Village of Roberts
Village Board Meeting Minutes
December 12, 2017 – 7:00 PM

The Village Board Meeting was called to order at 7:00 PM by President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Rand Waughtal, Willard Moeri, Chuck Pizzi, Mary Shemon, Katy Kapaun, Nate Stork
Absent: Chad Svacina,
Guest: John Bond, Angi Goodwin, Peter Tharp, Linda Hall, Joe Granberg, Matt Hieb,

Meeting Minutes

Motion to approve the minutes from November 13, 2017 Village Board Meeting and November 20th Special Village Board Meeting with clarifying that the report that we have to submit to the DNR for the long-term plan is done on an annual basis to the minutes from November 20th minutes by Kapaun, seconded by Pizzi. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Pizzi, seconded by Shemon. Motion carried.

Public Concerns – None
Communications – None

Department Reports:

Police Department –

- Punch reports were handed out for this month and last month.
- The statistics reports were also handed out.

Director of Public Works – John Bond
Repair or Replace Skid Steer Broom

There are major parts that are worn on this skid steer broom. The bristles need to be replaces, as well as bearings and some seals leaking on it. These repairs will cost almost as much as it would to buy a new one ($1,200 compared to $2,200). It looks like there could be enough money left in the equipment maintenance fund to pay for the new broom. We could push back the replacement another seven or eight years for the equipment replacement fund. The thought was if we do this now with the extra money, it could lighten up the replacement fund budget going forward. This would not be purchased until the end of the year so that we make sure that we have enough money for this. Waughtal commented that we need to look at the equipment replacement worksheet and make sure that the life expectancy that we have for this equipment. John thinks that it did not last as long because of having weak parts on it and also due to more use than expected. Waughtal said that even if something does happen between now and the end of the year the equipment fund has been helped out.

Chris passed his distribution systems exam for water but he will be taking the ground water exam in February.

The street ratings for PACER and WISLR are done for the year. A couple of the street ratings were lowered because of the chip sealing. This will have an impact on our transportation aid next year.

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All of the air lines at the treatment plant have been rebuilt.

The new loader should be here this week or next week. As of Friday, the attachments were being put on it.

The WWTP discharge permit has been adjudicated and we are waiting to hear from the DNR as to what happens next. We did receive notice that it was adjudicated by the Friends of Twin Lakes. Waughtal asked about getting some kind of update on this process since it takes place in Madison. John agreed that we would be notified because we hold the permit. There is not a firm date on how fast the DNS has to respond on this but typically they respond with where they are headed with this so John is thinking we could know by the 1st of January. Dan Funk spoke about receiving a notice from the DNR that their request had been denied for two reasons. First for not sending the petition within 30 days of notice. They missed the 30 days because it was in on day 59. They were also denied because the notice has to be submitted by either certified mail or personal delivery and they submitted by FedEx which is not allowed. This is unofficial at this point since it is coming from the public and not the DNR.

Library Director – Katy Kapaun

- See handouts
- Library Holiday event on December 19th. There will be music, fun, refreshments and a visitor.

Municipal Court – Judge Tharp

- Handed out the monthly statistics report.

Committee Reports and Recommendations

Park Board – Chuck Pizzi -none

Plan Commission - Willard Moeri
Building Inspector Report

Business Plan of Operations for Al's & Co. - Daniel & Alexandra Orr For a Full-Service Salon at 513 Cherry Lane
Motion to approve the Business Plan of Operation for Al's & Co – Daniel & Alexandra Orr by Kapaun, seconded by Shemon. Motion carried.

Joe Granberg – Extra-Territorial Approval of 2-lot CSM for Cheryl Cowles at the corner of 70th Avenue and 140th Street for the NE1/4 of the NE1/4 and part of the SE1/4 of the NE1/4 of Section 35.
Cheryl is creating one building lot and two out-lots on the eastern portion of the lot. These will be ag lots. They are located on the corner of 70th and 140th.
Motion to approve the Extra-Territorial for Cheryl Cowles by Pizzi, seconded by Shemon. Motion carried.

Greg Lundquist – Extra Territorial Approval of 3-lot CSM for Dan Jacobs, W1/2 of the SE1/4 of the NW1/4 of Section 32.
Dan Jacobs will own lots 1 & 2 and Beverly Anderson will own lot 3.
Motion to approve the Extra – Territorial for Dan Jacobs by Stork, seconded by Shemon. Motion carried.

Matt Hieb – Approval of CSM For Rolling Meadows 7th Addition creating two out lots – one for the 7th addition and one for the existing storm water pond.

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Ordinance calls for under 20 acres to create the 7th addition so that it can be sold to Oevering Investment's LLC. Angi recommends approval contingent on Angi' review comments. The only main issue that is noted was access to the remaining land west of the 7th addition. As it stands now this area would be landlocked if an easement is not given.
Motion to approve the CSM for Rolling Meadows 7th addition contingent on Ayres' final approval by Pizzi, seconded by Kapaun. Motion carried.

