Village of Roberts

Village Board Meeting

December 9, 2013 – 7:00 PM

The Village Board Meeting was called to order at 7:00 PM by the President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Willard Moeri, Scott Gerhardt, Terry Dull, Mary Shemon, Don Gerhardt, Nathan Stork, and

Marge Wolske.

Visitors: John Bond, Mary Imboden, Peter Tharp, Sean Lentz-Ehlers, Chuck Pizzi, Tom Mayfield, Angi Goodwin-Ayres, Tucker Plumstead, Tom Mayfield, Brian Lovdahl, Brad Hentschel-SEH and Brenda Hackman.

Meeting Minutes

Motion to approve Meeting Minutes from November 11, 2013 Village Board and Special Village Board Meeting and Closed Session from November 25, 2013 by D.Gerhardt, seconded by Dull. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Stork, seconded by Wolske. Motion carried.

Public Concerns - None

Communications - None

Department Reports

Police Department

- Monthly Report –Report was reviewed.

- Letters went out for cleanup and we have had good compliance to date. There are a few that have not complied and citations will be issued soon.
- We have had a stolen vehicle and it has been recovered. Also, we had substantial damage to property on the property by Flying J.
- Fingerprinting for 1st Graders will be Wednesday.
- We will be participating in the DOT Booze and Belts program over the Holiday Season.
- Preparing bid package for a new squad car to replace 2007 squad.

Director of Public Works – John Bond

- Received letter regarding the grant that we applied for Elm and Locust Street will be awarded Friday.
- DOT is having a meeting for elected officials regarding the intersection at 70th Avenue and Hwy. 65.
- We have had a failure rate of meters breaking in the Mobile Home Court.
- The two items that we had for sale that were not bid on, John has some interest and the people have asked if the board is willing to set a price. This would be the generator and snow plow. Discussed value of the plow at $2,500 but will place in municipal ads for bids.

Committee Reports and Recommendations

Park/Urban Forestry Board - None

Plan Commission

- **Building Inspector Report** – Review report

CDA Board – None

Finance Committee – None

Public Safety - None

Public Works Committee

- **Purchase of Computers for WWTP**

The computers were all purchased at the same time and would like to start updating each year. We would need to upgrade the most expensive one from XP to Windows 8. Software is the expensive part - $3,500. This would be replacement fund eligible with the others at $1,600 each.

Motion to approve purchase of the first computer for the treatment plant by Shemon, seconded by D.Gerhardt. Motion carried.

Fire Association - None

Library Board

- Open House is December 19, 2013 and everyone is invited.
- Discussed Schwan's Fundraiser.
- Discussed the calendar for December.
- Need new member for the Library Board to replace Barb Bartos. Let Brenda know if you have someone interested.

Old Business

New Business

- **Employee Education Requests and Expense Reports**
- **Operator's License**

Motion to approve Operators License for Lance Veness by Dull, seconded by D.Gerhardt. Stork – Abstained. Motion carried.

- **Baldwin Area Medical Center – Tucker Plumstead**

He is the representative from National Healthcare Capital for the Baldwin Area Medical Center in Baldwin (Town of Rush River). They are looking for Conduit Issuers. Brian Lovdahl – CFO – explained the project and proposed projects in the future. They have secured an architect and hope to start construction next fall. Brian also discussed financing possibilities. They were here to introduce the project and will return later for a formal presentation. Sean Lentz explained that this would be a revenue debt and does not affect our General Obligation Debt. The municipality is able to allow up to $10 million in bank qualified tax exempt debt. Tom Mayfield explained that this is why they are reaching out to five communities to cover the debt.

- **Business Plan of Operation – C&J Stoneworks Inc. – Chris Holman**

Chris Holman is looking to place C&J Stoneworks at 201 Packer Drive.

Motion to approve the Business Plan of Operation for C&J Stoneworks Inc. by D.Gerhardt, seconded by Dull. Motion carried.

- **Approval of 2014-2015 Election Officials**

Motion to approve 2014-2015 Election Officials by S.Gerhardt, seconded by Wolske. Motion carried.

- **Ayres Proposal for 2014 Street Projects**

Angi Goodwin presented the proposal as a supplement to the master agreement for 2014 Street Projects. Each service lists the specific service that will be done. Discussed if it should be bid as one or

Two projects because of the milling of Elm and Locust Street. There is a desire to have a summary at the end of the project for total expenditures.

Motion to approve Ayres Proposal for 2014 Street Projects by Dull, seconded by S.Gerhardt. Motion carried.

- **2014 Street Project Financing – Sean Lenz – Ehlers**

Sean Lenz described the financing regarding the financing of the project. The amount of the loan would be $305,000 for ten years. The loan with principal and interest is $37,137.21 per year. Sean discussed the timeline for the debt issuance. There is a four month window to draw the money.

Motion to approve the application for the State Trust Fund Loan in the amount of $305,000 for 2014 Street Projects by D.Gerhardt, seconded by Wolske. Motion carried.

- **Designation of Funds to Rollover to 2014**

Motion to approve the outlays and carryovers for the budgeted funds by Wolske, seconded by Shemon. Motion carried.

- **Payment of Bills**

Motion to approve the bills by Shemon, seconded by D.Gerhardt. Motion carried.

Motion to convene into closed session per Wisconsin State Statute 19.85(1)e Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss possible land purchase by Stork, seconded by Shemon. Roll vote – Aye-Wolske, Aye-Dull, Aye-Moeri, Aye-Shemon, Aye-D.Gerhardt, Aye-S.Gerhardt, Aye-Stork. Motion carried.

Motion to adjourn closed session and reconvene into open session by Wolske, seconded by Shemon. Roll Call – S.Gerhardt-Aye, Wolske-Aye, Dull-Aye, Moeri-Aye, Shemon-Aye, D.Gerhardt-Aye, Stork-Aye. Motion carried.

- **Land Purchase**

Motion to approve the letter of intent with the changes of no 5.5% and removal of the brush pile for $200,000 with Village Attorney making a formal legal document by Dull, seconded by Wolske. Motion carried.

Motion to approve the Scope of Services with SEH for the Park Land Acquisition and Park Plan by Wolske, seconded by Shemon. Motion carried.

Motion to approve the letter of retroactivity letter to DNR by Shemon, seconded Wolske. Motion carried.

Motion to adjourn at 9:10 PM by D.Gerhardt, seconded by Dull. Motion carried.

Doreen Kruschke, WCPC, CMTW Date Adopted

Village Clerk/Treasurer