PELICAN RAPIDS

CITY COUNCIL AGENDA June 21, 2024

Tuesday, June 25, 2024 **4:30 p.m.** **Council Chambers, 315 N. Broadway**

1. Call to Order
   a) Roll Call of Members
   b) Welcoming Remarks
   c) Announcements
   d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Additions / Deletions to Agenda (*City Council or City Staff Only)*
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
   a) Approval of Council Minutes – June 11, 2024
   b) Approval of Accounts Payable Listings
   c) Staff Reports
      1. Liquor Store Report (In Packet)
      2. Utility Report – May 2024 (In Packet)
      3. Financial Report (In Packet)
5. Planning Commission Recommendation for Variance
6. MnDOT Turnback Agreement for Hwy 59 Frontage Road (In Packet)
   - Agreement
   - Exhibit A
   - Resolution 2024-10
7. Utility Clerk Personnel Recommendation
8. August 13, 2024 Cancel/Reschedule Council Meeting Discussion
9. Administrator Report
10. Mayor Report
11. Adjourn

June 11, 2024 Council Meeting Minutes

Call to Order

Roll Call of Members

Mayor Frazier called the regular City Council meeting to order at 4:30 pm on Tuesday, June 11, 2024 in Council Chambers, City Hall. Clerk-Treasurer Harthun conducted a roll call verifying the presence of Council members Steve Strand, Kevin Ballard, Curt Markgraf, Steve Foster and Mayor Brent E. Frazier.

Staff present: Administrator Lance Roisum, Clerk-Treasurer Danielle Harthun, Police Chief Todd Quaintance, Streets and Parks Superintendent Brian Olson, CEDA Rep Jordan Grossman.

General Attendance: Tom Pace, Patrick Patterson, Justin Fure, Dr. Zena Stussy, Roger Schleske, Everett Ballard, Matt Strand, Kathleen Hoover, Mike Carlson, Shad Hanson, Sarah Ehlers, Lana Grefsrud, Amy King, Doug Bruggeman and Kim Pederson from the Pelican Press were present.

Welcoming Remarks

Mayor Frazier welcomed everyone to the meeting, including those attending via Zoom. He reminded attendees of the meetings being broadcasted on the Pelican Rapids YouTube channel and channel 14.

Announcements

Mayor Frazier announced upcoming events and meetings.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Citizen's Comments

Doug Bruggeman reported on a successful Shada Shootout held this past weekend. There were many attendees at the event which brought a lot of people to the community.

Additions/Deletions to Agenda

No additions or deletions were discussed.

"I move the agenda as printed." Motion by Foster and seconded by Markgraf. Motion carried unanimously.

Approval of Consent Agenda

The consent agenda consisting of the approval of Council minutes, accounts payable listing, Police Chief Report, Park Board minutes. The following liquor licenses: On-Sale Intoxicating Liquor License to Adrian Chavez as Proprietor for Taqueria Chavez and to certify an unpaid utility bill to property taxes for parcel 760009904515001 for $222.61.

"I move to approve the Consent Agenda." Motion by Strand and seconded by Foster. Motion carried unanimously.

Park Region Co-op Back Road Access Improvements and Cost

Administrator Roisum discussed the backroad access issue that was discussed at the previous meeting. City Attorney Forsgren reviewed the legal description and going forward, the City will maintain one-third of the road and the city will take responsibility for one-third of the costs incurred so far. After a discussion, the council approved a payment of $1,500 towards these costs.

"I move to approve the payment of $1,500." Motion by Strand and seconded by Markgraf. Motion carried unanimously.

Downtown Trees & Conduit

June 11, 2024 Council Meeting Minutes

A lengthy discussion on the topic of planting trees in the downtown sidewalk area was had. A survey was conducted and the results discussed. Comments were taken from business owners, residents and area stakeholders. The final decision was to follow the recommendation of the beautification committee.

"I move that we not have trees between the roundabouts but follow the beautification committee's recommendations for trees north of the north roundabout and south of the south roundabout." Motion by Ballard. Seconded by Strand. Motion failed: 2 Ayes (Ballard, Strand), 3 Nays (Markgraf, Foster, Frazier).

"I move to follow the Beautification Committee's plan." Motion by Foster. Seconded by Markgraf. Motion carried: 3 Ayes (Markgraf, Foster, Frazier), 2 Nays (Ballard, Strand).

A motion to approve adding conduit for lighting was also discussed and carried.

"I move that we go ahead with the installation of conduit." Motion by Ballard. Seconded by Foster. Motion carried unanimously.

Street & Parks Report - Brian Olson

Brian Olson provided an update on various topics including hydrant flushing, campground operations, and the pool project. Street work related to the roundabouts and water service were discussed.

"I move to approve the Street and Parks Report." Motion by Strand. Seconded by Foster. Motion carried unanimously.

Resolution No. 2024-09; Approving Utility Water and Sewer Rates Annual Increase

Administrator Roisum explained the need for a 5% increase in utility rates to cover debt service for a 30-year PFA loan related to water and sewer main replacement.

"I move to adopt **RESOLUTION NO. 2024-09 APPROVING UTILITY WATER AND SEWER RATES ANNUAL INCREASE**." Motion by Strand. Seconded by Foster. Motion carried unanimously.

PRAC Pay Request No. 11 Hammers Construction - $478,793.23

The city council reviewed and approved the pay request for Hammers Construction for work completed on the Pelican Rapids Aquatic Center.

