



# PELICAN RAPIDS

## CITY COUNCIL AGENDA

February 19, 2026

Tuesday, February 24, 2026

6:00 p.m.

Council Chambers, 315 N. Broadway

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1. Call to Order
  - a) Roll Call of Members
  - b) Welcoming Remarks
  - c) Announcements
  - d) Pledge of Allegiance
2. Citizens' Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Additions / Deletions to Agenda (*City Council or City Staff Only*)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed, and it will be placed elsewhere on the agenda.*
  - a) Approval of Council Minutes – February 10, 2026
  - b) Approval of Accounts Payable Listings
  - c) Staff Reports
    1. Utility Report (In Packet)
    2. Liquor Store Report (In Packet)
    3. Financial Reports (In Packet)
  - d) Minnesota Lawful Gambling Permit – Pelican Rapids Ducks Unlimited – March 27, 2026
  - e) Park Board Minutes (In Packet)
5. Tax Abatement Public Hearing 6:00pm
  - Resolution 2026-03 Approving Property Tax Abatements
6. EDA Updates – CEDA – Jordan Grossman
  - Officer's Positions (In Packet)
  - School Banners
  - Transfer Funds to 2026 Budget
  - Resolution 2026-02 (In Packet)
7. Administrator Report
8. Mayor's Report
9. Adjourn

# February 10, 2026 Council Meeting Minutes

## Call to Order

Mayor Frazier called the regular City Council meeting to order at 6:00 pm on Tuesday, February 10, 2026 in Council Chambers, City Hall.

## Roll Call of Members

Clerk-Treasurer Danielle Harthun conducted a roll call verifying the presence of Council Members Steve Strand, Shelley Gummeringer, Curt Markgraf, Don Perrin and Mayor Brent E. Frazier.

Staff present: Administrator Lance Roisum, Clerk-Treasurer Danielle Harthun, Police Chief Todd Quaintance, Street and Park Superintendent Brian Olson, Fire Chief Shad Hanson, City Engineer Bob Schlieman

General Attendance: Tom Pace - MnDOT, Ryan Binek – EDA President

## Welcoming Remarks

Mayor Frazier welcomed everyone present and those joining via Zoom. He noted the meeting would be broadcast on the Pelican Rapids YouTube channel and on channel 14 on Wednesday evening.

## Announcements

Mayor Frazier announced upcoming events and meetings.

## Pledge of Allegiance

Mayor Frazier led those present in reciting the Pledge of Allegiance.

## Citizen's Comments

There were no citizen comments.

## Additions / Deletions to Agenda

Mayor Frazier added the following to the agenda.

- No. 11 Annual Fire Report
- No. 12 Streets and Parks Report

Strand moved to approve the agenda with the additions. Gummeringer seconded. Motion carried unanimously.

## Approval of Consent Agenda

Mayor Frazier read the items on the consent agenda but removed the Police Report for further discussion:

- a) Approval of Council Minutes – January 27, 2026
- b) Approval of Accounts Payable Listings
- c) Staff Reports including Library and Police Reports

Perrin moved to approve the consent agenda and to remove the Police Report. Markgraf seconded. Motion carried unanimously.

Markgraf moved to approve the Police report, Perrin seconded. Motion passed unanimously.

Council was in favor of CEDA helping to locate funding sources for garage/storage.

## EDA Annual Meeting Highlights – Ryan Binek

Ryan Binek, President of the Pelican Rapids Economic Development Authority, highlighted the following achievements from the EDA's annual meeting: awarded eight \$5,000 grants for downtown business improvements, acquired 4 acres subdivided into seven lots for affordable housing, supported 27 new homeowners with incentives, facilitated business incentives for one enterprise with more applications anticipated, sold two industrial park lots, secured over \$500,000 in grants with CEDA's help, and saw five

## February 10, 2026 Council Meeting Minutes

new businesses open. Collaborated with the Chamber of Commerce to enhance community marketing, launched a new website, and set up a shared workspace in City Hall. He thanked everyone for their continued support.

### Highway 59 South MnDOT Project – Tom Pace

Tom Pace from MnDOT and Bob Schlieman from Apex Engineering discussed the Highway 59 South project. The road from Pelican Rapids to Interstate 94 is in poor condition, scheduled for construction in 2028. The city received an \$850,000 TA grant, requiring a 20% city match, to help cover improvements, divided into three phases. Phase 1 is sidewalk on the west side from 5<sup>th</sup> Avenue to 10<sup>th</sup> Avenue. Phase 2 is multi-use path improvements in front of the gas station and grocery store on the east side of Hwy 59 and Phase 3 is sidewalk on the west side from 10<sup>th</sup> Avenue to 1212 South Broadway. Schlieman noted that these improvements were highlighted in past planning documents. Safety concerns crossing Highway 59 were discussed. The council asked for cost estimates for phases 1 and 2, due at the next meeting. Pace updated on the tree planting for the 59/108 project with 113 trees to be planted by the end of May, maintained by the contractor for two years.

### Street and Parks Report – Brian Olson

Brian Olson, Streets and Parks Superintendent, noted that it can take about a week to clean up after a snowstorm. Olson said they were working on smoothing rough side streets, restoring picnic tables, and soon will begin engaging with last year's pool staff to determine who would return. The airport project was complete with new windows, flooring, and an operational fuel pump with credit card payment.

Strand moved to approve the streets and parks report. Markgraf seconded. Motion carried unanimously.

### Fire Report

Fire Chief Shad Hanson presented the 2025 fire report: 85 total calls—46 rural, 34 city, 5 mutual aid; total hours: 1,767. City calls increased slightly, partly due to 7 at the transfer station. Total calls decreased from over 100 in prior years. Staffing remains challenging, with projected 17 members by month's end, below the full capacity of 24. Department leadership remains unchanged, with Hanson as Chief, Hoadley as Assistant Chief, and Haiby as Secretary.

Perrin moved to approve the fire department report. Gummeringer seconded. Motion carried unanimously.

### Chapter 7 Revisions (Ordinance 2026-01)

Lance Roisum updated the Council on parking revisions using a map outlining these changes: No parking from 2 am to 6 am on Broadway (South 5<sup>th</sup> Street to North 8<sup>th</sup> Street). No parking zones include: Third Street Northwest (previously approved), River Road's north side, east of Third Street Northeast from Third to Fifth Northeast, East Mill across from Mill Pond, First Street's south side, extended to Eighth Street Southeast, First Street's east side down to Fifth Street Southeast, East side of Third Street Southwest, and Tenth Avenue from Ridgecrest to Maplewood (previously approved). The addition of no parking from 2 am to 6 am on Broadway solves issues faced during snow removal and will simplify summer street sweeping.

Perrin moved to approve the Chapter 7 revisions. Gummeringer seconded. Motion carried unanimously.

### Administrator Report

Administrator Roisum reported that since the last city council meeting, he had attended a Smart Salting for Community Leaders workshop put on by the MPCA. Greg, Dennis, and he met with MPCA representatives and reviewed their chloride reduction annual progress report that they had submitted. He completed Maggie's performance evaluation. Brent, Brian, and he met with Bob from Apex and Tom

## February 10, 2026 Council Meeting Minutes

from MnDOT about the Highway 59 South project scheduled for 2028. He attended this month's Chamber Chat. He completed the DEED requirements and received the final reimbursement for the pool grant. He attended an Ordinance Committee meeting. He worked with Bob to set the public information meeting for the Lead Service Line Replacement Program for Thursday, February 19 at 5:30 pm at the Library. He attended an online Bicycle Friendly Community Quarterly meeting.

