Village of Roberts
Village Board Meeting Minutes
August 13, 2018

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly noticed on the Village of Roberts website and posted in three locations in the Village of Roberts.

Members Present: Mary Shemon, Willard Moeri, Chad Svacina, Katy Kapaun and Chuck Pizzi, Cheryl Johnson
Absent: Rand Waughtal
Guest: John Bond, Peter Tharp, Aaron McWilliams, Marge Wolske, Pete & Branda Chapin

Meeting Minutes
Motion to approve meeting minutes from July 9, 2018 Village Board Meeting and Special Village Board Meeting from July 10, July 24, and July 30, 2018 by Kapaun, seconded by Svacina. Motion carried.
Treasurer's Report
Motion to approve Treasurer's Report by Kapaun seconded by Shemon. Motion carried.

Public Concern
- Discussed the rumor going around that Good Neighbor Days is moving to the new park in Rolling Meadows.
- Wolske asked if we had a leash law in town. There is a big golden lab that runs in the ball diamond that was running free. There is also another dog that is taken to the park to do his business and is not picked up after.
- Wolske thinks it is time to get the speed limit lowered on Highway 12 to help prevent accidents. Since the speed limit was put into place before the housing development and church went out there. We will need to write letters to the State to try to get this done. McWilliams said that there will need to be traffic counts and a traffic study that will need to be done before they will look at this. This will cost the Village money. Bond added that the number of intersections plays into the speed limit.
- There was a question on the mowing in the new apartments along Division Street South/Lulu Lane and why were all the weeds not mowed. The mower broke and Stout will be back to finish mowing when it is fixed.

Communications -
- None

Department Reports
Police Department – Chief McWilliams
- Last Tuesday was the first National Night Out in five years. There we about 125 to 150 people that attended. We are looking to build on this every year. McWilliams was asked why not all business were not asked to participate and the reason is so that we don't put the burden on every business each year but would rather rotate it.
- Monthly report was handed out.

Director of Public Works – John Bond
- Water inspection letter – everything has been taken care of. Rural Water helped with updating the emergency plan. The only thing that is left is the water tower inspection and the gasket at the top of the tower and Lane Tank has been contacted to fix theses.
- Having issue with recycling program at the treatment plant. We are currently getting refrigerators and dehumidifiers that will need to be taken care of.
- Salt for the winter will be here in three weeks. 70 ton is coming now and the remaining will be coming after January 1st.
- There are trees that have died on the boulevard area and we can take them down and there is also some that need to come down at the old French residence. Once the road is widened these trees might not survive the construction. Cost could be around $3,500 which can be added to the street project. Kapaun asked about notifying Marty Abramson and other owners by the apartments that could use some tree trimming. Also discussed the tree trimming in the Rolling Meadows and just clarified that the Village did not hire the company or have any involvement in this.

Report from Library Director – Krissa Coleman
- Monthly Information was in your packet.
- Touch a truck had a great turnout and a great crowd for the summer reading finale.

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Report from Municipal Judge

- Reports for June and July were handed out.

Committee Reports and Recommendations

Park Board –

Discussion/Approval of new Electrical Services for the Park Building

- Pizzi handed out two bids for fixing the electrical.
- Scott Freer is a little better with a 225-amp service and Simon is only 220 Amp. Freer was also the cheaper bid of the two. Park board recommended Freer. Motion to approve Scott Freer Electric Inc for service at the Park by Svacina, seconded by Pizzi. Motion carried.

Discussion/Approval to Relocate Existing Playground in Rolling Meadows from Temporary Park to future Passive Park

- Years ago, we put a temporary park in one of the building lots in Rolling Meadows. There will be building happening in Rolling Meadows and this will need to be moved in the future. This will be moved to the passive park in Rolling Meadows and will be a permanent fixture there. There is currently not money in the budget to cover the moving of this equipment. Park board recommended that we accept this bid knowing that this bid is only good until November 1, 2018. Motion to accept the bid from Lee Recreation to move and reinstall the playground equipment in Rolling Meadows for $6,500 with money being used as money becomes available by Pizzi, seconded by Shemon. Motion carried.

Plan Commission – Katy Kapaun

Building Inspector Report was reviewed.

- Building Inspectors

Discussion Regarding Mobile Home Park and allowing campers/RV's

- Lengthy discussion on allowing tiny homes to come into the park regarding this. This item was tabled until next month.

Discussion on Comprehensive Plan and potential updates that need to be made to the Plan.

- Because we do not have a full board, we talked about the comprehensive plan being reviewed by our Plan Commission. This action was also tabled due to lack of people at the meeting.
- Moeri clarified with Goodwin that we were going to come up with a list of items that we wanted to review. Goodwin talked about using West Central Planning Commission to assist with this and said they are reasonable in price. Goodwin discussed updating the maps and being able to get current maps to put in the plan. Kapaun asked if we should initiate a conversation with the DNR to see what we can do in regards to the lake levels. Moeri stated that the DNR has been to prior meetings and they made recommendations but the Friends of Twin Lakes did not take any advice. Kapaun is asking if there has been any action to lower the lake levels. Bond felt the DNR felt the first place to start was to see what the community wants to see the lake as (fishing lakes, marsh, etc.). This is where the conversations have always ended because there is not a consensus as to what is wanted.

Discussion on potential annexation of Lenny Triebold's land into the Village.

- This was proposed to be annexed for senior housing by Jim Zeller. The Plan Commission declined this request in part due to the unknown of what would happen with the shore line of twin lakes. Pizzi asked who would cover the cost of adding the street and sewer/water because the village is not willing to pay for it.

