

**Village of Roberts
Village Board Meeting
July 11, 2016 – 7:00 PM**

The Village Board Meeting was called to order at 7:03 PM by the President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Willard Moeri, Chuck Pizzi, Chad Svacina, Mary Shemon, Don Gerhardt and Katy Kapaun, Rand Waughtal

Absent:

Visitors: Mary Imboden, John Bond, Douglas Zahler, Aaron McWilliams, Angi Goodwin, Autumn Lindquist, Peter Tharp, and Krissa Coleman.

Meeting Minutes

Motion to approve Meeting Minutes of June 13, 2016 Regular Board Meeting by Pizzi, seconded Shemon. Motion carried.

Motion to approve Meeting Minutes Pizzi and Shemon

Treasurer's Report

Motion to approve Treasurer's Report by Kapaun, seconded by Gerhardt . Motion carried.

Need to follow-up with Angi to discuss the impact fee annual total at the end of the year. This may need to be a historical look back to make sure all funds are allocated properly.

Public Concerns

- None

Communications

- None

Department Reports

Police Department

- In May 122 incidents and in June 168. Increase is due to contact incidents/calls for assistance.

Director of Public Works

- Invited to participate in Touch-a-Truck if ok with the board. John and Brian will participate.
- Intermittent electrical issues at the treatment plant have cropped back up. In repairing the switches, John thinks they have found the issue. The wire has since been replaced and is working well so far.
- Completed the study with the Chemical Sorbex product. Did not do better than the current product. Three times the cost. This is no longer an option.
- Issues with back flow prevention at the site that we sell water from. It has been rebuilt twice this year costing \$300/per time. There is such high water line pressure at that pipe and the back flow preventers are not designed for this. Options for correcting this issue are to keep fixing as we have issues, put pressure reducing valve in for \$1,145.26 or find another location for the fill site. If we go to another site, we lose control of who hooks up. Board is in favor of replacing this.

Library Director

- Over halfway point for the summer reading program.
- July calendar has something going on almost daily and this does not include the other programs that are still going on during the day that are not on the calendar.
- Worked with the school during summer school. Working with the after school care to take advantage of the programs that are going on (approximately 60 kids).
- This week is Touch a truck.
- Special presentation on Africa in July.
- Library Board meeting will be July 19th.
- Need to appoint a new town resident for the Library Board as the rep for the School District. Pete Neusbaum is recommended for this position. Motion to approve Peter Neusbaum as the School Board Representative for the library board by Shemon, seconded with Kapaun. Motion carried.

Committee Reports and Recommendations

Park/Urban Forestry Board – Chuck Pizzi

- None

Plan Commission

- Building Inspectors Report
 - New homes are being constructed in Rolling Meadows
- Main Street Business Sign
 - Met with Mel from the Grocery Store and Liz Kamm regarding the signs for Main Street. Main street businesses are struggling to survive. They feel that the sign on Pine Street is not enough. Looking to see where they can put a sign up with the business names for downtown on them. They are trying to draw the residents from Rolling Meadows and the other areas of town.
 - Looking to put together a volunteer committee to help spruce up Main Street.
 - If interested contact Megan or Willard. Katy, Mary and Chad are interested.
- Extra-Territorial Lot Division – Fred & Linda Jourdeans
 - Fred and Linda are deeding an additional piece of property to their son. The remaining property is below the 35 acres required by the county. This requires an approval from the board. The use will remain the same. Buyer for the whole piece including the house. Motion to approve the Extra-Territorial by Pizzi seconded by Gerhardt. Motion carried

CDA Board –

- We were expecting someone to attend that did not show and also got wind of another potential expansion.
- Discussed highlights of the latest news letter that was sent out.

