Village of Roberts

Village Board Meeting

Jun 14, 2010

The Village Board Meeting was called to order at 7:00 PM by President Moeri.

The meeting was properly noticed in the Central St. Croix News and posted in three locations in the Village of Roberts.

Members Present: Willard Moeri, Chuck Pizzi, Peter Tharp, Rand Waughtal, Scott Gerhardt, Katy Kapaun, and Nathan Stork.

Visitors: John Bond, Brenda Hackman, Marge Wolske, Todd & Kim Hamilton, Megan Frye, Julia Ybarro-Young, Angi Goodwin-Ayres, Leland Johnson, Michele Lyksett, Peter Close, Dave Simmons-SEH and Charles Schwartz-Bonestroo.

Meeting Minutes

Motion to approve Meeting Minutes of May 10, 2010 Public Hearing, Regular Board Minutes and Closed Session by Pizzi, seconded by Kapaun. Motion carried.

Treasurer's Report

Motion to approve Treasurer's Report by Kapaun, seconded by Gerhardt. Motion carried.

Public Concerns

- Megan Frye asked for support of National Night Out, August 3 – 6:00-10:00 PM sponsored by Roberts UCC Church.
- Marge Wolske is concerned about 206 W. Main Street Façade falling down on sidewalk.
- Discussed stray cats.
- President Moeri discussed the land that is being farmed east of the Village Park that is being accessed through the Village property.

Communications

- President Moeri would like to recognize two Girl Scouts that have received their Gold Award – Anna Langer and Katherine Redmon.
- John Bond read a note from a citizen regarding the improvements and additions to the park thanking the Village.

- Trustee Waughtal wanted to thank the Municipal Workers for their hard work in doing an excellent job for Good Neighbor Days.

Department Reports

Police Department – Dan Burgess

- Monthly Report –Reviewed report.
- Good Neighbor Days – Event went well. There were a couple of minor issues.
- Finger printing was done at the SCC Elementary.
- Qualification shoot was completed.
- Participated in "Click or Ticket". Hoping to receive a grant this year.
- Card Grant has had activity along with other departments in St. Croix County.
- There was a burglary which was localized.
- Discussed the parking issued on Main Street during the Car Show for Good Neighbor Days.
- Trustee Pizzi thanked Dan and his officers for a job well done.

Director of Public Works – John Bond

- Good Neighbor Days went very smooth. John will meet with the Lions to make things better.
- Damage at park – locks, replaced toilet, air conditioning, and other small items.
- Continually working on weeds. Numerous letters did go out and more are scheduled to go out.
- Last week, Well #1 was repaired again. The well was repaired under warranty.
- VFD Drive – we have never run over 2000 hours per year. Still looking at options.
- WWTP lift station sensor that controls all the pumps coming on and off – the sensor is a replacement fund eligible item. Cost is approximately $2,000. This could be eligible for insurance claim even if our deductible is $1,000.
- Blacktopping by the library will be done next week. Chip sealing will be done in the next couple of weeks.
- Recycling program with company from Hayward is going well and will be expanding to all white goods.
- Yellowstone Trail signs are here and ready to put up.
- Safe Routes to School program is due soon. Regional Planning will write the grant at no cost. Regional Planning also suggested writing a joint grant with Hammond since we have a joint school district. There is also an infrastructure grant available but Regional Planning felt the chance would be slim as we do not have a plan at this time. The board was supportive of a joint grant with Hammond.
- Discussed the sirens. Still have trouble with the siren in the business park.
- Trustee Pizzi thanked John, Brian and Mark for the wonderful job for Good Neighbor Days.

Committee Reports and Recommendations

Park Board – None

Plan Commission

- Building Inspector Report - Reviewed
- Plan of Business Operation – A-1 Priority Insurance Agency, LLC

Todd & Kim Hamilton were present for any questions. Their business will be in the Main Street Business Center.

Motion to approve the Plan of Business Operation for A-1 Priority Insurance Agency, LLC by Pizzi, seconded by Gerhardt. Motion carried.

- Outside Storage Buildings – Janelle Kopp & Jack Blaydes

The Plan Commission with their authority gave variance for outside storage buildings to Janelle Kopp and Jack Blaydes.

CDA Board – Rand Waughtal

- DSZ is still working with developers on the TID land.
- Summer newsletter is being worked on. The spot light will be St. Croix Tree Service.

Public Safety

Public Works Committee

- **Increase Water and Sewer Rates**

The water is a 3% simplified rate increase. The sewer is a 6% rate increase. The sewer would be effective the third quarter and water the fourth quarter. Trustee Tharp would like to see a full study done before the rates were increased. The increase for water would be considerably more if we were to do a full rate case study. Sewer rate increase could possibly be substantially more than the 6%.

Motion to adopt the provision of the Public Works Committee by the respective 3% increase of water and 6% increase of sewer and make both effective October 1st, 2010 by Kapaun, seconded by Pizzi. Motion carried. Aye – 5 Nay – 2 (Stork/Tharp.

Motion to establish a Committee or part of the Public Works Committee to review and analyze the water and sewer expenditures and income by Waughtal, seconded by Pizzi. Motion carried.

- **Pipe for Future Water/Sewer Under I-94**

We have received three companies proposals – Ayres, SEH, and Bonestroo submitted. Ayres – Total price not to exceed $4,000; SEH - $4949; Bonestroo - $5370. We are looking at one line for sewer and two lines for water. This money could be paid back to the Village of Roberts.

Motion to approve the proposal from Ayres Associates for I-94 renovation by Tharp, seconded by Waughtal. Motion carried.

- **Purchase of Water Meter Reading Equipment**

John explained that our current hand held unit is outdated. If the hand held unit fails, there is not a way to repair the unit. There is a program being offered to update the current unit with free software. The cost of the unit is $5,312.40.