Discussion on the concept of the remaining phases of Rolling Meadows
Still outstanding issues regarding extending the lots so the village does not have the wetlands. The same discussion was had regarding the lots along the west side of the 8th addition. The other item that the Park Board would like to see is that there is access into the park and not a cul-de-sac. Angi recommends at a minimum two access points to the park but three would be ok also. Access to the tower will be by easement along Dakota Avenue. The discussion at the Plan Board is that depending on how the park will be setup is what access points that would be needed.

Discussion on the agreement between Terry Emerson/Ed Forliti and the Village regarding the Twin Home Area of Rolling Meadows and the future street and utilities being constructed.
This is back at the attorney for the final updates to be done. Clarified that the name will be in Frontier Land Corporation LLC to match the title on the land. The roadway will be extended to Briarwood or the temporary cul-de-sac at full size which is 47 ½ feet radius. Curb and gutter are not needed on the temporary cul-de-sac. will be added by October 1, 2018. Stork asked about why the road is not being added for emergency services but this has been discussed before and the public works department did not want to maintain a gravel road for plowing, etc.

Discussion for ATV Route for the Village of Roberts.
Motion to approve the Ordinance for the ATV routes for the Village of Roberts with the recommended restrictions at 70th Avenue and Highway 65, the roundabouts at Highway 65 and County Road TT/Graham Street and also the roundabout at Highway 12/90th Avenue and Highway 65 by Kapaun, seconded by Stork. Motion carried.

CDA Board – Rand Waughtal
Approval of 3D Strategies 2018 Contract for Services - they are a good resource if we would do a second TID district. The draft contract was handed out. It is word for word the same contract. Rates are still the same as last year. Recommend approval by the Village Board.
Motion to approve the 2018 contract for services from 3D Strategies by Kapaun, seconded by Shemon. Motion carried.

Copy of the minutes were handed out by Rand. Went over the winter newsletter that will go out in the January water/sewer bills. Went over the financial report for the CDA. This is still incomplete because of expenses needing to come in in the month of December. Looked at the financial report. Looks like the final $102,000 that is still due to the Village will be paid off.

Finance Committee – none
Public Safety Committee – None

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Public Works Committee – None
Fire Association – None

Old Business

John Hancock and Diane May's Property Cleanup Update

- At this point we are waiting for the Hancock properties to go thru foreclosure before we move ahead with this.
- Megan will contact Todd to do a walk thru again on the May property. The containment fence in the back are still not keeping everything under cover.

New Business

Employee Education Requests and Expense Reports –
Motion to approve Chief McWilliams for the Police Chiefs Conference by Kapuan, seconded by Pizzi. Motion carried.
Approval of Operator's Licenses – none
Approval for Knight Rider Snowmobile Club for using the Roberts Park for Snowmobile Trail Access.
Motion to approve the Knight Rider Snowmobile Club for using the Roberts Park by Pizzi, seconded by Kapuan. Motion carried.

Renewal of Annual Fireworks Seller's Permit for Phantom Fireworks Showrooms, LLC dba Phantom Fireworks.
Motion to approve the Annual Fireworks Seller's Permit for Phantom Fireworks Showrooms, LLC dba Phantom Fireworks by Kapaun, seconded by Shemon. Motion carried.

Convene into closed session per Wisconsin State Statute 19.85(1)c Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Municipal Judge's request for a wage increase and changes in Municipal Court. This will be posted properly for next month. – This item was not discussed.

Action from closed session - None

Discussion of Changing the Roberts Municipal Court Hours
Currently the office is open Tuesday, Thursday and Friday from 8:30 to 12:30 and is looking to change it to Tuesday 10:30 – 12:30 and Friday from 8:30 – 12:30. Judge Tharp thinks that this is adequate to cover the activity for the court. Kapuan asked Clerk Liverett about the hours and the activity that she does for the court and if this is enough time to get everything for the court done. Another question that was asked was in comparing the citation report from the police department to the court report that is prepared by the Judge and why these numbers do not match. After discussion it is agreed that there is on average about 33 citations that are written that have to be dealt with and if this number has not changed in the last year, why was there more time needed before and now we are able to cut the hours of the court. Judge Tharp thinks this is because of sending the items to state debt collection and that the number of letters have been decreased that are being sent out. The changes will go into effect as of January 1st, 23018.
Move to approve the new court clerk hours after January 1, 2018 by Waughtal, seconded by Pizzi. Motion carried.

Payment of Bills
Motion to pay the bills by Kapaun, seconded by Shemon. Motion carried.

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Other Business - none

Adjourn
Motion to adjourn at 8:05 by Pizzi, seconded Shemon. Motion carried.

Megan Dull
Village Clerk

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