

**REILLY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
FEBRUARY 28, 2024**

The Reilly Township Board of Supervisors held its regular monthly meeting February 28, 2024 the Newtown Fire Company. The meeting was then called to order by Chairman Butensky with Supervisor Quinn and Ruch present. Also in attendance were Sol. Reiley, Engineer Dave Horst, Code Officer Nick Hazlett, Police Officer Kattner and citizens of the township.

The minutes of the previous meeting held on January 24, 2024 were read and accepted on a motion by Quinn, 2<sup>nd</sup> by Ruch with Butensky in favor.

The Treasurers Report for December was read and accepted on a motion by Ruch, 2<sup>nd</sup> by Quinn with Butensky in favor.

The bills for February 2024 were read and ordered to be paid on a motion by Ruch, 2<sup>nd</sup> by Quinn with Butensky in favor who abstained from the Stine Trucking invoice.

Police Report was read and accepted on a motion by Ruch, 2<sup>nd</sup> by Quinn with Butensky in favor

The Solicitors Report was given by Sol. Reiley and accepted on a motion by Ruch, 2<sup>nd</sup> by Quinn with Butensky in favor.

The Engineers Report was read and accepted on a motion by Quinn, 2<sup>nd</sup> by Ruch with Butensky in favor.

The Road Report was given by Supervisor Quinn.

Code Enforcement Report was given by Nick Hazlett and accepted on a motion by Quinn, 2<sup>nd</sup> by Ruch with Butensky in favor

**OLD BUSINESS:**

~DCED Water Line Grant for Lower Branch

~Rothermel Property easement at the old dump

~High Speed Internet

~Reilly Township Memorial Park

~Odor complaints: 2/4, 2/6, 2/10, 2/15. Most of the complaints were NSP

~Liberty Processing reported that they had no complaints

**NEW BUSINESS:**

~Title searches on 4 condemned properties

~Liberty Processing & Soils Host Fee for December 2023 was \$13,873.68

~Nolan Perrin is going to put in a new driveway off Rt. 209 on his own property once he gets a Highway Occupancy permit approval

~Working on alley way behind New Hill as weather permits

~Road salt contract for 2024/2025 is going to be 100 tons since the salt shed is almost full at this time

~No big road projects for 2024 because all roads are in good shape. We will have to do some road crack sealing township wide

~Motion by Ruch, 2<sup>nd</sup> by Quinn with Butensky in favor to open a separate account for the Police Department

~Termination Agreement for Consolidated Police Services was signed

~Supervisors to have a meeting with the fire companies on March 7<sup>th</sup> at 6pm

There being no further business the meeting adjourned at 8:50 pm on a motion by Quinn, 2<sup>nd</sup> by Ruch with Butensky in favor.

Respectfully Submitted,

Mary Ann Matukewicz, Secretary/Treasurer

**TREASURERS REPORT**  
**FEBRUARY 2024**

**RECEIPTS:**

Berkheimer	1372.63
Berkheimer	901.49
Berkheimer	117.66
Berkheimer	1278.73
District Court	414.61
Recorder of Deeds	1298.50
Berkheimer	2494.27
Berkheimer	3672.27
Berkheimer	954.21
Blackwood	5000.00
Berkheimer	1295.47
Berkheimer	2061.50
Berkheimer	3529.10
Co of Sch	13.64
Co of Sch	628.66

