

Village of Roberts
Village Board Meeting
November 14, 2016 – 7:00 PM

The Village Board Meeting was called to order at 7:00 PM by the President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Willard Moeri, Chad Svacina, Mary Shemon, Don Gerhardt and Katy Kapaun, Rand Waughtal, Chuck Pizzi

Absent:

Visitors: Linda Hall, John Bond, Aaron McWilliams, Peter Tharp, Tom Lindfors, Catelyn Olson, and Linda Hall.

Meeting Minutes

Motion to approve the Special Village Board Meeting Minutes from October 17, October 19, October 24, October 27, November 3, 2016 and the October 10th, 2016 Village Board Meeting Minutes with the following corrections:

- Add the street address to the weed complaint on Locust Street.
- Clarify that the Pilot Plant is the Clearas Pilot Plant.
- Change Dora Marie to Dora Marie Rohl's retirement reception.
- Change purchase to sale of the hoist.
- Note that Kapaun left the October 19th meeting around 10:30.

by Shemon, seconded by Gerhardt. Motion Carried.

Treasurer's Report

Discussed the renewal of the General Fund Certificate of Deposit that is coming due in December 2016. Motion to approve to renew the Certificate of Deposit by Pizzi, seconded by Gerhardt. Motion carried.

Motion to approve the Treasurers Report by Pizzi, seconded by Gerhardt. Motion carried.

Public Concerns

- Concerns that the street light by BP on the corner of Cherry Lane and TT (right hand corner) are either out or very dim.
- The lights on East Cheyenne are either out or dim. This discussion was in regards to the pedestrian/car accident the night before.
 - o Lights in Rolling Meadows are dim. E. Cheyenne has one light that never turns on. If there are lights they are very dim.
 - o It was also discussed that people need to either wear light colored clothing or reflective clothing.
 - o We will look into seeing if the lights are out and if so have them fixed. Street lights can be purchased. They will cost between \$2,000 to \$3,000 per light. If the wires are overhead, Xcel can put in lights during the winter but if the wires are underground they cannot be done in winter.
 - o Lights in general at the crosswalks and intersections are dim. It is hard to see people at night trying to cross the streets.
 - o We will add a message in the Village newsletter regarding this topic.
 - o Any time someone sees a street light that is out, please contact Village Hall so that we can get a work order in with Xcel to have it fixed.

Communications

- None

Department Reports

Police Department

- Octobers stats and time card detail report.
- Lisa Mann started today with training.
- Chief McWilliams was contacted by St. Croix Central School regarding the sendoff of the football team to the State Football Championship game in Madison. On Thursday McWilliams is going to assist Hammond Police Department with escorting the buses from each school before escorting them to I94 for their sendoff.

Director of Public Works

- Water tower was drained, cleaned and repaired. We do not have the final inspection report yet but it looks like it went as planned.
- Email this afternoon from National Weather Service stating that they are sending us some type of award for 10 years of service for reporting weather and rain fall.
- Updated on Wisconsin Pollution Discharge Permit (WPDS)– DNR is actively working on it. The permit expires at the end of the year. The hard date for us to meet the phosphorus limit will be January 2019. In the proposal that we sent to the State, the cheapest option is to dredge the lake which would need to happen in the summer of 2018. Discussed the timeline of the new technology that we are looking at. We would have to submit the proposal in 2017, build in 2018 report in 2019.
- Clearas called to discuss the proposal this afternoon. Putting numbers together to price the current process using chemical and pricing for the new system. Using conservative numbers for this proposal. Question was asked if we would have to dredge for a couple of years and if we decide to add this plant, but John stated that this plant could be ready in 2017. Clearas is going to give us 3 different proposals. Rough numbers of selling the algae looks like it could make the payments for this building. They are looking to come in with their proposal in January with this meeting possibly the week of January 15th as a joint meeting with Public Works Committee and Village Board. When Senator Harsdorf was here, she was happy to see what this plant has to offer and a plant that does not rely on chemicals. Potentially if we were to apply for a loan, we could potentially have a 0% interest loan for this building. The article in the New Richmond News regarding this topic has also spread and there have been conversations related to this article in other parts of the state.
- Newest employee Chris Holmes started on November 7th. He is a quick learner and willing to jump in where needed.

Library Director

- Things are going well at the Library.
- Still working with the Central Kids Care program and this will continue thru the Winter.
- Play and Learn is going well with the Family Resource Center.
- Dora Marie Rohl's reception which went fantastic and she felt well appreciated.
- Started another book club because there was interest. Meeting at local restaurants because of all the programming at the library.
- Community room is being used for workshops that they host for an entire day.
- End of October had a big Halloween extravaganza. Already planned for next year.
- Upcoming Pokémon program is this coming Saturday from 10:30 to 12:30.
- Chili fund raiser on election night which produced some money. Special thank you to Cross Lutheran for helping with this event.
- Katy asked why the Village of North Hudson drops off the Circulation Activity Report from time to time. Wondering why this happens. Krissa will follow up on this.

