval of Cigarette Licenses
    1. Amwest Inc., Bob & Steve's BP, Agent – John Jerlow
    2. C&L Bar LLC – Sidetrack Saloon
    3. Pilot Travel Center LLC, Pilot Travel Center #470, Agent – Susan Schwartz
    4. Indianhead Oil Co., LLC – Holiday #486, Agent – Candice L Howle
    5. Dolgencorp, LLC, - Dollar General Store #15938, Agent – Ron Borgerding
    6. Roberts Liquor Inc., - Northland Liquor, Agent – Vipul B Patel
6. Resolution 2018-1R – Compliance Maintenance Resolution
7. Approval of Roberts-Warren Fire Department Officers
8. Discussion/approval for Block Party for Cheryl Johnson
9. Discussion/approval of invoice APR201-01010 for $44,773.50 to Weston Solutions, Inc.
10. Discussion/approval of Application for Payment for Haas Sons, Inc for S. Division St Sidewalks in the amount of $109,948.20.
11. Payment of Bills
12. Other Business
13. Adjourn

Items on the agenda may not be presented in this order. Agenda may change up to 24 hours before meeting.

Megan Dull, Village Clerk

Village of Roberts
Village Board Meeting Minutes
May 13, 2019

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Chuck Pizzi, Katy Kapaun, Chad Svacina, Rand Waughtal, Willard Moeri, Mary Shemon, Cheryl Johnson

Absent:

Guest: John Bond, Peter Tharp, Aaron McWilliams, Linda Hall

Meeting Minutes

Motion to approve the minutes for April 8, 2019 Village Board Meeting, April 22nd and May 7, 2019 Special Village Board Meeting by Pizzi, seconded by Kapaun. Motion carried.

Treasurer's Report

Treasurer's report was read. Motion to approve the Treasurer's report by Waughtal, seconded by Shemon. Motion carried.

Public Concerns:

- TDI had done work down by Spring Street and residents are wondering if they can come back and fix the work that was done.
- A resident is wondering if we can install a park bench between the Mobile Home Park and Holiday. A good spot would be just before the incline coming south. This could be put on the grassy park of the boulevard. Bond will look to see what the option are.

Communications:

- None

Department Report - McWilliams

Report from Police Department

- Triple A grant – we were not selected for but we did get a traffic grant for $4,000. When we were applying for this grant, we were looking for what we could do with this money. Looked at lighted pedestrian signs. They are push button and light blinking. They are around $7,373. $4,000 would be applied to this with the grant and the Village would need to make up the grant. There is still money left in a police fund that we could use for this. Newell Street would be the spot for this since it is a double bus stop pickup. They are solar power, and they will need to be put on a small pad. This price is with all hardware included and shipped to us. They communicate that once you push the button both sides light up. Johnson asked about who will install them and it looks like it would be Public Works.

Report from Director of Public Works – John Bond

- There was a sewer line backup on Warren Street. This line is jetted annually. Bond believes that there is a low spot in this pipe and that sand is building up in this line and creating issues. While jetting we had 400 feet of hose when the truck died. Manually pulled hose and the fire department helped pull the truck to get it started.
- Graham Street may not get blacktopped this year. Budgets were over because of winter. They are working on getting the grass work done before GND.
- Pilot Plant is here from Clearas. The second Pilot Plant showed up today. We were not aware of the second plant coming. They are being used in a couple of weeks so they started up the second one today. Kevin McGraw who is one of the founders is also here with it so if you want

to look at it, feel free. The DNR will be here on Thursday to look at it and Senator Schnachtner will be here Friday.

- We have had issues with people stealing water from the hydrants. McWilliams has dealt with these customers.
- The remaining streets out in Rolling Meadows are scheduled to have the blacktop done this week.
- Publications for Clearas

Report from Library Director – Kapaun

- Dessert Fundraiser at the Community Dinner on May 30th. Any donated desserts can be dropped off at the library by noon on the 30th.
- Also collecting addresses for people that will be having garage sales during Good Neighbor Days so they can be put on a map. Either contact the library or Stephanie @stephanie@exitspringside.com.

Report from Municipal Judge – Peter Tharp

- Monthly report was in the packet to review.
- Moeri asked about discussion on Monthly reports that were handed out and Judge Tharp had no comments.

Committee Reports and Recommendations

Park Board

- First meeting since putting together the budget. Very little budget to use this year. Looking to replace the range in the Park Building. Looking at pricing for a new commercial gas range from there. Kapaun is helping Pizzi with this. Existing playground equipment has been removed from the lot and is being stored at the Waste Water Treatment Plant. It will be set in the passive park. There was a request for a small set of swings for the Rolling Meadows Passive Park if there is money there.
- The lions would like to place a lion's memorial in the park. They have come up with a granite bench with a memorial to the lions on it. Waughtal suggested having pavers around the bottom of it with the option to add names if interested. There is a small retaining wall by the tennis court that will need to be replaced. Discussed issue from a concerned citizen in regards to trash. Pizzi picked this up by the tower. He has not been by the demo pit to see what was there. There is also a concern about the recycling not being separated from the trash at the park. We have no control over this at this time.

Plan Commission – Did not meet

- Building Inspectors Report

CDA Board – none

Finance – none

Public Safety Committee - none

Public Works Committee – Did not meet

Fire Association – Svacina

- Went over the new collection agency. Submitted about a dozen or so claims and waiting on a reply on this.
- Elected new officers.

Joint Twin Lake Committee – Did not meet

III. Old Business - none

IV. New Business

Village of Roberts
Village Board Meeting Minutes
May 13, 2019

Employee Education Requests and Expense Reports

- Motion to approve Megan Dull and Barb Newton for 2019 Clerks, Treasurers & Finance Institute by Kapuan, seconded by Shemon. Motion carried.

Approval of New Operator's License

- Motion to approve Joshua McAbee's Application for Operator's License by Kapuan, seconded by Svacina. Motion carried.

Discussion/approval of Fireworks User's Permit for Roberts Good Neighbor Days for Charles T Gardas D.B.A. Island Fireworks Co., Inc.

- Motion to approve User's Permit for Roberts Good Neighbor Days for Charles T Gardas by Svacina, seconded by Shemon. Motion carried.

Discussion/approval of Temporary Operator's License for Roberts Lions Club for Good Neighbor Days.

- Motion to approve the Temporary Operator's License for the Lions Club by Kapuan, seconded by Johnson. Motion carried.

Discussion/approval of Picnic License for Roberts Lions Club for Roberts Good Neighbor Days.

- Motion to approve Picnic License for Roberts Lions Club by Kapaun, seconded by Svacina. Motion carried with Pizzi abstaining.

Discussion/approval of 2019 Board/Committee Appointments

- Still looking for members for Zoning Board of Appeals and Police Review Board and Public Safety.
- Suggestion was made to remove Pete Chapin from the Public Safety Board. Waughtal asked about notifying him about being removed from the board. Pizzi would still like to see him removed from the committee. Kapaun stated that she is disappointed that he has not communicated with us regarding adding sidewalks to S. Division St. Kapaun asked if we could remove Chapin to a different board? Waughtal thinks it should be his decision and Kapaun does not agree.
- Motion to approve the list as edited by Kapaun, seconded by Shemon. Motion carried.

Discussion/approval of ATV Route Designation Application for Public Roadways for County TT from S. Division Street to 130th Street.

- McWilliams was approached by the ATV club about this so that they do not disrupt the property owners land if it is muddy, etc. This would allow access to Warren Township from the Village. The club already has the signs so there would be no cost for signage because they will put them up. County Road TT would be the in and out for the Village.
- Motion to approve the Application for Submittal for the ATV Route by Pizzi, seconded by Johnson. Motion carried.
- Discussion continued regarding ATV's and side by sides regarding parking and rules. ATV's and UTV's need to act like cars and park in normal parking spots on the streets. They are not allowed on the sidewalks. They are also not allowed to pull wagons or other equipment behind them.

Discussion/approval of Outside Soffit Light Options for Village Hall.

- This is the Scott Freer Electric bid. There are four lights outside that are not working out of nine. We can replace all and make them LED or we can replace the ones that need to be done.
- Kapaun asked if these would shine out to the sidewalk because when it is dark it is hard to see where the curb is. Johnson asked if there is any efficiencies with adding LED instead of the normal. Four should come from maintenance and be LED and budget for the remaining with looking at the option of adding some bollard lights for sidewalks minimum of 2 if not 4.

Discussion/approval of Storm Siren in Rolling Meadows.