"I move to pay request No. 11 for Hammers Construction." Motion by Ballard. Seconded by Foster. Motion carried unanimously.

Library Report

The library report was provided as information only.

Administrator Report

Administrator Roisum reported that since the last city council meeting he has; worked with Clerk and Mayor to set council agenda and prepped for the meeting, attended a Department Head meeting, attended pool construction update meetings, attended the Hwy 59/108 construction meetings and open houses, worked on an agreement with our Significant Industrial User (SIU) in regards to the Hwy 59/108 construction and the PFA funding, worked with City Attorney Forsgren on the Park Region temporary access expense request, attended an Otter Tail County Housing Convening meeting, met with Clerk and Gworks representative which is a utility billing/accounting software company, attended a Library Board meeting, talked with Maguire Iron about the water tower wash, attended an Otter Tail County Transportation Plan meeting in Fergus Falls, met with the ordinance committee and started going through Chapter 9 and attended a Housing Study Steering Committee meeting.

Mayor Report

June 11, 2024 Council Meeting Minutes

Mayor Frazier reported that since the last council meeting he has; submitted weekly columns to the Pelican Press for publication, visited with businesses and attended the 2024-2025 Complete Streets Project Meeting at City Hall on May 29 and June 5, facilitated the 2024-2025 Complete Streets Meeting at the Library on May 29 and June 5, presented the Welcome at West Central Initiative's Building Foundations for Tomorrow's Generosity at Thumper Pond in Ottertail, MN on May 29, conducted a Conversations with the Mayor session at the Library on May 30, attended the Pinewood Estates open house on May 30 at the Library, conferred with members of the Igesia Apostolica Pelican Church on June 3 regarding a temporary easement for utility construction on their church property, coordinated logistics with Mary Melroe on June 4 for the painting of 6 fire hydrants near our two schools on June 15 by the Walmart Academy, attended an Otter Tail Country Lakes Area Collaborative Zoom Meeting at City Hall on June 5 with Administrator Roisum and Jordan Grossman of CEDA, attended a ordinance meeting at City Hall on June 6 with Clerk Harthun, Administrator Roisum, Street and Park Superintendent Olson and Police Chief Quaintance, participated in a Zoom interview with Sarah Bien-Aime of WDAY Television on June 7 regarding the 2024-2025 Complete Streets Project, met with Administrator Roisum on June 10 to plan the agenda for this afternoon's council meeting and attended a Housing Steering Committee Meeting on June 10 at City Hall with Administrator Roisum, Clerk Harthun, CEDA personnel, Minnesota Housing Partnership personnel and community members.

Adjourn

"I move to adjourn the meeting." Motion by Strand. Seconded by Markgraf. Motion carried unanimously.

Danielle Harthun

Danielle Harthun
Clerk-Treasurer

CITY OF PELICAN RAPIDS

06/25/24 – CITY OF PELICAN RAPIDS BILL LISTING

Vendor Name	Comments	Amount
APEX ENGINEERING GROUP	IMP PRJ 91 TH 59/108	$67,274.66
ARVIG	ALL; COMMUNICATIONS	$1,090.81
BELL BANK CREDIT CARD	ALL; POST BOARD LICENSE; 130,133,	$278.97
BRAUN INTERTEC CORPORATION	STR; COMPLETE STR PRJ SOIL TESTING	$2,595.00
CIVIL AIR PATROL MAGAZINE	PD; SUBSCRIPTION; CIVIL AIR	$105.00
FARMERS ELEVATOR COMPANY	PK; MAINTENANCE; WEED CONTROL	$61.39
GOPHER STATE ONE CALL	SWR; WTR; LOCATES; MAY	$105.30
GPNG	ALL; UTILITIES	$326.20
HAWKINS, INC	WWTF; CHEMICAL	$21,146.42
KREKELBERG LAW FIRM	PD; PROFESSIONAL SRVS	$135.00
LAKES COUNTRY SERVICE CO-OP	ALL; COMPUTER SERVICE	$608.53
MINNESOTA BACKFLOW	ALL; ANNUAL RPZ INSPECTION	$2,725.25
MR PLUMBER, LLC	WTR; REPAIR; REPIPE SPRINKLER	$329.94
MR SIGN COMPANY, INC	STR; MAINTENANCE; SIGNS,	$118.08
MUNICIPAL SERVICE COMPANY	WWTF; CLARIFIER NO. 4	$12,360.00
NAPA	STR; REPAIRS; ADAPTER	$4.99
NORTHLAND TRUST SERVICES INC	WTR TOWER BOND AGENT FEE	$587.50
OK TIRE CRM	PK; REPAIRS; TIRES	$156.00
PARK REGION CO OP	ALL; FUEL	$692.57
PELICAN RAPIDS PRESS	ALL; HYDRANT FLUSING	$1,648.66
POWERPLAN RDO	STR; REPAIRS ; NEW WINDOW	$558.23
SOURCE ONE GROUP, INC	SWR; LEACHATE MANAGEMENT	$778.05
TASC	ALL; COBRA ADMIN FEE	$19.32
VERIZON WIRELESS	ALL; COMMUNCIATIONS	$461.93
VESTIS	STR; PK; LINEN SERVICE	$132.64
WELLS CONSTRUCTION MN LLC	STR; TREE REMOVAL	$1,400.00
WESTECH ENGINEERING, INC.	WWTF; CLARIFIER	$1,306.39
		TOTAL: $117,080.63

