Village of Roberts
Village Board Meeting Minutes
September 10, 2018

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village website and posted in three locations in the Village of Roberts.

Members Present: Rand Waughtal, Mary Shemon, Willard Moeri, Chad Svacina, Katy Kapaun and Chuck Pizzi, Cheryl Johnson
Absent:
Guest: John Bond, Peter Tharp, Aaron McWilliams, Marge Wolske, Joe Granberg, Angi Goodwin, Holly Hale, Ashley Ren

Meeting Minutes
Motion to approve the Village Board Minutes from August 13, 2018 by Kapaun, seconded by Pizzi. Motion carried.

Treasurer's Report
Motion to approve Treasurer's Report by Kapaun, seconded by Shemon. Motion carried.

Public Concern - none

Communications - none
Department Reports
Report from Police Department – Aaron McWilliams
- Stats are passed out to the group
- Nathanial is off of FTO – there were no issues during FTO
- Last month we discussed the issue with the AED. There is a recall on certain machines. Ours are not really that old (2009-2012) and there is a resister in them that could fail. The company will give us $60.00 towards a new device. There are 5 total that will fall under this recall. This same model is $1500/each. Reached out to CPR savers and they are willing to sell us units at $900/each. They are the exact same model that we have now. The ones that the Sheriff's office uses run $1395/each and they will sell these to us for $1100 each. If there are issues at the Library there are still going to call 911 and the police will still respond to the call. We think we can wait until we get to budget time to replace these at budget time. This ends up being a grant that is good until the first of the year and they do not see this changing.

Report from Director of Public Works – John Bond
- Month or so ago when the DNR did the water survey – they were back this last week and signed off on every item on the list except the annual tower inspection and the gasket on the top that they want a seal put into. These are scheduled soon.
- Spray patching on the streets has started. Once it has packed for a few weeks they will sweep the rest up.
- Contacted the owner of the corner lot and Ackley tree is giving us the best price to remove the trees/scrubs. We are taking down all the lilac trees an apple tree and a dead little elm tree and a tree by the driveway that is dying and we are only trimming up the tree on the corner to see around it. These funds will be tied back to when we widen Cty Rd TT. There is still no time frame to have this done. It is still on the list for this fall but if they run short on time they will be right away next fall.

Report from Library Director – Megan Dull
- The monthly calendar and handouts were given out.

Report from Municipal Judge – Peter Tharp
- Monthly report is in the packet.
- Status of hiring for Clerk of Court position
- We have not put an ad in the paper or done anything yet. There were computer issues and printer issues preventing him from hiring someone. State statue does not allow you to be the

DRAFT

clerk and judge. What is the status of this position? Johnson asked if we should put a timeline in place to set a date to get someone hired. Can the Village place the ad for this position? Tharp is not ready to do this. Court is this Thursday. If there is no ad drafted the Village will draft an ad in the paper for him. Dull will get a copy of the job description and old ad and see if we can place it on Friday. If we do not show a timeline of when this will be taken care of there will be an issue.

Committee Reports and Recommendations
Park Board - none
Plan Commission
Building Inspector Report

- Trying to get Todd here to go over some issues that we have with the monthly reporting. You will have the old report and new report but we need to contact Todd to get him here.

Discussion/Approval of Business Plan of Operations for Ashley Ren's Photography.

- Motion to approve the Business Plan of Operation for Ashley Ren's Photography by Pizzi, seconded by Kapaun. Motion carried.

Discussion/Approval of Extra-Territorial for Keith & Karen Solimar, 1144 70th Avenue, 2-lot CSM located in government lots 5 & 6 of Section 28-including part of lot 1 CSM filed in Vol. 20, Pg. 5143 Doc 815783, Joseph Granberg, G/S Land Solutions.

- Motion to approve the Extra-territorial for Keith and Karen Solimar by Svacina, seconded by Shemon. Motion carried.

Discussion/Approval of Extra-Territorial for Keith & Karen Solimar, 1144 70th Avenue, 2-lot CSM located in government lot 5 of Section 28, Joseph Granberg, G/S Land Solution.

- Motion to approve the Extra-territorial for Keith and Karen Solimar by Svacina, seconded by Shemon. Motion carried.

Discussion regarding Mobile Home Park and allowing Park Model Homes into the Mobile Home Park.

