**Village of Roberts**
**Village Board Meeting Minutes**
**October 9, 2017 – 7:00 PM**

The Village Board Meeting was called to order at 7:00 PM by President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Rand Waughtal, Willard Moeri, Chad Svacina, Chuck Pizzi, Mary Shemon, Katy Kapaun and Nate Stork
Absent:
Guest: Aaron McWilliams, John Bond, Angi Goodwin, Peter Tharp,

**Meeting Minutes**
**Motion** to approve the minutes from September 11, 2017 by Pizzi, seconded by Stork. Motion carried.

**Treasurer's Report**
**Motion** to approve Treasurer's Report by Kapaun, seconded by Shemon. Motion carried.

**Public Concerns** – None
**Communications –**

- Kids are playing with the fuse box at the park. They are looking to lock this up but there would need to be some major modifications to this.
- The bathrooms are locked at night. There is no specific time that they are locked.

**Department Reports:**
**Police Department – Chief McWilliams**

- Punch reports were handed out for this month and last month.
- The statistics reports were also handed out.

**Director of Public Works – John Bond**

- Issues with the water tower and Suez have been resolved. John showed picture of the repairs and the DNR states that they meet code with this change. The vent cap has been replaced. The top cover was to short and with a driving rain it could go thru the screen and into the tower. They also put in a band to meet code. We should be abel to apy this bill.
- Street signs and stop signs have been replaced.
- Tree trimming has been done. Thank you to the inmates for their help.
- The WWTP plant was signed and in effect as of October 1st. The language in the new permit has five changes.
    - Lowered ammonia limits – we have the lower summer limits year round. This could be a struggle in the winter time.
    - Changes in copper limits – this is now a weekly copper limit instead of monthly. This would mean we could be ok with the monthly levels but not meet the weekly levels.
    - Required to put a meter on the effluent flow because it is a little misleading. Some of the flow that is recorded is being counted multiply times. This will show the maount going into the lake.
    - The compliance schedule to meet the phosphorus will be delayed by three months because of this delay.
    - Moeri asked if the Clearas technology will have any effect on the ammonia limits and they would. There is specific language in the permit regarding Clearas.
    - Added language that every year we will have to submit a report as to where we are at looking for a long term solution for the lake levels regarding Twin Lakes
    - We have until December 1st to have the permit adjudicated.

John filed all the paperwork with the Clean Water Fund holding our spot for a low interest loan. John had met with Senetor Harsdorf regarding this. There are things going on in Madison this week and work together to see what kind of funding they can come up with for this issue. Harsdorf is trying to get a meeting setup to see what kind of funding ideas there are out there for Roberts.

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- There are a couple of issues on our lift station. There is a control panel that went out.

**Library Director – Krissa Coleman**

- This is fire prevention week. Brittany took a field trip to the fire station and tour the trucks and station. There were 48 people including parents that joined on this field trip. Have up to 35 kids at story time.
- Tomorrow night is author night. She will be at the library at 6:30.
- Halloween extravaganza will start at 5:30 followed by a magic show at 6:00. This is good for third grade an under.

**Municipal Court – Judge Tharp**

- Judge Tharp handed out the statistics report. The August income should be 1509 and 17,106.

**Committee Reports and Recommendations**

**Park Board – None**

**Plan Commission - Willard Moeri**

**Building Inspector Report for review.**

**Luke Busker Masonry LLC – no update given**

**Matt Hieb – Rolling Meadows 7th Addition Preliminary Plat Approval, Developer's Agreement and Concept Plan**

- 7th addition was approved at the last meeting.
- Developers Agreement is still outstanding – could meet on Monday before the finance meeting for review.
- Plan commission would like the Park commission to look at the plan for the new park. Need to look at community needs and wants. Develop an inventory and analysis for this park and a concept plan for the number of roads, etc.
- There is extra land that they left that the Village may not want. Need to see what this will do to maintain. There is impact fee money to help with this cost. The developer will dedicate this land but we need to add the equipment. The temporary park equipment will need to be moved to the new area. November 7th at 6:30 will be the next meeting.

**Review Chicken Ordinance**

- We are reviewing the chicken ordinance and who should be responsible for reviewing this.

**CDA Board**

- The CDA in August went over a close out strategy to close this. The plan was reviewed in September. This will be reviewed at least once a year.
- Finalized TID #1 budget. This will include a new mower for the Village since they have maintained this area. Went over writing and photography assignments for the newsletter.

**Finance Committee –** We went thru the first round of worksheets with limited information. We will meet on Monday for the next steps and to make cuts.

**Public Safety Committee – None**

**Public Works Committee – None**

**Fire Association – None**

**Old Business**

John Hancock and Diane May's Property Cleanup Update

**New Business**

**Employee Education Requests and Expense Reports –**

- **Motion** to approve Megan and Barb for the WMCA District Meeting on October 6th in New Richmond by Kapaun, seconded by Pizzi. Motion carried.

**New Operator's License Applications**

- **Motion** to Approve Mick Pearson's Operator's License by Kapaun, seconded Waughtal. Motion carried.
- **Motion** to approve Jennifer Chilson's Operator's License by Kapaun, seconded by Pizzi. Motion carried.

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- **Motion** to approve Darrien Mackiel's Operator's License by Shemon, seconded by Kapaun. Motion carried.
- **Motion** to approve Shyanne Demulling's Operator's License by Kapuan, seconded by Pizzi. Motion carried.
- **Motion** to approve Stephanie Harvey's Operator's License by Pizzi, seconded by Kapaun. Motion carried with Stork abstaining. There is a pending charge for driving after revocation.

**Octoberfest at Sidetrack Saloon – October 21 – Extended Liquor License to Vine Street**
Motion to approve the extended liquor license for Octoberfest at Sidetrack Saloon by Pizzi, seconded by Shemon. Motion carried with Stork abstaining.

**Motion** to convene into closed session per Wisconsin State Statute: 19.85(1)c Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding resignation and hiring of police officers by Kapaun, seconded by Shemon. Roll Call: Waughtal – Aye, Stork – Aye, Shemon – Aye, Moeri – Aye, Svacina – Aye, Kapaun – Aye, Pizzi – Aye. Motion carried.

Motion to adjourn closed session and reconvene into open session by Kapaun, seconded by Shemon .
Roll Call: Waughtal – Aye, Stork – Aye, Shemon – Aye, Moeri – Aye, Svacina – Aye, Kapaun – Aye, Pizzi – Aye. Motion carried.

Motion to accept the resignation for Office David Pohlman with the terms detailed in the letter by Kapaun, seconded by Pizzi. Motion carried.

New officer hire interviews will be done on October 19th at 6:00 pm.

**Payment of Bills**

- **Motion** to approve the bills for payment by Kapaun, seconded by Shemon. Motion carried.

**Other Business -** None

**Motion** to adjourn at 10:10 PM by, seconded by. Motion carried.

Megan Dull
Village Clerk

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