Motion to purchase the water meter reading equipment for $5,312.40 by Stork, seconded by Gerhardt. Motion carried.

Fire Association

Library Board – Katy Kapaun/Brenda Hackman

- Building is progressing well. Parking lot is in and sheet rocking and taping completed. Painting should start this week.
- There have been a few change orders which were explained. Final numbers of granite should be in soon. The shelving has been approved for purchase in the amount of approximately $30,000. Furnishings should be approved in the next month for approximately $30,000.
- It appears that we will be able to draw down the full $500,000 from the CDBG. GND generated $500 in fundraising. Annual golf tournament being scheduled for September 26.
- Discussed the inspections that were done by Building with Architects. They were scheduled for 10 inspections and that has been completed. The question is do we continue with BWA or use Ayres.
- Brenda reviewed the programs being done within the last month. Summer reading has started. There is also an Adult Summer Reading Program.

<u>Old Business</u>

<u>New Business</u>

- **Employee Education Requests and Expense Reports**

Motion to approve Education Request for Doreen Kruschke to attend the Master Academy July 25-29 by Kapaun, seconded by Waughtal. Motion carried.

- **Approval of Liquor Licenses**

- **Northland** – Motion to approve Northland Liquor License by Gerhardt, seconded by Pizzi. Motion carried.

- **Sidetrack Saloon** - Motion to approve Sidetrack Saloon Liquor License by Pizzi, seconded by Kapaun. Motion carried. Stork abstained.

- **Bp Amoco –** Motion to approve Bp Amoco Liquor License by Kapaun, seconded by Gerhardt. Motion carried,

- **SSG Holiday –** Motion to approve SSG Holiday Liquor License by Kapaun, seconded by Waughtal. Motion carried.

- **L&M's Bar & Grill** - Motion to approve L&M's Bar & Grill Liquor License by Gerhardt, seconded by Pizzi. Motion carried.

- **BarnBoard Grill & Saloon** – Motion to approve BarnBoard Grill & Saloon License by Pizzi, seconded by Gerhardt. Motion carried.

- **Approval of Cigarette Licenses**

- **Bp Amoco –** Motion to approve Bp Amoco Cigarette License by Kapaun, seconded by Waughtal. Motion carried.

- **L&M's Bar & Grill –** Motion to approve L&M's Bar & Grill Cigarette License by Pizzi,seconded by Gerhardt. Motion carried

- **Roberts Grocery –** Motion to approve Roberts Grocery Cigarette License by Kapaun, seconded by Waughtal. Motion carried.

- **SSG Holiday –** Motion to approve SSG Holiday Cigarette License by Gerhardt, seconded by Waughtal. Motion carried.

- **SSG Northland Liquor** – Motion to approve SSG Northland Cigarette License by Pizzi, seconded by Gerhardt. Motion carried.

- **Sidetrack Saloon –** Motion to approve Sidetrack Saloon Cigarette License by Gerhardt, seconded by Waughtal. Motion carried. Stork Abstain

- **Operator's License – See list attached to minutes of all applicants**

Motion to approve renewals as submitted by Pizzi, seconded by Gerhardt. Motion carried.

Motion to approve new applications as submitted with meeting all stipulations of the permit by Waughtal, seconded by Tharp. Motion carried.

- **Roberts Lions Club – Picnic License – June 26, 2010**

Benefit for Katrina Flettre, niece of Marv & Deb Flettre on June 26, 2010.

Motion to approve the Picnic License for Roberts Lions Club for June 26, 2010 by Gerhardt, seconded by Kapaun. Pizzi-Abstain. Motion carried.

- **Ordinance 2010-4 VB – Modification of Yard Regulations**

Motion to approve Ordinance 2010-4 VB – Modification of Yard Regulations by Pizzi, seconded by Gerhardt. Motion carried.

- **CMAR Resolution 2010-1R**

John Bond reviewed the CMAR. In 2010 the Sewer Use Ordinance needs to be updated. The replacement fund and the user charges will be reviewed.

Motion to approve CMAR Resolution 2009-1R by Kapaun, seconded by Gerhardt. Motion carried.

- **Review of Bond Schedule**

Motion to approve the Bond Schedule by Stork, seconded by Gerhardt. Motion carried,

- **Reserve Liquor License Funds**

Motion to set aside the reserve funds until further use can be determined by Waughtal, seconded by Pizzi. Motion carried.

- **Pay Request – Red Wing Construction**

Motion to pay of Red Wing Construction by Kapaun, seconded by Gerhardt. Motion carried.

- **Payment of Bills**

Motion to pay the bills by Kapaun, seconded by Pizzi. Motion carried.

Motion to convene into closed session per Wisconsin State Statute 19.85(1) c considering employment, promotion, compensation or performance evaluation data of

any public employee over which the governmental body has jurisdiction or exercises responsibility by Kapaun, seconded by Pizzi. Roll call vote – Aye-Pizzi, Aye-Tharp, Aye-Waughtal, Aye-Moeri, Aye-Kapaun, Aye- Gerhardt, Aye-Stork. Motion carried.

Motion to adjourn closed and reconvene into open session by Gerhardt, seconded by Kapaun. Roll call vote – Aye-Pizzi, Aye-Tharp, Aye-Waughtal, Aye-Moeri, Aye-Kapaun, Aye- Gerhardt, Aye-Stork. Motion carried.

Motion toallow Brian Edwards to use FMLA sick time for two weeks by Gerhardt, seconded by Pizzi**.** Motion carried.

Motion to adjourn at 10:05 PM by Pizzi, seconded by Gerhardt. Motion carried.

Doreen Kruschke, WCPC, CMTW Date Adopted