CITY OF PELICAN RAPIDS

06/25/24 LIQUOR STORE Bill Listing

Vendor Name	Comments	Amount
ABSOLUTE ICE	ICE	$345.70
ARTISAN BEER COMPANY	BEER	$1,404.00
ARVIG	COMMUNICATIONS	$186.01
BELLBOY CORPORATION	LIQUOR	$7,054.82
BERGSETH BROS. CO. INC	BEER	$14,396.76
BEVERAGE WHOLESALERS, INC	LIQUOR/BEER	$10,183.10
DACOTAH PAPER CO	BAGS	$96.14
DS BEVERAGES, INC	BEER	$14,744.80
EMERALD ELEMENTS	THC	$2,022.00
JOHNSON BROTHERS LIQUOR CO	LIQUOR/WINE	$5,450.96
MCKINNON CO. INC	POP/MIX/BAR SUPPLIES	$84.00
PHILLIPS WINE & SPIRITS	LIQUOR	$2,017.50
SOUTHERN GLAZERS	LIQUOR	$5,426.15
		TOTAL: $63,411.94

CITY OF PELICAN RAPIDS

Liquor Store MAY 2024 Profit & Loss

Account Descr		May 2024 Amt	May 2023 Amt	Difference to LY	2024 YTD Amt	2023 YTD Amt	YTD Difference
R Revenue							
R 609-34766	Refunds &	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 609-34950	Other Revenues	$35.00	$21.00	$14.00	$103.00	$100.00	$3.00
R 609-36210	Interest Earnings	$750.39	$811.15	($60.76)	$3,525.29	$3,420.39	$104.90
R 609-37811	Liquor & Wine Sales	$49,097.38	$55,567.90	($6,470.52)	$190,375.17	$194,607.41	($4,232.24)
R 609-37812	Beer Sales	$88,833.18	$106,344.42	($17,511.24)	$328,687.83	$338,712.73	($10,024.90)
R 609-37813	Ice Sales	$1,217.00	$1,921.15	($704.15)	$2,482.00	$3,767.72	($1,285.72)
R 609-37814	Pop/Mix/Misc Sales	$2,594.32	$2,749.97	($155.65)	$8,168.30	$8,126.28	$42.02
R 609-37815	NA Beer/Wine Sales	$874.83	$938.37	($63.54)	$2,818.39	$2,566.05	$252.34
R 609-37817	Gift Cards Sold	$70.00	$130.00	($60.00)	$240.00	$539.00	($299.00)
R 609-37829	THC SALES	$3,228.29	$0.00	$3,228.29	$8,826.25	$0.00	$8,826.25
R 609-37940	Cash Short/Long	$0.29	($0.10)	$0.39	($0.62)	($0.94)	$0.32
R Revenue		$146,700.68	$168,483.86	($21,783.18)	$545,225.61	$551,838.64	($6,613.03)
E Expenditure							
E 609-49750-100	Wages and	$11,481.57	$10,869.70	$611.87	$62,392.55	$56,640.07	$5,752.48
E 609-49750-105	Overtime	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 609-49750-120	Employer Contrib	$861.09	$815.24	$45.85	$4,662.88	$4,238.94	$423.94
E 609-49750-122	FICA	$809.89	$740.46	$69.43	$4,271.41	$3,877.68	$393.73
E 609-49750-130	Employer Paid	$1,536.58	$2,868.67	($1,332.09)	$14,165.68	$14,346.43	($180.75)
E 609-49750-140	Unemployment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 609-49750-200	Office Supplies	$19.65	$178.78	($159.13)	$414.67	$357.15	$57.52
E 609-49750-208	Education	$0.00	$0.00	$0.00	$813.60	$0.00	$813.60
E 609-49750-210	Operating	$332.18	$288.00	$44.18	$1,628.35	$1,064.99	$563.36
E 609-49750-220	Repair/Maint	$31.05	$0.00	$31.05	$217.53	$107.24	$110.29
E 609-49750-230	Banking Charges	$38.68	$44.63	($5.95)	$151.04	$174.14	($23.10)
E 609-49750-231	Credit Card Fees	$2,124.04	$3,844.20	($1,720.16)	$11,321.70	$19,199.82	($7,878.12)
E 609-49750-251	Liquor & Wine	$24,028.37	$33,832.12	($9,803.75)	$117,843.86	$125,871.28	($8,027.42)
E 609-49750-252	Beer Costs	$59,947.44	$60,722.98	($775.54)	$241,573.42	$242,234.43	($661.01)
E 609-49750-253	NA Beer/Wine	$913.19	$490.96	$422.23	$1,921.39	$1,510.47	$410.92
E 609-49750-254	Pop/Mix/Bar	$1,295.73	$1,440.21	($144.48)	$4,798.37	$4,810.74	($12.37)
E 609-49750-257	Ice Costs	$134.64	$1,151.60	($1,016.96)	$603.91	$6,331.58	($5,727.67)
E 609-49750-259	THC Costs	$2,083.11	$0.00	$2,083.11	$4,598.16	$0.00	$4,598.16
E 609-49750-260	Gift Cards Used	$36.23	$144.52	($108.29)	$364.29	$880.89	($516.60)
E 609-49750-300	Professional Srvs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 609-49750-301	Auditing Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 609-49750-320	Communications	$194.01	$185.10	$8.91	$940.27	$929.25	$11.02
E 609-49750-330	Freight Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 609-49750-331	Travel Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 609-49750-340	Advertising	$25.00	$0.00	$25.00	$1,475.00	$1,054.28	$420.72
E 609-49750-360	Insurance & Bond	$0.00	$0.00	$0.00	$5,108.00	$5,264.39	($156.39)
E 609-49750-380	Utility Services	$803.45	$816.94	($13.49)	$4,057.79	$4,521.59	($463.80)
E 609-49750-400	Repairs & Maint	$435.72	$125.14	$310.58	$728.77	$624.17	$104.60
E 609-49750-405	Depreciation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 609-49750-432	Uncollectable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 609-49750-433	Dues, Fees,	$1,258.35	$0.00	$1,258.35	$1,278.78	$250.00	$1,028.78
E 609-49750-500	Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 609-49750-609	Principle	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 609-49750-610	Interest	$0.00	$0.00	$0.00	($69.99)	$0.00	($69.99)
E 609-49750-700	Transfers	$0.00	$0.00	$0.00	$17,986.94	$0.00	$17,986.94
E Expenditure		$108,389.97	$118,559.25	($10,169.28)	$503,248.37	$494,289.53	$8,958.84

