Village of Roberts

Village Board Meeting

April 8, 2013 – 7:00 PM

The Village Board Meeting was called to order at 7:00 PM by the President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Willard Moeri, Chuck Pizzi, Marge Wolske, Terry Dull, Katy Kapaun, and Don Gerhardt. Absent: Nathan Stork

Visitors: John Bond, Mary Imboden, Peter Tharp, Dan Burgess, Crystal Lubich, Brenda Hackman, Tom Lindfors, Linda Hall, Rand Waughtal, Tom Kortas, Chuck Weishaar, Peter Close and Sean Lentz.

Meeting Minutes

Motion to approve Meeting Minutes from March 11, 2013 Village Board Meeting and Closed Session by Wolske, seconded by Pizzi. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Dull, seconded by Pizzi. Motion carried.

Public Concerns

- Curb on the Northeast corner of Warren and Locust has been broken apart.
- Street sweeper is planned to be here next week or the next so the walking path will get swept.
- Discussed the delivery of the advertisers which are being thrown in the yards. Calls have been made. Not much progress is being made in better delivery service.

Communications

- The Clerk presented classes for Board of Review and Municipal Officer Workshop. Please contact her if you wish to attend.

- President Moeri presented Chuck Pizzi, Katy Kapaun and Peter Close with Certificates of Appreciation for their years served.

Department Reports

Police Department – Dan Burgess

- Monthly Report –Report was reviewed.
- Winter Parking is over but with the thought of more snow the department is asking the public to work with the maintenance crew in plowing.
- Spring motorcycle run is slated to come to town this Saturday and will be ending at the Barn Board. The Tavern League is planning a run for Safe Ride on April 27, 2013.
- Have been discussing "No Parking" signs with Flying J. Flying J will purchase and we will put in.

Director of Public Works – John Bond

- Depending on the weather, they plan on sweeping week of April 15 or April 22.
- Village of Roberts WWTP was nominated for treatment plant of the year – One out of four plants.
- Attend classes regarding phosphorus and possible pollutant trading.
- Federal regulation regarding any products containing brass is going into the new code which will take effect January 1, 2014.

Committee Reports and Recommendations

Park/Urban Forestry Board

- Met with Brad Beckman from ADRC and the Senior Dining Center. They are pleased with the facility.

Plan Commission

- **Building Inspector Report** – Review report.
- **Village Business Sign** – Matt Delander

Matt Delander presented concept ideas for a "Welcome to Roberts" sign. The only place to put the sign would be in Centennial Square. Matt has received some pricing for the sign. The sign will be 8' x 8' with ground lighting. Approximately 20' high to the top of the sign. Suggested putting stone work around the existing sign in the park. Chuck Weishaar offered to help Matt with the graphic design of the sign. The Chamber of Commerce will donate $1,000. Murtha Sign bid is $1,400. Halvorson would do the stone work to form the pillars for $1,800. Hancock's will do the metal work for $1,100. Lighting may cost $500. He is asking if we could use the funds that were paid from a new liquor license.

Motion to approve part of the funding from the reserve liquor license fund with approval of the sign for Centennial Square by Dull, seconded Kapaun.

CDA Board - None

Finance Committee –None

Public Safety - None

Public Works Committee-None

Fire Association - None

Library Board – Katy Kapaun

- Continued work on getting the heating system and worked on warranty issues.
- House is down at 106 W. Blvd. They will be moving ahead with fund raising.
- Approved use of the Yellowstone Race for June in the small park by the old library.
- Providing classes for computer and other electronic devices.
- St. Croix County has placed a recycling display for Recycling Month in April.
- Brenda discussed authors that will be visiting the Library.
- Annual report was reviewed and has been submitted.

<u>Old Business</u>

- **Road Maintenance Agreement with Town of Warren**

Motion to approve the Road Maintenance Agreement with the Town of Warren by Kapaun, seconded by Wolske. Motion carried.

<u>New Business</u>

- **Employee Education Requests and Expense Reports**
- **Operator's License**
- **2012 Audit Report**

Tom Kortas reviewed the 2012 Audit report. Tom reviewed all funds. General Fund is in good shape. Water has a positive cash flow but sewer does not. We should continue to watch the sewer fund as we are not meeting the Clean Water Fund Loan requirements.

- **Ehlers & Associates – Refunding of Bonds/Debt**

Sean Lentz discussed the refunding of bonds and CDA debt. We are looking at taking four existing issues and refinancing them into one bond issue. The loans we currently have would be paid back over the same time period they are currently allotted for. Each loan was discussed and the savings were presented. The debt would become all General Obligation. This would restrict the GO borrowing capacity. Discussed timeline to proceed with the sale of the bonds and meeting on April 30, 2013. Bids would be taken that morning and then the board would be able to accept the bid that evening. The meeting will be at 6:30 PM on April 30, 2013.

- **Sidetrack Liquor license Extension – GND May 31-June 3, 2013**

Motion to approve the Sidetrack Liquor License Extension for May 31-June 3, 2013 by Pizzi, seconded by Wolske. Motion carried.

- **L&M's Bar & Grill Liquor License Extension – GND May 31-June 2, 2013**

Motion to approve L&M's Bar and Grill Liquor License Extension for May 30-June 2, 2013 by Wolske, seconded Gerhardt. Motion carried.

- **Roberts Lions Picnic License – GND – May 30-June 2, 2013**

Motion to approve the Picnic License for Roberts Lions Club May 30-June 2, 2013 by Dull, seconded by Gerhardt. Motion carried.

- **Municipal Court Dates**

Motion to approve the Municipal Court Dates for May 23 and June 27 by Gerhardt, seconded by Pizzi. Motion carried.

- **2013-1R Hazards Mitigation Plan**

Motion to approve 2013-1R Hazards Mitigation Plan Resolution by Pizzi, seconded by Kapaun. Motion carried.

- **2013-2R Permit Resolution**

Motion to approve 2013-2R Permit Resolution by Gerhardt, seconded by Pizzi. Motion carried.

- **Loan Agreement with Hazel Mackin Community Library Board**

The board discussed the Library borrowing the money $125,000 from the Village at 2% for ten years. The agreement will be placed on the April 30, 2013 Special Village Board Meeting.

Motion to table until the next meeting by Kapaun, seconded by Wolske. Motion carried.

- **Payment of Bills**

Motion to approve the bills by Gerhardt, seconded by Pizzi. Motion carried.

Motion to adjourn at 9:00 PM by Kapaun, seconded by Wolske. Motion carried.

Doreen Kruschke, Clerk/Treasurer Date Adopted – 5-13-2013