- This would be a tiny house or a park model home. Angi looked into this and there is a zoning ordinance under the parks group but it needs to be a minimum size. Dale would still need to get a campground license and we would have to separate a portion of the park for mobile homes. Moeri stated that this was meant to be a six-month occupancy and the one that is in the park now is staying year-round.
- McWilliams asked about storm shelters as part of this and Moeri stated that Dale was looking into this also.
- Motion to table this until we have a plan committee recommendation by Kapaun, seconded by Pizzi. Motion carried.

Discussion/Approval of forming a Sidewalk Committee for future planning of sidewalk projects for the Village.

- Katy Kapaun and Cheryl Johnson are interested in this committee. We will add to the website to look for interested community members.

Discussion of Comprehensive Plan and potential updates that need to be made to the plan.

- This was also tabled until next month. We were going to contact West Central Planning to discuss this with them.

CDA Board

- LED Retrofit to Business Park Sign
    - In July we were talking about the sign that sits on Highway 12 and at the meeting we talked about seeing what was for stock of bulbs, etc. John explained that we custom purchase these when needed. We get about a year out of the bulbs. This was presented to the committee and they thought that with the potential savings it could pay for itself in four years. $1,236 for Scott Freer for this but it does not include the disposal of the old parts. CDA recommends that the sign be hanged to LED and use Scott Freer Electric for this. Motion to accept the proposal for LED lighting by Johnson, seconded by Kapaun.
- CDA was also going over cost and projected for TID #1 and paying it off early. TID one will

DRAFT

be paid off by November of 2019. Final debt payment is in 2020.

- Waughtal receives calls regarding the land out by the truck stop and are passed on to Moeri since they are not part of the TID. We are currently not able to offer any incentive for coming in. Maureen was asked to send the group to TID school again to see if starting a second TID district in this area would help growth. She may have Sean from Ehlers stop in and help with the discussion. They are hoping to have this done at the September meeting.
- Looking for a 7th committee member

Finance Committee - none
Public Safety Committee - none
Public Works Committee - none
Fire Association – none

Old Business
John Hancock and Diane May's Property Cleanup

- May's property – keep going forward with legal. We know that they are operating the business. Motion to direct the Attorney to pursue with legal action by pizza, seconded by Shemon. Motion carried.

New Business
Employee Education Requests and Expense Reports

- Motion to approve Chris Holmes to attend the basic General wastewater school in Plover by Shemon, seconded by Johnson. Motion carried.

Approval of New Operator's Licenses

- Motion to approve Griffin Gathercole, Dave Roos and Chris Matteson Operator's Licenses by Kapaun, seconded by Pizzi. Motion carried.

Central St. Croix Chamber - Yellowstone Trail Road Race Saturday, October 13th

- Lisa Christianson was here to ask to do the Yellowstone Trail race and wanted to be part of it. Doing the race on October 13th as a chamber backed event which is a 5K and kids fun run at the Library. Starting at 9:00 to W. Warren to County Rd TT. They will be done around noon. Motion to approve the request from the Central St. Croix Chamber on October 13th by Kapaun, seconded by Shemon. Motion carried.

Discussion/approval Sidetrack Saloon 20-year Class Reunion – October 6th to include beanbag tournament on Vine Street.

- Motion to approve Sidetrack Saloon 20-year Class Reunion by Shemon, seconded by Johnson. Motion carried.

Discussion/approval Sidetrack Saloon - Octoberfest – October 20th

- Motion to approve Sidetrack Saloon Octoberfest for Oct 20th by Svacina, seconded by Pizzi. Motion carried.

Discussion/approval of Resolution No. 18-5R – Resolution Providing for the issuance, sale and delivery of a $3,900,000 Sewer System Revenue Bond Anticipation Note

- There were two proposals best proposal was Bremer over Citizens. Proposal is until December 2019. This was in line with what we expected. Funds can be advanced as we need it instead of all at once. $3.9 is the total line that we can draw from.
- Motion to accept Resolution No 18-5R in accepting by Kapaun, seconded by Svacina. Motion carried.

Discussion/approval of Resolution No. 18-6R – A Resolution Declaring Official Intent to Reimburse Expenditures for Waste Water Treatment Plant phosphorus project.

- Motion to approve Resolution 18-6R by Kapaun, seconded by Pizzi. Motion carried.

Discussion/approval of Resolution NO. 18-7R – Authorized Representative Resolution Environmental Improvement Fund for the Waste Water Treatment Plant phosphorus project.