### Mayor's Report

Mayor Frazier reported that since the last City Council Meeting, he had submitted weekly columns to the Pelican Press, visited area businesses and non-profits, conducted a "Conversations with the Mayor" session at the Library on January 29, met with People Service personnel and Administrator Roisum on January 29 to discuss salts in the wastewater, attended a 2028 Highway 59 South Meeting at City Hall with Administrator Roisum and Street Superintendent Olson, with Tom Pace of Minnesota Department of Transportation and Bob Schlieman of Apex Engineering Group joining by Zoom technology, and met with Administrator Roisum on February 10 to plan the agenda for that evening's City Council Meeting.

### Adjourn

Markgraf moved to adjourn the meeting at 7:01 pm. Strand seconded. Motion carried unanimously.



Danielle Harthun  
Clerk-Treasurer

## Bill Listing

Search Name	Comments	Amount
APEX ENGINEERING GROUP	IMPROVEMENT PROJECT NO. 91	\$10,644.50
ARCO	PK PD FD STR WTR; FUEL	\$2,125.36
ARVIG	ALL; COMMUNICATIONS	\$1,155.70
BELL BANK CREDIT CARD	PD; CHATBOT APP	\$1,394.75
CLIMATE MAKERS	STR; REPLACE PILOT ASSEMBLY	\$808.74
CODE 4 SERVICES INC	PD; SQUAD TEAR DOWN	\$829.40
DVS RENEWAL	FD; TRAILER	\$20.25
FRAZIER, BRENT	MAYOR EXPENSE	\$30.86
GPNG	ALL; UTILITIES	\$4,417.68
GREATER MINNESOTA PARTNERSHIP	CH; ANNUAL MEMBERSHIP	\$500.00
HANSONS PLUMBING & HEATING	SWR; MOVED BOILER DRAIN TO	\$193.21
HAWKINS, INC	WTR; CHLORINE	\$10,920.67
ISD 548	YEAR 4 OF 5 PLEDGE	\$30,000.00
LAKES COUNTRY SERVICE CO-OP	MONTHLY TECH SERVICE	\$161.25
LAKES HEATING AND COOLING	FD; SERVICE BOILER & REPLACED RELIEF	\$707.92
LOCATORS AND SUPPLIES, INC	SWR WTR; MARKING PAINT AND FLAG	\$78.99
LREC	ALL; UTILITIES	\$342.93
MCFOA REGION 1	CLK; JULY MEETING	\$50.00
MINNESOTA MOTOR COMPANY	STR; BOLTS FOR #17 CUTTING EDGES	\$663.01
MN CHIEFS OF POLICE ASSOC	PD; CHIEF OF POLICE DUES	\$380.00
MN DEPT OF HEALTH SERVICE CON	WTR; QRTLTY CONNECTION FEE	\$2,960.00
MN DEPT OF NAT RES OMB	WTR; ANNUAL PERMIT FEE	\$1,121.71
MN RURAL WATER ASSOCIATION	WTR; MRWA MEMBERSHIP	\$689.70
ORTON OIL	PD; FUEL	\$413.82
OTTER TAIL CO HRA	SCDP ADMIN REQUEST 1	\$12,462.55
PARK REGION CO OP	WTR SWR PD FD STR PK; FUEL	\$595.46
PEOPLESERVICE, INC	WWTF; MONTHLY SERVICE	\$26,105.00
PETRO SERVE USA	AIR; 1407.9 AV GAS	\$6,756.51
RMB ENVIRONMENTAL	WCT LAB TESTING	\$823.46
SOURCE ONE GROUP, INC	SWR; LEACHATE MANAGEMENT	\$538.65
STONEHEDGE ENTERPRISES	RENTAL HOUSING	\$3300.00
SUPERIOR LAKESIDE	CH; DRAIN SPRINKLER	\$166.40
TASC	ALL; COBRA ADMIN FEE	\$17.50
TEAM LABORATORY CHEMICAL	LAG; MEGA BUGS	\$1,975.00
THREE PINES & CO	STR; TREE REMOVAL	\$402.00
VERIZON WIRELESS	PD; JET PACK	\$120.03
VESTIS	STR PK; LINEN SERVICE	<u>\$137.98</u>
		\$124,010.99

LIQUOR STORE  
Bill Listing

<b>Search Name</b>	<b>Comments</b>	<b>Amount</b>
ARVIG		\$117.59
BERGSETH BROS. CO. INC		\$7,046.39
BEVERAGE WHOLESALERS, INC		\$5,735.21
DS BEVERAGES, INC		\$688.64
GPNG		\$201.87
MCKINNON CO. INC		\$42.00
NUTRITION EXCELLENCE LLC		\$182.50
PAUSTIS WINE COMPANY		\$1,045.60
PEPSI		\$219.00
SOUTHERN GLAZERS OF MN		\$1,709.03
VIKING COCA-COLA BOTTLING CO		<u>\$432.75</u>
		\$17,420.58