Finance Committee – None

Public Safety - None

Public Works Committee – Willard Moeri

- Purchase of new hoist
 - The current hoist is no longer safe for working on vehicles that we have in our fleet. The hoist is currently used approximately three times per week for changing brakes and tires, changing oil and servicing lawn mowers.
 - Other communities have a local shop that service their vehicles and others
 - There are two bids that were recommended by the committee for the board's final approval.
 - Looking at Bendpak or Challenger 14k 4 post hoist.
 - Question on length but this was clarified with how they are measured.
 - \$6500 which was left over from the roofing of the park building will go towards purchasing the hoist.
 - Motion to purchase Bendpak hoist for \$8,269 from the capital acquisition fund with rolling over the \$6,500 from the leftover roof funds by Pizzi, seconded by Svacina. Motion carried. Gerhardt opposed
- Sewer rate increase
 - Recommended at the Public Works level that we raise the rate by 5%.
 - This increase would go into effect with the fourth quarter readings.
 - We have not done an increase in 4 years. Eventually we need to do something to cover the losses.
 - Sewer plants are designed for 20 year designs and we are already 10 years into this design.
 - Motion to increase 5% to the sewer rates by Svacina, seconded by Gerhardt. Motion carried.
- Bids for selling the 550 truck
 - The three bids were read with M H Construction from Baldwin for \$18,551. This money will go back to the capital fund to offset some of the expense.
 - Motion to accept the bid from MH Construction for the purchase of the truck with the understanding that if they do not pay that we go to the next highest bid. This money will also go back to the capital fund by Kapaun, seconded by Shemon. Motion carried. Svacina abstained.

Fire Association –

- None

Old Business
New Business

- Employee Education Requests and Expense Reports
 - Motion to approve all three request by Gerhardt seconded by Pizzi. Motion carried.
 - There will now be a calendar in the Police Department to reserve the car for training. This will be a first come, first serve bases. This is intended to reduce the mileage reimbursement that the village pays out to their trainings.
- Operator's License
 - Motion to approve Operators License for Debbie Henrey and Samantha Purdy by Kapaun, seconded by Gerhardt. Motion carried.
 - Motion to deny to Operators License for Brian Warwick by Kapaun, seconded by Shemon. Motion carried. Waughtal opposed.
 - Motion to approve the license for Lynn Strege by Kapaun, seconded by Pizzi. Motion carried. Waughtal and Gerhardt opposed.
- Payment of Bills
 - Motion to approve the bills by Gerhardt, seconded by Shemon. Motion carried.
- Skip Trace Program and fees for Municipal Court
 - Peter Tharp discussed that the court has joined the state debt collection program. If we have a WI driver's license they are able to provide the SSN and the clerk can send to state debt collection
 - If one of the SSN's return a payment, this would cover the charge for all of this.
 - The \$0.70 would become restitution if we charge it.
 - Currently 19 citations outstanding are out of state forfeitures.
 - Motion to table this topic until we have more details by Kapaun, seconded by Svacina. Motion carried.
- Planned Maintenance Proposal for WWTP standby generator
 - Service contract with Cummins for 3 years.
 - Past contracts that we have they would bill us upfront where now they will bill after the work is completed. This will be split between water/sewer. Paid every six months.
 - Motion to approve the by Svacina, seconded by Gerhardt. Motion carried.
- Bobtown Brewhouse – 1-year anniversary party September 24th.
 - Motion to approve extended license by Gerhardt, seconded by Shemon. Motion carried.
- Roberts Lions Club Picnic License – August 19th for Fall Tractor Pull
 - Motion to approve RLC Picnic License for Aug 19th by Shemon, seconded by Gerhardt. Motion carried.
- Open Records Training
 - Talked to Autumn regarding our open records request.
 - We are looking for Autumn to come out and provide training on open records.
 - Drew will be here to do training on July 25th at 7:00
- Any other business
 - Discussed the legal description issue with 204 West Main Street. In order to clear up the issue, we will need to have a Certified Survey Map done. This will make one property into two. Once the Certified Survey Map is done, it will need to be recorded and we will still need to deed the property over to Kelley Framing & Galleries.

Motion to adjourn at 8:45 by Pizzi, seconded by Shemon. Motion carried.

Megan Dull
Village Clerk