Village of Roberts

Village Board Meeting

March 12, 2012 – 7:00 PM

The Village Board Meeting was called to order at 7:00 PM by President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Willard Moeri, Chuck Pizzi, Peter Tharp, Rand Waughtal, Katy Kapaun, Don Gerhardt, and Nathan Stork.

Visitors: John Bond, Dan Burgess, Mary Imboden, Brenda Hackman, Terry Dull, Chuck Knoeck, Angi Goodwin-Ayres Associates, Dave Simons-SEH, Bruce Haselrud, Ivan Hackman, Peter Close, Deidre Johnson, Marge Wolske, Brad Alsup, and Jason Raverty.

Meeting Minutes

Motion to approve Meeting Minutes from February 13, 2012 Regular Board Minutes and Closed Session by Pizzi, seconded by Gerhardt. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Stork, seconded by Gerhardt. Motion carried.

Public Concerns - None

Communications - None

Department Reports

Police Department – Dan Burgess

- Monthly Report –Report was reviewed.
- The schedule will be changing as of second pay period in April
- AED's are on order and should be here soon.

- LED light bar has been installed on the squad.
- COPS hiring grant has been reopened and we are eligible. There is a 25% cost and must be a veteran. At this time there is no intention to apply.

Director of Public Works – John Bond

- John received calls from New Richmond and Village of Baldwin regarding brushes for the screens for WWTP. There brushes need to be replaced. Our brushes are due next year. By doing now, this will save $1,000. If we wait and do on our own, the cost would be $3500-$4000. The replacement would be a maintenance item. The board was in agreement as long as another project is delayed.

Motion to replace the brushes now and delay the repairs on Spring Street until next spring and check into the replacement fund option by Pizzi, seconded by Kapaun. Motion carried

- Estimates to fix the sewer line by Gunderson's are $4,000 rather than $11,000. The Ash Street sewer line will be a major project as the street would need to be dug up and reline the pipe. We will delay this project in order to replace the brushes at the WWTP.
- Discussed placement of the "Welcome to Village of Roberts" sign. The board felt placing it south of the existing placement. We will check out putting it on the Village's property.
- Tomorrow the bids are being let for the round-a-bouts. Contractors have contacted us regarding hauling fill on 70th Avenue by County Materials. There would need agreement to repair the road back to original state.

- DNR is offering a program to do table top exercise for emergencies. This would involve the full board. There are grants to do the table top. John was told to apply for the grant at this time.
- Sirens will be tested again next week. The Village's tone will be changed.
- Since last Wednesday, we have been pumping excessive water.

<u>Committee Reports and Recommendations</u>

Park/Urban Forestry Board – Chuck Pizzi

- The Park Building project is moving ahead. Should be completed within the next two weeks.

Plan Commission

- **Building Inspector Report** – Review report.
- **Ordinance #2012-3 – Section 70-120 thru 70-125**

This ordinance makes changes to the Business District Zonings. The green space is being lowered accordingly. B-6 Mixed Use District has been deleted.

Motion to approve Ordinance #2012-3 – Section 70-120 thru 70-125 by Stork, seconded by Gerhardt. Motion carried. Nay-Tharp.

- **Business Plan of Operation – Laptop Chips LLC**

Motion to approve Business Plan of Operation for Laptop Chips by Kapaun, seconded by Pizzi. Motion carried.

- **Sign Variance for Hackman Town & Country**

Chuck Knoeke from Graphic House Company explained the request for a sign variance.

Motion to approve sign variance for Hackman Town and Country to allow the sign to be an additional 20 square feet by Pizzi, seconded by Gerhardt. Motion carried. Nay – Tharp/Waughtal.

- **Flying J/Pilot Site Plan**

Angi Goodwin reviewed all her site plan comments. Brad Alsup explained the direction given by DOT which would be a round-a-bout. The timeline for this would probably be in three years. The interim turn lanes have been approved by DOT with an extra right turn lane onto 70thAve. The interim plan would be constructed and paid for by Flying J. The round-a-bout would be paid for by the DOT.

Items to clarify would be the width of the street and curb/gutter on the street. Ordinance would require 42' paved. Angi felt a 36' paved would be adequate. Pros and cons were discussed regarding the curb/gutter and width of the road. Road should be posted "No Parking".

Motion to approve a road width of 36 feet with curb and gutter and permanently signed "No Parking" by Gerhardt, seconded by Pizzi. Motion carried. Nay – Tharp

Motion to approve Flying J/Pilot Site Plan with conditional approval of Angi for the road plans and specs by Gerhardt, seconded Pizzi. Motion carried.