- Company came out to service storm sirens. The little one in Rolling Meadows is non-repairable. This was originally at the firehall, move to Village Hall and then to Rolling Meadows. This was built in the 1950's. There are no parts to repair this siren. We could do nothing and wait until we can put it in the budget. If we decide to replace, the pole needs to be lifted. The cheapest one is the most comparable to what we have now. The middle of the road unit has more area to project. If the power goes out there is no battery backup to the cheaper ones. The cheapest is $8,000

and the middle is $15,000. Pizzi feels that we need to add one with the battery backup. If we are going to look at the bigger siren we might want to look at relocating the siren as well. We could move it East by the other lift station or by the cell tower but right now there is no power. The last time Federal Warning came out they mapped this out. Svacina asked is there is any grant money out there for this? The siren by Lakes Gas can be heard if you are outside. Svacina asked if it could go on the cell tower and Bond does not think so. Looking to relocate on the North East side of Rolling Meadows. This could also come out of TID as a one-time item. This would be a special meeting of the finance board to approve this if needed.

- Motion to table this discussion until next month by Kapaun, seconded by Shemon. Motion carried.

Payment of Bills

Motion to pay the bills by Pizzi, seconded by Johnson. Motion carried.

Other Business

- Discussed having a flex schedule for the Clerk's Office again this summer. We normally work 9 hour days and have a half day off a week.

Motion to adjourn at 8:20PM by Shemon, seconded by Johnson. Motion carried

Megan Dull
Village Clerk

Prezi Svacina

TREASURER'S REPORT
June 1, 2019

General Fund	Beginning Balance - 5/1/2019	$1,339,176.56	
Receipts		$62,276.57	2.49%
Disbursements		$532,020.69	
Balance		$869,432.44	
Outstanding Checks			
Balance (05/31/2019)		$869,432.44	
Impact Fee	Balance - 5/1/2019	$484,109.08	
	Deposit	$0.00	
	Withdrawals		
	Interest - 2.49%	$1,021.93	
	(05/31/2019)	$485,131.01	
Sewer Impact Fee	Balance - 5/1/2019	$119,535.16	
	Deposit		
	Interest - 2.49%	$252.33	
	Balance - (05/31/2019)	$119,787.49	
CDA Account	Balance - 5/1/2019	$52,620.79	
	Interest - 2.49%	$111.08	
	Balance - (05/31/2019)	$52,731.87	
Compensated Absences	Balance - 5/1/2019	$17,180.88	
	Interest - 2.49%	$44.88	
	Deposit	$17,300.94	
	Balance - (05/31/2019)	$34,526.70	
Impact Fee Account CD	11/29/2020	$407,461.01	2.95%
Money Market	Balance - 5/1/2019	$510,209.27	
	MMA Interest	$1,077.03	2.49%
	Balance - (05/31/2019)	$511,286.30	
General Fund CD	Maturity Date 12/10/20	$568,268.05	2.38%
Investment Pool CD (Bremer Bank)	Maturity Date 11/14/19	$361,861.51	1.15%

	General Fund	38,794.58
Assigned Funds:	Machinery & Equipment	26,196.00
	Park Outlay	4,500.00
	Park Development	25,901.00
	Park Outlay - Tennis Courts	15,500.00
	Police Car	-2,534.93
	Capital Project Streets	28,777.88
	TIF #1 Retirement	28,846.00
	TIF #2 Fund	550,000.00
	Capital Acquisition Fund	175,947.00
	Sewer Account	72,741.37
	Sewer Replacement #1	72,994.29
	Sewer Replacement #2	62,717.25
	Water	264,443.42
	Cty TT/Graham St Repair	54,540.00
	Library Outlay	3,000.00
	park - general	1,000.00

Hazel Mackin Community Library

May 2019 Director's Report-Krissa Coleman-Director

*May 1st I attend the elementary school meeting for the teachers and staff to share about summer reading, to talk about field trips and how we are able to help with lesson plans and materials if they are needed.

*May 2nd Brittany held Tween book club at the Middle School. This was the last meeting until next fall.
*Yoga was on May 4th. I have had multiple people contact me to see if this program can continue. I am planning on reassessing it for fall.

*I led Executive Council meeting on May 3rd. We discussed the revisiting of the local priority holds and preliminary budgets.

*May 7th Brittany had her TAB meeting. The students are planning programs for summer reading and a movie marathon.

*Paws to Read joined us at the library on May 7th and 21st.

*Play and Learn continues to meet on Tuesday mornings. They have a full group again and will continue thru mid-May.

* I attended IUG (Innovation Users Group) conference in Phoenix as a first time attendee this month. It was paid for by IFLS. It was quite a learning curve to sit and take in information about our computer systems that we use for the consortium. I learned about new interface that is coming for our MORE catalog and we will be looking at those things for the 2020 IFLS budget. My big take-away was regarding the idea of every student getting a library card when they get registered for school each year. The student id number is used as the bar code for the library system. I am researching the complications of this and what kind of policies might be needed. I will also be talking to the school principals and our board to see if everyone could be on board for this type of thing.

*Tech Night continues to be filling a need for our patrons, Barb has people sign up every month.

*Kids Care has started coming back to the library on most Tuesdays and Wednesdays. The library has a certain buzz when the kids arrive. Staff keeps busy helping students find the books they are interested in and answering questions.

*Moms and Muffins was on May 11th. This year we served muffins, juice and coffee and patrons were able to do a Mother's Day craft.

*Dana from Job Center comes the third Wednesday every month to assist anyone with job search, resumes and even interview skills.

*May 17th I had Director's Council and a St Croix County Directors meeting. We are revisiting local priority holds and traveling book club as well as items for the St. Croix County Board information.

*The Faith Community Church of Hudson had volunteers come to help with the mulch and clean up of fall foliage in the gardens. It is wonderful to be able to have people come in to help with projects. I also had volunteers come in to do all of the summer reading copying and prep for folders, prize boxes and other projects for the summer.

Hazel Mackin Community Library

*Comfort by Design came in to do the spring switch over on all of the geothermal system. I don't know how we will proceed for the fixing of the units at the time of this director's report. I had the company give a few reasons on why the system might have failed and had Megan check in with the insurance rep to see if anything would be covered. At this time, it does not look like it will covered, therefore we will probably need to use the budgeted outlay to cover costs.

*Our lawn care company will be working on replacing some of our perennials that died over the winter. Rose bushes are really too finicky to be having in our gardens.

*Pete Close continues to be a generous volunteer with his time. He has helped with outside branch cleanup and is currently checking with the neighbors about how to proceed to deal with the tree and shrub branches that are encroaching on the library area. We are both so thankful again that Bill and Jan Manore cleaned up the gravel from the second lot. That was a huge project!!

*Tween Book Club met on May 18th and discussed The Castle in the Mist by Amy Effron. This program will move to a Tuesday evening each month during the summer.

*A Novel Idea Book Club met early this month on May 20th due to the Memorial holiday. They discussed Summerland by Erin Hildebrand.

*The library was closed for the Memorial holiday on the 25th and 27th.

*The Dessert fundraiser at the Community Dinner was held on May 30th of Roberts Good Neighbor Days. During the Car Show another fundraiser of water, coffee and cookies were sold.

*Stitching group met on Fridays the Archive Room from 12:30-3 pm.

*Every Thursday afternoon we have a group of knitters and crotcheters who gather in the Community Room.

*Senior Coffee and Cookies continues every Friday at 10 am.

*The Strong Seniors continues to meet on Tuesdays and Thursdays to do chair workouts to a video.

The balance remaining for 2016 is $270,580-$251340.08=$18,717.92 carry over for outlay for library projects. I'm still waiting on information from the clerk and the auditor regarding this information.

CIRCULATION ACTIVITY by STAT GROUP (Apr 19)