**Total**.....\$25,032.74

**PLGIT-GENERAL**

2/29/24 30,825.04

**PLGIT-PLUS**

2/29/24 1,165.64

**PLGIT-STATE**

2/29/24 140,042.91

**PLAYGROUND ACCT**

2/29/24 54,185.25

**DIRT & GRAVEL**

2/29/24 90,044.73

<b>HOST ACCT</b>	
2/29/24	99,783.55
<b>INVEST ACCT</b>	
2/29/24	181,764.42
<b>CD @ MID PENN BANK</b>	
2/29/24	149,423.20
<b>MONEY MARKET ACCT</b>	
2/29/24	210,299.53
<b>MINERS MONEY MARKET</b>	
2/29/24	60,371.25
<b>CHECKING ACCT</b>	
2/29/24	27,654.32
<b>CD @ MID PENN BANK (2 YEAR)</b>	
2/29/24	86,768.80
<b>PERMIT ACCT</b>	
2/29/24	85,311.60
<b>WOF ACCT</b>	
2/29/24	206,611.73
<b>MEMORIAL FUND ACCT</b>	
2/29/24	37,642.99
<b>FNCB</b>	
2/29/24	81,474.28
<b>CD#3 @ MID PENN BANK</b>	
2/29/24	209,408.10

<b>CD#4 @ MID PENN BANK</b>	
2/29/24	261,760.14

<b>CD#5 @ MID PENN BANK</b>	
2/29/24	209,408.10

<b>TOTAL.....</b>	<b>\$2,223,945.58</b>
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Alfred Benesch & Company  
400 One Norwegian Plaza  
Pottsville, PA 17901-3060  
www.benesch.com  
P 570-622-4055  
F 570-622-1232

January 24, 2024

Reilly Township Supervisors  
Spruce Street  
Branchdale, PA 17923

Subject: Consulting Engineer's Report  
Project No. 32080.02

Dear Supervisors:

The following is the status of Consulting Engineering Services provided by our firm as of this date:

**Sewage Evaluation ACT 537 Planning**

Final draft documents have been provided to the Township and SCMA. We requested a meeting with SCMA and the Township. We are awaiting dates from SCMA and will coordinate the meeting when received.

**DCNR Playground Grant**

We notified DCNR about the bid prices and the Township's intent to request additional funds for Contract 2 and will upload the necessary documents for payment draw downs on Contract 1 as needed. We anticipate rebidding Contract 2 in the Spring of 2024.

We reviewed some gazebo requirements with DCNR and provided the Township with an update. The gazebo must either be advertised or through a vendor registered on the PA COSTARS or some other similar purchasing program. We received several additional quotes through CoStars. (See attached)

**Township Building Evaluation**

We attended meetings between the Township and an architect and Heim Construction. We understand the Township will make a decision on how to proceed with the building construction, however a Land Development Plan approval is required by the Schuylkill County Planning Commission. Attached is our proposal for the Land development plan and other associated permits and work.

We assisted the Township with RCAP grant application for the building. While the RCAP funding required pre-approval for this round, we will provide the information to state representatives for Reilly Township and request any available funding assistance.

**General**

CFA announced the grant recipients for the H2O and Small Water and Sewer Grant programs. Unfortunately, the application submitted on behalf of Reilly Township and Municipal Authority of the Township of Blythe was not funded. We will continue to search for possible funding for infrastructure needs in the Township.

We previously provided the County with the income survey forms received and user rate form required for the County's application to DCED for the Lower Branchdale waterline grant. We will continue to coordinate with the County as needed until we receive final approval of the grant. Once the grant is approved, we will provide a proposal for engineering design.

The LSA Grant application was submitted on November 30, 2023 for the replacement of equipment.

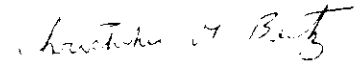
We are coordinating with the County and will prepare and submit the forms for the Hazard Mitigation Plan on behalf of Reilly Township. In addition, we are working through the list of items questions by the County 911 center and will coordinate a response from the Township.

If you have any questions or comments concerning the above, please contact our office.

Very truly yours,

A handwritten signature in black ink, appearing to read "David L. Horst".

David L. Horst, P.E.  
Senior Project Engineer

A handwritten signature in black ink, appearing to read "Christopher G. Bentz".

Christopher G. Bentz, P.E., BCO  
Civil Group Manager/Vice President

cc: Atty. William Reiley, Solicitor