CDA Board – Mary Shemon

- Discussed 2017 final cost and $561.76 in electrical to light up the sign in the industrial park. Bond asked if we wanted to see the bids to convert the sign to LED. There were two bids for this - $1,370.00 and 1,236 after the July agenda. Rand reviewed and came up with questions to ask at the next meeting.
- Rand read an article in the Municipalities Magazine regarding the potential financial risk to municipalities and TID districts. Since there are only two current members are still on the CDA since 1997 and during negotiations with developers in 2005 – 2007 the committee was informed on how nearly all the positive projects before the start of TID one went south and 3D strategies provided the necessary direction to right the ship – this was not intended as a scare tactic but wanted the committee to know that there is risk associated with reward. It is no longer financially feasible for a developer to participate in TID one for 108 acres South of the business park and if the $30,225 of unpaid development agreement costs should be reported to the CPA firm as bad

debt. There are three ways that the CPA's decision could affect TID one. The committee agreed to let the CPA handle in a way that best conforms to sound accounting principles.

Finance Committee – none
Public Safety Committee – none
Public Works Committee – none
Fire Association – Chad Svacina/Willard Moeri

- Asked for an updated budget because there were mistakes noted. The format of their budget is hard to follow. They are looking at an increase of approximately $3,000 for our share.

Old Business

John Hancock and Diane May's Property Cleanup

- Add email from the village attorney.
- Question by Chapin was about the trailer and someone residing in the trailer and why it is still there.
- McWilliams updated that Mr. Smith has taken to adding chains to the tires so that it cannot be removed. He is accumulating more vehicles.

New Business

Employee Education Requests and Expense Reports

- **Motion** to approve Barb Newton and Megan Dull for MTAW Fall Conference on September 20 & 21st by Kapaun, seconded by Shemon. Motion carried.

Approval of Operator's Licenses

- **Motion** to approve Jordan Annis' Operator's License by Kapaun, seconded by Pizzi. Motion carried.
- **Motion** to approve Stephanie Forney's Operator's License contingent on receiving her certificate to serve by Kapaun, seconded by Shemon. Motion carried.
- **Motion** to approve Jennifer Peterson's Operator's License by Kapaun, seconded by Pizzi. Motion carried.

Update on South Division Sidewalk Project

- Goodwin handed out the South Division Street Sidewalk plans to discuss. Goodwin wants to discuss trees and temporary construction easements since we will be working on private property.
- We are starting on County TT and constructing on the East side of Division Street. There are trees there. There are six trees on the property with four of them being decent size ash trees. take down or do we want to take it down so that we don't impact the roots. The trees will be fine it is the root section that we need to think about. They could die in five years or cause sidewalk issues in the future. Moeri said that we should notify the homeowner and see if they want it to be part of this project.
- Chapin asked why the sidewalk is going so close to the front of Ferg's house and then it will affect Chapin's trees.
- New project will have 5 feet sidewalks with 7 feet right of way. Goodwin explains the slop lines. Ferg has asked to not have a retaining wall and the slop will be 4-1 which 3-1 is normal which is still a comfortable mowing line.
- IF someone is not interesting in granting a temporary easement, we just put a retaining wall at the back of the sidewalk and leave the slop.
- We will need to talk to the property owners of the apartments regarding taking the trees down.
- Bond has met with Ferg's and they are willing to let us take the tree down and not replace it. They have also asked for us to take down another tree on the corner of the property for them.
- At Chapin's they will go 4-1 slop.
- Chapin asked why it was decided to have the sidewalk put on the West side of the street compared to the East side. The main reason is to connect to the school and the safety of getting them to school safely. There was concern about bikes and skate boards on the sidewalks not allowing people to walk on the sidewalks. Chapin's questioned why sidewalks are not going on North Division Street and eventually when this sidewalk is added there is a sidewalk from TT to highway 12.
- Developers will be put in when the sidewalks are added in the village.
- Goodwin stated the goal was to open bids at the September 10th board meeting. We would publish the 23rd and 30th in the New Richmond News so that we can continue with construction this fall. The board will discuss at next month's meeting to formally discuss Hale's sidewalk.

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- There are some poles that will need to be relocated. John is working with them to get plans to them to get relocated.

Assignment of Board Members and Citizen to the Twin Lakes Joint Committee

- Moeri stated the Hanson and Moeri are interested in being on this committee along with Scott Gerhardt. Kapaun moves to volunteer for
- Motion to appoint Katy Kapaun, Willard Moeri and Scott Gerhardt to this committee by Johnson, seconded by Shemon. Motion carried.

Approval of new Committee Members for the Plan Commission

- Motion to approve the two new members to the Plan Commission which would be Helen Kusilek and Aaron Parson by Svacina, seconded by Kapaun. Motion carried.

Discussion/Approval of Proclamation – Civility Month

- Moeri explained how this proclamation came about. Motion to approve the Civility Proclamation by Kapaun, seconded by Pizzi. Motion carried.

Approval of Weston Solutions Invoice #Aug2018-00996 for $6,653.70

- Motion to approve the invoice for Weston Solutions by Pizzi. Seconded by Kapaun. Motion carried.

Payment of the Bills.

Motion to pay the bills by Pizzi, seconded by Shemon. Motion carried.

Other Business:
Discussed McWilliam's letter that was put in the packet regarding the legalizing of cannabis.

Notified today by Phillips Corporation at provides our AED's (4 total) that they are kind of recalling them but not. Depending on age and serial number they fall into this. They have put out a service bulletin that they may not work but they may work. We are being asked if we want to trade ours in we would get anywhere from $60 to $600 which because of the age we might get $60. To replace them would be approximately $1600 per unit. We can wait until budget time but if something does not work are we liable for this.

Motion to adjourn at 8:45 PM by Pizzi, seconded by Shemon. Motion carried.

Megan Dull
Clerk/Treasurer

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