

Village of Roberts
Village Board Meeting Minutes
April 10, 2017 – 7:00 PM

The Village Board Meeting was called to order at 7:00 PM by President Moeri

The meeting was properly notices in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Rand Waughtal, Willard Moeri, Chad Svacina, and Chuck Pizzi, Mary Shemon

Absent: Krissa Coleman, Don Gerhardt, Katy Kapaun

Guest: Peter Tharp, Tom Lindfors, Aaron McWilliams, Michele Delong, John Bond

Meeting Minutes

Motion to approve Meeting Minutes from March 13, 2017 regular board meeting by Waughtal, seconded by Shemon. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Pizzi, seconded by Shemon. Motion carried.

Public Concerns –

- Since the elementary school sign does not comply with the ordinance it should go to the zoning board of appeals.
- Shemon had a complaint about the dust on the Roberts Concrete and the dust that is coming from there. We will make a phone call to ask them to do something about it.
- Asked about ATM Routes coming to Roberts and within the Village. Willard thought this was done thru the county but is not sure of the access of this. McWilliams stated that this approval would come thru the township and specify the route and the clubs ask for permission. Pizzi commented that until the Township gets routes it does not pay to have routes in the Village because there is no way in or out.

Communications – None

Department Reports:

Police Department – Chief McWilliams

- Had the motorcycle run that ended in town on Saturday. There were about 2000 bikes in town and blocked off Main Street. Only two citations were written but overall it was calm. Worked with the business on Main street that were still open and gave them access to their part of town

Director of Public Works – John Bond

- Had an issue with the lift station in Rolling Meadows. Wednesday or Thursday this will be repaired.
- Notice from WI DNR that there are going to be a couple of major changes to the CMAR and a new section that they are adding in this year. All lift stations and wastewater plant we have to track 100% or electrical use and fuel. State will be having session to teach people how to do this.
- First round of street sweeping is done. When looking at a normal first time sweeping takes us 10 days and this year we did it in 3 days. 80% less waste was taken off the streets.
- A month ago, we had the water break on N. Division and Tower street. John is looking for bids to repair the blacktop for the breaks on N. Division and Tower Street and in front of the fire hall which could be around \$5,000 to \$6,000. The spray patching of the other streets in the Village should also be around \$6,000 for the year. There is also an area in Rolling Meadows. We can spray patch it again and it should be good for another couple of years or we can fix it. John is currently getting numbers to see what it would cost to spray patch again or to fix it. This would come from the normal street maintenance budget. The board agrees that if the money is set aside, go ahead and have it done before Good Neighbor Days.
- 70th Avenue intersection by Flying J – the DOT has come up with an estimated time when this will happen. It looks like it will be officially done in April 2019. The DOT is required to have projects ready to go if funding become available and this is one of those that could be done. It could happen as soon as April 2018. They could potentially close down highway 65 for two months between Flying J and Dollar General. In discussions with the area fire department and police, this could be a big issue with the fire department and response time. John feels that we need to sit down and talk to the town of Warren because traffic could go on 70th to 130th along with the big trucks hauling material. Need to work with the town to see what we can do to fix these roads and see if the DOT is willing to assist with this. DOT will redirect traffic to Hudson or Baldwin because they normally go to another State highway. John thinks that we could post these roads with weight restrictions and we would have to monitor this. Angi recommends that we keep following up with the DOT to make sure that they think about this. Willard asked Angi to follow-up with the DOT to make sure we are not forgotten about in this. Can put in the bid that they allow access to emergency vehicles.
- Shemon asked John if they can put something up in the park to prevent people from driving by the fire

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hydrant and other areas of the park.

Library Director – Krissa Coleman

- Krissa was not at the meeting.

Committee Reports and Recommendations

Park Board - none

Plan Commission - Katy Kapaun/Willard Moeri

Building Inspector Report – Reviewed Report

Discussion/approval of Business Plan of Operation for Joey Brunner:

- This is a video editing company. There will be no foot traffic to this location.
- **Motion** to approve the Business Plan of Operation for Joey Brunner by Svacina, seconded by Pizzi. Motion carried.

Discussion of the St. Croix Central Elementary School sign

- Sign was made before checking into the ordinances. It is a 4x4 sign that shows where the gyms are located in the back to the school. The ordinance states that the sign cannot be more than 10 square feet and this is 16 square feet. The sign would also be within the other sign right of way.
- It was discussed if this should go to the Zoning Board of Appeals for the extra 6 square feet and being within the sign right of way. The Plan Board decided to accommodate their request for the sign and recommend approval.
- **Motion** to approve by Pizzi, seconded by Svacina. Motion carried with Waughtal opposing.