Date: February 17, 2026

To: City of Pelican Rapids

From: Dennis Dalager, Jacob Irwin, Operators

O & M Report: January 2026

### **Water Operation & Maintenance**

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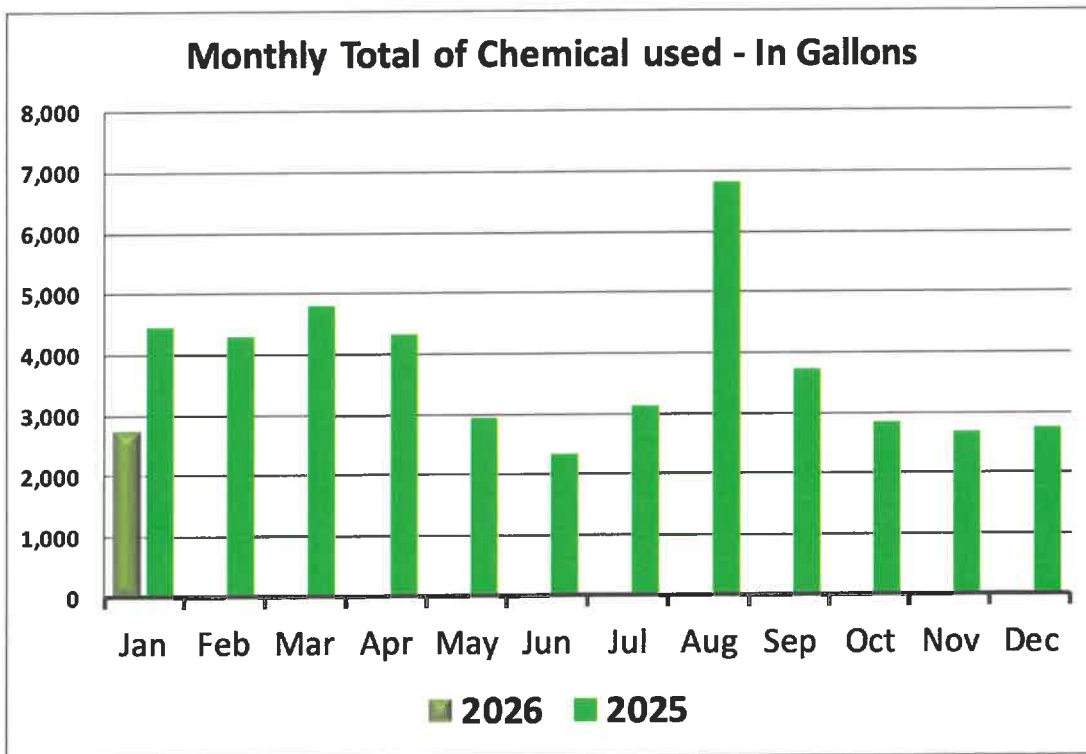
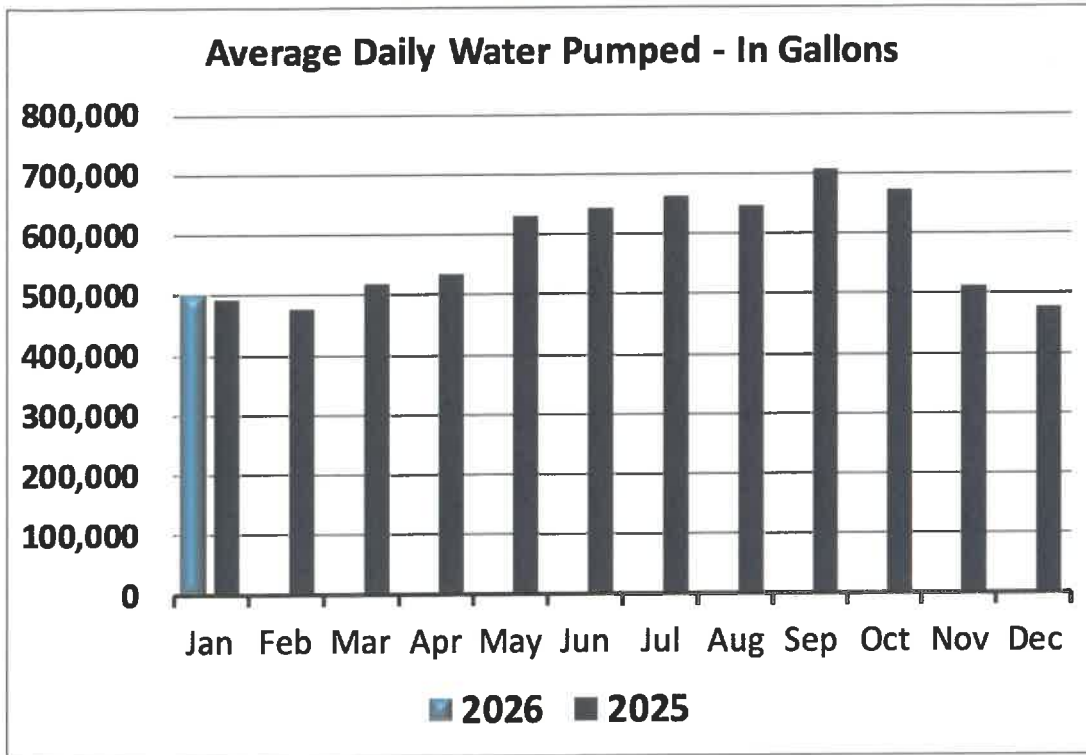
- Elsner Well Drilling pulled Well #7. Well #7 is 420 feet deep possibly found to have 60 feet of sand in bottom, waiting until spring to clean out to run camera down.
- Sent in filter samples for filters #2 and #4 to inspect quality of filtration.
- Changed chlorine tanks as needed.
- Daily chlorine test at water plant.
- Rotated wells as needed.
- Monthly Bac -T tests.

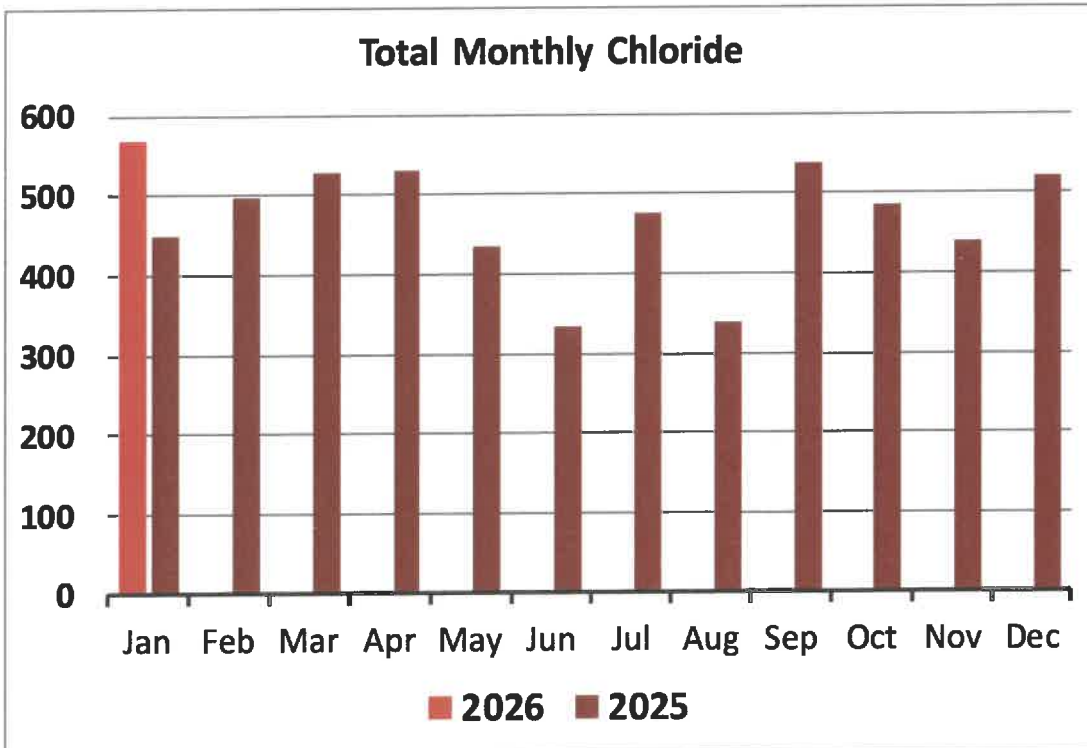
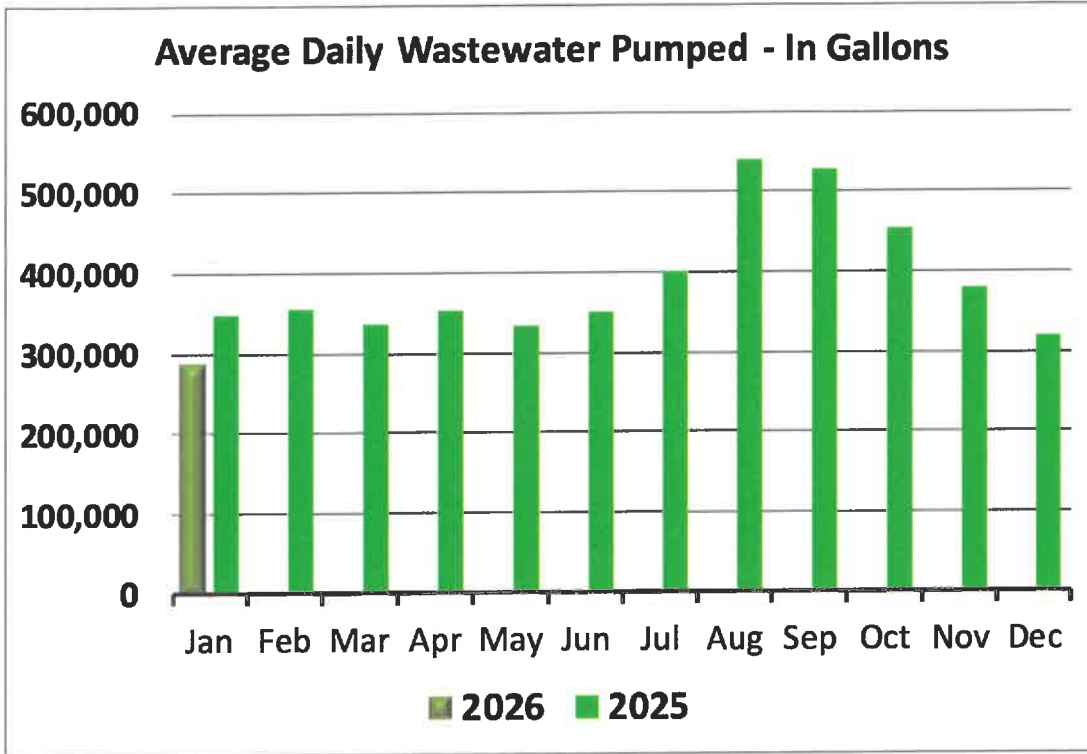
### **Wastewater Operation & Maintenance**

