

**Ordinance 25-15-03**  
**Chapter 3 Boards, Commissions, and Committees**  
**Town of Pleasant Valley Generator Committee**

The Town Board of the Town of Pleasant Valley, Eau Claire County, Wisconsin, does ordain as follows:

**3.1 Title**

This ordinance is entitled “The Town of Pleasant Valley Generator Committee.” The provisions in this ordinance shall supersede any and all previous ordinances or parts of ordinances and resolutions with which it conflicts. Except for such conflicts, the effect of said ordinances shall be cumulative.

**3.1.1 Background**

As a result of the Town Board’s desire to purchase a generator for the Town-owned facility that houses the Town Hall, Community Center, and Fire Station, funds need to be raised to cover the generator and associated costs. The said building is considered a shelter for displaced residents during a disaster, and the fire station must remain fully operational during a power outage.

**3.2 Purpose**

The purpose of this ordinance is to establish a Town of Pleasant Valley Generator Committee (hereinafter referred to as the Committee) and set forth its organization, powers, and duties.

The Committee is to promote and coordinate efforts to secure funds for the project and work on behalf of the Town Board.

The Committee will receive directives and requests from the Town Board, which will be presented to the Committee.

The Committee may obtain assistance from outside entities, but only after obtaining approval from the liaison member of the Town Board.

**3.3 Authority**

The Committee shall serve as an advisory committee to the Board, with all final decisions made by the Board.

**3.4 Members**

The Committee will consist of five (5) members.

In addition to the four (4) citizen members, there shall be one (1) liaison member of the Committee from the Town Board.

Committee members must be residents of Eau Claire County with ties to, or significant personal interest in, the Town of Pleasant Valley as determined by the Board.

**3.5 Appointments**

The citizens’ members of the Committee shall be appointed by the Town Chair and confirmed by the Town Board via resolution.

The liaison member of the committee shall be appointed by the Town Chair.  
The Committee may recommend possible members to the Town Chair.

### **3.6 Terms of Office**

All citizen members of the Committee, except the liaison member, shall be appointed for staggered two (2) year terms commencing in January of each year.

Terms shall expire on December 31<sup>st</sup> of their expiration year.

Committee members may succeed for one (1) additional two (2) year term at the discretion of the Board and the members' willingness to do so.

No more than one (1) member's term shall expire each year.

### **3.7 Vacancies**

A person who is appointed to fill a vacancy on the Committee shall serve for the remainder of the term created by the vacancy.

### **3.8 Compensation; Expenses**

No compensation shall be paid to any member of the Committee.

The Town Board shall reimburse Committee members' reasonable costs and expenses presented to the Board with the signatures of two Committee members.

### **3.9 Rules and Records**

The Committee shall maintain records of all meetings, donations, expenses, and transactions.

The Committee shall meet as needed or as directed by the Committee Chair.

The Committee Chair shall give notice of the meeting to the Town Clerk prior to the meeting date.

### **3.10 Chairperson & Officers**

The officers of the Committee shall be the Chairperson and a Secretary. The Chairperson and Secretary shall be chosen by the Committee members.

The Chairperson shall preside over Committee meetings.

The Secretary shall record the minutes of each meeting and shall transmit a written copy to the town clerk.

The Town Clerk shall be the custodian of the records of the committee. All records of the Committee shall be available for inspection with the Town Clerk.

### **3.11 General & Miscellaneous Duties**

The Committee shall have the power necessary to:

Enable it to perform its functions and promote town fundraising activities.

Prepare reports and recommendations on fundraising efforts for the Board.

Apply for any qualifying grants on behalf of the Board.

Organize any fundraising activities on behalf of the Board.

Receive from the Board, within a reasonable time, the requested available information required for the Committee to do its work.

The Town Board and office shall:

Provide necessary space for committee meetings.

Provide any necessary information for grant applications.

Provide any necessary information for donation requests.

**3.12 Specific Duties:**

Strategic Plan: The Committee is responsible for developing a Strategic Plan for generator fundraising and presenting the Plan to the Board at least annually.

Fundraising: Funding can be sought through grants, donations, and collaborative fundraising efforts with other local organizations.

Monies Received: All monies received for the purposes of the Generator from approved donations, donations, or activity fees shall be paid to the Treasurer of the Town of Pleasant Valley and deposited in the designated generator fund authorized by the Board.

Expenditure of Funds: All expenditure requests for generator funds by the Committee require the signature of two (2) Committee members, one of whom must be the Chairperson or the Secretary.

**3.13 Effective date.**

This ordinance shall take effect upon passage and publication by law.

Passed this \_\_\_\_ day of \_\_\_\_\_, 2025.

Town Board, Town of Pleasant Valley

\_\_\_\_\_  
Doug Nelson, Town Chairman

Attested \_\_\_\_\_  
Jennifer Meyer, Clerk

\_\_\_\_\_  
Scot Iverson, Town Supervisor

\_\_\_\_\_  
Megan Bechel, Town Supervisor