Village of Roberts

Village Board Meeting

September 12, 2011 – 7:00 PM

The Village Board Meeting was called to order at 7:00 PM by President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Willard Moeri, Chuck Pizzi, Peter Tharp, Rand Waughtal, Don Gerhardt, Nathan Stork and Katy Kapaun

Visitors: John Bond, Dan Burgess, Mary Imboden, Julia Ybarro-Young, Angi Goodwin, Ivan Hackman, Brenda Hackman, Lenora Johnson, Gary Johnston, Tom Kortas, Bill Derrick, Sr., Matt Heib, Bill Derrick, Jr. and Gene Hanson.

Meeting Minutes

Motion to approve Meeting Minutes from August 8, 2011 Regular Board Minutes and Closed Session Minutes by Waughtal and seconded by Pizzi. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Pizzi, seconded by Gerhardt. Motion carried.

Public Concerns

- Gary Johnston asked what was happening with the new siren. Gary feels the siren should be moved closer to the middle of the Village. President Moeri explained what took place with the testing last month. The siren proved to be working in areas being covered.
- Katy Kapaun inquired regarding the lines being painted on Division Street. President Moeri explained that the lines would be better to be completed in the spring. Discussed stripes on the east side of Division and center stripes.
- Don Gerhardt inquired about cleaning up after dogs when walking and if it needed to be cleaned up.

Communications

- The Village received a certificate for public safety from Alliance for Regulatory Coordination.
- Received letter from SCC Graduation Association for a donation which we at this time will not participate.
- Hudson Clinic is opening on September 19 with a Grand Opening on October 8, 2011.
- Letter of Appreciation from Bernice Peterson and Constance May for a job well done on Division Street. He was available when ever a problem or question arose.

Department Reports

Police Department – Dan Burgess

- Monthly Report –Reviewed report.
- Chief explained the issue regarding the gun on Warren Street.
- Dan has been working with school during bus loading and it is going well.
- He attended the last Safe Routes to Schools. They have the plan in draft form and preparing to send in to the state.
- Dan would like the Village to reach out to the Town of Warren to lower the speed on the very north end of Division Street. Dan would like the speed limit lowered to 25 MPH.
- Citizen Police Academy will start October 5 through November 9, 2011.

Director of Public Works – John Bond

- The Village trucks hauled black dirt from A1 site which we received gratis.
- Hammond will come and sweep the gutters this week for the Division Street project and then A1 will pay the bill.
- Received a letter from the DNR regarding sampling for next year.
- The street sign from Helen and Cherry Lane and stop sign was taken.
- The siren has to be changed to a narrow band frequency. John will ask the company when they come back to make the other changes.

- Nate Stork requested another 25 MPH sign between the top of Division and Holiday Station.

Committee Reports and Recommendations

Park/Urban Forestry Board – Chuck Pizzi

- Department of Aging purchased five tables and we purchased five.
- New chairs have been purchased. What do we want to do with the old chairs? It was agreed to sell for a nominal price or give to a nonprofit.
- The large shelter is having erosion on the north and south side. We are going to put 4' aprons on each side with cost being approximately $900.
- Three trees have been donated through the Memorial program and St. Croix Tree also donated three.
- On the north side of the Park Building, there is a three to four foot gap that has been overlaid with blacktop many years ago. This has been washed out and becoming a safety hazard. The estimated cost of the project would be $4,000-$5,000. They would like to accomplish this project if possible.

Motion to approve project to repair north side of Park Building by Gerhardt, seconded by Kapaun. Motion carried.

Plan Commission

- **Building Inspector Report** – Review report.
- **Approval of DSZ Concept Plan – Crane I**

Matt Heib – ACA described the current concept plan for Crane I. This is a commercial concept plan. One lot is currently accounted for at this time. DOT has met with all parties and gave direction on where to proceed with the street. Discussed the Cherry Lane extension from the north.

Motion to approve the DSZ Concept Plan for Crane I access off Highway 65 to stay where it is proposed up to the cul-de-sac by Tharp, seconded by Pizzi. Motion carried.

- **Dedication of Streets on Crane I Property**

Matt Heib showed the land that was going to be dedicated for future use.

Motion to approve dedicating land from 70thAvenue and Division Street extension to the future street and out to Highway 65 by Tharp. Motion withdrawn by Tharp.

Motion to table the dedication of streets on Crane I property until we have further information from DOT and Bill Radosevich on how we should continue with this process by Kapaun, seconded by Gerhardt.