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- Daily and weekly samples collected and sent to RMB labs.
- Adjusted Ferric Pump as needed.
- SIU report filed and sent in.

		January-26	December-25	January-25
<b>Water</b>	<b>Units</b>			
Average Daily Pumped	gallons	502,451	475,354	494,096
Maximum Daily Pumped	gallons	653,000	642,000	615,000
Total Monthly Pumped	gallons	15,576,000	14,736,000	15,317,000
Average Daily Fluoride Conc.	mg/L	0.59	0.56	0.85
Fluoride used	gallons	173.00	191.00	294.00
Total Chlorine Residual	mg/L	0.53	0.72	0.68
Chlorine used	lbs	331.00	326.00	456.00
<b>Phosphorus</b>				
Phos Influent	mg/L	7	8	10
Phos Effluent	mg/L	0.70	0.80	0.80
Phos Effluent Permit Limit	mg/L	1	1	1
Phos Effluent Loading	kg/YTD	24.50	262.00	32.20
Phos Effluent Loading Permit Limit	kg/YTD	1,257.60	1,257.60	1,257.60
Chemical Used	gallons	2,719.00	2,755.00	4,447.00
Total Chloride	mg/L	568.00	521.00	450.00
<b>Effluent Flow</b>				
Average Daily	gallons	289,000	320,000	349,000
Maximum Daily	gallons	440,000	408,000	446,000
Total Monthly	gallons	8,974,000	9,916,000	10,832,000
Precipitation Monthly Total	Inches	0.34	0.80	1.00
<b>Contract True-Ups - Current Contract Year</b>				
<b>Item</b>	<b>Budgeted Amount</b>	<b>Amount Spent</b>	<b>% of Budget</b>	<b>% of Time</b>
Maintenance Budget	\$31,109.00	\$1,745.00	6%	8%
<b>Total</b>	\$31,109.00	\$1,745.00	6%	8%





Date completed	Equipment	Location	Notes	Task	Taskdesc
1/1/2026	HIGH SERVICE PUMP 2	30264 WT Pelican Rapids, MN	Pump reinstalled with fresh lubricant in December 2025.	Service Equipment	Change grease- High Temp grease. Follow lock out tag out procedures.
1/5/2026	Air Compressor (RAS/MAS Building)	30264 WW Pelican Rapids, MN	Oil level ok- belts ok	Monthly PM	Check oil in sight glass, inspect belts and tighten if needed. Check for leaks. 6805 Multitech Industrial Oil Follow lock out tag out procedures.
1/5/2026	Chemical Pump #1	30264 WW Pelican Rapids, MN	pump looks ok	Monthly PM	Inspect pump and tubing for excessive wear. Replace tubing if needed.
1/5/2026	DO Sensor	30264 WW Pelican Rapids, MN	Cleaned both probes	Monthly PM	Pull and clean sensors twice weekly or as needed. Document Weekly dates on work order.
1/5/2026	Final Clarifier #3	30264 WW Pelican Rapids, MN	Greased bearings	Service Equipment	Grease all zits and check oil. Follow lock out tag out procedures.
1/5/2026	Final Clarifier #4	30264 WW Pelican Rapids, MN	Greased bearings	Service Equipment	Grease all zits and check oil. Follow lock out tag out procedures.
1/5/2026	Primary Clarifier #1	30264 WW Pelican Rapids, MN	Greased bearings	Service Equipment	Grease unit, inspect unit for unusual wear and noise. LE 4701 Grease Follow lock out tag out procedures.
1/5/2026	Primary Clarifier #2	30264 WW Pelican Rapids, MN	Greased bearings	Service Equipment	Grease unit, inspect unit for unusual wear and noise. LE 4701 Grease Follow lock out tag out procedures.
1/5/2026	Screen Rake Unit	30264 WW Pelican Rapids, MN	rake looks ok- greased bearing on auger	Monthly PM	Weekly: Clean and inspect level sensors, bar rack, rakes, apron and wiper. Check for loose rake bolts on chain. Document weekly dates on work order. Monthly: Check adjustment of rake towards bar rack and apron. For detailed information refer to Chain and Bar Screen operational manual Section 3 Pages 25-31.
1/5/2026	WELL #15	30264 WT Pelican Rapids, MN	checked filters and VFD	Monthly PM	CHECK FILTERS AND VFD.
1/5/2026	Grit Pump	30264 WW Pelican Rapids, MN	Oil level ok- belt ok	Inspection	Grit Cyclone Check oil and Belt monthly

