Village of Roberts
Village Board Meeting Minutes
June 10, 2019

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Chuck Pizzi, Katy Kapaun, Chad Svacina, Rand Waughtal, Willard Moeri, Cheryl Johnson
Absent: Mary Shemon
Guest: John Bond, Peter Tharp, Aaron McWilliams, Krissa Coleman, Matt Hieb, Angi Goodwin, Dick Pearson

Meeting Minutes

Approval of Minutes of May 13, 2019 Village Board Meeting
Motion to approve the Minutes for May 13, 2019 Village Board Meeting by Pizzi, seconded by Waughtal. Motion carried.

Treasurer's Report

Treasurer's report was read. Motion to approve the Treasurer's Report by Pizzi, seconded by Svacina. Motion carried.

Public Concerns

- Johnson brought up a few concerns regarding the looks of the homes in the Village. The lawns are very long, there were lawns that needed to be mowed that were not mowed. There is a rule in place for letters to be sent and followed up on. Bond said that they didn't have time before Good Neighbor Days. Letters need to be sent sooner. If we don't have time, we can have someone help us.
- Pizzi thanked the Village employees on behalf of the Lions Club for their hard work and cooperation for their time with Good Neighbor Days.
- Waughtal brought that Mr. Chapin has put up tape in his yard to prevent people from walking on the new grass, etc. This is due to the water shut off valve that is exposed and he is not willing to remove the tape until this is fixed.

Communications – None

Department Reports

Report from Police Department -

- Last month discussed the $4,000 traffic award and that McWilliams submitted the sign for this award. We were denied the sign request and the reason we are not allowed to do it is because we are not portable. The second solution is to get large speed limit sign that you can post messages on. This total is $5,190.00 which means $1,200 out of police budget instead. Still looking for pedestrian signs.
- Good Neighbor Days was a good weekend. Minimal problems and nothing directly related to Good Neighbor Days. Arrested 5 people. No issues downtown or at the park just people coming and going to the areas.

Report from Director of Public Works

- Follow-up on benches for division street. The benches are not expensive but the shipping is expensive. Kapaun asked how they would be tied down and Bond thought we would pour a slab to put them on and put in the benches without a back. We are looking at the steel mesh with coating on them. Kapaun asked if we can do it and they agree that we can. Color would be green. First one would go between Frank and Teressa.
- Stripes did not get painted for Good Neighbor Days. Painting will happen right before school starts.
- Chip sealing is scheduled for August right now by the County.
- Have a water leak in Rolling Meadows that will be fixed tomorrow. It is a leak in the lateral that has to be fixed and by waiting for the contractor it is cheaper.
- Brian and John had to test for waste water and they both passed.

Report from Library Director

- Thank you for the help during the dessert fundraiser for GND. Smaller amount of donations. Tried to sell coffee, water and cookies during the car show and that brought in a little more money.
- Today was summer reading kick off. There were approximately 200 people that signed up.
- Bad news at the library, someone graffitied the side of the building and it appears that it did not happen until last night. There is no solid information as to who or why this was done. Looking to see what kind of product can be used to get this off of the library. Moeri has a possible contact for removing spray paint from buildings.
- Comforts by Design was here to do the spring servicing of the system. They have found even more issues with the system and it is not just the compressors. They would like to come to a meeting to explain what is wrong. We are looking to see if this is fixable or if a new system should be replaced with a traditional system.
- Dad's and donuts is Saturday, June 15 at the Library.
- Peter Kwong is coming back for Mexican cooking demonstration. There currently is 40 people signed up and had to cut it off and everyone else is on a waiting list.

Report from Municipal Judge

- Monthly report was handed out

Committee Reports and Recommendations

Park Board - no

Plan Commission

- Building Inspectors Report
- Discussion/Approval of Townsedge Subdivision/Dick Pearson Preliminary Plat
    - Matt Hieb and Dick Pearson were here to discuss the Townsedge Subdivision. In 2000 this was annexed into the Village and rezoned. It is currently zoned RS-6 (75 single family lots) with a minimum of 9,000 sq. feet under the PUD. RT-1 is for twin homes and there are 42 lots available and B-1 for business which in one lot which right now, there is not a user for this. The schedule for this is looking to be a Spring 2020. Phase 1 is Road A and the lots around this area which would be both single family and twin homes. Discussed sidewalks for this area and there is going to be one on each street and looking to get a sidewalk to the roundabout but this will depend on what business goes into this property. The area on the southside is open space (outlot 1 and 2) which there will be a need for stormwater and what options are available. Johnson asked about a park like setting for this area and there could be. Because of PUD there needs to be 2.69 acres and right now there is over 3 acres of greenspace available but it is not automatically made a park.
    - Angi discussed the wet ponds that the village has in other areas. These are required but was asked if we could reduce part of this by making this bigger. The goal is to get rid of the wet pond and use the open space and green space when there is flooding or major storms that would flood this area and then the water is absorbed. Bond asked about looping the water line for protection services and water quality.
    - Goodwin reviewed her comments regarding this property. Corner lots will have the front yard setbacks 10-foot right of way keeps private utilities out of rights of ways.
    - When the sewer was brought up from the treatment plant, a lift station would have been needed and we believe that there are minutes discussing reimbursement to the village.
    - Motion to approve the Townsedge Subdivision/Dick Pearson Preliminary Plat for the modifications agreed upon tonight by Kapaun, seconded by Svacina. Motion carried.