- **Sanitary Sewer** – Discussed what was proposed at Plan Commission. The existing interceptor could service all lots that are shown. If the deeper interceptor is used, it could service all of the property. Using the existing interceptor was $40,000 and putting in a deeper interceptor would cost approximately $140,000 for the current plan. Angi presented a plan for a cost sharing of with the developer paying the first $40,000 and the balance being financed and collected through either impact fees or interceptor fees. Looking for consensus on the plan. Tabled until September 19, 2011.

CDA Board – None

Finance Committee - None

Public Safety - None

Public Works Committee

- **Contract for Skid Loader** - $10.00 per hour for use of machine. This would be renewable annually.

Motion to continue the contract for the Skid Loader by Pizzi, seconded by Gerhardt. Motion carried.

- **Change to Equipment Schedule** – In process.
- **Municipal Mutual Aid Agreement** - The wording was changed in paragraph #9 to state that for the first 12 hours of man power would be free of charge unless the municipality would receive funding from the State.

Motion to approve the Municipal Water, Sewer and Public Works Service Mutual Aid Agreement by Kapaun, seconded by Pizzi. Motion carried.

- **Spring Street Sewer Lining** – The public works will continue to jet the line as done in the past until the company that does this work is in the area.

Fire Association – None

Library Board – Katy Kapaun

- Walk through for the warranty period has been done.
- Injury to staff person occurred.
- Meeting is scheduled for September 13, 2011.

Old Business

- **Veolia – Garbage Increase – Lenora Johnson**

A cost of living increase of 3.6% increase is being requested. Effective date of increase needs to be established. Currently has not been charged a fuel surcharge.

Motion to approve the new rate increase at 3.6% by Pizzi with an amendment to 3% by Waughtal.

Roll Call – Pizzi-aye, Tharp-nay, Waughtal-aye, Moeri-aye, Kapaun-aye, Gerhardt-nay, Stork-nay. Motion carried.

New Business

- **Employee Education Requests and Expense Reports**

Motion to approve education Request for Sandy Goulette by Waughtal, seconded by Gerhardt. Motion carried.

- **Operator's License**

Motion to approve an Operator's License for Danny Hicks by Tharp, seconded by Gerhardt. Motion carried.

- **Ordinance #2011-1 – Prohibit Entry or Presence in Public Buildings While Carrying Firearms**

Discussed where firearms would be prohibited. The Park in general is not covered.

Motion to approve Ordinance #2011-1 – Prohibit Entry or Presence in Public Buildings While Carrying Firearms by Kapaun, seconded by Pizzi. Motion carried.

- **Resolution 2011-R4 – Discipline and Grievance Procedure**

Motion to approve Resolution 2011-R4 on Discipline and Grievance Procedure by Kapaun, seconded by Gerhardt. Motion carried.

- **Picnic License – Central St. Croix Chamber/Roberts Lions Club – September 21, 2011**

Motion to approve Picnic License for Central St. Croix Chamber/Roberts Lions Club on September 21, 2011 by Kapaun, seconded by Gerhardt. Motion carried. Pizzi – Abstain.

- **Water Rate Increase – Full Rate Case**

Tom Kortas reviewed information put together for the Full Rate Case Increase. In review of the materials, for 2012 we would be looking at a deficit of $43,577. The board needs to determine the rate of return needed.

Motion to recommend a 1% increase in rate of return by Kapaun, seconded by Waughtal. Motion carried. Tharp-nay.

- **Pay Request – A-1 Excavating**

Motion to pay A-1 Excavating in the amount of $236,831.71 by Gerhardt, seconded by Pizzi. Motion carried. Tharp-nay

- **Payment of Bills**

Motion to pay the bills by Gerhardt, seconded by Pizzi. Motion carried.

- **Motion** to convene into Closed Session considering for discussion per Wisconsin State Statutes 19.85(1)c considering employments, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility by Stork, seconded

by Pizzi. Roll call – Pizzi-Aye, Tharp-Aye, Waughtal-Aye, Moeri-Aye, Kapaun-Aye, Gerhardt-Aye, Stork-Aye. Motion carried.

- **Motion** to adjourn Closed Session and reconvene into open session by Kapaun, seconded by Gerhardt. Roll call – Pizzi-Aye, Tharp-Aye, Waughtal-Aye, Moeri-Aye, Kapaun-Aye, Gerhardt-Aye, Stork-Aye. Motion carried.
- **Approval of Voluntary Agreement**

Motion to approve Voluntary Separation Agreement for Sandra Goulette by Kapaun, seconded by Gerhardt. Motion carried.

- **Any other business - None**

Motion to adjourn at 11:23 PM by Pizzi, seconded by Gerhardt. Motion carried.

Doreen Kruschke, WCPC, CMTW Date Adopted – October 10, 2011