731; 732; 737

I TYPE	CHKOUTS	CHKINS	RENEWALS	ITEMS CIR(	HOLDS	HI/RECLL	TOTAL #	PERCENT
Lucky Day 7 day	7	11	0	7	0	0	18	0.2%
Lucky Day 3 day	61	68	0	61	0	0	129	1.2%
Book hardcover	2,233	2,435	834	3,067	35	0	5,537	52.0%
Book hardcover	17	18	0	17	0	0	35	0.3%
Book softcover 3	251	330	184	435	9	0	774	7.3%
Book softcover 2	1	4	1	2	0	0	6	0.1%
Book mass mark	30	35	33	63	0	0	98	0.9%
Large print hard	36	40	12	48	3	0	91	0.9%
Large print hard	0	1	0	0	0	0	1	0.0%
Large print softc	10	9	1	11	1	0	21	0.2%
Graphic novel 3	99	104	44	143	0	0	247	2.3%
Board book	143	157	37	180	0	0	337	3.2%
Board book No H	2	2	1	3	0	0	5	0.0%
Book and Audio	16	27	4	20	0	0	47	0.4%
Book with audio	0	1	0	0	0	0	1	0.0%
Magazine 1 wk	130	159	61	191	0	0	350	3.3%
Magazine 2 wks	1	0	0	1	0	0	1	0.0%
Magazine 3 wks	6	4	0	6	0	0	10	0.1%
Audiobook CD 3	130	124	48	178	6	0	308	2.9%
Audiobook MP3 :	1	1	0	1	0	0	2	0.0%
Music CD 3 wks	63	80	22	85	0	0	165	1.6%
ILL loan items	12	14	10	22	4	0	40	0.4%
DVD 1 wk	735	770	318	1,053	2	0	1,825	17.2%
DVD 2 wks	31	34	28	59	0	0	93	0.9%
DVD 3 wks	43	26	9	52	0	0	78	0.7%
Blu-ray 1 wk	2	2	1	3	0	0	5	0.0%
Blu-ray/DVD cor	23	26	9	32	0	0	58	0.5%
Blu-ray/DVD cor	1	0	0	1	0	0	1	0.0%
Kit 3 wks	0	1	0	0	0	0	1	0.0%
Kit 3 wks No Hol	4	8	2	6	0	0	14	0.1%
Kit 4 wks	0	0	1	1	0	0	1	0.0%
Puzzle No Holds	11	14	2	13	0	0	27	0.3%
Game disc	45	56	26	71	0	0	127	1.2%
Game cartridge	19	17	6	25	0	0	42	0.4%
CDROM/Softwar	0	1	0	0	0	0	1	0.0%
Mobile Hot-spot	8	8	0	8	0	0	16	0.2%
No Code	0	0	0	0	126	0	126	1.2%
Total	4,171	4,587	1,694	5,865	186	0	10,638	100.0%

CIRCULATION ACTIVITY by STAT GROUP (Apr 19)

731, 732, 737

ACT150 LOC	CHKOUTS	CHKINS	RENEWALS	ITEMS CIR(	HOLDS	HI/RECLL	TOTAL #	PERCENT
V Baldwin/St.Cr(	30	49	13	43	0	0	92	0.9%
V Boyceville/Dur	5	0	2	7	0	0	7	0.1%
V Centuria/Polk/	0	1	0	0	0	0	1	0.0%
V Ellsworth/Pier(	0	8	0	0	0	0	8	0.1%
V Hammond/St.(	303	337	242	545	5	0	887	8.3%
C Hudson/St.Cr(	92	28	5	97	0	0	125	1.2%
C New Richmon(	35	28	0	35	0	0	63	0.6%
V North Hudson/	9	3	0	9	0	0	12	0.1%
C River Falls/Pie	16	11	10	26	5	0	42	0.4%
V Roberts/St.Cr(	1,667	1,731	418	2,085	108	0	3,924	36.9%
C River Falls/St.(	22	20	21	43	0	0	63	0.6%
V Spring Valley/	1	1	1	2	0	0	3	0.0%
V Wilson/St.Croi	2	2	0	2	0	0	4	0.0%
V Woodville/St.(	25	6	0	25	0	0	31	0.3%
O Minnesota/Oth	0	1	0	0	0	0	1	0.0%
O Arrowhead/LS	0	2	0	0	0	0	2	0.0%
O Monarch/LS/x	2	1	0	2	0	0	3	0.0%
O Manitowac-Ca	0	2	0	0	0	0	2	0.0%
O Nicolet/LS/x	1	1	0	1	0	0	2	0.0%
O Northern Wate	1	1	0	1	0	0	2	0.0%
O Southwest Wis	3	1	0	3	0	0	4	0.0%
O Bridges/LS/x	0	1	0	0	0	0	1	0.0%
O Winding River	1	2	0	1	0	0	3	0.0%
O Wisconsin Vall	3	3	0	3	0	0	6	0.1%
O Public Library/	1	0	1	2	0	0	2	0.0%
O Other Library	3	0	0	3	0	0	3	0.0%
O Indianhead/LS	2	2	0	2	0	0	4	0.0%
T Cumberland/B	7	7	0	7	0	0	14	0.1%
T Tainter/Dunn/(	0	0	0	0	1	0	1	0.0%
T Washington/E(	23	14	0	23	0	0	37	0.3%
T Clifton/Pierce/	1	1	0	1	0	0	2	0.0%
T Martell/Pierce/	1	0	0	1	0	0	1	0.0%
T Oak Grove/Pie	0	1	0	0	0	0	1	0.0%
T River Falls/Pie(	10	58	4	14	0	0	72	0.7%
T Trimbelle/Pier(	0	1	0	0	1	0	2	0.0%
T Farmington/Pc	1	0	2	3	0	0	3	0.0%
T Milltown/Polk/(	0	0	30	30	0	0	30	0.3%
T Osceola/Polk/r	0	0	8	8	0	0	8	0.1%
T Baldwin/St.Cr(	11	14	12	23	1	0	38	0.4%
T Cady/St.Croix/	21	8	0	21	0	0	29	0.3%
T Cylon/St.Croix	1	4	0	1	0	0	5	0.0%
T Erin Prairie/St.	5	5	1	6	0	0	11	0.1%
T Forest/St.Croi:	2	3	1	3	0	0	6	0.1%
T Hammond/St.(	514	694	273	787	21	0	1,502	14.1%
T Hudson/St.Cr(	223	211	97	320	4	0	535	5.0%
T Kinnickinnic/St	173	238	94	267	1	0	506	4.8%
T Pleasant Valley	0	0	2	2	0	0	2	0.0%
T Richmond/St.(	71	87	27	98	0	0	185	1.7%
T Rush River/St.	0	3	0	0	0	0	3	0.0%
T Springfield/St.	5	1	0	5	0	0	6	0.1%
T St.Joseph/St.(	9	19	4	13	1	0	33	0.3%
T Star Prairie/St	11	11	0	11	0	0	22	0.2%
T Troy/St.Croix/	6	5	2	8	0	0	13	0.1%
T Warren/St.Cro	852	960	424	1,276	38	0	2,274	21.4%
Total	4,171	4,587	1,694	5,865	186	0	10,638	100.0%

Hazel Mackin Community Library Events June 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26 No Story Time	27 **CLOSED for Memorial Day**	28 Strong Seniors 1PM	29 **Dessert Fundraiser: Baked goods drop off by noon Thursday**	30 Strong Seniors 1PM **Knitting Group 2:15PM Community Dinner 5:30PM**	31 **Senior Coffee and Cookies 10AM** Stitching Group 12:30-3PM	1 Check out the Car Show on Main Street 8-1PM for Good Neighbor Days
2 **Good Neighbor Days Parade 11AM**	3 No Story Time	4 Strong Seniors 1PM **TAB Mtg 5:30PM**	5 No Story Time	6 **Strong Seniors 1PM** Knitting Group 2:15PM **Tech Night 4:45-7PM**	7 **Senior Coffee and Cookies 10AM** Stitching Group 12:30-3PM	8
9 Weekly Craft: Father's Day **START of SRP Registration**	10 **Sensory Stations 10:30-11:15AM** Movie Matinee "Spider-Man: Into the Spider-Verse" PG 1PM **STEM "Rocket to the Moon" * 4:30-5:30PM**	11 **Strong Seniors 1PM** Paws to Read 5-7PM **Tween Book Club 6-7PM**	12 **Story Time w/Mrs. Johnson 10:30-11:15AM**	13 **Strong Seniors 1PM** Knitting Group 2:15PM **Tech Night* 4-7:45PM**	14 **Senior Coffee and Cookies 10AM** Stitching Group 12:30-3PM	15 **Dads and Donuts* 10:30-11:30AM**
16 **Weekly Craft: Martian Block**	17 **Sensory Stations 10:30-11:15AM** Movie Matinee "Pokemon: The Power of Us" PG 1PM	18 Strong Seniors 1PM **Teen Book Club 6-7PM**	19 Job Center 10-12PM **Story Time w/Mrs. Tate 10:30-11:15AM**	20 **Strong Seniors 1PM** Knitting Group 2:15PM **Peter Kwong: Mexican Cooking* 5:30PM**	21 **Senior Coffee and Cookies 10AM** Stitching Group 12:30-3PM	22 **Minute-to-Win-It Family Games* 10:30-12:30PM**
23 **Weekly Activity: Guessing Game**	24 **Sensory Stations 10:30-11:15AM** Movie Matinee "Kim Possible" PG 1PM **A Novel Idea Book Club 5:30PM @ Bobtown Brewhouse**	25 Strong Seniors 1PM **Paws to Read 5-7PM**	26 **Story Time w/Mrs. Ramberg 10:30-11:15AM**	27 **Strong Seniors 1PM** Knitting Group 2:15PM **LEGO Guy 5:30PM**	28 **Senior Coffee and Cookies 10AM** Stitching Group 12:30-3PM	29 **Lego Club 10:30-11:30PM**
30 **Weekly Craft: 4th of July**	1 **Sensory Stations 10:30-11:15AM** Movie Matinee "The Lego Movie Part 2" PG 1PM	2 Strong Seniors 1PM	3 **Sensory Stations 10:30-11:15AM**	4 **CLOSED Happy 4th of July**	5 **Senior Coffee and Cookies 10AM** Stitching Group 12:30-3PM	6

*Register at the circulation desk or by calling 715-749-3849. Like us on Facebook.

