Village of Roberts

Village Board Meeting

Nov 08, 2010

The Village Board Meeting was called to order at 7:00 PM by President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Willard Moeri, Chuck Pizzi, Peter Tharp, Rand Waughtal, Katy Kapaun, Scott Gerhardt, and Nathan Stork

Visitors: John Bond, Matt Melby, Dan Burgess, Brenda Hackman, Marge Wolske, Mary Imboden, Terry Dull, Bill Rubin, Brian Reilly, Peter Close and Julia Ybarro-Young.

Meeting Minutes

Motion to approve Meeting Minutes of October 11, 2010 Regular Board Minutes, Special Meeting October 20, 2010 and October 25, 2010 by Pizzi, and seconded by Waughtal. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Kapaun, seconded by Gerhardt. Motion carried.

Public Concerns

Communications

- **St. Croix EDC Update – Bill Rubin**

Mr. Rubin gave an update on the St. Croix Economic Development Corporation. Business retention, business expansion, business recruitment and small business advocacy are focuses of the St. Croix EDC. The EDC has also started to focus on publicity. There is a limited amount of space for all communities to insert comments on this new flyer.

Department Reports

Police Department – Dan Burgess

- Monthly Report –Reviewed report.
- Very busy October with cases. Handed out 180 light sticks for Halloween. On Halloween also had the first case of someone using synthetic marijuana.
- Chief Burgess will be attending career day at St. Croix Central.
- Winter parking is in effect. Warnings have been given and will continue until November 15th dependant on weather.

Director of Public Works – John Bond

- Streets have been swept.
- The water tower has been inspected and found only a few issues. The tower was out of service for a few days.
- Having a small program with the recycling program and getting our items picked up.
- John will be attending career day also regarding Wastewater and Water Systems.
- Biosolids annual meeting is Tuesday, November 16, 2010.
- Received a letter from our WWTP permit that our permit is up in March 2011. There will be some added sampling for our new permit.

Committee Reports and Recommendations

Park/Urban Forestry Board – None

Plan Commission

- Building Inspector Report – Reviewed
- Repeal of Ordinance 2010-4VB – Modification of Yard Regulations

Motion to repeal Ordinance 2010-4VB by Pizzi, seconded by Stork. Motion carried.

- Ordinance 2010-5VB – Sec. 70-292. Modification of Yard Regulations

Motion to approve Ordinance 2010-5VB by Pizzi, seconded by Kapaun. Motion carried.

- Ordinance 2010-6VB – Sec. 70-42. Accessory Use & Structure Setback Requirements.

Motion to approve Ordinance 2010-6VB by Pizzi, seconded by Waughtal. Motion carried.

- Ordinance 2010-7VB – Sec. 70-191. Parking Requirements

Motion to table until December Meeting by Kapaun, seconded by Tharp. Motion carried.

CDA Board – Rand Waughtal

- Formally approved Tim Johnson as the fifth member. Also extended Carol Dull's term for five years.
- Approved 3D Strategies contract for the next year.
- Meeting minutes will be submitted as draft minutes in the future.

Public Safety - None

Public Works Committee - None

Finance Committee

- **Approve TID Repayment Schedule**

Currently we are taking the money levied that is being paid back and plan to use as incentive for future TID's. The remaining is being used for capital expenditures. One half would be for future TID's.

Motion to approve the Capital Acquisition Schedule by Pizzi, seconded by Gerhardt. Motion carried. 6-Ayes, 1-Nay(Tharp)

Fire Association – Scott Gerhardt

- The doors need to be replaced on the fire hall. They are looking to purchase three doors and transfer old doors to the back of the building for a cost of $10,000. This will be an outlay and not part of the budget. This would be a one-time capital expenditure.

Library Board –Brenda Hackman/Katy Kapaun

- October 30th was the dedication for the new Library. 200 people attended the celebration.
- Discussed the budget reduction of $10,000.
- Landscaping is completed but punch list is not.
- Story time is on Wednesday with 24 children plus adults.
- New computers are installed.
- Brenda reviewed programming.
- The circulation was presented at approximately 10,000.

<u>Old Business</u>

<u>New Business</u>

- **Employee Education Requests and Expense Reports - None**
- **Operator's License – None**

- **New Richmond Ambulance Association Agreement – Matt Melby**

Matt Melby presented that the Ambulance Board Association voted unanimously to allow Village of Roberts to join the Association and waive the fee for the 2011 assessment. They would require the Village of Roberts to pay their share of the building project. The building is now estimated at $900,000. Matt was asked if there were other options rather than the Association Agreement. The Village would be interested in providing funding in 2012 and 2013 if possible.

- **Credit Management Proposal**

Credit Management presented their company and how the collections process would work.

- **Resolution #2010-3R – Authorizing an Application for a State Trust Fund Loan from and the Issuance of Certificates of indebtedness to the State of Wisconsin Board of Commissioners of Public Lands, and Making Certain Covenants Relating to the Build America Bond Program**

Brian Reilly presented the information regarding the financing of the Division Street Project. Brian described the Build America Bond program. Payments will start in March 2012.

Motion to approve Resolution #2010-3R by Stork, seconded by Pizzi. Motion carried.

- **Resolution #2010-4R- Establishing Post-Issuance Debt Compliance Policy**

Motion to approve Resolution #2010-4R Establishing Post-Issuance Debt Compliance Policy by Pizzi, seconded by Gerhardt. Motion carried.

- **Purchase of New Squad Car**

Chief Burgess would like to start getting bids for a new vehicle for 2011. Dan provided information regarding vehicles that would be available. The board was in agreement to start bid process.

- **Court Hours – Peter Close**

Motion to approve the Municipal Court Hours as provided in correspondence of October 20, 2010 by Judge Close by Kapaun, seconded by Gerhardt. Motion carried.

- **New Year's Holiday for 2011**

Motion to allow the Village Employees to use the New Year's Holiday in 2011 as an additional holiday by Kapaun, seconded by Tharp. Motion carried.

- **Pay Request – Red Wing Construction**

Motion to approve Pay Request #11 for $43,423.93 to Red Wing Construction by Waughtal, seconded by Tharp. Motion carried.

- **Payment of Bills**

Motion to pay the bills by Gerhardt, seconded by Pizzi. Motion carried.

Motion to adjourn at 9:30 PM by Kapaun, seconded by Gerhardt. Motion carried.

Doreen Kruschke, WCPC, CMTW Date Adopted