1/8/2026	Air Exchange Unit	30264 WW Pelican Rapids, MN	Winter no filters, belt ok	Monthly PM	Air Exchange in Preliminary Bldg. Check filters and replace if needed. Run with no Filter in winter months.
1/8/2026	Blower #1 Blower Building	30264 WW Pelican Rapids, MN	Oil ok, belt tension ok, filter ok, alignment ok. Will check pulley for warping.	Monthly PM	Check oil level, belt tension and air filter.
1/8/2026	Blower #1 Blower Building	30264 WW Pelican Rapids, MN	Oil changed in late October 2025, interior filter ok	Service Equipment	Change oil and air filter. For more detailed information refer to Blower 1&2 operational manual 10.7
1/8/2026	Blower #2 Blower Building	30264 WW Pelican Rapids, MN	Oil ok, belt tension ok, air filter ok, alignment okay	Monthly PM	Check oil level, belt tension and air filter.
1/8/2026	Grit Vortex	30264 WW Pelican Rapids, MN	Oil levels ok	Inspection	Check oil level in gear drive and gear reducer.
1/8/2026	MAIN AIR COMPRESSOR	30264 WT Pelican Rapids, MN	Condensate drained daily, oil ok	Monthly PM	Drain air line condensation, inspect unit for leaks and unusual noises. SEA-30 non detergent
1/8/2026	Grit Cyclone Classifier	30264 WW Pelican Rapids, MN	Oil ok, belt ok, will seek belt replacement	Monthly PM	Check Oil and Belts
1/19/2026	Blower #2 Blower Building	30264 WW Pelican Rapids, MN	Oil changed	Service Equipment	Change oil and air filter. For more detailed information refer to Blower 1&2 operational manual chapter 10.7
1/19/2026	Generator	30264 WW Pelican Rapids, MN	Oil level ok, ran ok	Inspection	Two times a month let Generator run on full load for 30 minutes. Check fluid levels. Inspect for leaks.
1/19/2026	Grit Pump	30264 WW Pelican Rapids, MN	Oil level ok- belts ok	Inspection	Check bearing housing oil level and belt tension. For detailed information refer to 21.14 Torque Flow Pump operational manual.
1/19/2026	Influent Pump #1 (Pretreatment Bldg)	30264 WW Pelican Rapids, MN	Pump is ok	Inspection	Inspect pump for leaks and excessive wear.
1/19/2026	Influent Pump #2 (Pretreatment Bldg)	30264 WW Pelican Rapids, MN	Pump is ok	Inspection	Inspect pump for leaks and excessive wear.
1/19/2026	Influent Pump #3 (Pretreatment Bldg)	30264 WW Pelican Rapids, MN	pump is ok	Inspection	Inspect pump for leaks and excessive wear.
1/20/2026	Blower #2 (Preliminary Treatment)	30264 WW Pelican Rapids, MN	Belts ok, oil ok, alignment ok, interior filter swapped	Service Equipment	Grease upper and lower bearings, check filter, inspect belts and check oil level.

1/20/2026	Blower #3 Pretreatment Building	30264 WW Pelican Rapids, MN	Oil changed	Service Equipment	Change oil and air filter. For more information refer to Blower 1&2 operational manual chapter 10.7. Grease motor bearings every 2000 hours. Clean vent fans.
1/20/2026	Blower #3 (Preliminary Treatment)	30264 WW Pelican Rapids, MN	Oil changed, belts ok, alignment okay, filter okay	Service Equipment	Grease upper and lower bearings, check filter, inspect belts and check oil level.
1/20/2026	preliminary build controls	30264 WW Pelican Rapids, MN	Functioning. Called on schedule.	Monthly PM	check communications alarm on preliminary build
1/21/2026	BLOWER	30264 WT Pelican Rapids, MN	Belt ok, oil ok	Monthly PM	Check belt tension and belt condition for abnormal wear. Check oil level.
1/22/2026	Industrial Lift Station	30264 WW Pelican Rapids, MN	Floats cleaned, placement ok, functioning, wet well ok	Inspection	Inspect float placement and clean if needed. Inspect control panel for defects. Test high level alarm light. Inspect wet well and rails or chains.
1/22/2026	Industrial Lift Station	30264 WW Pelican Rapids, MN	Comms functional, overall condition ok	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
1/22/2026	Lift Station 2nd Avenue	30264 WW Pelican Rapids, MN	Floats ok, comms ok, wet well condition ok	LS Monthly PM	Inspect float placement and clean if needed. Inspect control panel for defects. Test high level alarm light. Inspect wet well and rails or chains.
1/22/2026	Lift Station 2nd Avenue	30264 WW Pelican Rapids, MN	Comms functioning, overall station condition good	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
1/22/2026	HIGH SERVICE PUMP 1	30264 WT Pelican Rapids, MN	Greased and oil changed.	Service Equipment	Change grease. High Temp grease. Follow lock out tag out procedures.
1/22/2026	HIGH SERVICE PUMP 3	30264 WT Pelican Rapids, MN	Upper and lower greased	Service Equipment	Change grease. High Temp grease. Follow lock out tag out procedures.

1/26/2026	FIRE EXTINGUISHERS	30264 WW Pelican Rapids, MN	3 truck extinguishers checked - OK	inspection	Check for full pressure, remove from mount and turn upside down several times. Make sure pin is in place. Make sure of no obstructions.
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**Water Plant Maintenance Expenditures**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
01/30/26	USA BlueBook	Air/Vacuum Valve	\$973
<b>Total</b>			<b>\$973</b>

**Water System Maintenance Expenditures**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
<b>Total</b>			<b>\$0</b>

**Wastewater Plant Maintenance Expenditures**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
01/08/26	Mark's Electric	Repair Broken Receptacle in Wastewater Pretreatment Building	\$230
01/24/26	L & M Fleet Supply	Oil for Plant Equipment	\$73
01/30/26	USA BlueBook	Lockout/Tagout Station	\$237
1/1-1/31	Venders (4)	Misc. Invoices under \$50 (5)	\$80
<b>Total</b>			<b>\$620</b>

**Wastewater System Maintenance Expenditures**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
01/14/26	OmniSite	Annual Wireless Service Alarms for Pumping Stations/Lift Stations	\$152
<b>Total</b>			<b>\$152</b>

**Total Expenditures**

<b>Water Plant Maintenance</b>	<b>\$973</b>
<b>Water System Maintenance</b>	<b>\$0</b>
<b>W/W Plant Maintenance</b>	<b>\$620</b>
<b>W/W System Maintenance</b>	<b>\$152</b>
<b>Total For This Month</b>	<b>\$1,745</b>

**Total Maintenance Dollars Spent Year-to-Date (January 1, 2026 to End of This Report Month)** **\$1,745**

**Annual Maintenance Budget (Jan. 1, 2026 - Dec. 31, 2026)** **\$31,109**

**Percent Maintenance Budget Spent Year-to-Date** **6%**

**CITY OF PELICAN RAPIDS**

**Liquor Store - Balance Sheet**

January 2026

Bal Sht	Bal Sht Descr	Current Balance
10100	Wells Fargo (1957)	(\$363,335.31)
10114	MN 9650 - LS	\$96,017.39
10140	Credit Cards	\$2,020.32
10143	MN National Bank (0524 LS)	\$161,518.20
10146	Bell Bank City (0102)	\$431,126.40
10148	Bell Bank LS (0136)	\$156,847.05
10149	Bell Bank LS Save (0185)	\$432,083.90
10200	Petty Cash	\$1,000.00
13910	Deferred Outflows-Pension	\$14,323.00
14211	Inv - Liquor & Wine	\$189,841.40
14212	Inv - Beer	\$48,612.22
14213	Inv - Ice	\$179.10
14214	Inv - Pop/Mix/Bar Supplies	\$3,388.32
14215	Inv - NA Beer & Wine	\$977.65
14217	Inv - THC	\$7,323.57
15500	Prepaid Insurance	\$1,776.88
16100	Fixed Asset-Land	\$96,588.00
16130	Accum. Depr. Land	(\$12,445.44)
16160	Land Improvements	\$13,333.63
16200	Fixed Asset-Buildings	\$562,782.00
16230	Accum Depr. Building	(\$206,910.32)
16400	Fixed Asset-Equip/Machinery	\$24,277.75
16430	Accum Deprec-Equipment	(\$13,740.71)
1 A		\$1,647,585.00
20400	Compensated Absences	(\$6,595.00)
20850	Sales & Use Tax - LS	(\$2,416.37)
21600	Accrued Wages & Salaries Payab	(\$5,732.36)
23600	Compensated Absences Pay NC	(\$15,388.05)
23900	Other Long-term Liabilities	(\$71,757.00)
23910	Deferred Inflows-Pension	(\$40,660.00)
2 L		(\$142,548.78)
25300	Fund Balance	(\$1,507,761.89)
27200	Unreserved Retained Earn-	\$2,725.67
3 E		(\$1,505,036.22)
		\$0.00