Discussion Regarding Removing the Platting of the Roberts Bypass

- John has been to meetings and DOT has said that this road is not on the radar for the next 15 years. At this point, there is no funding for this road. Anyone with land in this area are being overlooked for development because of the unknown future of this road.
- Plan Board approved to have this future road removed.
- The plan board will still approve what goes into the business park. Angi added that the recommendation to remove this mapping but also do some conceptional mapping of this area to plan for the future. There is some intent to do some transportation mapping for the future. Discussed this with the Township and also the areas of the comprehensive plan that could be updated because of this being removed.
- Waughtal questioned if we continue to plan and allow business in and the DOT comes in and wants to put a road in what happens to the businesses that have built? Does this mean that they will be condemned or how will they put a road in? Moeri responded that at this time it has been made clear from the DOT that they have no money and no plans to purchase this land. There is eminent domain giving them the right to take the property over. Svacina reiterated that this is why we also need to have the discussions about traffic and traffic flows. Angi said that the DOT will have to start over with their plans.
- **Motion** to approval the removal of the Roberts Bypass by Pizzi, seconded by Svacina. Motion carried.

Discussion with Cross Lutheran Church:

- They have been to the Plan Board meeting and also the Public Works meeting.
- John gave them input about hooking on to our interceptor along TT. The county is not receptive to having private main in a county right of way. The church can build it as a city sewer and deed it back to the village. The county did stake their right of way and they are planning on widening this road next year. John does not see this being a problem if it goes in as a Village pipe. The church was concerned about the cost of fees for adding on to the sewer system. Derrick Construction is doing their work for them. The current sewer system is 30 years old. They were asked to present new sewer plans and also initiate a developer's agreement because of the sewer system needed and also the fees that are not being assessed at this time. This will come back to the Plan Board next month and then the Village Board

CDA Board - None

Finance Committee – None

Public Safety Committee – None

Public Works Committee –

SEH – Approval of the final draft of facility plan for the DNR.

- This is a plan of how we are going to remove our phosphorus limits at the sewer plant. John said that there is one number that will not be accurate anymore. The number that is not accurate is the dredging of the lake. The DNR had given certain criteria of what would have to be dredged and they have now come up with a different formula to get to this number. We know that this will make the Clearas option more favorable going forward. If the final draft of the facility plan for the DNR is approved by the board, the DNR will review and come back with what they recommend as an option going forward to remove the phosphorus. Waughtal reminded the board that this is not a commitment to go to this plan but it gives this as an option. Bond stated that Clearas is the most favorable option going forward but it is still our option in the end to decide what is affordable for the Village. The DNR will lean towards the most cost effective

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solution.

- **Motion** to approve the final draft for the facility plan by Svacina seconded by Shemon. Motion carried.

Well #2 – smaller well.

- John has come across a grant for \$741 that will help with this cost of repairing this well. As the pressure goes up and down the VFD drive speeds up or slows down the pump. If we do not have the VFD all the access water above what the pipes can handle is wasted. Well #2 goes from 0 to speed very quickly and this speed can crack the pipes and reduce the water hammering of this system. There are bids coming. We did have one price and the worst-case price is \$3500 minus the grant money leaving \$2800 for the Village to cover.
- **Motion** to approve the VFD grant and accept the lowest bid by Shemon, seconded by Pizzi. Motion carried.

Approval of the contract for the road salt for 2017-2018

- There was a learning curve in applying the salt this year. Compliments from community about the lack of mess going to all salt had. The city of Hudson has offered to sell us the remainder of salt that they had in storage with us. We would also submit to the State to be part of their bid for next year. If we elect not to do it we can contact St. Croix County for the amount that we would need. On state bid you have to request what you want and commit to 80% of it. Last year we bought 150 ton from Hudson. John thinks that we need approximately an additional 60 ton along with what Hudson has. If we go to the county there will be additional cost for moving it from them to us.
- **Motion** to enter into and commit to the state contract by Waughtal, seconded by Svacina. Motion carried.

Waughtal added that it has been a pet peeve of his that the minutes from the prior meetings become part of the public record but not all of them have been handed out to the committee members. Last fall it was discussed to send them out with the agenda. The last mailing of the agenda had a set of minutes accompany them and the committee got to vote on them but despite that there was a motion, second and approval that is not in the minutes. These are the types of things that Waughtal has noticed in the minutes since he has been a Trustee with the Public Works minutes. Now we have the avenue to fix it. The other side of this is that the committee probably should not have approved the minutes because they were not on the agenda. Now that part of this is partially fixed we need to make sure that the agenda is correct. The only thing that has not been discussed is the water tower maintenance that expired January 1st. John's recommendation was to let it ride until spring and now it is spring and we have not addressed this topic but need to remember that we need to discuss this. Moeri asked how long before the meeting is the packet sent out. If you see something missing that should be corrected or added to contact Barb to have this fixed 48 hours before to have it reposted. Discussed using other business if something comes up.