- **Flying J/Pilot Developer's Agreement**

Angi commented on the Revised Developer's Agreement. Clarified what impact fees would be paid – the waived portion is water, sewer and transportation based on a 2" water meter. The easement agreement has been submitted to the Village Attorney and Angi. We are waiting for comments. The developer will supply the full time engineer for construction.

Motion to approve Flying J/Pilot Developer's Agreement with addition of language of contribution on water and sewer improvements in lieu of impact fees and conditional approval of the proposed easements by the Village Attorney by Kapaun, seconded by Pizzi. Motion carried. Nay – Tharp

- **Flying J/Pilot Sanitary Sewer and Water Extension Review**

Angi reviewed her comments. They have addressed all of the comments. Minor changes possible.

Motion to approve Flying J/Pilot Sanitary Sewer and Water Extension Review with the condition of all changes to be made approved by Angi Goodwin by Gerhardt, seconded by Pizzi. Motion carried. Nay - Tharp

- **Rezoning Crane I for U.S. Mineral/Black Diamond from B-3 to M-3 Industrial**

Bruce from Black Diamond described his project and the moving of the lot 225 feet west.

Motion to approve rezoning Crane I for U.S. Mineral/Black Diamond from B-3 General Business to M-3 Industrial by Pizzi, seconded by Gerhardt. Motion carried. Nay - Tharp

- **Crane I/U.S. Mineral Certified Survey Map**

Motion to approve the Crane I/U.S. Mineral Certified Survey Map contingent on Angi Goodwin's final approval by Stork, seconded by Gerhardt. Motion carried. Nay - Tharp

CDA Board – None

Finance Committee - None

Public Safety - None

Public Works Committee – Willard Moeri

- **Ordinance #2012-4 Amendment to Sewer Use Ordinance**

Angi reviewed the ordinance updates. The purpose was to clarify and update the current ordinances. Clarifications are made to charges/fees. Definitions are more conclusive.

Motion to approve Ordinance #2012-4 Amendment to Sewer Use Ordinance by Pizzi, seconded by Gerhardt. Motion carried.

Fire Association – None

Library Board – Katy Kapaun/Brenda Hackman

- Reviewed the January circulation.
- Discussed their last meeting and worker's compensation claim.
- Looking at outdoor lighting in the parking lot.
- Approved $25.00 fee for out of state library card.
- Grant has been submitted for additional parking needs to Andersen Corporation.
- Library will be doing fund raising during Good Neighbor Days with desserts on Thursday at Community Dinner and a Book Sale on Saturday.
- The Girl Scouts have a display for their 100th Anniversary.
- On Wednesday they are having Author Erin Hart.

Old Business

New Business

- **Employee Education Requests and Expense Reports**

Motion to approve Education Request for Doreen Kruschke to attend the Municipal Treasurer's Conference by Tharp, seconded by Waughtal. Motion carried. Nay – Gerhardt.

- **Operator's License**

Motion to approve Operator's License for Maxwell Arco by Kapaun, seconded by Pizzi. Motion carried.

Village of Roberts

- **L&M's St. Patrick's Day Parade – March 17 – 3:00 PM**

Motion to approve L&M's St. Patrick's Day Parade on March 17 at 3:00 PM by Pizzi, seconded by Kapaun. Motion carried.

- **Spring Cleanup Days – April 14 thru May 12**

Motion to approve Spring Cleanup Days for April 14 through May 12, 2012 with increase of permit to $20.00 by Kapaun, seconded by Gerhardt. Motion carried.

- **Approval of Court Session**

Motion to approve Court Session Calendar by Kapaun, seconded by Gerhardt. Motion carried.

- **Bond Value for Synthetic Marijuana**

Motion to approve the Bond Value for Synthetic Marijuana by Pizzi, seconded by Gerhardt. Motion carried.

- **Service Contract with SEH for WPDES Permit**

With the new contract, there are parts that need to be handled by an engineer. Also with contesting the permit, we would need additional assistance. First step is to try to lower cost and lower limits on our permit. The bill would be on a per hour basis up to $5,000.

Motion to approve the service contract with SEH for WPDES permit by Pizzi, seconded by Gerhardt. Motion carried.

- **Payment of Bills - Motion** to pay the bills by Gerhardt, seconded by Pizzi. Motion carried.
- **Any other business - None**

Motion to adjourn at 9:30 PM by Kapaun, seconded by Pizzi. Motion carried.

Doreen Kruschke, WCPC, CMTW