

2026 CITY SERVICE MANUAL

The City of Pelican Rapids is governed by a city council comprised of the Mayor and four council members who meet on the second Tuesday and last Tuesday of each month. The City Council is the governing body in matters of the city's policies, issues and needs.

Assisting the City Council in the decision making process is the city administrator, who oversees the operation of all city departments. Issues and concerns from the general public or city staff are directed to the City Administrator.

Also assisting the City Council are various committees, boards and commissions, which are made up of citizens appointed by the Mayor and confirmed by the Council. These groups are advisory bodies to the Council. These advisory bodies make recommendations to the Council concerning needs based on findings of fact.

MAYOR

Brent E. Frazier

Personnel, Police, Liquor Store & Community Center

CITY COUNCIL MEMBERS

Shelley Gummeringer

Storm Drain, Building, Ambulance & Library

Curt Markgraf

Licenses, Recreation, Solid Waste & Police

Don Perrin

Water, Sewer, Lights & Airport

Steve Strand

Streets, Equipment & Fire Department

MUNICIPAL EMERGENCY & DISASTER

Municipal Emergency Operations

Brent E. Frazier

Intelligence & Safety Service

Steve Strand

Congregate Care, Shelters, Health

Curt Markgraf

Manpower, Supply, Transportation

Shelley Gummeringer

Engineering, Sanitation

Don Perrin

Disaster Manager

Lance Roisum

PLANNING COMMISSION

The purpose of the Planning Commission is to advise the Council on the future physical development of the City. The Commission conducts studies and investigations and makes reports and recommendations on matters affecting zoning and platting. For meeting information call 863-7076.

Commissioners are: John Waller III, Brandie Hanson, Kevin Ballard, Harold Holt, Rudy Martinez, Council Representative Steve Strand and CEDA Rep Jordan Grossman Secretary, Ex-Officio Member.

PARK BOARD

The Park Board is an advisory board to the City Council regarding the management and operation of public parks and recreational facilities. Call 863-7076 for meeting dates.

Park Board Members are Kate Martinez, Judith Engebretsen, Amy King, Adam Satterlie and Brian Olson, Ex-Officio Member.

LIBRARY BOARD

The management and operation of the City's Public Library system, which includes the establishment of rules and regulations, supervising finances and making recommendation for improvements, is the responsibility of the Library Board. For meeting information call 863-7055.

Library Board Members are: Judy Tabbut, Sarah Lindberg, Kate Martinez, Dave Ellison, Shelley Gummeringer and Library Director Marie Schwirian, Ex-Officio Member.

ECONOMIC DEVELOPMENT

AUTHORITY

The function of the Economic Development Authority is to carry out economic development within the City. For meeting information call 863-5306 or 701-219-3718.

Director	Jordan Grossman
President	Ryan Binek
Vice President	Brent E. Frazier
Treasurer	Lana Grefsrud
Assistant Treasurer	Lance Roisum
Secretary	Danielle Harthun
Members	Alex Ohman Curt Markgraf

2026 CITY DIRECTORY

Mayor

Brent E. Frazier 863-7076

Acting Mayor

Steve Strand 863-7076

Administrator

Lance Roisum 863-6571

Clerk Treasurer

Danielle Harthun 863-7076

Streets & Parks Superintendent

Brian Olson 863-7051

Utility Billing

Deb Kohler 863-7076

Police Chief

Todd Quaintance 863-1351

Fire Chief

Shad Hanson 863-5211

Library Director

Marie Schwirian 863-7055

Liquor Store Manager

Maggie Johnson 863-6670

Pool

863-5641

2026 CITY HOLIDAYS

January 1 - New Year's Day
January 19 - Martin Luther King Jr. Day
February 16 - Presidents Day
May 25 - Memorial Day
June 19 - Juneteenth
July 4 - Independence Day
September 7 - Labor Day
November 11 - Veteran's Day
November 26 - Thanksgiving Day
December 25 - Christmas Day

SKATING RINK AND WARMING HOUSE HOURS

Open Skating

- All ages welcome (kids 4th grade & under require adult supervision)
- Skates available for use
- Warming house will be closed if temp is -10 degrees or colder or 32 degrees or warmer

Open Rink & Warming House Schedule

REGULAR HOURS: January 3 - March 31

- **Monday-Thursday 3:30-7:00pm**
- **Friday 3:30-8:00pm**
- **Saturday-Sunday 12:00-8:00pm**

QUESTIONS: CONTACT CARY HAUGRUD,
218-205-5748 OR CHAUGRUD@VIKES.US

POOL HOURS

***Hours of Operation:**

Monday - Friday

11:00 - 12:00 Lap Swim

12:00 - 7:00 Open Swim

Saturday & Sunday

12:00 - 7:00 Open Swim

*hours are subject to change due to staffing issues
& weather

For more information on the pool please call
863-5641

Facebook: Pelican Rapids Pool

PELICAN RAPIDS PUBLIC LIBRARY

25 West Mill

Monday & Tuesday 10:00 am -7:00 pm

Wednesday - Friday 10:00 am - 6:00 pm

Saturday 10:00 am - 2:00 pm

Curbside available

MUNICIPAL LIQUOR STORE

120 N. Broadway

Memorial Day - October

Monday - Saturday 9:00 am - 9:55 pm

Sunday 11:00 am - 5:55 pm

October - Memorial Day

Monday - Wednesday 9:00 am - 8:55 pm

Thursday - Saturday 9:00 am - 9:55pm

Sunday 11:00 am - 4:55pm



PELICAN RAPIDS

City Hall Office Hours

Monday – Thursday

7:30 am – 5:30 pm

Friday – 7:30 am – 11:30 am

218-863-7076 Phone

218-863-7077 Fax

City Web Site

www.pelicanrapids.com

City ordinances are available on-line

E-mail Address

Citypr1@pelicanrapids.com

The City of Pelican Rapids

On Facebook

Emergencies, Problems?

During regular business hours, please call City Hall at 863-7076 for any problems or questions concerning water, sewer, streets, animal control, or any other municipal concerns.

For problems on evenings, weekends, or holidays, please call the Police Department at 863-1351. They will refer you to the proper department or authority. If there is an emergency, dial 911.