Plan Commission Meeting
Village of Roberts
Thursday, June 6, 2019

The Plan Commission meeting was called to order at 7:00 PM by President Moeri.

The meeting was properly noticed and posted in three locations in the Village of Roberts.

Present: Katy Kapaun, Jerry Weiss, Chad Svacina, Steve Melby, Willard Moeri and David Wilkin.
Absent: Helen Kusilek
Visitor: Angi Goodwin, Matt Hieb, Dick Pearson and Peter Tharp

Building Inspectors Report

- The Building Inspectors Report was handed out for review

Discussion/approval of Townsedge Subdivision/Dick Pearson Preliminary Plat

- Have update the original preliminary plan slightly. The layout has not changed and neither has the uses. This is just under a sixty-acre parcel. It is currently zoned B1 in the upper corner and RT-1 for the twin home areas and RS-6 which is the remaining portion of the land. It has been submitted as a PUD which allows for smaller lot sizes which allowed for an area for storm water and ponding and additional area for greenspace. Both sanitary sewer and water comes in on the southwest corner to the subdivision. Matt thought that they would start with roadway A and run it the length of the property for the streets.
- Kapaun asked about storm water and the lake issues. Angi said the Village has one of the strictest requirements allowed for stormwater. We are requiring up to 100-year storm ditch which will protect the runoff volumes. Weiss asked about a road to 65 and originally it was anticipated to be stubbed out but not sure of the new plan with the roundabouts. Hieb will not know this until it is submitted to DOT. This would be the same as what is in Rolling Meadows that it is planned but no access at this point. If the DOT does not want it as a road it could become an outlot for something. Kapaun asked about the business area and what would potentially go there. Is it one business, stripe mall, etc.? Melby asked if someone is interested in the land would Road B or Road D be put in and it is probably road D. Angi reminded the group that if a bigger business is interested a traffic analysis could be required to see what this would mean for the Village. Meet the minimum lot size with PUD.
- Goodwin reviewed the zoning and everything meets this except under the B1 and the maximum is over what is allowed but this is not a concern. PUD allows you to reduce lot sizes but add more green space.
- Need to look for sidewalks to go to the roundabout to connect to the rest of town. 110 feet from centerline or 50 feet from right of way. Sanitary sewer was put in deeper and there may be some cost sharing to see if there is documentation for this. Angi will help look for this.

- Three different outlots mean three areas for the village to take over. Stormwater needs to be reviewed with John. Reduce wet pond area for the insect control, etc. Will need to talk pros and cons about looking to more green space that would flood when it storms but would go down and be dry most of the time. There are communities that take away curb and gutter to add ditches. Next submittal will be final plans so that it can get to the DNR and approvals.
- Weiss asked the time table for this and Hieb thinks it will be soon and Pearson would like to see it done soon. DNR is about 5 or 6 weeks out at this point so at this point it is looking at late fall or early spring!
- Kapaun thinks it looks practical and likes the sidewalks. Would like to see them go thru the middle.
- Matt asked if the village wants the whole outlot dedicated at one time or how we want to do them. Change this to green space required for PUD development.
- **Motion to approve the Preliminary Plat for Townswedge Subdivision taking into considerations from Goodwin and adding additional sidewalks by Kapuan, seconded by Weiss. Motion carried.**

Discussion/approval for Lakes Gas to make site modifications for two additional tanks.

- This would potentially add three more tanks to this property, two right away and a third within 5 years. No approvals needed. The only area of concern is making sure the Fire Department does not have any concerns regarding adding additional tanks.

Other Business

- Busker bought a business in Hudson that use to house Superior walls and moved his business here. He is looking to sell the property as is or he will build the building and rent it out in the future. Weiss asked if we would require them to add sewer and water since this property could be sold but we might be too soon for this since we said the next business to come in, we would require it so is this technically the next business.
- Discuss potential of next TID.

Motion to adjourn at 7:50 by Weiss seconded by Svacina. Motion carried.

Megan Dull,
Village Clerk/Treasurer

RESIDENTIAL CONSTRUCTION

NEW SINGLE FAMILY

Owner/Address	Description/Permit #	Estimated Value
STEWART, DALE 75 TERRESA STREET	RENEWAL-NEW MANN/MOD B-19-190314	0
TOTAL NEW SINGLE FAM CONSTRUCTION:	1	0

RESIDENTIAL RENOVATIONS

Owner/Address	Description/Permit #	Estimated Value
HATCH, BRANDON 101 N MEADOW LN 54023	RESIDENTIAL ADD/ALT B-19-190373	500
HILDEN, TRAVIS & MICHELLE 1003 WYOMING ST 54023	BASEMENT FINISH B-19-190248	6,000
TOTAL RESIDENTIAL RENOVATIONS	2	6,500
TOTAL ALL RESIDENTAL CONSTRUCTION:	3	6,500

OTHER BUILDING PERMITS

Owner/Address	Description/Permit #	Estimated Value
TOBRETZHOFER, GREG 1007 WYOMING ST 54023	DECK B-19-190402	10,000
FREEMAN, JENNIFER 708 LACIE D LN 54023	FENCE F-19-190331	0
MORGAN, DAN & MELISSA 703 ROBERT PHILLIP PL 54023	DECK B-19-190377	1,800
TOTALS:	3	11,800

TOTAL # OF BUILDING PERMITS / VALUE:	6	18,300

CERTIFICATES OF OCCUPANCY

DATE ISSUED	ADDRESS	TYPE
NO C/O's ISSUED		

TOTAL PERMIT & INSPECTION FEES COLLECTED: 1,197.25

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	ESTIMATED VALUE
BASEMENT FINISH	1	6,000
DECK	2	11,800
FENCE	1	0
RESIDENTIAL ADD/ALT	1	500
RENEWAL-NEW MANN/MOD	1	0

PERMITS BY TYPE - CONTINUED	# OF PERMITS	ESTIMATED VALUE
TOTALS	6	18,300

INSPECTIONS BY TYPE

PERMIT TYPE	# OF INSPECTIONS	RES	COMM
BUILDING PERMIT	44	44	0
FENCE	1	1	0
SIGN PERMIT	1	0	1
FOOT/FOUNDATIONS	1	1	0
TOTALS	47	45	1

MEMORANDUM

AYRES ASSOCIATES

To: Roberts Plan Commission and Village Board

From: Angi Goodwin

Date: June 6, 2019 Project No.: 23-0737.19

Re: Townsedge Subdivision Concept and Preliminary Plat – Review Comments

ZONING

- Site is currently zoned as noted below, and proposed preliminary plat meets minimum requirements. Subdivision is proposed as a Planned Unit Development (PUD) that allows smaller lot sizes and designated green space to result in same overall density of units. Lot sizes, frontage lengths, setbacks, etc. per zoning is met, except as noted below.
    - B-1 (Neighborhood Residential District) – note that per zoning code, maximum lot area is 5.99 acres, current lot is over 6 acres, but will be subdivided in future to meet zoning, does not make sense to subdivide until needed areas are known. Recommend ok as presented.
    - Rt-1 (Split Two-Family Residential) -- twin homes on separate lots, meets requirements.
    - Rs-6 (Single Family Residential), meets requirements.
    - To obtain overall zoning densities with designated park area, requires 2.69 acres park, 3.34 acres provided, exceeds requirement. Storm water treatment outlots are NOT considered park space and not included in the above park area.

ROADWAY AND UTILITIES

- Proposed roadways provide a 66-foot right-of-way.
- Recommend 10' private utility easement adjacent to R/W's.
- All parcels to be served by Village sanitary sewer and water.
- Storm sewer to be provided along streets, with backyard drainage swales. Drainage swales to be defined by clear change in grade of back yards, and defined by silt fence during construction phase.
- Recommend sidewalks adjacent to all streets.

STORM WATER TREATMENT

Hire Smart®

3433 Oakwood Hills Parkway • Eau Claire, WI 54701-7698
800.666.3103 • www.AyresAssociates.com

- Currently treatment proposed at three different outlots, one near commercial area, and two areas at south edge of development. Southeast outlot will be smaller as required for storm water treatment area.

- Park area to be re-zoned as P-1, and to be minimum area required by PUD's.

- Village preference to design ponds as dry pond systems, if feasible within the available space. Also consider storage of larger storms in an usable green space, possible recreational field. The field would flood only during large storm events. Recommend meeting with Matt, Willard, John and Angi to review opportunities.