CITY OF PELICAN RAPIDS

Liquor Store - MAY 2024 Balance Sheet

	Bal Sht	Bal Sht Descr	Current Balance
	10100	Wells Fargo (1957)	($372,195.73)
	10114	MN 9650 - LS	$93,480.68
	10140	Credit Cards	$2,033.96
	10143	MN National Bank (0524 LS)	$160,801.21
	10146	Bell Bank City (0102)	$475,207.83
	10148	Bell Bank LS (0136)	$88,545.94
	10149	Bell Bank LS Save (0185)	$333,744.07
	10200	Petty Cash	$1,000.00
	10400	Investments	$7,000.00
	13910	Deferred Outflows-Pension	$31,337.00
	14211	Inv - Liquor & Wine	$205,147.31
	14212	Inv - Beer	$53,440.43
	14213	Inv - Ice	$574.95
	14214	Inv - Pop/Mix/Bar Supplies	$3,519.62
	14215	Inv - NA Beer & Wine	$842.06
	14217	Inv - THC	$1,526.14
	15500	Prepaid Insurance	$1,776.88
	16100	Fixed Asset-Land	$96,588.00
	16130	Accum. Depr. Land	($9,408.25)
	16160	Land Improvements	$13,333.63
	16200	Fixed Asset-Buildings	$562,782.00
	16230	Accum Depr. Building	($178,258.88)
	16400	Fixed Asset-Equip/Machinery	$11,255.42
	16430	Accum Deprec-Equipment	($5,448.50)
1 A			$1,578,625.77
	20200	Accounts Payable	($39,060.12)
	20850	Sales & Use Tax - LS	($14,685.46)
	21600	Accrued Wages & Salaries Payab	($3,343.55)
	23600	Compensated Absences Pay NC	($4,885.05)
	23900	Other Long-term Liabilities	($141,240.00)
	23910	Deferred Inflows-Pension	($350.00)
	2 L	($203,564.18)	
	25300	Fund Balance	($1,377,893.10)
	27200	Unreserved Retained Earn-	$2,831.51
3 E			($1,375,061.59)

PeopleService INC.
Water & Wastewater Professionals

Date: June 17, 2024

To: City of Pelican Rapids

From: Dennis Dalager, Calvin Miller, Operators

O & M Report: May 2024

DEADLINE FOR YOU TO COMPLETE THE LEAD SERVICE LINE (LSL) INVENTORY IS OCTOBER 16, 2024

Water Operation & Maintenance

- Fluoride tests have been done and sent report into MDH.
- Well depths checked.
- Rotate wells sequence.
- Changed chlorine tanks as needed.
- Daily chlorine tests.