CDA Board

- Still working on affordable housing plan before closing the TID. They looked at two successful resolutions to come up with one for the Village of Roberts. In May we looked at them and discussed them line by line and there is another revision for the end of this month. Johnson asked when it should be submitted and we know that it will be sometime this year.
- Moeri brought up a possibility of a second TID district that would service the Pechuman land which is South of the industrial park. Between meetings, Rand talked to Maureen and also discussed them with Sean at Ehlers and we don't need to have just TID #2 but we could have #2 and #3. TID #1 needs to be closed first.

- CDA elected Waughtal as the Chairperson for the current term. Waughtal would like this to be on a temporary basis until the next TID is formed and he would like to see another person take over at that time.

Finance Committee - none
Public Safety Committee - none
Public Works Committee

- Discussion/Approval to put a temporary boot on the vent for the water tower.
    - There are a couple issues with the tower. Right now, there is a gasket that needs to be fixed for $500 or $600 to do this. There is a vent in our tower that gets caked with frost so that it gets smaller in the winter. We are still in compliance but if we were in an emergency and we needed to empty this tower we could not safely do this with possibly collapsing the tower. Temporary repairs for $7,500 and other repairs for $14,500. Had to consider the temporary repairs of $7,500 and Bond fees that this is not worth the money. Discussed raising rates either now or later and Public works thought it was best to take the gamble and do the minimum repairs until 2020. Bond added that today he spoke to the companies that gave bids and they are not willing to put the boot on unless they put a new vent in. The temporary is $7,500 and the permanent is $14,500. The company is not willing to do the repair. Motion to table this item until after the public works hears this new information by Waughtal, seconded by Kapaun. Motion carried.
- Discussed the past due list of water/sewer customers. There were 81 Roberts Family and 4 Roberts Business that were on the list.
    - Still working on sewer/water leak forgiveness plan and since it was not listed on the agenda it was not voted on. Took NR's and modified it to ours. Still need to add another item to this.

Fire Association - none
Friends of Twin Lakes

- Met on Monday night agenda was dedicated to the issues that are going on right now with the reps from the DNR were here and the flooding that is occurring has caused impassable roads and specifically houses that are flooded. The DNR reps talked about other alternatives and what could and could not be done to bring down the lake levels and the permitting processing and the timeframe for this. There are studies that need to be done for this and looking at a possibility of a feasibility study that could be paid for from the DNR and others. Several homeowners present and recommended reaching out to our local legislation for assistance. Premature for the village to reach out for help at this point. Geno Hanson is looking for long term solutions like raising the road so they don't go under water. Good discussion. They did offer up a few other options such as buy out of these properties and health and safety risk to get out of this. Testing of private wells and other transportation. Moeri expressed his frustration with not using the slant of public health as a concern with the water standing by their houses. Emergency services cannot access some of these homes at this time due to the water levels.

III. Old Business

Discussion/approval of Storm Siren in Rolling Meadows

- Last month John was going to check different locations for the siren and he did this. There is a map in your packet showing the different sound areas. They are recommending that the siren be moved over by the tower and the area with the different sirens that are offered. The prices from last month are for the DC type models so they are battery operated. Moeri asked if this will replace the one that we currently have in Rolling Meadows and it will. An eclipse 8 $4,600 to install and $9830 for siren and hardware. The other one 2001 is $8,540 plus $5,050 to install and also electricity. They will run 100% off the battery but the electrical will recharge the batteries. Moeri asked how far we are out for installation and if ordered tomorrow it is 8 weeks to get it here and a day to install it. Waughtal discussed the last siren by the BP and the cost being around $22,000 but we used the TID repayment money to fund all of this. This would take care of 40% of what is committed. Bond will confirm prices and when payments would be due at next month meeting.
- Motion to table until next month by Svacina, seconded by Johnson. Motion carried. There might be a market for cold war museums that would take this.

IV. New Business

Employee Education Requests and Expense Reports – none

Approval of New Operator's Licenses

- Motion to approve Robert Gontarek, Bethany Moss and Brandon Lewallen (once Certificate of Completion is received) by Waughtal, seconded by Svacina. Motion carried.
- Motion to approve Kantabehen Patal with contingent on Certificate of Completion is received and clarification on spelling of name by Kapaun, seconded by Svacina. Motion carried.
- Motion to approve Quinn Lofgren, Sadie Clark (contingent of Certificate of Completion) by Kapaun, seconded by Svacina. Motion carried.
- Motion to approve Mike Hanson, Brooke Mikla, Layla Vickerman and Colleen Leavitt contingent on Brooke, Layla and Colleen providing Certificate of Completion by Waughtal, seconded by Svacina. Motion carried.
- Motion to approve Samantha Koch, Luke Jensen and Karley Bair contingent on Luke and Karley providing their Certificate of Completion by Waughtal, seconded by Pizzi. Motion carried.

