Village of Roberts
Village Board Meeting Minutes
July 8, 2019

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Chuck Pizzi, Katy Kapaun, Chad Svacina, Rand Waughtal, Willard Moeri, Mary Shemon, Cheryl Johnson

Absent:

Guest: John Bond, Peter Tharp, Krissa Coleman, Aaron McWilliams, Leroy and Barb Dull, Angi Goodwin,

Meeting Minutes
Motion to approve the minutes for June 10, 2019 by Pizzi, seconded by Johnson. Motion carried.

Treasurer's Report
Treasurer's report was read. Motion to approve the Treasurer's report by Kapaun, seconded by Shemon. Motion carried.

Public Concerns
LeRoy Dull – looking for an update on the water control issue on E. Cheyenne St. – Goodwin updated the group on this issue. Oranzo Oevering and Shawn Bird have purchased the Twin Home area of this development. They have replaced all of the inlet protection on all of E. Cheyenne and have added some baskets. There needs to be grass added to this area to get this area stabilized. Both ditches are a complete mess. Before occupancy they need to get everything stabilized and grade both ditches and add top soil or sod and seed. Storm sewers have to be flushed and televised and remove his construction sediment from the pond.

Barb Dull brought up the curve on this corner because they are parking trucks and trailers on this corner and Barb is concerned about being able to get firetrucks thru and also the one-way area that this is becoming. There is currently no no-parking up there. This will be passed to the public safety committee.

Carl Meeker – has noticed that there is garbage in the streets and on the side of the road. He is seeing that there are a fair number of storm water grates that have garbage, plastic or bags in them and he is wondering what can be done with this issue. We can add this to the newsletter that is sent out. Discussed that when residents mow their grass clippings into the street it becomes a safety hazard. Village needs to lead by example. Discussed having an adopt a village inlet program like the adopt the highway program. You can adopt a storm drain and fire hydrant during the winter time. Look at a community pick up day to help clean up the streets.

Communications:
Shemon brought up the quick response by Office Behnke when the person was whipping donuts at the park.

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Police Department:

- Lisa prepared the YTD stats for everyone to look at. In the last two months everything has exploded which is also happening county wide. This is the first major jump that we have had and each of the prior years were gradual increases. Our population is growing and more calls are coming in. Moeri asked if some of this is summer related and McWilliams thinks it is. Not related to school being out but it is nice out so people are out and about.
- In the last week or so we have been having issues with the amount of storage available for our bodycams. In January the evidence in the police department is more than full and currently using a locker for the overflow. The bodycam footage is for $3,882.00, a year and this is for 600 gigabits of video storage and we currently have 30 gig left. For $1,080 we can add another 600 gig. We are currently backing this up to the network but again, this is creating storage issues and we have priced adding storage to the network for approximately $1,000. The main cause of the storage issue is because of dispositions not being given. Judge Tharp said that these have been sent to the police department. McWilliams is saying that this was not a complete report that was given. Judge Tharp is looking for what is needed. This was detailed from the Chief Judge as to what is required. Moeri asked if this information can be given to the Police Department so that we can get this resolved and delete the body cam videos. Kapaun asked if Donna can start working on this so that this can be wrapped up? This would include Name, citation number and outcome of the case. Tharp will look into this and have it completed by the end of the month. Tharp will call Moeri when this is done. Kapaun asked that this be added to old business on future agendas.

Department Reports:

Public Works:

- Power outages in town has caused some issues with Well #2. We think it is narrowed down and might need to have someone come in and look at this.
- Problem with brush and compost from people that have a Roberts address but are not residents of the village. There are also problems with off hours and people will just dump bags in front of the gates if they are closed. The brush pile has been dealt with 4 times already this year and we have another pile as big as the room. This could become a bigger issue as we move the pile outside the gates.
- In five years, we will be at the end of our contract for the West Central Wisconsin Biosolids committee. The plant needs some modifications and if needing financing this could tie us into a contract with them for 20 years so that they can get financing. Bond reminded the board that we became members of this group because we were having problems getting rid of the product and the restrictions are even greater now. Options if we go on our own, we will need to truck it somewhere or create a class A product. This needs to be thought about in the next couple of months to plan for the future.

Library Update:

- We are in middle of summer reading program. Right now, over 600 people have signed up.
- June was super busy with classroom visits and daycares coming in twice a week.
- Thankful for the volunteers at the Library that come in to help keep things moving.
- Touch a truck is July 17th at the park. We are looking at over 30 items that will be in the parking lot and the library will be selling hotdogs, water and ices that afternoon.

- Seniors group the meets for coffee and cookies are having a picnic this Friday at the library. The Friday after is for nieces, nephews, etc. on the 19th.
- SCC teachers have been leading story time at the library which has had a good turnout.

Municipal Judge:

- Monthly statistics report

Committee Reports and Recommendations

Park Board – did not meet

Plan Commission – Building Inspectors Report is in your packet.

CDA board – Waughtal

- Still working on affordable housing resolution which has been sent to the Village attorney and Ehlers to be discussed at out next meeting.

Public Works:

- Spent time on water tower repair issue. Matt from Lane Tank explained what our options are for the water tower. We need to seriously look at the permanent repair and talked about the issues if birds or other things get into this. The DNR will approve the temporary fix as long as we eventually do a permanent fix within the next five years. The Public Works Committee made recommendation to do the temporary tank repair. Motion to spend $7,500 for the temporary repairs on the water tower by Johnson, seconded by Pizzi. Motion carried.
- Discussed the Water Leak Sewer Adjustment Policy which will go back to the public works for final approval.
- Final issue was the Deferred Payment Plans that are in place. This is to try to get the people to pay quicker instead of carry this on the books. Rand added that Steve Melby discussed the process of how the posting happen.