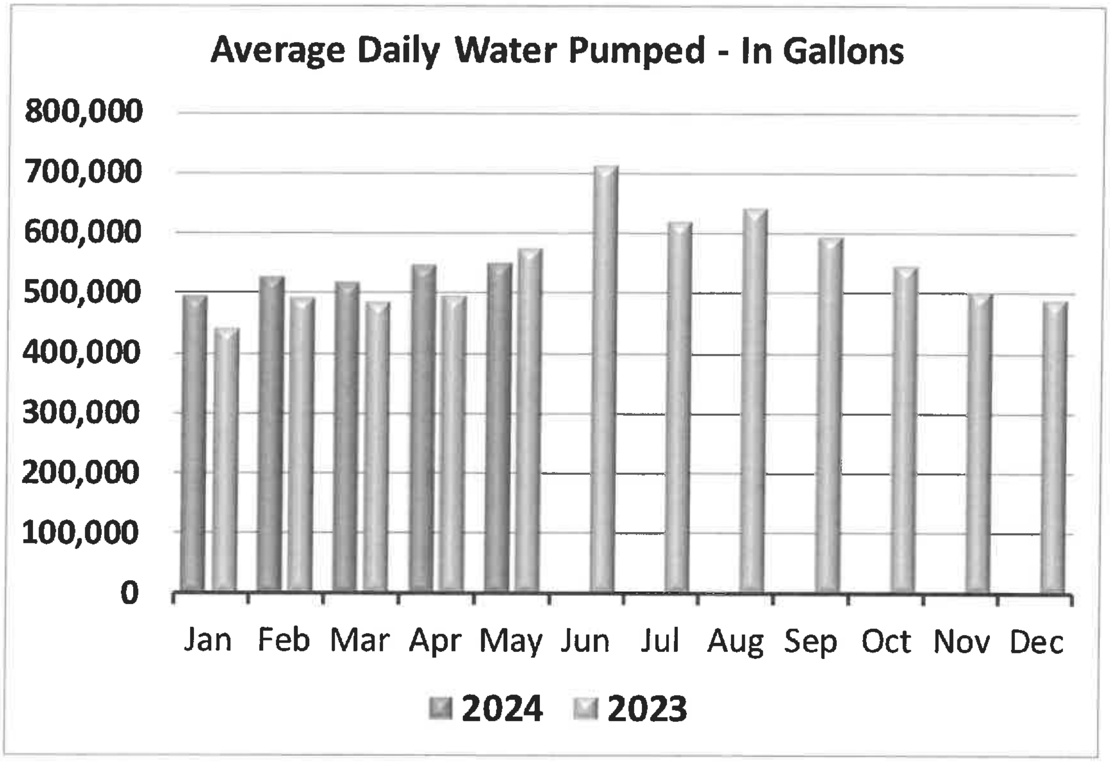
Wastewater Operation & Maintenance

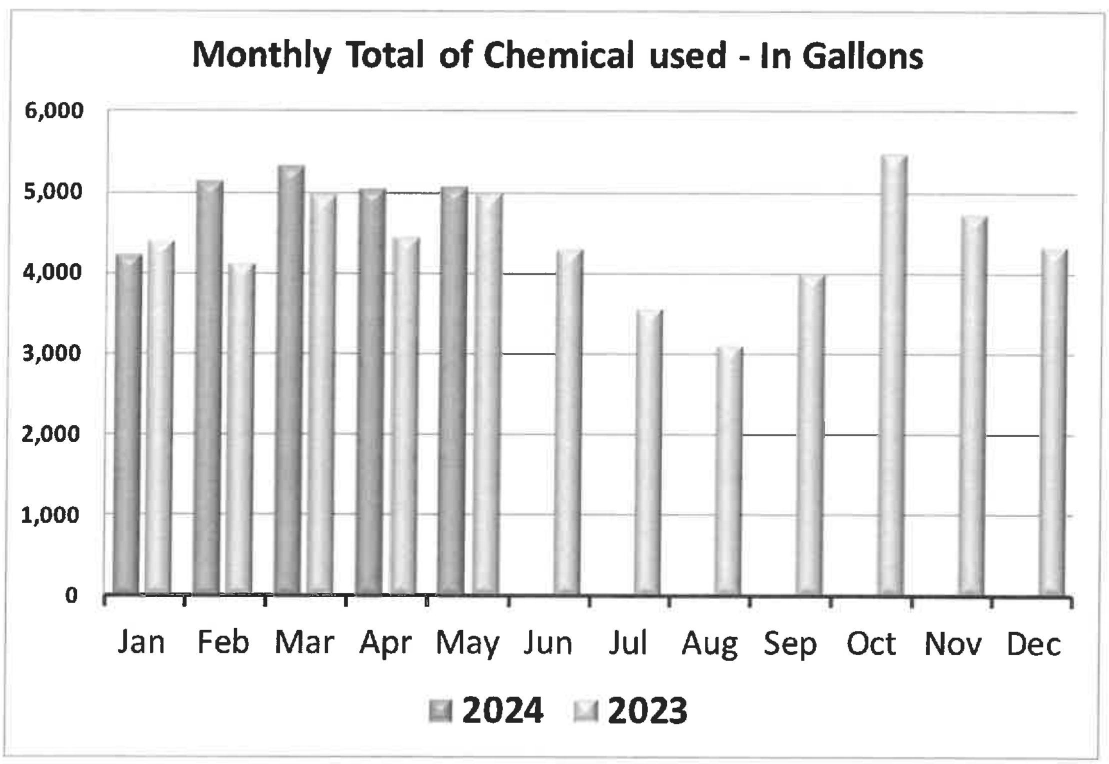
- Clarifier #4 is back online and working fine.
- Collected daily and weekly samples sent samples to RMB, as necessary.
- Daily checks of plant and lift stations.
- Reported findings on DMR.
- The exhaust system on the pretreatment building is fully operational.
- The blower has failed inspection and will have to be replaced. The new blower will take 6-7 weeks for delivery.

