

Village of Roberts Park & Urban Forestry Board Regular Meeting Minutes

The regular meeting of the Roberts Park & Urban Forestry Board was conducted Tuesday, August 1, 2017, at the Community Park Building, 312 North Park Street, Roberts, Wisconsin, and was properly posted by the Village Clerk's Office.

Members present: Barry Brandvold, Linda Olson, Rand Waughtal, Mary Shemon, and Chuck Pizzi (6:40). **Absent:** Becca Soltis and David Kruschke.
Guests: John Bond, Roberts Public Works Director, and Christine Stork, Coordinator of the Roberts branch of the St. Croix County Aging & Disability Resource Center

Meeting was called to order at 6:34 PM by committee member Waughtal with direction turned over to Chairperson Pizzi at 6:40 PM.

Christine Stork informed the committee that the Roberts branch of the St. Croix County ADRC was in receipt of a \$500 donation. The seniors discussed using the gift to purchase and install a new exterior sign for the Roberts Community Park Building. The process is still in the investigative stage and no specific design nor building material has been chosen. The board was receptive and encouraged Stork and the seniors to also investigate the requirements for exterior signage in the Village building codes. Bond noted that the current freestanding sign could be moved to another location to accommodate the proposed signage. Stork vowed to return to the September meeting with more information regarding the sign and its construction. **MOTION:** Shemon, to table further discussion regarding the proposed exterior signage until more information is available at the next regular meeting. **SECOND:** Brandvold. Motion approved unanimously, 4-0. Upon arrival of Chairperson Pizzi, a photograph of a sample sign was distributed to the board members.

Chair Pizzi reported that after the purchase and installation of a heating/air conditioning unit for the common room of the Community Park earlier this year, the sum of \$499 remains undesignated in the 2017 Parks budget. After considerable discussion, the board felt it would be responsible to use this balance for any future concerns that may occur between now and December. If the budget money is still available by the December meeting, the board could vote to consider rolling over the unused balance for use in 2018.

With Village Finance Board meetings slated for September, October, and November, Chair Pizzi entertained suggestions to improve the community park and compile a proposed budget for 2018. A citizen brought to his attention that the current merry-go-round may represent a safety issue. Pizzi reported that he had researched the costs for an 8' or 10' diameter merry-go-round and found the estimates to range from \$1,200 to \$6,500. It is the intent of the Chair to present the Finance Committee with an itemized list of park recommendations. **MOTION:** Waughtal, to table discussion and have the members of the board compile suggestion lists for consideration at the September Park Board meeting. **SECOND,** Shemon. Motion approved unanimously, 5-0.

The Chairperson was praised for preparing the minutes to the previous meeting so quickly and distributing them to board members via email for their review. Committee members who were unable to attend the regular monthly meeting will now have knowledge of the actions the Park Board considered in their absence.

The next meeting of the Roberts Park & Urban Forestry Board is scheduled for Tuesday, September 5, 2017. **MOTION:** Waughtal, to adjourn the August regular meeting. **SECOND:** Olson. Motion approved unanimously, 5-0. Meeting adjourned at 7:31 PM.

Rand Waughtal,
Acting Park/Urban Forestry secretary