

Village of Roberts
Village Board Meeting Minutes
November 13, 2017 – 7:00 PM

The Village Board Meeting was called to order at 7:00 PM by President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Rand Waughtal, Willard Moeri, Chuck Pizzi, Mary Shemon, Katy Kapaun

Absent: Chad Svacina, Nate Stork

Guest: John Bond, Angi Goodwin, Peter Tharp,

Meeting Minutes

Motion to approve the minutes from October 9, 2017 and the Special Village Board Meeting Minutes from October 19, 2017 by Waughtal, seconded by Pizzi. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Waughtal, seconded by Shemon. Motion carried.

Public Concerns –

- Boats that are being parked on the street in front of Village Hall and more importantly down on the corner by the post office. There is concern with people not stopping at the stop sign and with the boats there is could make for an accident because there is no room to get around. The Village will contact the boat company to see if they can move the boats as soon as possible off of the street especially down by the corner.

Communications –

-

Department Reports:

Police Department –

- Punch reports were handed out for this month and last month.
- The statistics reports were also handed out.

Director of Public Works – John Bond

- Currently rebuilding the airlines at the treatment plant. John showed a couple of pictures of what they are dealing with. There was a picture of a rubber sleeve that is coated in lime and because of the buildup the air cannot come out where it is supposed to. There is also an issue with hair getting tied together even though we have a fine screen and grit removal this hair is tying itself together and is causing some issues with the pumps and valves. SBR's have been rebuilt. Thursday the primary digester will be rebuilt. After Thanksgiving the last one will be done.
- Last week we received a letter from Aqua-Aerobics (designed wastewater treatment plant)– this letter was telling us our electronic controls are obsolete. Everything is currently working fine at this time but if something does go wrong we might not find parts. John has talked to Jerry at SEH regarding this and looking to add this in for the future plant modifications.
- Sewer jetting is almost done – about a day left.
- Street sweeping is currently being done in the afternoons.

Library Director –

Village of Roberts
Village Board Meeting Minutes
November 13, 2017 – 7:00 PM

- See handouts

Municipal Court – Judge Tharp

- No Court in October. Report will be next month.

Committee Reports and Recommendations

Park Board – Chuck Pizzi

- Spent most of the time discussing the property that will be given to the Village in Rolling Meadows. There were preliminary drawings that were shown. The area around the cell tower is what is being donated because it cannot be built on. There are areas of this that are wetlands. We can look at other items beside the typical playground and ball fields. They are still looking at what they want to see. The committee made some suggestions and changes that were requested to be passed on to the developer. It was decided that we did not want the area of wetland that was not around the park. Katy suggested a splash pad to be considered in this area.
- Discussed the 2018 budget. There has only been one bid to repower the park building and this will be discussed at the next meeting.

Plan Commission - Willard Moeri

Building Inspector Report

Extra-Territorial Approval for Steve Reed/Scott Turner, 70th Avenue – 3.29-acre 1 lot CSM NW1/4 NW1/4 Sec. 35, Brandon W. King, Surveyor

- o **Motion** to approve by Kapaun, seconded by Pizzi. Motion carried.

Matt Hieb – Rolling Meadows 7th Addition Preliminary Plat Approval, Developer's Agreement and Concept Plan.

- A few minor changes to this plat map. Just waiting on final Developer's Agreement from the Attorney.
- Update on Chicken Ordinance

- o We will discuss this at the January to simply.
- o **Motion** to accept the moratorium until April 1, by Kapaun, seconded by Pizzi. Motion carried.

Discussion on Increasing the Percentage for Village Fee on Building Permits that are issued

- o Discussed the area rates and agreed to the 15% recommendation.
- o **Motion** to accept the recommendation from the Plan Board to increase the Building Permit to 15% by Pizza, seconded by Kapaun. Motion carried.

CDA Board - None

Finance Committee –

- Finalized the budget.

Public Safety Committee – None

Public Works Committee –

Water/Sewer Rate Increase –

- o The audit report was discussed late this year and both the water and sewer funds are in the red. We have expenses for the sewer that are coming up. Water can only increase 3% without a full audit. The recommendation was a 3% for water and 7% for sewer. This is a once a year increase. The one good thing that is minor is that we are getting audited sooner this year so we could know sooner what the accounts will look like. There are some expenses for the water that will not be in the future. This is approximately \$10 increase for the typical 15,000-gallon water user. It would be higher for the residence that use more water and lower for the others. We have always gone with the usage method so that the people who use more pay more. Waughtal also commented that these shortages come from the main account.

Village of Roberts
Village Board Meeting Minutes
November 13, 2017 – 7:00 PM

- o **Motion** to approve the recommendation from Public Works to increase water rates 3% and sewer rates 7% as of January 1, 2018 by Shemon, seconded by Pizzi. Motion carried.

Fire Association – Moeri

Old Business

John Hancock and Diane May's Property Cleanup Update

- At this point we are waiting for the Hancock properties to go thru foreclosure before we move ahead with this.

New Business

Employee Education Requests and Expense Reports –

New Operator's License Applications

- **Motion** to Approve Operator's License for Bart Shepler by Waughtal, seconded Kapaun. Motion carried.

