Village of Roberts
Village Board Meeting Minutes
December 10, 2018

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Mary Shemon, Willard Moeri, Chad Svacina, Katy Kapaun, Chuck Pizzi, Cheryl Johnson, Rand Waughtal

Absent:

Guest: John Bond, Peter Tharp, Aaron McWilliams, Angi Goodwin, Krissa Coleman, David Wilkin

Meeting Minutes

Motion to approve the minutes for November 12, 2018 by Shemon, seconded by Waughtal. Motion carried.

Motion to approve the minutes for the November 26, 2018 Special Village Board Meeting by Pizzi, seconded by Kapaun. Motion carried.

Treasurer's Report

Motion to approve the Treasurer's report by Kapaun, seconded by Johnson. Motion carried.

Public Concerns:

- None

Communications:

- None

Department Report

Report from Police Department – Aaron McWilliams

- Monthly statistic sheets were handed out.
- Not able to print punch report but will add it to next month's report.
- Saturday was the Jingle Jog for Connor Dykes. Has 50 or so participants.
- December 14 – January 31st was Drive Sober or Get Pulled Over. Because we participate in this event, it enters us in a drawing for a $4,000 grant.

Report from Director of Public Works – John Bond

- Chris Holmes passed his basic wastewater exam and is classified as a certified operator. There are 5 more tests for the into level to take and then advanced level after that.
- WWOA has asked John to serve on the technical committee. John has served on this committee in the past and would like to be on this committee again. Gives us a voice as to what training is available.
- Couple problems with the two plow trucks. Tandem – break locked up. The single axel there are some issues with also. Will have numbers for repairs at the public works meeting.
- Today was the public hearing for the Waste Water Treatment Plant Permit. There is still seven days for written comments for the permit. We will have our permit in place by January 1st. Once signed it will be public noticed that it has been reissued which will trigger 60 days to be adjudicated. Hearing went well. Waughtal asked about the annual reporting and what we have to do with this. Bond stated that this is the part that we adjudicated and come to find out that that DNR had no authority to put this language in our permit.
- Update on SCADA program. They are programing everything in their office and first phase will be installed by Christmas.
- Working on the skating rink at the park.
- Last week they came and did the water tower inspection and recommended some repairs. John will get the prices and pictures for the board. One item is the vent that is on the tower is

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undersized and could freeze over. Everything still meets code but there could be a couple little things that need repair like gaskets, etc.

- Have had some issues with heating at the treatment plant and have had issues since it basically has been installed. Last week it failed again. There are two options to repair it. $1,665 to repair it as it is now. Second option eliminates the pulley etc. but that is $2,400. The Board would rather see the $2,400 spent than to keep sticking $1,665 into it to try to fix it.
- Update on Clearas project. The big contract has been signed and delivered. We have a contract with Weston that is being reviewed. We have also received the Biomass contract from Clearas and will meet to see how to resolve the issues.

Report from Library Director – Krissa Coleman

- Tomorrow is the big annual Christmas event at the library. Crafts, live music, etc. will be happening at the library for this event.
- Programs are going really well. Brittany is now coming over to the school for this event instead of the kids not coming to the library. This might change because it effects our circulation, and not getting the families into the library because they are not picking the kids up at the library.
- Krissa is having some failures at the Library with the Geothermal system with the compressors. There are seven zones in the library. They had space heaters going and the good news is the community room was warm. Comforts by Design came out again today. There is no good scenario for repair. This system is the most expensive that could go wrong. The guess to fix this is $20,000 or more. Kapaun stated that there should be some kind of warranty to help with this. Johnson asked if there are other companies that could look at this and they have had others look at it. Bond thought that Countryside had already replaced a compressor at the library.

Report from Municipal Judge – Peter Tharp

- Monthly report was in the packet to review.
- Criminal background check was done and there was nothing noted on the review. Moeri asked if Tharp was looking to change the hours of the court after the first of the year and Tharp is looking to change this to 2-4 hours per week. Intent of the Clerk is to take over some of the jobs that Tharp is currently working on.

Committee Reports and Recommendations

Park Board – Did not meet.
Plan Commission – Did not meet.

- Building Inspectors Report is in your packet

CDA Board

- Did not meet but will be meeting this Wednesday, December 12th. West Central Planning will be here to discuss the Affordable Housing and the last year of the TID.

Finance – Meeting are done for the year.
Public Safety Committee - none
Public Works Committee –

- Did not meet but will meet on Thursday, December 20th.

