Village of Roberts

Village Board Meeting

May 12, 2014 – 7:00 PM

The Village Board Meeting was called to order at 7:00 PM by the President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Willard Moeri, Scott Gerhardt, Chad Svacina, Mary Shemon, Lorraine Siegert and Marge Wolske.

Absent: Don Gerhardt

Visitors: Mary Imboden, John Bond, Aaron McWilliams, Peter Tharp, Chuck Pizzi, Linda Hall, Kris Lubich, Brenda Hackman, Tom Kortas, Lisa Christensen and Angi Goodwin-Ayres Associates.

Meeting Minutes

Motion to approve Meeting Minutes from April 14, 2014 Village Board and April 21, 2014 Special Village Board Meeting by Wolske, seconded by Shemon. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Shemon, seconded by S.Gerhardt. Motion carried.

Public Concerns

- Linda Hall reported that the business sign is coming apart at the seams.

Communications

- Clerk shared with Board the availability training offered for new and present board members.

Department Reports

Police Department

- Monthly Police Report was reviewed.
- Presented a status report to the Board with no questions.
- Municipal Attorney is reviewing the current ordinance regarding junk vehicles and clean up. Currently any action is on hold.
- Talked to Joe from River Valley Ford and there is an extended warranty for $1,470 for 7 years/100,000 miles. The normal is $1,770. There would be $100 deductible for any repairs. Cost would go up for the warranty by mileage on vehicle. The board was in agreement with the extended warranty.

Motion to purchase the Basecare Extended Warranty by S.Gerhardt, seconded by Wolske. Motion carried.

- 3rd Annual St. Croix County law Enforcement Officer Memorial Service at Baldwin-Woodville Auditorium at 7:00 PM on May 13, 2014.

Director of Public Works

- Street Sweeper is here. It was a couple days late as he opted to replace parts that he felt could be a problem down the road.
- Discussed striping of the parking lots. Will wait until the street project is completed.
- The Village has been asked to use the Loader for the Good Neighbor Days tractor pull. The insurance company does not have a problem, but if there is an accident, they would not cover the loader but Lions insurance would cover the equipment. The board approved the use of the loader.
- The trees in front of the Village Hall will be moved to the Park Building within 10 days.

- There are streets that need crack filling. Discussed what the board's preference may be if we should go private sector or stay with county. We are looking at doing the Business Park and Sharondale Development. The Board would like to stay with the county.

- We are having trouble with people dropping of junk at the gate at WWTP, also monitors and TV's are being left at the recycling center at the treatment plant. Cameras may need to be put in place.
- John has been approached regarding the weeds on Ag land. This land has not been farmed as it has been in an estate and is for sale. At this time the board was not in favor of having the land mowed. John was asked to keep his eye for noxious weeds and then enforce cutting of the weeds.
- John attended a meeting with St. Croix County Safety Committee regarding 70th Avenue. There have been issues with traffic backing up. The State is planning to upgrade the intersection at 70th but the backing up of traffic needs to be taken care of.
- The metal locator is not working and it needs to replace. A new one would be $800-$1000. Looking to purchase a new one at the cost of $700 with trade in of the old. Board was in favor of replacing.

Committee Reports and Recommendations

Park/Urban Forestry Board – Chuck Pizzi

- Dave LaBeause from Central St. Croix Rec program asked to add a second set of bases and a movable pitching rubber to the ball field. He also asked for access to the ball field lights.
- Tennis Courts – Received bids for the courts. They ranged from $8500 to $12,130. They recommend approving Lee Sports Resurfacing.

Motion to resurface the Tennis Courts with Lee Sports of Little Canada by Wolske, seconded by S.Gerhardt. Motion carried.

- Parking Lot Sealcoating – Received bids from $2050 to $2745.

Motion to hire Quality Seal Coating for $2679 for the south parking lot by S.Gerhardt, seconded by Shemon. Motion carried.

- Light replacement in the lower level at Park Building.

Motion to replace the light fixtures in the lower part of Park Building for $600 by Shemon, seconded by Wolske. Motion carried.

- Recycling Center Containers – 3 in 1 center for waste, recycling and cans. Cost is $140 each.

Motion to purchase two recycling center containers for the park building at $140 each by Wolske, seconded by Shemon. Motion carried.

- Discussed future purchase of darkening window treatments.

- During recent wind storm, the Park Building has lost some shingles and others are cracking. We will need to replace roof in next couple of years.

Plan Commission

- **Building Inspector Report** – Reviewed report
- The Plan Commission has been working on the sign ordinances.

CDA Board – None

Finance Committee – None

Public Safety - None

Public Works Committee - None

Fire Association – Willard Moeri

- The Association is rebidding their insurance.
- Air packs are out dated and need to be replaced. They are also looking at replacing the tanker truck.
- Reviewing ordinance for Fire Inspections
- Approved the Fire and Rescue Officers for 2014.