CITY OF PELICAN RAPIDS

LIQUOR STORE  
PROFIT & LOSS

Account Descr	January 2026 Amt	January 2025 Amt	Difference to LY	2026 YTD Amt	2025 YTD Amt	Last Yr YTD Diff
<b>R Revenue</b>						
R						
R 609-36210 Interest Earnings	\$613.33	\$682.71	-\$69.38	\$613.33	\$682.71	-\$69.38
R 609-39320 Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 609-34950 Other Revenues	\$17.00	\$8.00	\$9.00	\$17.00	\$8.00	\$9.00
R 609-37811 Liquor & Wine Sales	\$38,329.27	\$33,939.78	\$4,389.49	\$38,329.27	\$33,939.78	\$4,389.49
R 609-37812 Beer Sales	\$57,181.08	\$53,293.97	\$3,887.11	\$57,181.08	\$53,293.97	\$3,887.11
R 609-37813 Ice Sales	\$1,009.22	\$186.00	\$823.22	\$1,009.22	\$186.00	\$823.22
R 609-37814 Pop/Mix/Misc Sales	\$1,312.95	\$1,102.71	\$210.24	\$1,312.95	\$1,102.71	\$210.24
R 609-37815 NA Beer/Wine Sales	\$913.35	\$522.42	\$390.93	\$913.35	\$522.42	\$390.93
R 609-37817 Gift Cards Sold	\$0.00	-\$128.07	\$128.07	\$0.00	-\$128.07	\$128.07
R 609-37829 THC SALES	\$5,545.07	\$3,617.35	\$1,927.72	\$5,545.07	\$3,617.35	\$1,927.72
R 609-37940 Cash Short/Long	\$0.55	-\$7.23	\$7.78	\$0.55	-\$7.23	\$7.78
R 609-34766 Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R	\$104,921.82	\$93,217.64	\$11,704.18	\$104,921.82	\$93,217.64	\$11,704.18
<b>E Expenditure</b>						
E						
E 609-49750-122 FICA	\$1,109.10	\$948.87	\$160.23	\$1,109.10	\$948.87	\$160.23
E 609-49750-220 Repair/Maint Supply	\$1.80	\$0.00	\$1.80	\$1.80	\$0.00	\$1.80
E 609-49750-254 Pop/Mix/Bar Supplies Costs	\$666.36	\$641.96	\$24.40	\$666.36	\$641.96	\$24.40
E 609-49750-253 NA Beer/Wine Costs	\$698.09	\$220.16	\$477.93	\$698.09	\$220.16	\$477.93
E 609-49750-252 Beer Costs	\$29,060.23	\$24,144.60	\$4,915.63	\$29,060.23	\$24,144.60	\$4,915.63
E 609-49750-251 Liquor & Wine Costs	\$13,229.12	-\$918.64	\$14,147.76	\$13,229.12	-\$918.64	\$14,147.76
E 609-49750-231 Credit Card Fees	\$2,225.31	\$3,290.07	-\$1,064.76	\$2,225.31	\$3,290.07	-\$1,064.76
E 609-49750-230 Banking Charges	\$0.00	\$27.64	-\$27.64	\$0.00	\$27.64	-\$27.64
E 609-49750-210 Operating Supplies	\$364.62	\$55.00	\$309.62	\$364.62	\$55.00	\$309.62
E 609-49750-208 Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-200 Office Supplies	\$12.36	\$443.43	-\$431.07	\$12.36	\$443.43	-\$431.07
E 609-49750-140 Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-257 Ice Costs	\$82.38	\$83.90	-\$1.52	\$82.38	\$83.90	-\$1.52
E 609-49750-130 Employer Paid Insurance	\$3,628.80	\$2,987.97	\$640.83	\$3,628.80	\$2,987.97	\$640.83
E 609-49750-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-120 Employer Contrib Ret	\$1,240.13	\$826.92	\$413.21	\$1,240.13	\$826.92	\$413.21
E 609-49750-105 Overtime	\$0.00	\$1,098.96	-\$1,098.96	\$0.00	\$1,098.96	-\$1,098.96
E 609-49750-136 MN Paid Leave	\$72.74	\$0.00	\$72.74	\$72.74	\$0.00	\$72.74
E 609-49750-360 Insurance & Bond Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-700 Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-610 Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-609 Principle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-433 Dues, Fees, Subscriptions	\$126.25	\$0.00	\$126.25	\$126.25	\$0.00	\$126.25
E 609-49750-432 Uncollectable Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-405 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-320 Communications	\$117.59	\$209.98	-\$92.39	\$117.59	\$209.98	-\$92.39
E 609-49750-380 Utility Services	\$705.82	\$152.82	\$553.00	\$705.82	\$152.82	\$553.00
E 609-49750-259 THC Costs	-\$1,371.60	-\$374.68	-\$996.92	-\$1,371.60	-\$374.68	-\$996.92
E 609-49750-340 Advertising	\$0.00	\$590.00	-\$590.00	\$0.00	\$590.00	-\$590.00
E 609-49750-330 Freight Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-100 Wages and Salaries	\$16,932.64	\$13,013.33	\$3,919.31	\$16,932.64	\$13,013.33	\$3,919.31
E 609-49750-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-301 Auditing Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 609-49750-300 Professional Svcs	\$0.00	\$41.25	-\$41.25	\$0.00	\$41.25	-\$41.25
E 609-49750-260 Gift Cards Used	\$25.00	\$0.00	\$25.00	\$25.00	\$0.00	\$25.00
E 609-49750-400 Repairs & Maint Service	\$0.00	\$42.17	-\$42.17	\$0.00	\$42.17	-\$42.17
E	\$68,926.74	\$47,525.71	\$21,401.03	\$68,926.74	\$47,525.71	\$21,401.03



**CITY OF PELICAN RAPIDS  
CASH RECAP  
MONTH-END JANUARY 31, 2026**

		<b>CASH BALANCE</b>
FUND 101	GENERAL FUND	\$ 3,407,763.54
FUND 205	SMALL CITIES GRANT	\$ 12,462.55
FUND 209	TIF 2-9 UNIQUE HOUSING	\$ 38,645.39
FUND 210	TIF 1 FUND REDEVELOPMENT	\$ 399.61
FUND 211	LIBRARY	\$ 158,901.11
FUND 301	ECONOMIC DEVELOPMENT AUTHORITY	\$ 36,180.38
FUND 302	SPECIAL IMPROVEMENT FUND	\$ 813,881.97
FUND 303	CAPITAL IMPROVEMENT	\$ 91,963.00
FUND 304	GO IMP BONDS, SERIES 2017	\$ (377,631.07)
FUND 305	CIP IMP BONDS, SERIES 2017	\$ 219,214.95
FUND 406	TAX ABATEMENT GO BONDS (PL PRJ)	\$ 843,870.60
FUND 407	PINEWOOD IMP PRJ 94	\$ (17,071.75)
FUND 408	COMPLETE STREETS PRJ 91	\$ 45,990.45
FUND 601	WATER FUND	\$ 831,724.18
FUND 602	SEWER FUND	\$ 260,812.94
		<hr style="width: 100%; border: 0.5px solid black;"/> <b>\$ 6,367,107.85</b>

