Village of Roberts
Village Board Meeting Minutes
August 12, 2019

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Chuck Pizzi, Katy Kapaun, Rand Waughtal, Willard Moeri, Mary Shemon, Cheryl Johnson

Absent: Chad Svacina

Guest: John Bond, Krissa Coleman, Aaron McWilliams, Thomas Lane, Pete Close, Jim Anibas, Barb Denson, Peter Tharp, Matt Hieb and Kristy Triechel (Ayres)

Meeting Minutes
Motion to approve the minutes for July 8, 2019 Village Board Meeting and Special Village Board Meeting on July 30, 2019 by Pizzi, seconded Kapaun. Motion carried.

Treasurer's Report
Treasurer's report was read. Motion to approve the Treasurer's report by Waughtal, seconded by Shemon. Motion carried.

Public Concerns:

- Concerned about Lakes Gas adding two big tanks being added to the lot. They are the biggest tanks that they have seen he has talked to a friend in St. Paul and was told how safe they are and how highly regulated they are. How come the residents weren't notified that they were being moved in. They should have had a round table discussion to notify residents of the proposed changes and the serious concern regarding the tanks being added. Moeri talked about how this came and that this was discussed at the Plan Board, reviewed by the Village Engineer and also the discussed with the Building Inspector. There is concern no matter what the size of the tank is but this is highly regulated by the State. You have the same thing with the fireworks store by the gas station. Moeri thinks that the inspections are pretty sound on these. Anibas and Denson are also concerned about the property value being brought down by this. Question was asked if homeowners could be notified like we do with the water connection letters? Pete Close thinks it is a matter of better communication for each agenda item that is being discussed.

Communications:

- None

Department Report - McWilliams
Report from Police Department

- Stats for the month were passed out.
- New speed signs are up on North Division and TT. Good feedback so far.
- Participating in the grant for drive sober or get pulled over which could get us $4,000.
- Last week Tuesday was National Night Out. There was a lot of good feedback and the crowd looked like it had doubled from the prior year.

Report from Director of Public Works – Bond

- Siren has been ordered and should be 4 to 6 weeks before delivery date. Oevering currently owns the land for the siren to be placed and working on the easement.
- Chip sealing has been done by the county. Hopefully all of the painting of the curbs and crosswalks will be done before school starts.
- Scada system has been running great but last week during the one evening there were a couple of different alarms and we did not have control over any of them. The water tower was the issue for all locations. There was a little ground fault circuit that went out and inside the unit is a battery unit that is not working at this point and is from the late 90s. This is being worked on and was back up and running by the end of this week. Been happy with TPC and the support that they give.

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Report from Library Director – Kapaun

- Just finished summer reading program last Wednesday was the finally. There were 768 people signed up for summer reading Had over 300 people at finale. Looking to combine forces next year with National Night Out to see what this could bring in.
- Author coming on August 22 – David Housewright is a local author that will be coming in. The book club read one of his first books.
- Moeri asked about the furnace and Krissa has received one bid so far and it is currently higher than what we have. Hoping to have this on next month's agenda.

Report from Municipal Judge – Peter Tharp

- Nothing to report

Committee Reports and Recommendations

Park Board - Did not meet

Plan Commission – Did not meet

- Building Inspectors Report

CDA Board – Waughtal

Finance – none

Public Safety Committee - None

Public Works Committee –

- Discussion of water leak sewer adjustment policy. Used another community as a template and modified it to meet Roberts needs. Changed some of the wording and this was recommended for village board approval. Pizzi asked to have curb stop added for clarification. **Motion** to approve the Pizzi, seconded by Kapaun. Motion carried.
- Water rate increase – PSC can only raise rate by 3% each year or they have to come in to do an audit. There is a worksheet in the packet of what it would do to the rates. This barely keeps up with inflation. This is on average an increase of $1.67 per quarter. Recommend increase of rates by 3%. **Motion** to accept recommendation by Kapaun, seconded by Shemon. Motion carried.
- Roberts/Warren fire department needs to top off the tanks every once in a while, inside of the garages. Asking if there is a possibility to have another meter or another way to not have to pay sewer charges for this. The cost of installing a second meter is expensive for this. Right now, they would read before and after they fill a truck and an adjustment would be done on this. This would be for public safety fills only. PW recommended approval of this to the board. There was a question about getting billed from the Fire Department and yes, you should still receive a bill for them to come out. Asking where the money goes when you pay a fee and this goes into the association accounts and not part of the village. **Motion** to accept the recommendation from the Public Work by Pizzi, seconded by Shemon. Motion carried.
- Deferred payment agreement – this was the knock down fight of the night. Looking for a plan that is fair to everyone and not just having people drop off $10.00 to keep water on. Voted to have half due when disconnection notice is on the door and the final amount is due within 30 days of this agreement so that they are paid in full by the end of the quarter. As an addendum to this, Rand has looked at the Public Service Commission (PSC) website for this and there is not a date that this payment could start. If he would have known this, he would not have made the motion for this. It might not change the wording on this agreement. A payment plan program has to be offered and if they don't agree to the terms, they are advised not to sign the agreement. They can propose their own payment plan. Recommendation was to approve it but this could be sent back for review or the board can make changes to this if needed. The goal is to have it paid in full in the quarter it is billed. Rand read that the utility is required to offer payment plans to all customers. Kapaun would like to start with it the current form as is. If changes need to be made because it is not working or there are issues, it will be sent back for further discussion. **Motion** to approve the Deferred Payment Plan with adding the word "stop" in the sentence "If a consumer fails to repair a leaking or broken service pipe from curb stop…" by Kapaun, seconded by Johnson. Motion carried.