Fire Association

- Will meet in January

Joint Twin Lake Committee – Kapaun

- This is a joint committee formed from members of Warren Township and the Village of Roberts. They have had their first meeting and will have monthly meetings going forward.

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III. Old Business
John Hancock and Diane May's Property Cleanup

- Chief McWilliams stopped and talked to John Hancock for the inspection. There is stuff along the fence and building that need to be removed. All household waste and stuff is now gone. The items left that need to be cleaned up could fill a regular size dumpster. McWilliams does not think that this will be an issue. Hancock is selling this business to another John. McWilliams thinks that Hancock is sleeping in the building again. This buyer called on Friday and informed McWilliams about some issues with Hancock. At this point we are attempting to prove that he is staying there and if he is and action needs to be taken it will go through circuit court.
- May's are also cleaned up at time moment.

IV. New Business
Employee Education Requests and Expense Reports – None

New Operator's Licenses

- Motion to approve Kaylee Muller for Operator's License by Waughtal, seconded by Shemon. Motion carried.

Approval of Picnic Licenses for Roberts Lions Club for January 12, 2019 for a Birthday Party and January 19, 2019 for BINGO at Park Building.

- Motion to approve January 12th and 19th by Kapaun, seconded by Shemon. Motion carried.

Approval of New Library Board Members Stephanie Lamia & Michelle Lane

- Kapaun stated this is a follow-up from last meeting and they are willing to serve on the Board. They will start at the January meeting.
- Motion to approve Stephanie Lamia and Michelle Lane starting January 2019 by Shemon, seconded by Johnson. Motion carried.

Discussion/Approval for Bidding on S. Division St Sidewalk Project

- Goodwin stated that they would take the original packet and make some miner changes to it. Release for bid on January 10th and open on February 5th at 10:00. This gives them three weeks to look at it. If this ok, there are two questions from Goodwin. The first is the time frame for project. Should contractor have it done in 6 weeks? Should they start after Good Neighbor Days? Moeri stated he would like to see a big window but be done by May 1st or start after June 15th. Moeri would like it done before school starts.
- Second question is regarding Holly Hale's sidewalk. This is still in the plans to remove and replace. Is this something that the Village is still looking to pay for or should this be assessed back to her. If we are using Impact Fees to pay for this project, it states that it has to be a new sidewalk not a replacement. We should contact Holly regarding this project. This should be paid for by the property owner and she could have five years to pay for it with Special Assessments.
- Motion to authorize Goodwin to release the bids in January by Kapaun, seconded by Pizzi. Motion carried.

Discussion/Approval of Reducing the Surety Bond for Oevering Homes Investment LLC for the 7th Addition and Twin Home Addition of Rolling Meadows

- Motion to table this conversation until January by Svacina, seconded by Shemon. Motion carried.

Discussion/Approval of Renewal of Annual Fireworks Seller's Permit for Phantom Fireworks Showrooms, LLC dba Phantom Fireworks.

- Motion to approve the renewal by Pizzi, seconded by Johnson. Motion carried.

Discussion/Approval for Carrying Funds over from 2018 Budget to 2019 Budget.

- Listed the following carryover funds for the 2019 budget: $2,000 from Municipal Court Salaries, $3,300 for Police Expenses, $26,000 Street Maintenance for chip sealing, $1,000 Street

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Cleaning, $2,000 Stormwater Management, and $1,000 Park Continual Appropriation.

- Motion to approve the carry over funds from 2018 to 2019 by Kapaun, seconded by Pizzi. Motion carried.

Discussion/Approval of Invoice #Dec2018-00974 for $20,311.91 for Weston Solutions

- Motion to approve In to Weston by Kapaun, seconded by Johnson. Motion carried.
- Svacina asked if there is a letter that can go out to the two companies regarding the issue of being over budget with Weston on engineering costs and to see if anything else is missing that we are not aware of? We would expect to see a change order for any cost overruns for this project.

Discussion/Approval of Invoice #2804-002.02 for $508,875.00 for Clearas Water Recovery.

- Motion to approve invoice #2804-002.02 for Clearas by Johnson, seconded by Kapaun. Motion carried.

Payment of Bills

- Motion to pay the bills by Pizzi, second by Johnson. Motion carried.

Other Business - None

Motion to adjourn at 8:45 pm by Pizzi, seconded by Shemon. Motion carried.

Megan Dull
Village Clerk/Treasurer

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