Committee Reports and Recommendations

Park/Urban Forestry Board – Chuck Pizzi - None

Plan Commission – did not meet

- Reviewed the Building Inspectors Report.

CDA Board

- CDA did not meet but we did pick up our 7th member for this committee by the name of John Orozso. This committee is now full.

Finance Committee

- Did meet to work on 2017 budget.
- Agenda for the final budget meeting was in the packet.

Public Safety - None

Public Works Committee – None

- John did discuss the changes to the CMOM was updated with dates, phone numbers, equipment, etc. have all been updated. County #'s were not updated because we are not able to do this. Motion to approve the updated CMOM by Svacina, second Kapaun. Motion carried.

Fire Association – Chad Svacina/Willard Moeri

- Nothing since joint meeting with Warren Township.
- Discussed the benefit of the Village taking on the debt that is currently under Warren Township and how it would benefit the Village since we do not claim all the debt now on our Levy. The current debt that we share with Warren Township is not claimed on our levy and is not paid with Village funds. How does the State know our expenditures for the Expenditure Restraint Form?
- By taking the debt out in the Villages name, it makes the debt cleaner and is factored into our debt obligations.
- This could affect future borrowings but could dictate what projects we could take on in the future.
- Main concern was that if the Village was not using the debt amount to the fullest would it benefit us to add more debt service would it benefit us.
- Rand feels that we have to do it this way because we have to put it on our tax roll. The Village cannot come up with another \$20,000 and the CDA is not going to be able to pay for this forever.
- Also, discussed how the Village of Roberts takes care of the LOSA plans for the Fire Department as part of our agreement with Warren Township.

Old Business – None

New Business

Medical Insurance Renewal Discussion.

- Approaching the 1 year anniversary of medical insurance.
- To keep the current \$2,000 deductible the rate increase is 5.34% and another 2% due to age which increases the rate. This change will cost the Village around \$260 more per month.
- Health Partners and Medica are the two main providers in our area.
- Health Partners which is about 3% higher than Medica's rates.
- The current individual plan deductible is \$2,000 and family is \$4,000.00. The only change this year is that the family deductible will be \$3,600 instead of \$4,000.
- The next option would have been a \$3,600 deductible for individuals to stay in the same type of plan with the current rates that we have.
- With two employees leaving this year there was conversations to look for insurance and what other options were available to see if there was something better and cheaper. At this point, we did not find anything better.
- Motion to approve the renewal of the Health Insurance Policy with JA Counter by Gerhardt, seconded by Pizzi. Motion Carried.

Employee Education – Motion to approve the education request for Officer Evan and Officer Pohlman by Gerhardt, seconded by Shemon. Motion carried.

Operator's License -

Discussed the OL for Carly Niska as to her denial. Did not disclose the Shoplifting information. For this reason, the Chief has requested denial of this application. In discussion, this would be enough to grant denial of application which is what is recommended. Motion to deny Carly Niska by Pizzi, seconded by Gerhardt. Motion carried.

Motion to approve Nancy Kenall and Aidan McConnell by Waughtal, seconded by Gerhardt. Motion carried.

Discussion continued regarding the approval process of the Operator's Licenses. We rely on the Police Department to do the background check for the recommendation on the applications. Should a person be denied if they have an ordinance violation or just on felony and OWI convictions. Chief McWilliams has a policy that he follows for his recommendations. Is there a better process and what would it be? The same process that the Village takes is being done in the neighboring communities. No action was taken to change the motions approved before.

Renewal of Contract for Data Management Software System - Annual maintenance of SCADA information which holds our lift station, wells, water towers and software for submitting reports to the state. This contract went up approximately \$100 from last year. This cannot be shopped around because of it being proprietary software. Motion to approve the contract with System View for \$1,890 by Gerhardt, seconded by Shemon. Motion carried.

Review of the Village Attorney's Fee Increase - discussed the Village Attorney bill and the 33% increase in this service. We currently pay \$150.00 per hour and it will go to \$200.00 per hour starting January 1, 2017. Moeri was willing to put this service out for bid before just accepting the increase. Motion to rebid the Village Attorney fees by Shemon, seconded by Kapaun. Motion carried.

Finalize Personnel Policy and Procedures Manual – discussed forming a smaller committee to finish this process and then recommend the final approvals to the board when the subcommittee is done with it. Rand will lead the committee that will consist of Svacina, Shemon, and Village Department leaders. Motion to form a sub committee to review the Personnel Policy and Procurers Manual by Shemon, seconded by Svacina. Motion carried.

Payment of the Bills – Motion to pay the bills by Waughtal, seconded by Gerhardt. Motion carried.

Other Business – Motion to send a non-renewal letter to Advanced Disposal for our garbage and recycling services. With the change in hours at the Roberts location and the issues of them not picking up garbage/recycling as scheduled it was decided to put this service up for bid. Motion to bid the garbage and recycling contact by Shemon, seconded by Pizzi. Motion carried.

Motion to adjourn at 8:30 by Pizzi, seconded by Gerhardt. Motion carried.

Megan Dull
Village Clerk