PeopleService INC.
Water & Wastewater Professionals

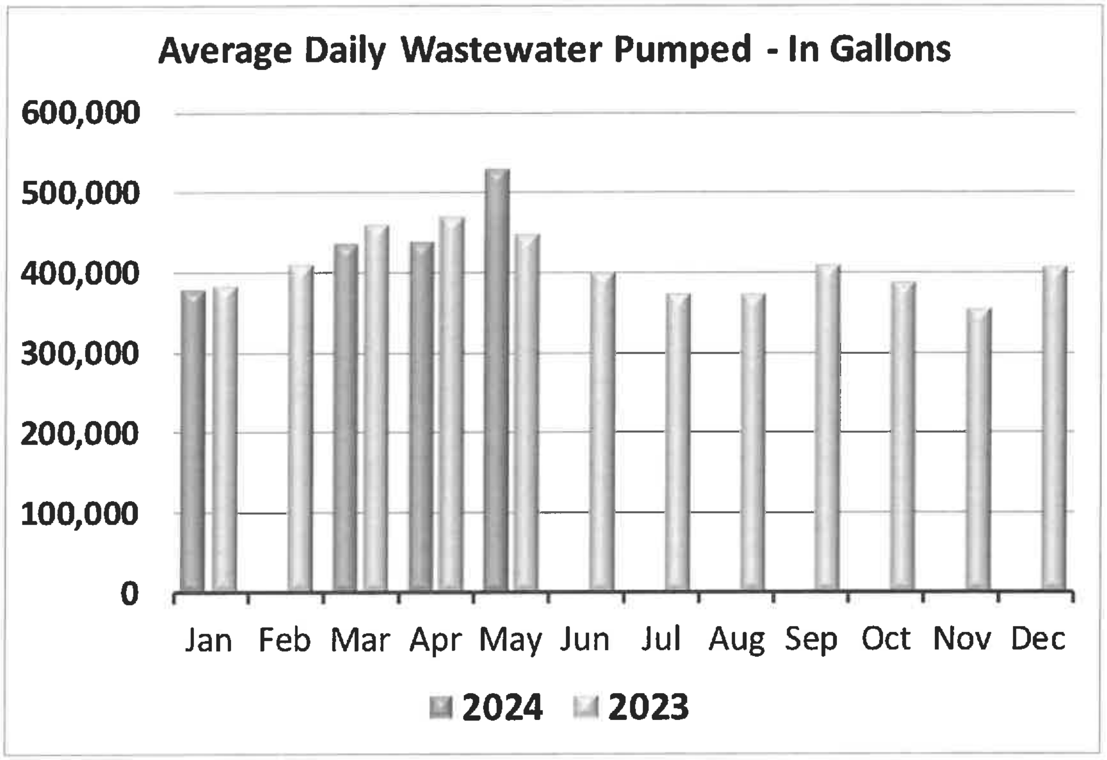
		May-24	April-24	May-23
Water	Units			
Average Daily Pumped	gallons	548,967	547,533	574,774
Maximum Daily Pumped	gallons	723,000	686,000	834,000
Total Monthly Pumped	gallons	17,018,000	16,426,000	17,818,000
Average Daily Fluoride Conc.	mg/L	0.81	0.67	1.03
Fluoride used	gallons	143.00	165.00	203.00
Total Chlorine Residual	mg/L	1.02	0.76	1.31
Chlorine used	lbs	500.00	269.00	869.00
Phosphorus				
Phos Influent	mg/L	12	10	13
Phos Effluent	mg/L	0.50	0.50	0.70
Phos Effluent Permit Limit	mg/L	1	1	1
Phos Effluent Loading	kg/YTD	112.70	84.40	187.00
Phos Effluent Loading Permit Limit	kg/YTD	1,257.60	1,257.60	1,257.60
Chemical Used	gallons	5,050.00	5,015.00	4,988.00
Total Chloride	mg/L	519.00	565.00	461.00
Effluent Flow				
Average Daily	gallons	530,000	439,666	449,000
Maximum Daily	gallons	966,000	507,000	649,000
Total Monthly	gallons	16,415,000	13,190,000	13,937,000
Precipitation Monthly Total	Inches	5.95	2.45	2.51
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	$18,634.00	$18,389.00	99%	42%
Total	$18,634.00	$18,389.00	99%	42%

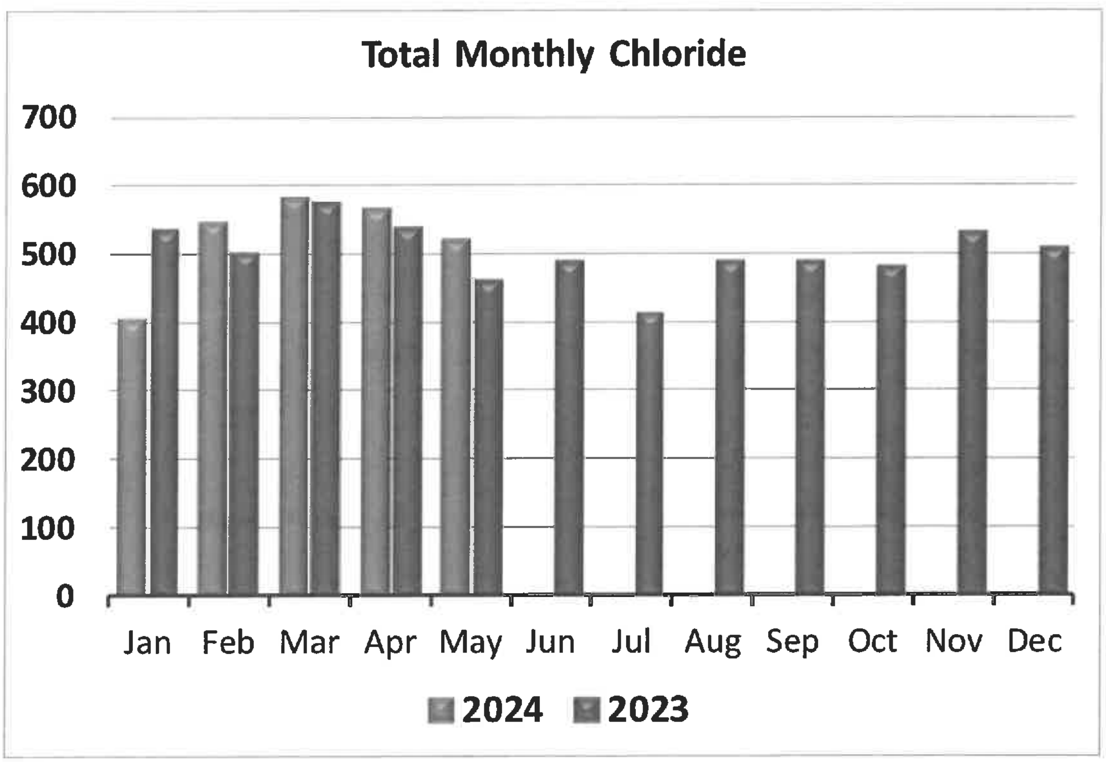
PeopleService INC.
Water & Wastewater Professionals





