

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Chuck Pizzi, Katy Kapaun, Chad Svacina, Rand Waughtal, Willard Moeri

Absent: Mary Shemon, Cheryl Johnson

Guest: John Bond, Peter Tharp, Krissa Coleman, Ed Coggin, James Vogt, Aaron McWilliams, Angi Goodwin

Meeting Minutes

Motion to approve the minutes for February 11, 2019 by Pizzi, seconded by Waughtal. Motion carried.

Treasurer's Report

Treasurer's report was read. Motion to approve the Treasurer's report by Kapaun, seconded by Pizzi. Motion carried.

Public Concerns:

- None

Communications:

- None

Department Report

Report from Police Department

- Monthly statistics report for the month of February. Punch reports for the last two months was also handed out.
- Recently notified by one of the insurance companies in New Richmond that AAA is offering a grant opportunity for up to \$15,000 per Municipality to be used for traffic related items. McWilliams has applied for this grant and is thinking that he should hear back in the fall if we were awarded the grant money. Moeri asked what he used for the basis of the grant and McWilliams stated it is all traffic safety related and equipment related. Couple items that came to mind were the discussion from last year about lighted pedestrian signs for N. Division Street. There is precedence for departments that have not been awarded yet.
- Still waiting to hear on the traffic grant for Drive Sober or Get Pulled Over which if awarded is \$4,000. Should be March or April.
- We are part of the 10-33 program which is state surplus items that are available to municipalities from rope to ammunition, etc. Surplus ammunition that comes from the Department of Defense is being offered to Municipalities to cover the cost of training for a year for practice ammunition. McWilliams thinks that we got our application in early enough which could save us \$1,500 for the year.

Report from Director of Public Works – John Bond

- Public Works Department appreciates the residents that have helped shovel out fire hydrants. We have had a brutal winter. The average annual snow fall for the entire winter is 46 inches and as of this morning we are at 74.7 inches for Roberts. This is taking a toll on the salt that would be left over for next year and there will not be much salt left for reserve. This will become a budget item when it is time.
- At the treatment plant with the cold and snow the temps have had an impact with sensors freezing and snapping off. Bond is working with a couple of companies to see what other options we have for mounting. Without the sensors there is new bacterial growing which is creating foam.
- Had an issue with a new house last week. When the curb stop was put in last year, they never asked us to check it. They have now paved the driveway because the house is finished and

ready to be sold. The builder asked us to turn water on and it would not turn. The curb stop assembly is a sliding assembly and it was pushed down so far that it locked against the top so it could not be turned. With the frost everything was frozen so we could not lift it to the height that it needed to be. The home builder had a company come in with a crane truck to get this water on but not sure who will cover the cost.

- Biosolids Plant with hauling our sludge it looks like it will end up going the political route. They are still working on this.
- Scada System update will be 95% complete by the middle to end of next week. The first phase did not go well. When they changed out the first cabinet of PLC's when it was put back in service half the equipment would not start. This has since been straightened out. Wednesday they will do the cabinet that will monitor the treatment plant. There is no room for error of this not coming back on-line. Bond is hopeful that this project will be completed next week.
- Moeri asked about the potholes that are surfacing around the neighboring communities and if we have this issue is Roberts. Bond has notice more lately but on North Division Street going North every crack that was in the road is now acting like a speed bump which is worse than normal. The frost depth in grass areas is 31 inches. In the street it is in the 5 to 5.5-foot depth. Waughtal discussed the street issues in St. Paul and how the streets are getting narrower and narrower. Waughtal thinks that the guys have been doing a great job to get the snow removed to make the streets passable.

Report from Library Director – Krissa Coleman

- Right now, it is National Youth Art Month at the Library. Big open house last week with over 70 people attending to see their student's artwork.
- Found a winner for the teen area of the Library. Sarah Nyhaus who is a high school senior, is the winner that painted the mural.
- Currently waiting on a replacement for Pete Nusbaum for the Library board that will also be the school representative.
- Spring break is coming up and there will be extra special stuff going on at the library that week.
- Attendance has been fantastic at the programs that we are offering.