## 2026 CITY OF PELICAN RAPIDS INVESTMENT SCHEDULE

	ACCT #	BALANCE 12/31/25	INVEST		INTEREST INCOME	INTEREST PAID OUT	BALANCE 1/31/26	INT RATE	MATURITY DATE
			PURCHASED (Deposits)	MATURED (Checks)					
<b>101 - GENERAL FUND</b>									
MN-GENERAL FUND	5778	\$ 220,526.61	\$ -	\$ -	\$ -	\$ -	\$ 220,526.61	3.30%	2/9/26 CD
BELL-06-08, 14, 22-24 ECON DEV.	1069	\$ 117,532.95	\$ -	\$ -	\$ 125.20	\$ -	\$ 117,658.15	1.26%	MM SAVINGS
BELL-06-24 ELECT READER BD	1069	\$ 37,532.24	\$ -	\$ -	\$ 39.98	\$ -	\$ 37,572.22	1.26%	MM SAVINGS
BELL- 23, 24 CRACK SEAL/SEAL COAT	1069	\$ 87,827.60	\$ -	\$ -	\$ 93.55	\$ -	\$ 87,921.15	1.26%	MM SAVINGS
BELL-11,14 CAPITAL EQUIPMENT	1069	\$ 46,168.52	\$ -	\$ -	\$ 49.18	\$ -	\$ 46,217.70	1.26%	MM SAVINGS
BELL-13, 23, 24 STR EQUIP	1069	\$ 97,732.28	\$ -	\$ -	\$ 104.10	\$ -	\$ 97,836.38	1.26%	MM SAVINGS
BELL - 24 POOL FUND	0091	\$ 31,968.86	\$ -	\$ -	\$ -	\$ -	\$ 31,968.86	0.25%	SAVINGS
BELL - COMMUNITY CENTER (SENIOR CTR)	0040	\$ 17,524.73	\$ -	\$ -	\$ 15.68	\$ -	\$ 17,540.41	1.16%	SAVINGS
MN - 15 CITY TRAIL-BATHHOUSE	9650	\$ 86,798.13	\$ -	\$ -	\$ 124.85	\$ -	\$ 86,922.98	1.76%	SAVINGS
MN - 15 MULTI USE BLDG*	9650	\$ 62,712.40	\$ -	\$ -	\$ 90.20	\$ -	\$ 62,802.60	1.76%	SAVINGS
MN - 15 PARKS RESERVE-BATHHOUSE	9650	\$ 161,107.65	\$ -	\$ -	\$ 231.73	\$ -	\$ 161,339.38	1.76%	SAVINGS
MN - SHERIN PARK PAVING-BATHHOUSE	9650	\$ 15,566.66	\$ -	\$ -	\$ 22.39	\$ -	\$ 15,589.05	1.76%	SAVINGS
MN-EL PETERSON PARK SHELTER RESHINGLE	9650	\$ 7,737.88	\$ -	\$ -	\$ 11.13	\$ -	\$ 7,749.01	1.76%	SAVINGS
MN - BATHHOUSE	9650	\$ 13,229.87	\$ -	\$ -	\$ 19.03	\$ -	\$ 13,248.90	1.76%	SAVINGS
MN-06-09 108 ECON DEVELOPMENT (7/26/11)	3519	\$ 10,420.11	\$ -	\$ -	\$ 14.99	\$ -	\$ 10,435.10	1.76%	MM SAVINGS
MN-11, 14 SWIM PL (2/14/11)	3519	\$ 202,510.95	\$ -	\$ -	\$ 291.28	\$ -	\$ 202,802.23	1.76%	MM SAVINGS
BELL - GENERAL FUND	0151	\$ 3,673,724.37	\$ -	\$ -	\$ 4,788.18	\$ -	\$ 3,678,512.55	1.51%	SAVINGS
BELL - FIRE CAPITAL EQUIP (24) CITY	0151	\$ 2,288.41	\$ -	\$ -	\$ 2.63	\$ -	\$ 2,291.04	1.51%	SAVINGS
BELL - AIRPORT FUND	0151	\$ 117,478.00	\$ -	\$ -	\$ 135.07	\$ -	\$ 117,613.07	1.51%	SAVINGS
BELL - NEW POOL	0151	\$ 314,451.84	\$ -	\$ -	\$ 361.54	\$ -	\$ 314,813.38	1.51%	SAVINGS
TOTAL GENERAL FUND		\$ 5,324,840.07	\$ -	\$ -	\$ 6,520.71	\$ -	\$ 5,331,360.78		
<b>211 - Library</b>									
BELL - LIBRARY SAVINGS (3/19) TOSO	9077	\$ 7,076.39	\$ -	\$ -	\$ -	\$ -	\$ 7,076.39	3.35%	2/18/26 CD
BELL-LIBRARY SAVINGS (12/19)	1783	\$ 27,637.47	\$ -	\$ -	\$ 466.74	\$ -	\$ 28,104.21	3.35%	7/4/26 CD
BELL - LIBRARY SAVINGS (3/19)	8035	\$ 28,378.76	\$ -	\$ -	\$ -	\$ -	\$ 28,378.76	2.85%	2/12/27 CD
BELL-LIBRARY SAVINGS (12/11)	4261	\$ 21,792.35	\$ -	\$ -	\$ -	\$ -	\$ 21,792.35	2.75%	9/14/27 CD
BELL-LIBRARY SAVINGS (5/05)	6413	\$ 14,561.02	\$ -	\$ -	\$ 13.03	\$ -	\$ 14,574.05	1.06%	MM SAVINGS
TOTAL LIBRARY FUND		\$ 99,445.99	\$ -	\$ -	\$ 479.77	\$ -	\$ 99,925.76		

**302 - SPECIAL IMP**

BELL-SPECIAL IMP FD(7/14/10)	7675	\$	155,186.30	\$	-	\$	-	\$	2,268.69	\$	-	\$	157,454.99	2.90%	7/22/27 CD
BELL - SPECIAL IMP FUND	0151	\$	226,125.47	\$	-	\$	-	\$	259.99	\$	-	\$	226,385.46	1.51%	SAVINGS
<b>TOTAL FUND SPEC IMP</b>		\$	381,311.77	\$	-	\$	-	\$	2,528.68	\$	-	\$	383,840.45		

**601 - WATER FUND**

MN-UTILITY BILLING	3063	\$	17,104.49	\$	-	\$	-	\$	-	\$	-	\$	17,104.49	0.21%	CHECKING
<b>TOTAL WATER FUND</b>		\$	17,104.49	\$	-	\$	-	\$	-	\$	-	\$	17,104.49		

**602 - SEWER FUND**

MN-UTILITY BILLING	3063	\$	36,188.95	\$	-	\$	-	\$	-	\$	-	\$	36,188.95	0.21%	CHECKING
BELL - SAVINGS WWTF RESERVE (2/17)	0151	\$	490,830.00	\$	-	\$	-	\$	-	\$	-	\$	490,830.00		SAVINGS
<b>TOTAL SEWER FUND</b>		\$	527,018.95	\$	-	\$	-	\$	-	\$	-	\$	527,018.95		