PeopleService INC.
Water & Wastewater Professionals





City of Pelican Rapids					
Comp Report					
May 31, 2024					
Department	Beginning Balance	Accrued Comp	Used Comp	Ending Balance	Over Time Paid
Administration	25.875	6.000	10.750	21.125	$ -
Police	45.250	3.750	12.250	36.750	$ -
Streets & Parks	7.500	24.000	7.500	24.000	$ -
Library	5.875	4.000	9.750	0.125	$ -
Liquor Store	4.000	0.000	2.000	2.000	$ -
Total	88.500	37.750	42.250	84.000	$ -

PELICAN RAPIDS™

CITY OF PELICAN RAPIDS
CASH RECAP
MONTH-END MAY 31, 2024

			CASH BALANCE
FUND 101	GENERAL FUND	$	2,465,539.33
FUND 209	TIF 2-9 UNIQUE HOUSING	$	13,046.80
FUND 210	TIF 1 FUND REDEVELOPMENT	$	399.61
FUND 211	LIBRARY	$	47,642.16
FUND 301	ECONOMIC DEVELOPMENT AUTHORITY	$	26,180.38
FUND 302	SPECIAL IMPROVEMENT FUND	$	570,696.81
FUND 303	CAPITAL IMPROVEMENT	$	87,548.00
FUND 304	GO IMP BONDS, SERIES 2017	$	(180,454.88)
FUND 305	CIP IMP BONDS, SERIES 2017	$	208,117.33
FUND 406	TAX ABATEMENT GO BONDS (PL PRJ)	$	2,088,006.56
FUND 407	PINEWOOD IMP PRJ 94	$	(25,162.33)
FUND 408	COMPLETE STREETS PRJ	$	308,077.66
FUND 601	WATER FUND	$	512,491.05

