Village of Roberts

Village Board Meeting

October 10, 2011 – 7:00 PM

The Village Board Meeting was called to order at 7:00 PM by President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Willard Moeri, Chuck Pizzi, Peter Tharp, Rand Waughtal, Don Gerhardt, Nathan Stork and Katy Kapaun

Visitors: John Bond, Dan Burgess, Mary Imboden, Julia Ybarro-Young, Angi Goodwin, Brenda Hackman, Ivan Hackman, Kim Hamilton, Mike Bowman, Dora Rohl, Barb Rohl, Pat Caponi, Suzanne Strack, Matt Heib, Bill Derrick, Sr., Bill Derrick, Jr., and Marge Wolske.

Meeting Minutes

Motion to approve Meeting Minutes from September 12, 2011 Regular Board Minutes and Closed Session Minutes and Special Village Board Minutes from September 19, 2011 and October 3, 2011 by Pizzi and seconded by Kapaun. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Waughtal, seconded by Gerhardt. Motion carried.

Public Concerns

Marge Wolske has a concern regarding the handicap accessibility of the Park Building. Also, she presented a concern regarding the use of the refrigerator and left over food.

Communications - None

Department Reports

Police Department – Dan Burgess

- Monthly Report –Reviewed report. Dan presented a new format for a monthly report.
- Motorcycle run on Saturday went well with numbers comparable to normal.
- Bill being presented to the legislature regarding people in a mental health crisis and which department is responsible. Dan felt it should contain language regarding overt acts.

Director of Public Works – John Bond

- On N. Division Street, they found a water leak on the fire hydrant. A-1 would like us to pour the concrete sidewalk. Public Works will do the project and will reimburse the Village.
- The concrete on the north side of the Park Building has been completed. The concrete by the large shelter needs to be completed.
- John discussed the bills regarding the lift station in Rolling Meadows. John believes the problems were due to power surges during the summer. This has been submitted to the insurance company and should be covered.
- John attended classes on phosphorous. Phosphorous removal will happen just do not know when.
- Paul Kent from MEG would like to review our draft permit when received. This would be a service at no charge. He has some ideas/options on phosphorous removal.
- Eight of the commemorative trees have been planted. They are surrounding the pond on Grupe Street. We have two more that need to be planted.
- Curb stop failed in the Mobile Home Park. Has been repaired.

- Discussed the construction of the round-a-bouts regarding the raising of the manholes, valves and fire hydrant. It needs to be surveyed and Ayres is available this week to do that. DOT would include in their bid package.

- When we purchased the tandem wheel truck, it did not come with a vibrator. It is $500 to purchase and install the vibrator. This would be purchased out of the 2011 Budget for Machinery & Equipment.

Committee Reports and Recommendations

Park/Urban Forestry Board – None

Peter Tharp has concern regarding the new chairs that were purchased. There are approximately six damaged chairs. John Bond has been in contact with the company regarding replacement.

Plan Commission

- **Building Inspector Report** – Review report.
- **Approval of Black Diamond Concept Site Plan Review** - No update at this time
- **Crane I – DSZ Group – Certified Survey Map**

Matt Heib presented the revised concept plan for Crane I which will tie into Cherry Lane in the future and allow access to Division Street also. Matt showed where the water and sewer would be run. Also, presented the location of the stormwater pond. Access to the stormwater pond was discussed. At this time only creating one lot with one out lot. At the end of the street, they are proposing a gravel turn around/cul-de-sac or hammerhead.

Motion to approve CSM for Crane I contingent on final approval of Village Engineer for updates by Pizzi, seconded by Gerhardt. Motion carried.

CDA Board – None

Finance Committee - None

Public Safety - None

Public Works Committee - None

Fire Association – Meets October 19, 201

Library Board – Katy Kapaun

- Purchased a new bike rack.
- Reviewed the warranty list which is not completed to date.
- The Board meeting date will change to the last Tuesday of the month at 5:00 PM.
- Discussed possibility of increasing the size of the Library Board to seven but will be staying the same.

- The Library Board presented a check to the Village for final payment in the amount of $24,444.59.
- Golf Tournament raised approximately $2,800 with approximately 50 people in attendance.
- They have hired two new people – Krissa Coleman and Nathan Bringgold.
- Portraits have been donated by Marty and Barb Abramson.

Old Business

New Business

- **Employee Education Requests and Expense Reports**

Motion to approve Education Request for Doreen Kruschke and Barb Shemon to attend Workhorse User Conference by Tharp, seconded by Waughtal. Motion carried.

- **Operator's License – None**

- **St. Croix Valley Bible Church – Park Building Use**

The Board felt they would like someone attend the meeting. The board would like to discuss storage issues, payment arrangements and availability of building for other public use.

Motion to table the request from St. Croix Valley Bible Church by Katy, seconded by Tharp. Motion carried.

- **Halloween on Main – Kim Hamilton**

The Main Street Businesses would like to block all of Main Street on October 31, 2011 from 5:00-7:00 PM. Parking was a concern, possibly the school lots would be available. Kim will talk to the school.

Motion to approve Halloween on Main Street on October 31, 2011 from 5:00-7:00 and closing Main Street similar to the car show by Pizzi, seconded by Kapaun. Motion carried.

- **Village Building Inspector**

Motion to approve advertising for the services of building inspector by Kapaun, seconded by Stork. Motion carried.

- **Division Street Project – Mike Bowman**

Mike Bowman presented his problem with the vehicle that was damaged during the street project. Mike felt that the Village and Contractor were at fault as there was not easy access to his home. The bill for repairs to the vehicle would be $472.00. Felt communication was insufficient. The board felt this should not be paid. Also thought maybe the contractor should be contacted.

Motion to deny payment to Mike Bowman in the amount of $472.00 by Tharp, seconded by Gerhardt. Motion carried.

- **Intellisys Inc. Contract Approval**

This is an annual contract which covers all our Data Management Software for the WWTP and Water Towers.

Motion to approve Intellisys Inc. Contract for 2012 in the amount of $1,800 by Waughtal, seconded by Tharp. Motion carried.

- **Ferguson Waterworks Contract Approval**

There are two parts to the contract. The first part John feels is not necessary. The second part deals with the water billing part which is the software.

Motion to approve paying for the software in the amount of $750 by Kapaun, seconded by Pizzi. Motion carried.

- **Pay Request – A-1 Excavating - None**
- **Change of November Board Meeting – November 14, 2011**

Meeting will stay the same.

- **Payment of Bills**

Motion to pay the bills by Pizzi, seconded by Gerhardt. Motion carried.

- **Any other business - None**

Motion to adjourn at 8:55 PM by Stork, seconded by Gerhardt. Motion carried.

Doreen Kruschke, WCPC, CMTW Date Adopted