Medical Insurance Renewal Discussion with JA Counter & Associates

- Presenting the 2018 Medical insurance renewal. This year is a 7.6% renewal. This will also increase a little more because of the age factor which will be around 10% total. This is still an HAS plan and there are no changes to the plan. \$2,000 deductible for individual or \$3,600 for family then the benefits will be paid in full. The 10% trend is for everyone. Medica and Health Partners are the top two companies for health savings accounts. They still look at the utilization when there are 50 or more plus employees.

ATV Route Mapping/Discussion

- They are looking to have all the streets to be open for ATV routes. Baldwin and Woodville have a designated route into and out of the village. This route will take you to the specific places in the village. In Baldwin they opened it up to any resident to ride their atv to this route and to the places of business. Woodville has done the same. Glenwood is wide open for anything. There have not been any issues with the Village of Baldwin. Hammond is on an island because of the county roads. Not allowed to travel on state highways can only cross them. There is a bridge crossing rule. The county or Wisconsin DOT would have to sign this. County Road B is maintained by the Village of Woodville so this gives them access to the interstate because it is maintained by the Village.
- There is currently an issue of getting out of town. Have been working with Tom and Aaron regarding a route that would work. Tom Derrick does not see an issue with using the fence line to get to the industrial park and out of town.
- There is no liability to the village. It follows the same berry picker law that pertains to the cars and vehicles.
- There is no cost to the village for signage. The Village has control of the stop signs they are looking to add their signage to these posts. This cannot be done on the stop sign on highway 12 because the highway owns it.
- Motion to table to ATV route map by Kapuan, seconded by Pizzi. Motion carried.

SEH – Engineering Proposal for Waste Water Treatment Plant Modifications

- Jerry discussed the plant modification due to the phosphorus changes that need to be made. The route to be used with Clearas - we have to meet we do not have to meet the limit until 2022 but we need to be under construction, if we do another process we have to meet it in the third month of 2019.
- This includes replacing some blowers. This will start in December and proceed at the fast pace. The

Village of Roberts
Village Board Meeting Minutes
November 13, 2017 – 7:00 PM

agreement references a previous master agreement from 2012 which has all the legal. This will also include the scada update. This would be written one of two ways. It can go direct (can work with TCP provide the work to upgrade the SVRs and controls or it could be put in the bid package.

- Moeri is concerned about updating the electrical controls that are working. If something went down in the future. If we upgraded the electrical controls now we would be good for 10 years. If a PLC fails if one fails it could take all of them out. If we decide to replace them, we would take all of these out and replace them with current systems. At this time, we do not know the cost of replacing this.
- Discussed adding a contingency on this if the permit is adjudicated that this would not be an option.
- Motion to approve SHE's agreement as shown contingent on our WWTP not being adjudicated by Waughtal, seconded by Shemon. Motion carried.

Letter of Intent for Clearas for the Waste Water Treatment Plant Modifications

- This letter is to give Clearas the opportunity to move forward with looking for potential purchases. Waughtal discussed the exchange rate that is in this contract and how big of a factor this could be. The glass tubes are not produced locally and would come from Germany, everything else that can come from the US will. This letter of intent is not binding. This letter is to give Clearas the bargaining power to get prices for the alga that is being sold. This would help us with the budget.
- **Motion** to approve the letter of intent with Clearas by Pizzi, seconded by Kapaun. Motion carried.

Discussion/Approval of Loan Options for the Purchase of New Loader and Repair to County Road TT/Graham St.

- Contacted Citizen's State Bank, Bremer Bank and Board of Commissioners of Public Lands for loan rates and payment amounts for the purchase of the loader and repairs to county road TT in the amount of \$100,000. Citizens is at a rate of 3.19% with an annual payment of \$21,954.05. State of Wisconsin was at 3% with an annual payment of \$21,835.46. Bremer Bank is at 2.69% with a \$500 doc prep/legal fee with annual payments of \$21,665.76. Payments would all start on December 1, 2018. Discussed the difference in payment amounts and the fee being charged by Bremer.
- **Motion** to approve using Bremer Bank for the loan by Pizzi, seconded by Shemon. Motion carried.

Motion to convene into closed session per Wisconsin State Statute: 19.85(1)c Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding request for pay raise. Roll Call: Waughtal – Aye, Shemon – Aye, Moeri – Aye, Kapaun – Aye, Pizzi – Aye. Motion carried.

Motion to adjourn closed session and reconvene into open session by Kapaun, seconded by Shemon. Roll Call: Waughtal – Aye, Shemon – Aye, Moeri – Aye, Kapaun – Aye, Pizzi – Aye. Motion carried.

Action from closed session

Motion to table this discussion until discussion with Liverett next month by Kapaun, seconded by Pizzi. Motion carried.

Payment of Bills

- **Motion** to approve the bills for payment by Shemon, seconded by Kapaun. Motion carried.

Other Business –

- The library is not closing because of budget constraints.

Motion to adjourn at PM by Shemon, seconded by Pizzi. Motion carried.

Village of Roberts
Village Board Meeting Minutes
November 13, 2017 – 7:00 PM

Megan Dull
Village Clerk