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Fire Association – Moeri

- Met but limited agenda. Working on proposed budget. Last year they gave us a proposed budget that was hard to follow and understand what they were asking for. They worked after the meeting to rearrange the flow of the budget and it works much better now. This year either Mike or Glenn will be part of the finance meeting. Would like them here for proposals and cuts and they are willing to be here for this.

Joint Twin Lake Committee – Kapaun

- Met last Monday regarding impassable roads and 107th is now passable. The school will not put the buses on the roads if there is standing water. There was a guest speaker from SHE that was part of the study from 2009. Willing to look at some of the options that were discussed by the committee. Didn't seem really optimistic regarding the proposal but would put something together. Brett Budrow now has the software to apply the model from the USGS survey that was done. He has some staff that has time to get this done for us. Got a little contentious about why this is happening and got a couple of the friends of twin lakes members agitated. Moeri added that there was a comment made about wait until the sewer plant gets flooded out. The one concern regarding the study is that an independent firm is used and not one suggested by one of the groups. Some of the options that have been looked at include irrigation but having a wet year like this year, we want to give it away when there is excess and not when it is dry. Dredging is extremely costly and we could contaminate some of the wells that are out there. There are a lot of items that are not feasible to do. Pumping to another body of water would cost millions. Currently working on piecing together a request for proposal for a feasibility study.

III. Old Business

Roberts Municipal Court:

When we left last month, Judge Tharp was going to address the outstanding depositions due to the police department. After a week and checking in Judge Tharp thought that they were about half done. Moeri checked in again after 10 days and did not hear anything. Admin Assistant Mann is still stating that there is missing information and dispositions which is the same list that she received from Court Clerk Haugen. Judge Tharp and Moeri have been talking and at this point he could not find anything more to turn over. Judge Tharp has received a complete list of everything that is missing. Moeri asked if the board could receive an answer to this sometime soon. Not sure what else can be given to get the information that is needed. Judge Tharp thinks that Court Clerk Haugen should have time to help with this. There is still money coming in and some citations sent to State Debt collection after 90 days. Everything has been taken care of with the prosecutor but now it is the matter of waiting for the 90 days to pay to be completed. Question was asked if the dispositions have to be turned into the State and this is done on a monthly basis.

IV. New Business

Employee Education Requests and Expense Reports - None

Approval of New Operator's License

- Motion to approve Olivia Booth, Hannah Westerdahl and Carmen Griffin's Operator's License by Waughtal, seconded by Pizzi. Motion carried.

Thomas Lane – Veteran's Park Follow-up

- This is the Eagle Scout project to refurbish the landscaping at Veteran's park. Showed before and after picture of what was taken out and replaced. **Motion** to sign off on Thomas Lane's Eagle Scout by Kapaun, seconded by Pizzi. Motion carried.

Discussion/approval to purchase CO2 Tank for Waste Water Treatment Plant Phosphorus Project.

- The tank that we are looking at is used instead of new. Comes with the same warranties as a new one. CO2 is used as the algae is growing to control how it grows inside the glass tubs. The cost of this tank is $97,670. Motion to approve by Pizzi, seconded by Johnson. Motion carried.

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Discussion/approval to purchase equipment needed for the Waste Water Treatment Plant Phosphorus Project totaling $225,441

- Pallet Jack - $2,199
- Overhead Crane - $14,300
- Parshall Flume manhole - $9,100
- Chemical shed - $11,932
- Reuse Tank – $13,763
- Reuse Pump Skid - $16,344
- CIP Skid Unit - $55,145
- Chemical and pump containment - $4,718
- Scale - $8,095
- Booster Pumps - $30,095
- Armor Balls (floating cover) - $3,949
- Biomix - $59,750
- Motion to approve the equipment purchase as designated on the budget worksheet by Kapaun, seconded by Shemon. Motion carried.

Discussion/approval of Invoice 2804-002.11 for $302,480.00 for Equipment Reimbursement Payment #5 and Change order to Clearas Water Recovery.

- Motion to approve payment of Invoice #2804-002.11 for $302,480 to Clearas for Equipment Reimbursement Payment # 5 and Change order by Shemon, seconded by Johnson. Motion carried.

Discussion/approval of Invoice 2804-002-10 for $58,757.50 for Fixed Fee Portion #7 to Clearas Water Recovery

- Motion to approve payment of Invoice #2804-002.10 for $58,757.50 to Clearas for Fixed Fee Portion #7 by Shemon, seconded by Johnson. Motion carried.

Payment of the Bills:

- Motion to pay the bills by Shemon, seconded by Pizzi. Motion carried.

Other Business:
Matt Hieb and Kristy Treichel discussed the acceptance streets and utilities of both the Rolling Meadows 7th addition and the Twin Home area. Kristy handed out memo from Ayres for both areas of punch list items that still need to completed. It is recommended that the Village hold extra money in escrow to cover these costs and to ensure that they are completed in a timely fashion.

Motion to approve using the bond that the Village currently holds instead of requiring funds in escrow to cover future cost and accept the streets and utility services as recommended by Ayres for the Rolling Meadows 7th Addition by Pizzi, seconded by Kapaun, motion carried

Motion to approve using the bond that the Village currently holds, requiring a payment of future pond maintenance in the amount of $,3000 and accept the roads and utility services as recommended by Ayres for the Rolling Meadows Twin Home Extension by Shemon, seconded by Johnson. Motion carried.

Motion to adjourn at 8:20PM by Shemon, seconded by Johnson. Motion carried

Megan Dull
Village Clerk