Report from Municipal Judge – Peter Tharp

- Monthly report was in the packet to review.

Committee Reports and Recommendations

Park Board – Did not meet.

Plan Commission –

- Building Inspectors Report
- Extra-territorial for Richard O Stout and Janet P Stout, 4-lot CSM NW1/4 of NE1/4 Sec. 31, being lot 9 of CSM Vol. 26 Page 5950, Doc. 984293, Edwin Flannum, Northland Surveying, Inc
 - Recommended for approval by Pizzi seconded by Svacina. Motion carried.
- Discussion/approval to Amend Chapter 70 – Zoning of B-3 General Business District to add the Conditional Use for Multi-Family Housing.
 - What is the board's perspective for this part of town?
 - Moeri added that the grocery store is sitting there and will probably sit empty. This is the same for the empty lot that is for sale that has not had any offers.
 - Kapaun feels that this topic needs to be discussed so that the current business still are utilized.
 - Motion to approve Paul's recommendation and move forward with public hearing and notifying neighboring businesses by Kapaun, seconded by Pizzi. Motion carried.
- Discussion/approval of All-Croix Inspections Corp Contract Renewal for 2019
 - Renewal of All-Croix's contracts with the only changes being adding a fee for problem property inspections.

- Motion to approve contract for 2019 All-Croix Inspections Corp. contract renewal by Svacina, seconded by Kapaun. Motion carried.

CDA Board – Waughtal

- Still investigating the life of TID#1 and participating in the affordable housing program. Sent out some questions to Chris Straight from WCWRPC and Sean Lentz from Ehlers regarding questions concerning the closing date of TID #1 and the specifics of the Resolution for the Affordable Housing extension. Sean was sent an email in regards to what should be first, etc. He offered a couple of resolution that other communities have done. There was one from Oshkosh that had a special program similar to Appleton. They set up a committee that would assist with affordable housing in their community and this is the route that the CDA is going to. There are three Village Board members on this committee that would like to see this money used for other items like sidewalks but the other members would like to increase affordable housing in Roberts or improved. Some examples could be in the form of low-income loans to replace windows and siding, or other things to improve the looks of their affordable home in the neighborhood that they are in to increase their value and tax base. Still looking for assistance from Sean to see if there are more resolutions under Ehlers stable that other communities has used that are going down this path. Still looking for a date for the TID to finish which is in the hands of the auditors. One of the other big things is bits for another TID district which when the first TID is closed the second one can be opened. Moeri asked which parts of Roberts is considered Affordable Housing. Waughtal said Roberts is considered affordable housing thru and thru. Rolling Meadows and French's might not be considered but the older part of town would be affordable housing. Waughtal thinks 50 to 70 percent of the Village.

Finance – none

Public Safety Committee - none

Public Works Committee – none

Fire Association - none

Joint Twin Lake Committee – Kapaun

- Reviewed the information that was presented from the hydrologist at the last meeting. Sandy submitted a sample mission statement that Katy will give to Willard and Scott.
- Geno had a phone conference with Frank Phillips about getting data from a study that Frank did in 2009. Frank was working with a different engineering firm during this time and it appears that they have all the data which means we could have to buy the information. Geno is going to continue to meet with Frank in person and see what they can find out or get some contact information. Moeri added that Frank was doing work so that he could sell it to the Village. He did a lot of work on core sampling West Twin Lake. Geno is looking thru their minutes to see if anything had been reported. Angi Goodwin asked who hired Simmons and it appears that Frank did this with the intent of selling this to the Village
- Meeting with the DNR guy at next month's meeting.
- There are two wells that are supposedly abandoned that are monitoring wells and they think they should be properly abandoned. This was talked about at one time but at the time Frank was working with people at UWRF that wanted to keep these active so they have access to them.

III. Old Business - none

IV. New Business

Employee Education Requests and Expense Reports

- Motion to approve John and Chris's WWOA Conference for wastewater in Green Bay October 8 – 11th by Svacina, seconded by Pizzi. Motion carried.

Approval of New Operator's License

- None

Update on S. Division Street Sidewalk Project Cost.