Library Board – Brenda Hackman

- Discussed authors for the month of May.
- During Good Neighbor Days, they will have their book sale. Will be having a dessert fund raiser.
- Indianhead Federated Library Systems is looking to join two other systems in the state.
- There was an accident at the Library with a young driver hitting the building. There was damage and it has been filed with the insurance company.
- The Library Board paid their first payment to the Village for the Parking Lot Expansion.

Old Business

New Business

- **Employee Education Requests and Expense Reports - None**
- **Operator's License – None**
- **2014 Village Board/Committee Appointments**

Motion to approve the 2014 Village Board/Committee Appointments by S.Gerhardt, seconded by Shemon. Motion carried.

- **Roberts Lions Club – Temporary Operators License – GND – May 29-June1**

Motion to approve the Roberts Lions Club- Temporary Operators License by S.Gerhardt, seconded by Shemon. Motion carried.

- **Yellow Stone Trail Race – Lisa Christensen – June 28, 2014**

There will be an 8-mile race from Hammond to Roberts, 5k from Roberts to country and back and a kids run. They would like to station at the small park on Main Street.

Motion to approve the Yellow Stone Trail Race on June 28, 2014 and permission to use the park on Main Street by Wolske, seconded by Shemon. Motion carried.

- **2014 Street Project – Awarding of Bids**

Motion to award the street bid to Albrightson Excavating at $358,434.95 contingent on obtaining signed easements by Shemon, seconded by Siegert. Motion carried.

- **2014 Street Project – Financing – Brian Reilly – Ehlers**

Brian Reilly explained the bid process for loans for the street project. They received 8 different proposals from 5 banks. Bremer Bank came in with the best proposal for 10 years at 2.7461%. We would close the first week of June.

Motion to approve award to Bremer not to exceed $380,000 for the 2014 Street Projects by Wolske, seconded by Shemon. Roll call vote: S.Gerhardt-Aye, Wolske-Aye, Svacina-Aye, Moeri-Aye, Shemon-Aye, Siegert-Aye. Motion carried.

- **2014 Street Project – Special Assessments Final Resolution**

Motion to approve the Special Assessment Final Resolution for the 2014 Street Project with interest rate of 2.75% for 5 years by Wolske, seconded by Shemon. Motion carried.

- **Phantom Fireworks Users Permit – May 31, 2014**

Motion to approve the Phantom Fireworks Users Permit on May 31, 2014 at Roberts Good Neighbor Days by Wolske, seconded by S.Gerhardt. Motion carried.

- **2013 Annual Audit Report – Tom Kortas**

Tom Kortas – Clifton/Larson/Allen – review 2013 Audit. General Fund is in good shape. We have positive cash flow on water and sewer. First time in a long time that water and sewer are in good condition too.

- **Review Ad for Sale of Squad Car**

Aaron reviewed what would be removed out of the car. Need to know when to publish and close bids.

Publish for two weeks starting the 2nd of June and close on the June 16th

Motion to publish starting June 2 and close on the 16th of June by Shemon, seconded by Wolske. Motion carried.

- **Payment of Bills**

Motion to approve the bills by S.Gerhardt, seconded by Shemon. Motion carried.

- **Motion** to conveneinto closed session per Wisconsin State Statue:
- 19.85(1)e Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for Park Street Project Purchase of Easement.
- 19.85(1) c considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the WPPA and Officer in Charge Position.

Motion by Shemon, seconded by Wolske. Roll Call – S.Gerhardt-Aye, Wolske-Aye, Svacina-Aye, Moeri-Aye, Shemon-Aye, Siegert-Aye. Motion carried.

- **Motion** to adjourn closed session and reconvene into open session by Wolske, seconded by Shemon. Roll Call – S.Gerhardt-Aye, Wolske-Aye, Svacina-Aye, Moeri-Aye, Shemon-Aye, Siegert-Aye. Motion carried.
- **Action regarding Park Street Project Purchase of Easement**
- 1. **Motion** for Willard to contact Dale Schmitz to negotiate up to $1800 for the easement by Wolske, seconded Shemon. Roll Call Vote – S.Gerhardt-Aye, Wolske-Aye, Svacina-Aye, Moeri-Aye, Shemon-Aye, Siegert-Aye. Motion carried.
- **Motion**to approve the $500 addition for asphalt for Robert Fife by S.Gerhardt, seconded by Wolske. Motion carried.
- **Approval of Officer in Charge**

Motionto approve Side Letter Agreement/Side Letter Agreement with Wages and Sergeant Job Description by S.Gerhardt, seconded by Wolske. Motion carried.

Motion to adjourn at 10:05 PM by S.Gerhardt, seconded by Wolske. Motion carried.

Doreen Kruschke, WCPC, CMTW Date Adopted

Village Clerk/Treasurer