Renewal of Operator's Licenses

- Motion to approve the list of renewal Operator's Licenses by Waughtal, seconded by Johnson. Motion carried.

Approval of Liquor Licenses

- Indianhead Oil Co., LLC – Holiday #486, Agent – Candice L Howle - Motion to approve Indianhead Oil Co by Pizza, seconded by Kapaun. Motion carried.
- Bob Town Est. - Christenson Holdings LLC – Bobtown Brew House, Agent - Mike Christenson Motion to approve Bob Town Est - Christenson Holdings LLC – Bobtown Brew House by Kapaun, seconded by Pizzi. Motion carried.
- C&L Bar LLC – Sidetrack Saloon – Motion to approve C&L Bar LLC by Pizzi, seconded by Svacina. Motion carried.
- RTDT Inc., Barnboard Grill & Saloon, Agent – Trent Schug - Motion to approve RTDT Inc, Barnboard Grill & Saloon by Waughtal, seconded by Pizzi. Motion carried.
- Amwest Inc., Bob & Steve's BP, Agent - John Jerlow – Motion to approve Amwest Inc., Bob & Steve's BP by Johnson, seconded Waughtal. Motion carried.
- Pilot Travel Center LLC, Pilot Travel Center #470, Agent – Susan Schwartz – Motion to approve Pilot Travel Center LLC, Pilot Travel Center #470 by Pizzi seconded by Johnson. Motion carried.
- Roberts Liquor Inc., - Northland Liquor, Agent – Vipul B. Patel – Motion to approve Roberts Liquor Inc., Northland Liquor by Kapaun, seconded by Waughtal. Motion carried.
- Dolgencorp, LLC, - Dollar General Store #15938, Agent – Ron Borgerding – Motion to approve Dolgencorp, LLC – Dollar General Store #15938 by Svacina, seconded by Johnson. Motion carried.

Approval of Cigarette Licenses

- Amwest Inc., Bob & Steve's BP, Agent – John Jerlow – Motion to approve Amwest Inc., - Motion to approve Bob & Steve's BP by Pizzi, seconded by Svacina. Motion carried.
- C&L Bar LLC – Sidetrack Saloon – Motion to approve C&L Bar LLC – Motion to approve Sidetrack Saloon by Svacina, seconded by Pizzi. Motion carried.
- Pilot Travel Center LLC, Pilot Travel Center #470, Agent – Susan Schwartz – Motion to approve Pilot Travel Center LLC, Pilot Travel Center #470 by Johnson, seconded by Waughtal. Motion carried.
- Indianhead Oil Co., LLC – Holiday #486, Agent – Candice L Howle - Motion to approve Indianhead Oil Co., LLC – Holiday #486 by Pizzi, seconded by Waughtal. Motion carried.
- Dolgencorp, LLC, - Dollar General Store #15938, Agent – Ron Borgerding – Motion to approve Dolgencorp, LLC – Dollar General Store #15938 by Svacina, seconded by Pizzi. Motion carried.
- Roberts Liquor Inc., - Northland Liquor, Agent – Vipul B Patel – Motion to approve Roberts Liquor Inc., - Northland Liquor by Svacina, seconded by Johnson. Motion carried.

Resolution 2018-1R – Compliance Maintenance Resolution

- There is nothing that stands out on this report. We have an "A" on this report. The section that pertains to the ammonias and how the numbers jump in cold weather but we are not pushing our numbers with this. Last year was the first year with a basement back up and we might want to look at televising certain areas to see if there are issues. Motion to approve by Kapaun, seconded by Svacina. Motion carried.

Approval of Roberts-Warren Fire Department Officers

- Motion to approve the Roberts-Warren Fire Department Officers by Svacina, second by Johnson. Motion carried.

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Discussion/approval for Block Party for Cheryl Johnson

- Motion to approve Block Party for Cheryl Johnson on Spring Street from 5:30 Friday July 12th. Motion to approve by Waughtal, seconded by Pizzi. Motion carried.

Discussion/approval of invoice APR201-01010 for $44,773.50 to Weston Solutions, Inc.

- Moeri caught the board up on the project and the issues that we are having with no bids being submitted or the bids coming in way too high for the budget. There is lots of work out there which is not working to our advantage.
- Motion to pay Invoice APR201-01010 for $44,773.50 to Weston Solution, Inc by Kapaun, seconded by Pizzi. Motion carried.

Discussion/approval of Application for Payment for Haas Sons, Inc for S. Division St Sidewalks in the amount of $109,948.20.

- Opened bids at Village adjustment is $82,000 – discussed Croes's driveway and how to handle. Try to push for the cracks to be redone. Recommending approving the pay request of $100,000 with withholding $10,000 which is normal retainage and for Croes's driveway.
- Motion to approve $100,166.32 to Haas Sons, Inc for S. Division St. Sidewalks by Waughtal, seconded by Svacina. Motion carried.

Payment of Bills

- Motion to pay the bills by Svacina, seconded by Pizzi. Motion carried.

Other Business

Motion to adjourn at 9:40 pm by Pizzi, seconded by Svacina. Motion carried.

Megan Dull
Village Clerk