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
	6/06/2019	ACE Dirtworks		
	Curb Stop 207 S Division			
100-00-53310-390-000		Street Maint.		580.00
	Curb Stop 207 S Division			
			Total	580.00
	6/06/2019	Advanced Disposal		
	Invoice 4487			
100-00-53620-390-000		Refuse & Garbage Collection		8,041.10
	Invoice 4487			
			Total	8,041.10
	6/06/2019	AFLAC		
	Invoice LP957			
100-00-21592-000-000		Aflac		153.64
	Invoice LP957			
			Total	153.64
	6/06/2019	American Pest Solutions - Behrens Enterprises		
	Village Hall			
100-00-51610-390-000		Village Hall		162.25
	Village Hall			
100-00-55200-390-000		Parks		109.50
	Park Building			
100-00-55110-290-015		Maintenance & Building Needs		0.00
	Library			
			Total	271.75
	6/06/2019	Bakke Norman SC		
	Account 56315-04D			
100-00-51310-210-000		Village Attorney		3,441.20
	Account 56315-04D			
100-00-51310-210-000		Village Attorney		0.00
	Account 12787-09			
100-00-51310-210-000		Village Attorney		0.00
	Account 56315-01D			
			Total	3,441.20
	6/06/2019	Baldwin Lightstream		
	Library			

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
100-00-55110-390-007		Phone (AT&T)		100.05
Library				
100-00-52110-390-003		Telephone		120.67
Police				
100-00-51210-390-000		Municipal Court		50.82
Court				
100-00-51610-390-000		Village Hall		177.55
Village Hall				
100-00-52110-390-003		Telephone		4.50
Police				
100-00-51610-390-000		Village Hall		4.50
Village Hall				
			Total	458.09
	6/06/2019	Cheryl Johnson		
Library Park				
100-00-55110-390-000		Library		199.15
Library Park				
			Total	199.15
	6/06/2019	Computer Integration Technologies, Inc		
100-00-51420-390-000		Village Clerk-Treasurer		115.00
610-00-53710-000-640		Plant Operation & Maint.		115.00
620-00-53614-000-851		Adminstrative & Gen Expense		115.00
100-00-52110-390-009		Computer Terminals, etc.		115.00
			Total	460.00
	6/06/2019	Core & Main		
Curb Stop				
620-00-53611-000-821		Operation Expenses		174.38
Curb Stop				
610-00-53720-000-681		General Expenses		0.00
			Total	174.38

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
	6/06/2019	County Materials Corporation		
610-00-53710-000-640		Plant Operation & Maint.		234.50
			Total	234.50
	6/06/2019	CT Laboratories		
	Operation Expenses Invoice 46561			
620-00-53611-000-827		Operation Expenses		2,050.75
	Operation Expenses Invoice 46561			
610-00-53710-000-640		Plant Operation & Maint.		39.00
	Invoice 78520			
			Total	2,089.75
	6/06/2019	E. O. Johnson Co. Inc (Dallas)		
100-00-52110-390-010		Office Supplies		55.00
100-00-51420-390-000		Village Clerk-Treasurer		96.66
610-00-53720-000-681		General Expenses		26.80
610-00-53720-000-681		General Expenses		33.50
620-00-53614-000-851		Adminstrative & Gen Expense		26.80
620-00-53614-000-851		Adminstrative & Gen Expense		33.50
100-00-45120-000-000		Municipal Court Penalty & Cost		0.99
100-00-55110-290-014		Techology		0.00
100-00-52110-390-010		Office Supplies		8.75
			Total	282.00
	6/06/2019	General Teamsters		
	John Bond Union Dues			
100-00-21515-000-002		Union Dues Payable - John		10.00
	John Bond Union Dues			
100-00-21515-000-003		Union Dues Payable - Brian		10.00
	Brian Anderson Union Dues			

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
100-00-21515-000-012		Union Dues Payable - Chris		10.00
Chris Holmes - Union Dues				
			Total	30.00
	6/06/2019	Great-West		
05/28/2019				
100-00-21591-000-000		WI Deferred Comp		45.00
05/28/2019				
			Total	45.00
	6/06/2019	Hawkins Water Treatment		
4503473				
620-00-53611-000-827		Operation Expenses		1,341.08
4503473				
			Total	1,341.08
	6/06/2019	HUEBSCH		
Clothing				
100-00-51945-130-000		Clothing Allowance		254.27
Clothing				
100-00-53270-390-000		Buildings & Grounds Operations		39.82
Building & Grounds				
100-00-52110-390-022		Miscellaneous		47.64
Police				
100-00-55110-390-004		Maintenance(Huebsch)		74.37
Library				
100-00-51610-390-000		Village Hall		67.26
Village Hall				
100-00-55200-390-000		Parks		396.84
Park				
			Total	880.20
	6/06/2019	HydroCorp Inc.		
610-00-53710-000-650		Plant Operation & Maint.		205.00
610-00-53710-000-650		Plant Operation & Maint.		0.00
			Total	205.00

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
	6/06/2019	Kleven Property Assessment LLC		
Invoice 100732				
100-00-51530-210-000		Assessment of Property		4,465.00
Invoice 100732				
			Total	4,465.00
	6/06/2019	MENARDS		
Paint				
100-00-53270-390-000		Buildings & Grounds Operations		17.09
100-00-53240-390-000		Machinery & Equipment		14.11
100-00-55200-390-000		Parks		119.86
Paint				
			Total	151.06
	6/06/2019	MIDWEST NATURAL GAS		
Park				
100-00-55200-390-000		Parks		44.64
Park				
100-00-55200-390-000		Parks		75.47
Park				
610-00-53710-000-640		Plant Operation & Maint.		15.57
Water				
610-00-53710-000-640		Plant Operation & Maint.		22.00
Water				
100-00-51610-390-000		Village Hall		50.29
Village Hall				
100-00-53270-390-000		Buildings & Grounds Operations		95.60
HWY 65-1				
620-00-53611-000-827		Operation Expenses		45.53
Treatment Plant				
			Total	349.10
	6/06/2019	Municipal Treasuers Association of Wisconsin		
MTAW Dues				
100-00-51420-390-000		Village Clerk-Treasurer		55.00
MTAW Dues				
			Total	55.00

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
	6/06/2019	New Richmond News		
Subscription				
100-00-51110-000-000		Village Board		65.54
Subscription				
			Total	65.54
	6/06/2019	North Shore Bank, fsb		
05/28/2019				
100-00-21591-000-000		WI Deferred Comp		200.00
05/28/2019				
			Total	200.00
	6/06/2019	O'Reilly Automotive, Inc.		
100-00-53240-390-000		Machinery & Equipment		31.87
			Total	31.87
	6/06/2019	Pitney Bowes Global Financial Services LLC		
Clerk				
100-00-51420-390-000		Village Clerk-Treasurer		60.24
Clerk				
610-00-53720-000-681		General Expenses		41.85
Water				
620-00-53614-000-851		Adminstrative & Gen Expense		41.85
Sewer				
100-00-52110-390-014		Postage		21.51
Police				
100-00-55110-290-015		Maintenance & Building Needs		15.06
Library				
100-00-51210-390-000		Municipal Court		2.35
Court				
100-00-53635-390-000		Recycling		11.18
Recycling				
410-00-56710-000-000		TIF ONE		0.00
			Total	194.04
	6/06/2019	Quality Cleaning		
Village Hall - cleaning 06/04/2019				

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
100-00-51610-390-000		Village Hall		260.00
Village Hall - cleaning 06/04/2019				
100-00-55200-390-000		Parks		670.00
Park - cleaning 06/04/2019				
			Total	930.00
	6/06/2019	Quick Lane of Baldwin		
2014 Ford Explorer				
100-00-52110-390-001		Vehicle Maintenance		100.00
2014 Ford Explorer				
			Total	100.00
	6/06/2019	ROBERTS TOWING & REPAIR INC.		
100-00-52110-390-021		Blood Draws/Investigations		216.06
100-00-52110-390-001		Vehicle Maintenance		52.75
			Total	268.81
	6/06/2019	Scott Freer Electric, Inc.		
Village Hall				
100-00-55200-390-000		Parks		603.00
Village Hall				
			Total	603.00
	6/06/2019	Securian Financial Group Inc		
July				
100-00-51947-130-000		Life Insurance		258.94
July				
			Total	258.94
	6/06/2019	Spectrum Insurance		
05/20/2019				
100-00-51932-510-000		Worker's Compensation		3,353.00
05/20/2019				
100-00-51931-510-000		Property & Liability Ins.		4,335.00
05/20/2019 - LWM Renewal				
100-00-52110-390-022		Miscellaneous		0.00