- Angi handed out the summary of the total cost for this project. This summary shows what was already paid in engineering fees and what the actual Village cost will be. The engineering fees were taken out of community planning account in 2018. We are going to move \$10,000 from 2018 Community planning to impact fees.

Discussion/approval to move all citations to St. Croix County Circuit Court.

- This is a discussion that has been going on because of the issues that we have had/having currently. Kapaun asked if this is the first step to abandoning the municipal court. Kohl answered that you cannot abandon your court and we are still required to pay the fees associated with the court. It does send the signal that you are planning to not continue the court when the time comes. Kohl has met with the Chief Judge of the 10th District and all the judges have discussed what was happening here and their admin for the district had advised us that if the Village wanted to do this we could. No rules need to be changed. He has talked to Hudson's clerk and they have the ability to handle the capacity of this request. Moeri asked Judge Tharp about his report that he handed out. The court was meant to be a convenience for the citizens of Roberts but only 15 to 20% are from the Village. Most of the people are from out of town. Pizzi has stated that his has been on ongoing headache and thinks it should be moved to Hudson.
- **Motion to move all citations To St. Croix County Circuit Court by Pizzi, seconded by Kapaun.**
- Waughtal continued the conversation adding that 15 years ago we implemented the court and he would hate to see it given up because of the personality conflict. Waughtal does not like the black-eye that this has caused Roberts but if it comes down to two people not getting along, he would hate to see the court go. Kapaun added that we have more coverage for when the officer has to go to Hudson for court. There is a very limited number of people that are benefiting from this. Kapaun can remove the personal issue when she looks at the cost and benefits of court. Waughtal asked if it overrides the 20% factor?
- **Roll-call: Pizzi – aye, Kapaun – aye, Svacina – aye, Moeri – aye, Waughtal – nay. Motion carried.**

Discussion/update on Waste Water Treatment Plant Phosphorus Removal Project with Weston Solutions.

- Advertisement for bids have gone out. There have been 30 request from the various areas. Very good responses. There will be a site walk on the 8th which is a mandatory site walk for some of the bids. Some of the equipment that is being provided do not require site visits. The bids will be opened on April 8th at 3:00 PM. Weston will prepare a report for review at the board meeting. Looking to award the bids the following week either with the Public Works committee or some night that week. Coggins recommends that we carry over \$200,000 which is also a recommendation from the WDNR. The intention is not to use this amount but we will need to see how the bids will come in. We are within 7% of the initial prices. The majority of the increase is process related. The third SBR was going to do two functions. This could not be achieved so this required us to add a separate mix tank to the system. Moeri asked if the \$260,000 was going to be part of phase two and Coggins is saying that this was part of the engineering change order that was needed to separate this out. In the future as part of phase 3 this tank would still be needed. There will be more solid figure next month once all of the bids are in. Monday 15th at 6:30 will be a special meeting for awarding the bids. This is for the Village Board with the Public Works Committee being invited to attend.

Discussion regarding Cash Flow for PO Obligations vs Vendor Payments for the Waste Water Treatment Plant Phosphorus Removal Project for Clearas Water Recovery.

- Need to discuss change orders for these increases. Do we want to do this as a change order at the April meeting? This will be brought to the April Meeting.

Discussion/approval of Invoice Feb2019-00985 for \$10,204.80 to Weston Solutions

- Motion to approve invoice Feb2019-00985 for \$10,204.80 to Weston Solutions by Kapaun, seconded by Waughtal. Motion carried.

Village of Roberts
Village Board Meeting Minutes
March 11, 2019

Discussion/approval of Invoice 2804-002.06 for \$413,582.50 to Clearas Water Solutions.

- Motion to approve invoice 2804-002.06 for \$413,582.50 to Clearas Water Solutions by Pizzi, seconded by Waughtal. Motion carried.

Payment of Bills

- Motion to pay the bills by Pizzi, second by Svacina. Motion carried.

Other Business – None

Motion to adjourn at 8:50pm by Pizzi, seconded by Kapaun. Motion carried.

Megan Dull
Village Clerk/Treasurer

DRAFT