

November 24, 2025, Planning Commission Meeting Minutes

Call to Order

Chairman Waller called the Planning Commission meeting to order at 4:00 pm on Monday, November 24, 2025, in Council Chambers, City Hall. Planning Commissioners present were John Waller III, Steve Strand, Kevin Ballard and Rudy Martinez. Harold Holt and John McMillen were absent.

Staff present: Administrator Lance Roisum, Secretary Danielle Harthun, EDA Director Jordan Grossman.

Additions / Deletions to Agenda

No additions or deletions were made to the agenda.

Ballard moved to accept agenda as presented, Martinez seconded. Motion carried.

Approval of Planning Commission Minutes - September 29, 2025

The Planning Commission reviewed the minutes.

Ballard moved to approve the minutes as presented, Strand seconded. Motion carried.

Short Term Rental Ordinance

The Planning Commissioners reviewed the draft Short Term Rental Ordinance. Staff answered questions regarding the proposed ordinance.

Martinez made a motion to recommend approving the ordinance, Ballard seconded. Motion carried.

Pelican Ridge Estates Plat Final Approval

The Planning Commissioners reviewed the final plat for Pelican Ridge Estates.

Martinez moved to approve the final plat, Ballard seconded. Motion carried.

NW Land Sale

IAG Brokers is willing to list the NW city owned land and 400 N Broadway for 12 months. Ballard commented that the city has attempted to move forward with the NW land for years without making any headway and is in favor of listing it.

Ballard moved to proceed with IAG to list the properties mentioned, Martinez seconded. Motion carried.

Planning Commission New Member

Brandie Hanson volunteered to be on the Planning Commission, but the meeting time would have to be at 5:00 pm or later.

Ballard moved to recommend Brandie Hanson to replace John McMillen pending his resignation, Strand seconded. Motion carried.

Adjourn

Ballard moved to adjourn the meeting at 4:59 pm, Martinez seconded. Motion carried.



Danielle Harthun
Secretary to the Planning Commission