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
			Total	7,688.00
	6/06/2019	ST. CROIX COUNTY HIGHWAY		
Streets				
100-00-53330-390-000		Snow & Ice Removal		3,371.92
Streets				
100-00-53310-390-000		Street Maint.		0.00
			Total	3,371.92
	6/06/2019	ST. CROIX COUNTY TREASURER		
Court Fines and penalties				
100-00-12100-000-000		Current Propert Taxes Receivab		40.00
Court Fines and penalties				
			Total	40.00
	6/06/2019	ST. CROIX ELECTRIC CO-OP		
May				
620-00-53611-000-821		Operation Expenses		2,870.88
May				
			Total	2,870.88
	6/06/2019	State of Wisconsin Court Fines & Surcharges		
Court Penalty and Cost				
100-00-45120-000-000		Municipal Court Penalty & Cost		144.60
Court Penalty and Cost				
			Total	144.60
	6/06/2019	Tactical Products Service Inc.		
Invoice 839				
100-00-52110-390-017		Uniforms - Evans		846.80
Invoice 839				
100-00-52110-390-018		Uniforms - Dravis		846.80
Invoice 839				
			Total	1,693.60
	6/06/2019	VERIZON WIRELESS		
Water				
610-00-53710-000-640		Plant Operation & Maint.		137.85
Water				

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee		Amount
620-00-53614-000-851 Sewer		Adminstrative & Gen Expense		137.85
100-00-52110-390-003 Police		Telephone		306.98
100-00-53310-390-000		Street Maint.		137.84
			Total	720.52
	6/06/2019	WEST CENTRAL WISCONSIN BIOSOLIDS		
620-00-53614-000-858		Biosolids Facility		6,044.68
			Total	6,044.68
	6/06/2019	Wisconsin DNR - Environmental Fees		
Environmental Fee Statement				
610-00-53710-000-650 Environmental Fee Statement		Plant Operation & Maint.		1,123.88
			Total	1,123.88
	6/06/2019	WISCONSIN PROFESSIONAL POLICE ASSOCIATION		
100-00-21515-000-010		Union Dues Payable - Behnke		42.00
100-00-21515-000-009		Union Dues Payable - Dravis		42.00
100-00-21515-000-010		Union Dues Payable - Behnke		42.00
			Total	126.00
			Grand Total	50,383.28

Dated From: From Account:
Thru: Thru Account:

	Amount
Total Expenditure from Fund # 100 - General Fund	35,506.03
Total Expenditure from Fund # 610 - Water Utility	1,994.95
Total Expenditure from Fund # 620 - Sewer Utility	12,882.30
Total Expenditure from all Funds	50,383.28

Roberts, Wisconsin

SoundPLAN Map

MAY 29, 2019

Submittal By:

FEDERAL SIGNAL
Safety and Security Systems
Protecting people and our planet

2645 Federal Signal Drive
University Park, Illinois 60484
708-534-3400

FEDERAL SIGNAL
Safety and Security Systems
Protecting people and our planet

SOUND PROPAGATION MODEL

Federal Signal Corporation utilized 'SoundPLAN', an internationally recognized noise modeling software, to estimate the Siren sound level. The SoundPLAN model is based on the International Standardization ISO 9613 and takes into account physical effects including geometrical divergence, atmospheric absorption, ground effect, reflection from surfaces, and screening by obstacles.

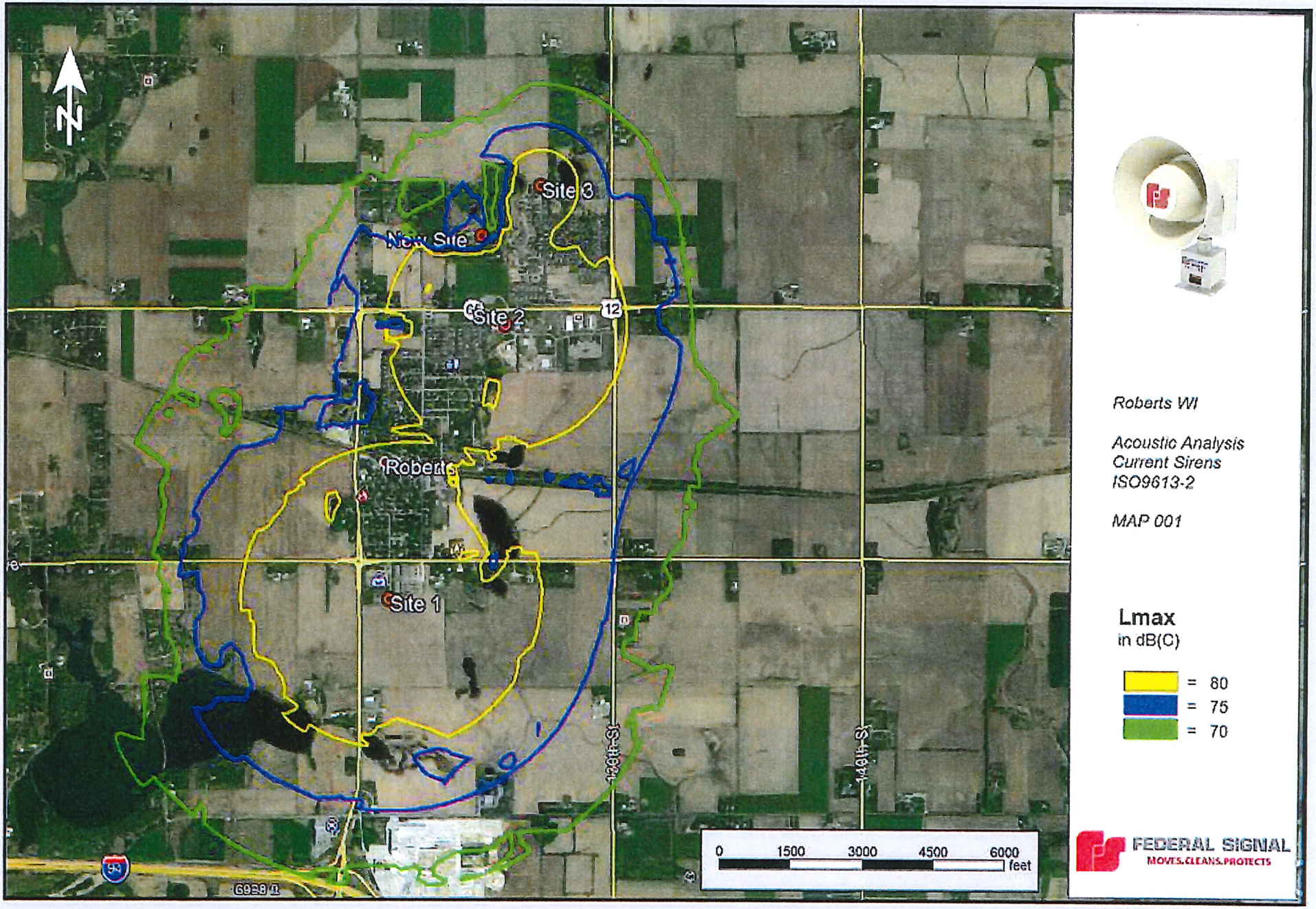
The environmental conditions applied in this noise model are based on the summertime daily averages for the area in interest include:

