Village of Roberts
Village Board Meeting Minutes
June 11, 2018

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly notices on the Village website and posted in three locations in the Village of Roberts.

Members Present: Rand Waughtal, Mary Shemon, Willard Moeri, Chad Svacina, Katy Kapaun and Cheryl Johnson
Absent: Chuck Pizzi
Guest: John Bond, Peter Tharp, Aaron McWilliams, Krissa Coleman

Meeting Minutes
Motion to approve meeting minutes from Village Board meeting on May 14, 2018 and May 15, 2018 Special Village Board Meeting by Kapaun, seconded by Shemon. Motion carried.
Treasurer's Report
Motion to approve Treasurer's Report by Waughtal with changing the $10,000 to $11,000 seconded by Shemon. Motion carried.

Public Concern
- 402 S. Division St – the lawn has not been mowed. They have been sent a letter and the Village will mow it if it is not taken care of.

Communications -

Department Reports
Police Department – Chief McWilliams
- Punch report was handed out along with monthly statistics.
- No issues with Good Neighbor Days. There were two incidents. Two officers were having supper under the tent when a lady started not feeling well. It ended up being a heart attack and she survived and is doing well.
- Update on hiring a new officer – first candidate did not pass his background check so we reached out to the second candidate. He has accepted and passed. He will be starting on June 25th.
- Hancock Property Update: the two houses have been cleaned up but the shop is still the issue. Two citations have been issued. Waiting for lawyers to draft court order to vacate the because he resides in a camper there.
- May Property Update: is halfway in compliance. Lawyer is filing an injunction against them to stop the business from operating at this residence.

Director of Public Works – John Bond
- When we were short an employee the Village of Hammond authorized their public works guys to come help with Good Neighbor Days and the Village of Baldwin said they could come in after work and assist with what we needed help with.
- Grant from Work Comp Insurance – there is a grant that will reimburse 75% (match up to $500) so that we can purchase items to help lift equipment or prevent injuries.
- Meeting with the DNR regarding our audit that is done every 3 years with the water system. The letter of recommendation will discuss not pulling pumps out of the ground. The reason that we do not do this is because of the expense. It is approximately $16,000 per pump to pull.
- Had a spike in copper. We will remind the residents in the newsletter and on the website again.
- After Good Neighbor Days the park is really rough with rain and people driving on the grass. John will talk to the Lions Club regarding this.
- Waughtal asked about painting the cross walks – Bond stated that the sidewalk by the school will be redone before school starts because of the paint running. They worked from 10:00 PM to 6:00 AM for 21/2 days/nights to get the painting done. Waughtal thought maybe this should become a budget item for 2019.
- Moeri updated the board on the Waste Water Treatment Plant Phosphorus project – at this time Moeri and Bond have been having meetings to discuss the cost and what is needed. They will bring to the board soon to discuss.

Report from Library Director – Krissa Coleman

- Thank you to Katy and Jan for working the dessert fundraiser. They raised $480.00.
- Summer reading program currently has over 400 people registered in one week. Could be record number of participants this year.
- Happy to be partnering with the Police Department for story time.
- Touch a Truck is July 18th at the Park Building.
- Annual report back from the State. Our library has the most programs of any other library which should mean more money from the County for funding.

Report from Municipal Judge

- Report was handed out.

Committee Reports and Recommendations

Park Board - none

Plan Commission –

Building Inspector Report

CDA Board - none

Finance Committee – none

Public Safety Committee - none

Public Works Committee

- Discussed street projects – Dakota & N. Meadow Lane. County will spray patch and finish with chip sealing.
- Reviewed the Equipment Replacement Fund.
- Discussed a complaint from a resident regarding water/sewer bills. He would like to see monthly billing instead of quarterly. Discussed that eventually we may have to go to monthly billing but for now they will stay at quarterly.

Fire Association – none

Old Business

John Hancock and Diane May's Property Cleanup

- Update is under Police Department Report.

New Business

Employee Education Requests and Expense Reports

- Motion to approve Gayle Liverett for the Municipal Court Clerk Seminar September 27 & 28th in Stevens Point by Kapaun, seconded by Waughtal. Motion Carried.

Approval of Operator's Licenses - none

Approval of Roberts-Warren Fire & Rescue Officers

- Motion to approve the Roberts-Warren Fire & Rescue Officers by Svacina, seconded by Shemon. Motion carried.

Discussion of Ayres & Associates Proposal for South Division Street Sidewalks

- The prices were included in the total from Angi for sidewalks.
- Motion to approve the agreement with Ayres for $16,600 by Kapaun, seconded by Shemon. Motion carried.

Resolution 2018-1R – Compliance Maintenance Resolution (CMAR)

- Point scores were straight A's. This year the BOD section we noted that we rebuilt the aeration system and valves.
- Staffing we are fine. Head Operator has all required certifications.
- Financial Section – very good on this.
- Next year we will have to note the sewer line plugged on Lulu Lane – we will not be assessed points.
- Change this Fall on certifications for operators – new certifications required for endorsement for collection system. Exams will not be available until next year.
- Motion to approve Resolution 2018-1R by Shemon, seconded by Waughtal. Motion carried.

Payment of the Bills

Motion to pay the bills by Shemon, seconded by Kapaun. Motion carried.

Motion to adjourn at 8:45 PM by Kapaun, seconded by Shemon. Motion carried.

Megan Dull
Clerk/Treasurer

DRAFT