Friends of Twin Lakes

- No guest speakers this month except Dan Funk put together information from the USGS, DNR and his own data. This did not tell us anything that we don't know. Totals factored in rainfall and lack of evaporation and why the lakes are not going down.
- Several roads are still impassable in the Township. Had light discussion from Frank Phillips and if it is worthwhile to pursue this information. At this time, we are not going to pay for old information.
- Public is invited to a meeting on Monday with Representative Zimmerman and Senator Schachtner at 11:00.
- Friends of Twin Lakes Group have a website/Facebook page regarding the township declaring a state of emergency and this is not true. If this keeps up the group is going to lose a lot of partners to this issue.
- Some of the homeowners are having their wells tested. The wells that have already been tested are ok.

Old Business:

- Storm Siren for Rolling Meadows:
    - Contacted company for new price quote. If we relocated up by the cell tower we could go totally solar. Xcel energy will run the power to us for free if we mount it by the cell

tower. Contacted cell tower company and adding the siren is not an issue. The cost to do this is electric hook up, we would have to mount it and pay a fee of $650/month. Contacted company that gave install price and this quote is still good. Install price for the pole is $5,050. 2001 siren model is like what is installed south of town. Eclipse is more like the one on Lakes Gas building. If we go with a higher pitch this gets people's attention more. Moeri asked if the new siren would cover the land behind the UCC Church and it will.

- If we were to order a siren now it will be eight weeks before delivery, three months out before we pay. Rand thinks that the TID repayment fund would have money to purchase this. Rand thinks the fund will cover this but not sure how much would be left. Bond asked if it would be worth putting in a 200 amp service for preparation for the future park in Rolling Meadows.
- Motion to approve quotation #FWS 619191241 in the amount of $12,100.00 for a new storm siren by Kapaun, seconded by Shemon. Motion carried.
- Motion to approve the installation of the siren for $5,050 by Kapaun, seconded by Shemon. Motion carried.

New Business:

Employee Education Requests and Expense Reports

- There is a required seminar for Donna Haugen for the Wisconsin Municipal Court Clerks Fall Seminar. Kapaun asked if this is necessary to send Donna to school even if there is no court? Motion to deny the education request for Donna Haugen by Kapaun, seconded by Svacina. Motion carried.

Approval of New Operator's Licenses:

- Motion to approve John J Owen's Operator License by Waughtal, seconded by Pizzi. Motion carried.
- Motion to approve Lucinda M Atkinson's Operators License by Waughtal, seconded by Pizzi. Motion carried.
- Motion to approve Aaron Lofgren's Operators License by Kapaun, seconded by Pizzi. Motion carried.
- Motion to approve Raymond Wold's Operators License by Kapaun, seconded by Shemon. Motion carried.
- Motion to approve Jesse Forney's Operators License by Johnson, seconded by Pizzi. Motion carried.
- Motion to approve Susan Schwartz's Operators License by Shemon, seconded by Johnson. Motion carried.
- Motion to approve McKayla Nelson's Operators License by Kapaun, seconded by Pizzi. Motion carried.
- Motion to approve Justin Hall's Operators License by Kapaun, seconded by Johnson. Motion carried.
- Motion to renew the Lions Club Operators Licenses for Ronda Bierbrauer, David Lindquist, John Kuranda, Lanny Erickson, Uli WInzer and Mike Odden's Operators Licenses by Kapaun, seconded Shemon. Motion carried.

Review of Annual Audit with Brock Geyen from Clifton Larson Allen LLP

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- Sarah Kobs was here instead of Brock. Sarah discussed the management letter which included the same issues as in the year's past. Kob discussed that the water utility ended the year at a ($11,701) which is due in part to the new GASB75 rules regarding life insurance. The sewer utility ended the year at $17,927. Kob's reminded the board that they can increase the water utility 3% yearly using a simplified rate case with the PSC. Discussed the % of unassigned Fund Balance to General Fund was at 40.2% which is higher than the minimum requirement of 33% which is required by the Villages Fund Policy. Kobs pointed out that our assigned funds are on page 33.

Discussion/approval of Invoice #109136 from TPC for $116,560 for SCADA System Upgrades

- Motion to approve Invoice #109136 from TPC for $116,560 by Pizzi, seconded by Johnson. Motion carried.

Discussion/approval of Invoice 2804.002.09 for $58,757.50 for Fixed Fee Portion Payment #6 to Clearas Water Recovery by Svacina, seconded by Shemon. Motion carried.

- Motion to approve Invoice #2804.00.09 for $58,757.50 to Clearas by

Discussion/approval of Invoice May2019-01024 for $23,888.74 to Weston Solutions, Inc. for Construction Management

- Motion to approve the Weston Solution Invoice for $23,888.74 by Kapaun, seconded by Pizzi. Motion carried.

Discussion/approval of Application for Payment for Haas Sons, Inc. for S. Division St. Sidewalks in the amount of $109,948.20

- This is was approved the month before. Waughtal asked about the repairs that need to be done and we were still waiting for Monarch to decide how to handle the repairs.

Payment of the Bills

- Motion to pay the bills by Shemon seconded by Pizzi. Motion carried.

Other Business

- League of Municipalities Dividend was shared with the Board.
- Waughtal asked about the money that is given by St. Croix County and if this will be enough to cover what we are losing in revenue. Discussed that the attorney fees will also go down because of the not having to use Kohl as the Village Prosecutor.
- Johnson asked about the curb stop that needs to be lowered for Chapin. This was not a high priority but Bond will get to it.

Motion to adjourn at 9:05PM by Pizzi, seconded by Shemon. Motion Carried.

Megan Dull
Village Clerk