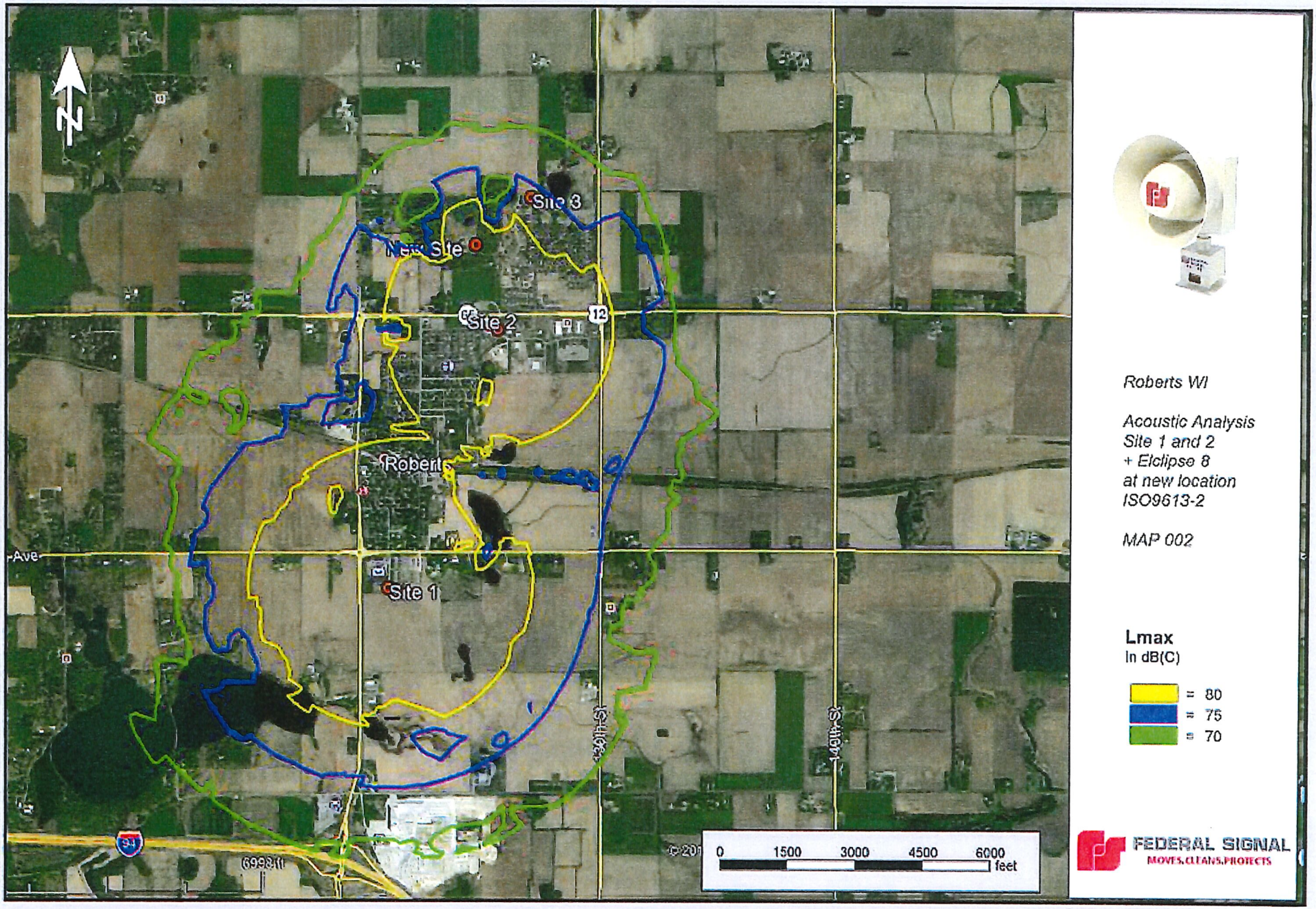
- Humidity 76.33 %
- Air Pressure 1015.30 mbar
- Temperature 62.67°F

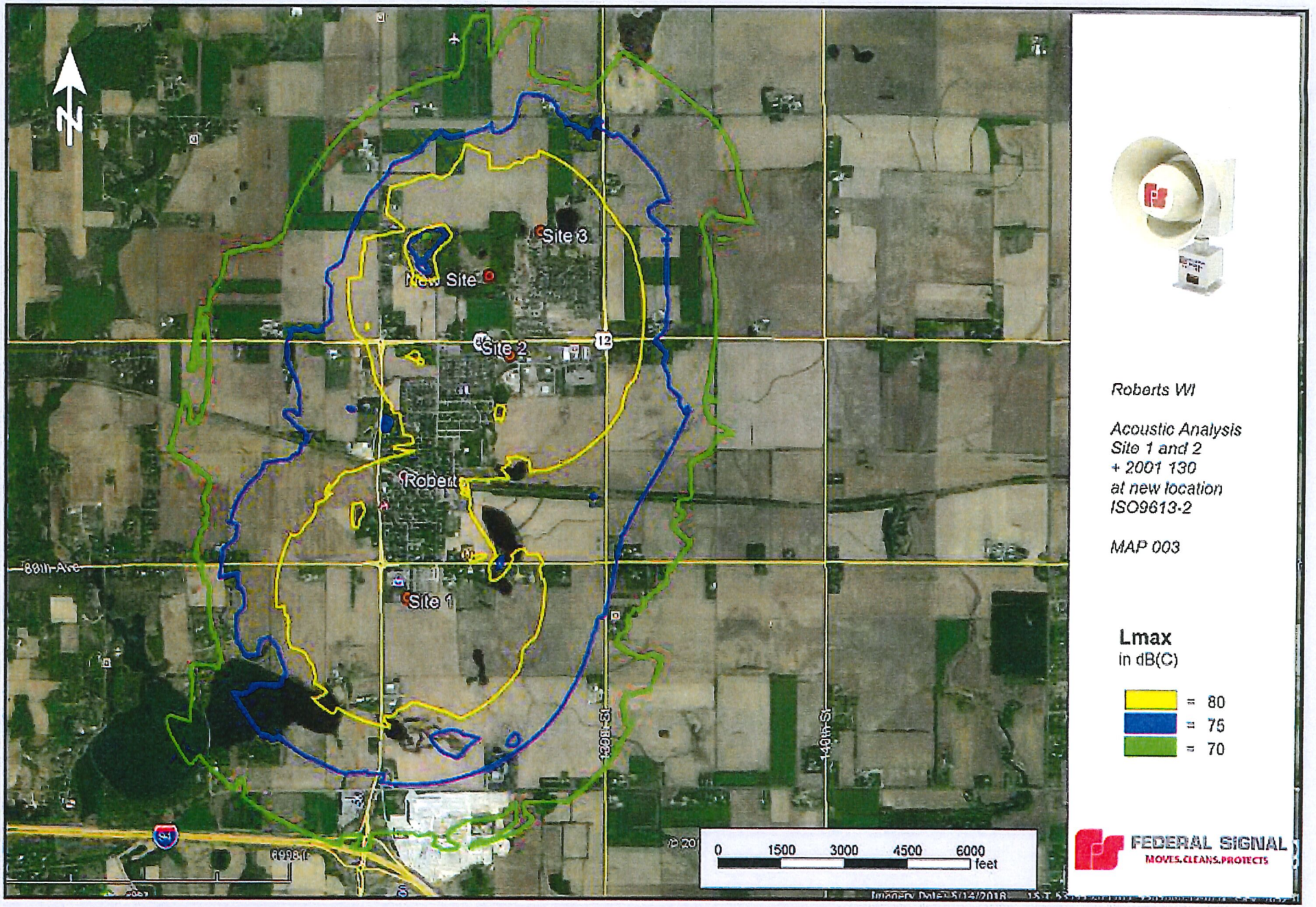
Siren data for this noise model includes:

Location	Siren	Height	Longitude	Latitude
Site 1	2001-130	45 ft	-76.889664	38.79848
Site 2	Thunderbolt	45 ft	-76.881043	38.788536
Site 3	Sentry 10V	45 ft	-76.883631	38.814541
New Site	Eclipse 8 / 2001-130	45 ft	-76.859122	38.81897

Note: The technical specifications on the enclosed document are only estimates. This correspondence may contain confidential information intended for the use of the individual. If the reader of this is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying is strictly prohibited without written authorization from Federal Signal Corporation. Maps are generated by computer simulator which are approximate anticipated coverage for outdoor sirens, that are based on a variety of factors, and do not guarantee coverage.


Site 3
New Site
Site 2
12
Roberts
Site 1
94
1420th St
1410th St
0
1500
3000
4500
6000
feet
Roberts WI
Acoustic Analysis
Current Sirens
ISO9613-2
MAP 001
Lmax
in dB(C)
= 80
= 75
= 70
FEDERAL SIGNAL
MOVES.CLEANS.PROTECTS


N
Site 3
Site 2
Site 1
Roberts
12
Ave
0
1500
3000
4500
6000
feet
Roberts WI
Acoustic Analysis
Site 1 and 2
+ Eclipse 8
at new location
ISO9613-2
MAP 002
Lmax
In dB(C)
= 80
= 75
= 70
FEDERAL SIGNAL
MOVES.CLEANS.PROTECTS



Roberts WI

Acoustic Analysis
Site 1 and 2
+ 2001 130
at new location
ISO9613-2

MAP 003

Lmax
in dB(C)

= 80
= 75
= 70

FEDERAL SIGNAL
MOVES. CLEANS. PROTECTS

MISSION STATEMENT

We serve organizations that rely on critical communication solutions to connect and inform their employees, partners, customers, and stakeholders during emergency and routine operations.

We listen to customers and imagine ways to help them address emerging needs.

We create innovative solutions drawing upon the knowledge and talent of our employees, a rich portfolio of products and services, and our ability to blend these effectively with the most useful technologies, products and organizations found outside our walls.

We deliver consistent, profitable growth, enhanced earnings and cash flow for our stakeholders.

FEDERAL SIGNAL
Safety and Security Systems
Protecting people and our planet

2645 Federal Signal Drive
University Park, Illinois 60484
708-534-3400

2019-2020 Roberts-Warren Fire Department Officers:

Chief – Mike Rutan

First Asst Chief – Glenn Hall

Second Asst Chief – Brent Lindstrom

First Captain – Joey Waalen

Second Captain – Mike Pizzi

Rescue Captain – Chuck Weishaar

Rescue Lieutenant – Amy Winkel

Compliance Maintenance Annual Report

Roberts Wastewater Treatment Facility

Last Updated: 6/6/2019 Reporting For: **2018**

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ● Yes
- ○ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ● Yes
- ○ No (30 points)
- ○ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Prevent overflows, promote safety, manage assets, enforce ordinances, educate the public.