- Motion to approve Resolution 18-7R by Svacina, seconded by Kapaun. Motion carried.

Discussion/approval of Kleven Property Assessment Contract for 2019

- Motion to approve Kleven Property Assessment Contract for 2019 in the amount of $8,400 by Waughtal, seconded by Shemon. Motion carried.

Discussion/approval of sewer backup damages on Lulu Lane for Beth Fijalkiewicz

DRAFT

- When the sewer line was put in there were no properties built. Now that the property has built up there was a sewer backup. Inspection was done in 2008. There were a couple of sandbags stuffed up into the pipes. The engineer at the end of the project was supposed to submit and we should have been able to pull a man…thru the line.
- Kapaun thinks we should disallow it at this time to see what will happen with it. It is part of the DA. If she is denied
- Motion to disallow and send notice to claimant by Kapaun, seconded by Svacina. Motion carried.

Review S. Division St sidewalk project bids and award project to contractor

- We knew it was a small project. There was only one plan holder and we reached out to four other contractors to see if they would be interested in bidding on this. Contractors are busy this time of year. There was only one bidder which was Pember Companies. The estimate was approximately $70,000 and the bid came in at $119,320.95. Angi reached out to Eric at Pember to see why the prices were higher. There is a premium that you pay but they were looking to pick up one or two more projects. The mobilization and earthwork numbers are high. They have to bring in smaller equipment for this project. F this is rebid in the spring the number could come down. Angi thinks Ayres bid is probably underestimated but not as much as the bid. Bond added that any projects that were bid with a street project it was coming in at $4.00 but any projects for sidewalks only were coming in around $6.00/square. Would look to rebid this in January for bid opening in February. This may be better and get the cost back to around what we were expecting. Waughtal asked if we can reject this bid because there were no competitive bid and Angi said we can rebid at the exact
- Motion to reject the bid from Pember because it is not competitive by Waughtal, seconded by Kapaun. Motion carried.
- Letter will be sent to rebid the project to the property owners.

Discussion on Holly Hale's existing sidewalk repair as part of S. Division sidewalk project.

- When the project started this was going to be included but now we need to decide if this is what we want to do going forward. Also looked at the sidewalk to Locust Street that is a pass thru sidewalk and if we should include this and when the bid went out it was not included. The black top portion is 22 feet long. We have an easement because we have a pipe there. Holly asked how long with will take because with her license she is not allowed to have service to the back door so this could be closed for 10 days maybe. Holly is interested in being part of this project. Her portion of the project would be approximately $3,400. The board would like to see this replaced but how do you handle the other properties. Johnson asked about the new sidewalk committee should look at this but Kapaun thinks that the committee is looking for new locations. Kapaun would like this on the agenda for December for the scope of project. We could build a bridge across the sidewalk like we did on Main street.

Discussion/approval of proposal from the Hazel Mackin Community Library regarding land adjoining the old library building on Main Street for payments for current library parking lot.

- The Library purchase the property to the North and is currently using it as overflow parking (gravel lot). The original payment for this purchase was $12,000 per year and last year that was reduced to $6,000/year. The lot that is being discussed is the lot next to the Stitchin Post where the former library was located. This is the property that Cheryl has maintained up until this year. Kapaun has stated that the fundraising is slow. They are working to raise money for general parking lot donations. The funds have been focused on getting the lot paid for and the donations have just squeaked by to make the payment. Dora Maria and Barb are no longer part of this group. They are not having the class reunion anymore. Moeri asked if we will still be in the same position that we are in today in two years. Kapaun said that this proposal is to buy some time until they can figure out what to do with it. Pizzi asked how we would add the $12,000 to the general budget. Moeri stated when he went to the meetings at the library he was looking for a plan and we really did not have that until now. This will give them a two-year reprieve. There may not be any interest in this offer but the Village Board is willing to work with them in the future if there is an issue with making a payment. Motion to

DRAFT

not accept the $12,000 but to be more flexible with what the library can make for payments (interest will be billed annually) on an annual basis as long as it covers the interest by Waughtal, seconded by Svacina. Motion carried.

Payment of the Bills.

- Motion to pay the bills by Shemon, seconded by Pizzi. MC

Other Business - None

Motion to adjourn at 9:05pm by Shemon, seconded by Svacina. Motion carried.

Megan Dull
Village Clerk

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