**609 - LIQUOR STORE**

MN - PLAYGROUND PNP	9650	\$	61,556.89	\$	-	\$	-	\$	88.54	\$	-	\$	61,545.43	1.76%	SAVINGS
MN - LS SAVINGS	9650	\$	34,322.59	\$	-	\$	-	\$	49.37	\$	-	\$	34,371.96	1.76%	SAVINGS
MN- CHECKING (8/31/20)	0524	\$	161,485.95	\$	-	\$	-	\$	32.25	\$	-	\$	161,518.20	0.24%	CHECKING
BB - CHECKING (9/1/21)	0136	\$	246,104.82	\$	-	\$	-	\$	-	\$	-	\$	246,104.82		CHECKING
BB - SAVINGS (9/1/21)	0185	\$	410,640.73	\$	14,000.00	\$	-	\$	443.17	\$	-	\$	425,083.90	1.26%	SAVINGS
<b>TOTAL LIQUOR STORE</b>		\$	914,110.98	\$	14,000.00	\$	-	\$	613.33	\$	-	\$	928,724.31		

**ESCROW ACCOUNT**

PAYROLL FLEX ACCOUNT (BB)	0094	\$	1,652.57	\$	200.00	\$	253.84	\$	-	\$	-	\$	1,598.73	0.00%	CHECKING
<b>TOTAL PAYROLL FLEX ACCT</b>		\$	1,652.57	\$	200.00	\$	253.84	\$	-	\$	-	\$	1,598.73		

**TOTAL ALL FUNDS**

		\$	7,265,484.82	\$	14,200.00	\$	253.84	\$	10,142.49	\$	-	\$	7,289,573.47		
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Park Board meeting. May 19, 2025

Meeting was called to order by Amy at 4:00 pm. Present were Amy, Adam, Amber, Brian, and Judi.

April minutes were approved as written

Six additions were made to the agenda. Sherin Park, Bath houses, River bank, Flower garden at library, Shed in Peterson Park, tandem swing.

Swimming Pool/lifeguards. Hired 11 lifeguards and manager. Grand opening date not set. Prices have been set by the council and will be posted in the Press.

Grant Update: Banners and Underwater photos were awarded

Thompson Park: Brian states that the playground will be done by July when the project funders are scheduled to be here

Bath house: The old one will be used for the summer and hopefully be torn down in the fall. There are funds for the new one.

River Bank: Many thistles and weeds in the rocks as well as in the old river bed. Brian will talk to the DNR regarding this

Sherin Park: The DNR will not approve expansion of the camping area. Hopefully the road can be improved with the bath house project making it safer for handicapped and stroller navigation.

Flower garden: Questions have been coming to park board members about the proposed and previously discussed flower bed at the library. Brian states that at this time there are not funds to proceed with it.

Shed in Peterson Park: One of the farmers market sheds has been moved into the park. The current placement of it blocks the playground and some parents have complained that it is difficult to supervise their children playing. Can it be moved away from the playground? Brian will check on this.

Tandem Swing: One of the tandem swings may have been put in the wrong park. Brian will check on this.

Next meeting date set for June 23rd at 4:00 PM at the CITY HALL

Submitted by Judith Engebretson, recorder

EXTRACT OF MINUTES OF A MEETING  
OF THE CITY COUNCIL OF THE  
CITY OF PELICAN RAPIDS, MINNESOTA

5

HELD: FEBRUARY 24, 2026

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Pelican Rapids, Otter Tail County, Minnesota, was duly called and held at the City Hall in said City on, the 24th day of February, 24 at or about 6:00 p.m.

The following members were present: Strand, Gummeringer, Markgraf, Perrin, Frazier

and the following were absent: None

Member introduced the following resolution and moved its adoption:

RESOLUTION 2026-03 APPROVING PROPERTY TAX ABATEMENTS

BE IT RESOLVED by the City Council (the "Council") of the City of Pelican Rapids, Minnesota (the "City"), as follows:

1. Recitals.

(a) The City proposes to approve tax abatements in connection with the construction of a single family home (the "Project"). The City proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the City on Holen's Addition Lot 20 (the "Tax Abatement Property").

(b) On this date, the Council held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.

(c) It is proposed that the City and/or County will enter into a **Tax Abatement Agreement** (the "Tax Abatement Agreement"), which provides for the use of tax abatements to finance the Project.

(d) The City proposes to approve tax abatements on a portion of the City's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.

(e) The Abatement is authorized under the Abatement Law.

2. Findings for the Abatement. The City Council hereby makes the following findings:

(a) The tax abatement is the City's share of real estate taxes which relate to the Project being constructed on the Tax Abatement Property and not the real estate taxes that relate to the value of the land (the "Abatement").

(b) The Council expects the benefits to the City of the Abatement to be at least equal or exceed the costs to the City thereof.

(c) Granting the Abatement is in the public interest because it will increase the tax base in City.

(d) The Tax Abatement Property is not located in a tax increment financing district of the City.

(e) In any year, the total amount of property taxes abated by the City by this and other resolutions and agreements, does not exceed the greater of ten percent (10%) of the net tax capacity of the City for the taxes payable year to which the abatement applies or \$200,000, whichever is greater. The City may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

(a) The Abatement shall be for up to 5 years anticipated to commence for taxes payable 2024 and shall not exceed \$5,000. The City reserves the right to modify the commencement date but the abatement period shall not exceed 5 years.

(b) The City will provide the Abatement as provided in this resolution.

(c) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

4. Approval of Tax Abatement Agreement.

(a) The Council hereby approves a **Tax Abatement Agreement** providing for payment of the Abatement in substantially the form submitted, and the Council Chair and Clerk of the Council are hereby authorized and directed to execute the **Tax Abatement Agreement** on behalf of the City.

(b) The approval hereby given to the **Tax Abatement Agreement** includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by the City officials authorized by this resolution to execute the **Tax Abatement Agreement**. The execution of the **Tax Abatement Agreement** by the

appropriate officer or officers of the City shall be conclusive evidence of the approval of the **Tax Abatement Agreement** in accordance with the terms hereof

The motion for the adoption of the foregoing resolution was made by member \_\_\_\_\_ and duly seconded by member \_\_\_\_\_ and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.



**2025 Officers**

President: Ryan Binek

Vice President: Brent Frazier

Treasurer: Lana Grefsrud

Member: Curt Markgraf

Member: Alex Ohman

**2026 Officers to be approved**

President: Ryan Binek

Vice President: Brent Frazier



RESOLUTION NO. 2026- 02

BE IT RESOLVED that The City of Pelican Rapids act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on 31/03/2026 and Danielle Harthun is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of The City of Pelican Rapids.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that The City of Pelican Rapids has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that The City of Pelican Rapids has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that The City of Pelican Rapids has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State,

The City of Pelican Rapids may enter into an agreement with the State for the above-referenced project, and that The City of Pelican Rapids certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that the City Clerk is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

RESOLUTION NO. 2026- 02

I CERTIFY THAT the above resolution was adopted by the City Council of The City of Pelican Rapids on 24/02/2026.

SIGNED:

WITNESSED:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)