Did you accomplish them?

- ● Yes
- ○ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)]☐☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Municipal code of the Village of Roberts Sec. 66-53

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2018-07-19

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

Compliance Maintenance Annual Report

Roberts Wastewater Treatment Facility

Last Updated: 6/6/2019 Reporting For: **2018**

☒ A description of routine operation and maintenance activities (see question 2 below)
☒ Capacity assessment program
☒ Basement back assessment and correction
☒ Regular O&M training
☒ Design and Performance Provisions [NR 210.23 (4) (e)]☐☐
What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
☒ Construction, Inspection, and Testing
☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)]☐☐
Does your emergency response capability include:
☒ Responsible personnel communication procedures
☒ Response order, timing and clean-up
☒ Public notification protocols
☒ Training
☒ Emergency operation protocols and implementation procedures
☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]☐☐
☐ Special Studies Last Year (check only those that apply):
☐ Infiltration/Inflow (I/I) Analysis
☐ Sewer System Evaluation Survey (SSES)
☐ Sewer Evaluation and Capacity Managment Plan (SECAP)
☐ Lift Station Evaluation Report
☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	40	% of system/year
Root removal	15	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	0	% of system/year
Manhole inspections	40	% of system/year
Lift station O&M	2	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

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Roberts Wastewater Treatment Facility

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River or water crossings: 0 % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

28.30	Total actual amount of precipitation last year in inches
32.16	Annual average precipitation (for your location)
12.59	Miles of sanitary sewer
2	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
1	Number of basement backup occurrences
1	Number of complaints
.1016	Average daily flow in MGD (if available)
.1080	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.08	Basement backups (number/sewer mile)
0.08	Complaints (number/sewer mile)
1.1	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **			
Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

○ Yes
● No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

○ Yes
● No

If Yes, please describe:

Compliance Maintenance Annual Report

Roberts Wastewater Treatment Facility

Last Updated: 6/6/2019

Reporting For: **2018**

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

No Changes

5.4 What is being done to address infiltration/inflow in your collection system?

We repair the area if a problem developes.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	**A**

Compliance Maintenance Annual Report

Roberts Wastewater Treatment Facility

Last Updated: 6/6/2019 Reporting For: **2018**

Grading Summary

WPDES No: 0028835

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			**37**	**148**
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:
A = Voluntary Range (Response Optional)
B = Voluntary Range (Response Optional)
C = Recommendation Range (Response Required)
D = Action Range (Response Required)
F = Action Range (Response Required)

Compliance Maintenance Annual Report

Roberts Wastewater Treatment Facility

Last Updated: 6/6/2019 Reporting For: **2018**

Resolution or Owner's Statement

Name of Governing Body or Owner: Village of Roberts

Date of Resolution or Action Taken: 2019-06-10

Resolution Number: 2019-5R

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)
G.P.A. = 4.00

FINAL - FOR PAYMENT

AYRES ASSOCIATES

UNIT PRICE APPLICATION FOR PAYMENT

Project:	Roberts South Division Sidewalk	Project No:	
Owner:	Village of Roberts	Contract For:	Reconstruction
Contractor:	Haas Sons Inc	Contract Date:	April 10, 2019
Application No:	1	Period Beginning:	April 10, 2019
Application Date:	May 29, 2019	Period Ending:	May 29, 2019

Change Order Summary		Dollars		Time	
		Additions	Deductions	Add/Deduct (Days)	Original Completion Date:
Total Change Orders Approved in Previous Months By Owner					
Change Orders This Period					
Number	Approved (Date)				
1	June 4, 2019	$26,772.52			
					New Completion Date:
Net Change		$26,772.52		0	

Original Contract Price (Sum)		$88,022.49 ✓
Net Change by Change Orders		$26,772.52
Net Change by Change in Final Quantities		$0.00
Contract Price (Sum) to Date		~~$114,795.01~~
Total Completed Amount to Date (Col. J on Continuation Sheet)		$109,948.20 ✓
Material Suitably Stored Not Incorporated Into Work (Col. K on Continuation Sheet)		$0.00
Total Completed and Stored to Date (Col. L on Continuation Sheet)		$109,948.20 ✓
Less 5% Retainage to 50% Complete	$2869.88 + $6,912 =	~~$2,869.88~~ ✓ 9,781.88
Amount Due Less Retainage		~~$107,078.32~~ ✓ 100,166.32
Less Previous Payments	CROES DRIVEWAY	$0.00
Amount Due This Application		~~$107,078.32~~ ✓ 100,166.32

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that (1) all previous progress payments received from Owner on account of Work done under the Contract referred to above have been applied to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all liens, security interest, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such lien, security interest, or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

By: Daul Haas Contractor
(Authorized Signature and Title)
Date: 6-4-19

Subscribed and sworn to before me this 4
day of June 20 19
Brandon Haas Notary Public
Clark County, WI
My Commission expires 1-26-23

BRANDON HAAS
NOTARY PUBLIC
STATE OF WISCONSIN

RECOMMENDED:

By: Angela Millem/Jacobi Architect/Engineer
(Authorized Signature and Title)
Date: 6-5-19

APPROVED:

By: Owner
(Authorized Signature and Title)
Date:

Copy to: ☐ Owner ☐ Contractor ☐ A/E Proj. Mgr. ☐ A/E Field Rep. ☐

Make Payment to:

CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)

Project: Roberts South Division Street Sidewalks
Project No:
Contract For: Reconstruction
Contract Date: April 10, 2019

Application No: 1
Application Date: May 29, 2019
Period Beginning: April 10, 2019
Period Ending: May 29, 2019

Item No. (A)	Description of Work (B)	Unit (C)	Approx. Quantity (D)	Unit Price (E)	Total Price (F)	Completed Quantity Previous Period (G)	Completed Quantity This Period (H)	Completed Quantity Total to Date (I)	Completed Amount (J)	Stored Material* (K)	Completed & Stored To Date (L) = (J + K)
	Watermain										
1	Adjust Existing Curb Stop Box	EA	4	150.00	600.00		3	3	450.00		450.00
2	Replace Curb Stop Box	EA	1	400.00	400.00		3	3	1,200.00		1,200.00
	Street Construction										
3	Mobilization	LS	1	3,360.00	3,360.00		1	1	3,360.00		3,360.00
4	Traffic control	LS	1	3,000.00	3,000.00		1	1	3,000.00		3,000.00
5	Remove Existing Concrete	SY	48	10.00	480.00		48	48	480.00		480.00
6	Remove Existing Asphalt	SY	315	5.00	1,575.00		474	474	2,370.00		2,370.00
7	Clearing and Grubbing	ID	98	45.00	4,410.00		125	125	5,625.00		5,625.00
8	Earthwork	CY	450	20.00	9,000.00		450	450	9,000.00		9,000.00
9	Pavement Saw Cutting	LF	141	3.00	423.00		130	130	390.00		390.00
10	4" Granular Subbase Course	SY	511	4.66	2,381.26		515	515	2,399.90		2,399.90
11	6" Base Course	SY	387	7.33	2,836.71		338	338	2,477.54		2,477.54
12	8" Base Course	SY	36	8.77	315.72		36	36	315.72		315.72
13	2" Asphaltic Driveway Paving	SY	178	24.68	4,393.04	In review	148	148	3,652.64		3,652.64
14	3" Asphaltic Concrete	SY	Ø ~~36~~	32.55	1,171.80		Ø ~~36~~	36	1,171.80		1,171.80
15	Concrete C&G replacement	LF	77	35.70	2,748.90		77	77	2,748.90		2,748.90
16	6" Concrete Driveway Paving	SF	1880	4.99	9,381.20		1716	1716	8,562.84		8,562.84
17	4" Concrete Sidewalk	SF	4602	4.46	20,524.92		4639	4639	20,689.94		20,689.94
18	4" Concrete Sidewalk Replacement	SF	993	5.78	5,739.54			0	0.00		0.00
19	Detectable Warning Field	SF	32	42.00	1,344.00		32	32	1,344.00		1,344.00
20	Pavment Marking White 6"	LF	174	12.60	2,192.40		174	174	2,192.40		2,192.40
21	Turf Replacement	LS	1	10,045.00	10,045.00		1	1	10,045.00		10,045.00
22	Trees 4" Shademaster Honeylocust	EA	2	850.00	1,700.00		2	2	1,700.00		1,700.00
	CHANGE ORDERS										
	3" Asphalt Driveway Paving	SY	192 ~~158~~	36.00	5,688.00		192 ~~158~~	158	5,688.00		5,688.00
	West Side Extra Work	LS	1	21,084.52	21,084.52		1	1	21,084.52		21,084.52
	Subtotal or Total				~~114,795.01~~				109,948.20	0.00	109,948.20

* If applicable, attach receipts or other proof of ownership or title to stored products