Old Business

Discussion on Municipal Judge Invoice

- Discussed the results of the local survey that was taken to see if other municipalities
- Tharp thought that the bill was this high because of the extensive research that had to be done regarding this case.
- Waughtal thinks that we have two issues here. One with Judge Ben being our mentor and helping with Village of Roberts and helping with this case. The other part is that this case has now been moved to Hudson. His research was to help the Village of Roberts before it was taken out of our hands. Ben will not be working on this case anymore. Deanne Koll will be the village attorney but it will be heard by a judge and jury in Hudson if it goes to trial.
- Waughtal asked Tharp if he had an option on this bill. Tharp stated that he did put in the time. Moeri asked if Judge Wopat has done this for another municipality or if we should negotiate this fee. McWilliams questioned if we have any current agreements or if we should have agreements in place because there is another case coming up similar to this. Tharp thinks that Judge Wopat would sit in on another trial but would he bill us for it? He was going to be a sole trial judge if this was held in Roberts. Moeri asked what portion of the citation the Village would receive. Since this is still a municipal citation the Village would still get the money for it. There is a total of three citations for over \$1,000. Pizzi commented that Judge Wopat was looking at this case like he was taking this over and he was going to hear it before it was moved.
- **Motion** that we talk to Judge Wopat to see what we can negotiate for this bill by Pizzi, seconded by Svacina. Motion carried.

New Business

Employee Education Requests and Expense Reports

- **Motion** to approve Peter and Gayle to the District X Judicial Meeting on April 27 by Shemon, seconded by Pizzi. Motion carried. Noted there is not a cost for this training.
- **Motion** to approve for Peter Tharp for the Municipal Judge Orientation Institute on May 2 – 5th by Pizzi,

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seconded by Svacina. Motion carried. This is required for all newly elected judges.

- **Motion** to approve Derek Dravis on the Less Lethal Class by Shemon, seconded by Pizzi. Motion carried.
- **Motion** to approve Lisa Mann for WI Law Enforcement Admin Professional by Shemon, seconded by Waughtal. Motion carried.
- **Motion** to 2017 Spring Training Camp for Clerks for Barb Newton and Megan Dull on May 4th and 5th by Waughtal, seconded by Shemon. Motion carried.

Operator's Licenses

- **Motion** to approve Vipulbhai B Patel for Northland Liquor by Waughtal, seconded by Pizzi. Motion carried.

Approval of Marcie Krogseng to the Plan Commission Committee

- **Motion** to approve Marcia Krogseng to the Plan Commission by Shemon, seconded by Pizzi. Motion carried.

Roberts Good Neighbor Days – June 1st – June 4th, 2017

- **Motion** to approve The Roberts Lions Club to hold Good Neighbor Days event June 1 – June 4th by Svacina, seconded by Shemon. Motion carried.

Roberts Lions Club Picnic License for June 1st – June 4, 2017

- **Motion** to approve the picnic license application for Roberts Good Neighbor days by Svacina, seconded by Shemon. Motion carried

Sidetrack Saloon – Liquor License Extension for GND for June 1st – June 4th, 2017

- **Motion** to approve Sidetrack Saloon Liquor License extension for Good Neighbor Days by Pizzi, seconded by Svacina. Motion carried.

Phantom Fireworks – Approval of Annual Fireworks License with Name Change from Phantom Fireworks of Wisconsin to Phantom Fireworks Showrooms, LLC.

- **Motion** to approve the annual Fireworks License with name change from Phantom Fireworks of Wisconsin to Phantom Fireworks Showroom, LLC by Pizzi, seconded by Shemon. Motion carried.

Discussion/Approval of Employee Assistance Program

- Chief McWilliams did research on a program to help employees when they have issues.
- This program would be offered village wide. But they also have special care in helping with situations that come up on the job. Chief McWilliams recommends that we look to implementing some sort of program.
- Moeri would like to have someone here to answer questions.
- Will look for a date that this will work for the company and the village board.
- Also, discussed contacting the school to see if they use a program similar to this.

Approval of Summer Flex Schedule for Clerks Office

- **Motion** to approve the summer flex schedule of four – nine hour days and one four-hour day schedule by Waughtal seconded by Svacina. Motion carried.

Payment of Bills

- **Motion** to approve payment of the bills by Pizzi, seconded by Svacina. Motion carried.

Other Business - None

Motion to adjourn at 8:45 PM by Pizzi, seconded by Shemon. Motion carried.

Megan Dull
Village Clerk