2024 CITY OF PELICAN RAPIDS INVESTMENT SCHEDULE

	ACCT #	BEGIN BAL 12/31/2023	INVEST PURCHASED (Deposits)	INVEST MATURED (Checks)	INTEREST INCOME	INTEREST PAID OUT	BALANCE 5/31/24	INT RATE	MATURITY DATE
101 - GENERAL FUND									
MN-GENERAL FUND	5778	$ 211,170.82			$ 1,611.03		$ 212,781.85	1.73%	8/9/24 CD
BELL-06, 07, 08, 14 ECON DEV.	1069	$ 51,451.54			$ 536.41		$ 51,987.95	2.53%	MM SAVINGS
BELL-06, 07, 08, 14 ELECT READER BD	1069	$ 17,513.91			$ 182.60		$ 17,696.51	2.53%	MM SAVINGS
BELL-11 CRACK SEAL/SEAL COAT	1069	$ 6,421.38			$ 66.95		$ 6,488.33	2.53%	MM SAVINGS
BELL-11,14 CAPITAL EQUIPMENT	1069	$ 44,284.32			$ 461.68		$ 44,746.00	2.53%	MM SAVINGS
BELL-13 STR EQUIP	1069	$ 40,878.35			$ 426.20		$ 41,304.55	2.53%	MM SAVINGS
BELL - NEW POOL FUND	0091	$ 10,835.24	$ -		$ 13.47		$ 10,848.71	0.50%	SAVINGS
BELL - COMMUNITY CENTER (SENIOR CTR)	0040	$ 54,235.44	$ -		$ 451.97		$ 54,687.41	2.02%	SAVINGS
MN - 15 CITY TRAIL	9650	$ 84,338.53			$ 288.02		$ 84,626.55	0.81%	SAVINGS
MN - 15 PARKS RESERVE	9650	$ 305,313.50			$ 1,042.68		$ 306,356.18	0.81%	SAVINGS
MN - SHERIN PARK PAVING	9650	$ 15,125.53			$ 51.65		$ 15,177.18	0.81%	SAVINGS
MN- PARKS MOWER	9650	$ 13,032.19			$ 44.50		$ 13,076.69	0.81%	SAVINGS
MN- EL PETERSON PARK SHELTER RESHINGLE	9650	$ 7,518.58			$ 25.69		$ 7,544.27	0.81%	SAVINGS
MN-06-09 108 ECON DEVELOPMENT (7/26/11)	3519	$ 10,115.14			$ 40.50		$ 10,155.64	0.95%	MM SAVINGS
MN-11, 14 SWIM PL (2/14/11)	3519	$ 196,584.01			$ 787.18		$ 197,371.19	0.95%	MM SAVINGS
BELL - GENERAL FUND	0151	$ 2,321,625.59	$ 7,289,754.09	$ 6,894,011.54	$ 35,184.94		$ 2,752,553.08	3.04%	SAVINGS
BELL - AIRPORT FUND	0151	$ 111,903.25			$ 1,375.00		$ 113,278.25	3.04%	SAVINGS
BELL - NEW POOL	0151	$ 1,935,711.69	$ 1,340,902.85	$ 1,167,926.01	$ 25,935.96		$ 2,134,624.49	3.04%	SAVINGS
TOTAL GENERAL FUND		$ 5,438,059.02	$ 8,630,656.94	$ 8,061,937.55	$ 68,526.43	$ -	$ 6,075,304.84		
211 - LIBRARY									
BELL-LIBRARY SAVINGS (12/19)	1783	$ 26,063.67			$ 335.04		$ 26,398.71	2.55%	7/4/24 CD
BELL - LIBRARY SAVINGS (3/19) TOSO	9077	$ 6,564.55			$ 130.94		$ 6,695.49	4.00%	8/21/24 CD
BELL - LIBRARY SAVINGS (3/19)	8035	$ 26,362.19			$ 531.57		$ 26,893.76	4.00%	2/12/25 CD
BELL-LIBRARY SAVINGS (12/11)	4261	$ 20,632.33			$ 282.92		$ 20,915.25	2.77%	9/14/25 CD
BELL-LIBRARY SAVINGS (5/05)	6413	$ 16,527.99			$ 137.74		$ 16,665.73	2.02%	MM SAVINGS
TOTAL LIBRARY FUND		$ 96,150.73	$ -	$ -	$ 1,418.21	$ -	$ 97,568.94		
302 - SPECIAL IMP									
BELL-SPECIAL IMP FD(7/14/10)	7675	$ 146,925.65			$ 2,036.83		$ 148,962.48	2.75%	7/22/25 CD
BELL - SPECIAL IMP FUND	0151	$ 215,394.99	$ -		$ 2,646.64		$ 218,041.63	3.04%	SAVINGS
TOTAL FUND SPEC IMP		$ 362,320.64	$ -	$ -	$ 4,683.47	$ -	$ 367,004.11		
601 - WATER FUND									
MN-UTILITY BILLING	3063	$ (2,585.66)	$ -	$ -	$ 26.30		$ (1,559.36)	0.28%	CHECKING
TOTAL WATER FUND		$ (2,585.66)	$ -	$ -	$ 26.30	$ -	$ (1,559.36)		
602 - SEWER FUND									
MN-UTILITY BILLING	3063	$ 6,986.28	$ -	$ -	$ 26.30		$ 5,323.85	0.28%	CHECKING
BELL - SAVINGS WWTF RESERVE (2/17)	0151	$ 564,821.00					$ 564,821.00		SAVINGS
TOTAL SEWER FUND		$ 571,807.28	$ -	$ -	$ 26.30	$ -	$ 570,144.85		
609 - LIQUOR STORE									
MN - PLAYGROUND PNP	9650	$ 59,622.10	$ 33,509.18		$ 349.40		$ 93,480.68	0.81%	SAVINGS
MN - LS SAVINGS	9650	$ 49,056.12		$ 49,056.12			$ (0.00)		
MN- CHECKING (8/31/20)	0524	$ 160,645.24			$ 195.30		$ 160,840.54	0.29%	CHECKING
BB - CHECKING (9/1/21)	0136	$ 148,666.94	$ 617,576.81	$ 631,674.12			$ 134,569.63		CHECKING
BB - SAVINGS (9/1/21)	0185	$ 263,094.16	$ 70,000.00	$ 2,440.00	$ 3,089.91		$ 333,744.07	2.53%	SAVINGS
TOTAL LIQUOR STORE		$ 681,084.56	$ 721,085.99	$ 683,170.24	$ 3,634.61	$ -	$ 722,634.92		
ESCROW ACCOUNT									
PAYROLL FLEX ACCOUNT (BB)	0094	$ 1,937.72	$ 761.53	$ 692.86			$ 2,006.39	0.00%	CHECKING
TOTAL PAYROLL FLEX ACCT		$ 1,937.72	$ 761.53	$ 692.86	$ -	$ -	$ 2,006.39		
TOTAL ALL FUNDS		$ 7,148,774.29	$ 9,352,504.46	$ 8,745,800.65	$ 78,315.32	$ -	$ 7,833,104.69		

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			2024 YTD Budget	2024 YTD Amt	May MTD Amt	2024 YTD Balance	% of YTD Budget
GENERAL FUND							
Active	R 101-31000	General Property Taxes	$946,964.00	$8,493.41	$30.00	$938,470.59	0.90%
Active	R 101-31060	AG MARKET CREDIT	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-31920	Property Tax Replaceme	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-32000	Licenses and Permits	$0.00	$35.00	$0.00	-$35.00	0.00%
Active	R 101-32115	Liquor Licenses	$2,400.00	$4,095.02	$2,680.00	-$1,695.02	170.63%
Active	R 101-32210	Building Permits	$500.00	$510.00	$180.00	-$10.00	102.00%
Active	R 101-32215	Land Use Permits	$0.00	$190.00	$0.00	-$190.00	0.00%
Active	R 101-32240	Animal Licenses	$0.00	$902.00	$246.00	-$902.00	0.00%
Active	R 101-32245	ANIMAL BOARDING	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-33200	Police State Aid	$25,000.00	$0.00	$0.00	$25,000.00	0.00%
Active	R 101-33210	PUBLIC SAFETY STAT	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-33250	Street Maint Aid State	$6,000.00	$4,022.32	$0.00	$1,977.68	67.04%
Active	R 101-33300	State Airport Assistance	$6,345.00	$1,122.54	$0.00	$5,222.46	17.69%
Active	R 101-33401	Local Government Aid	$1,129,211.00	$0.00	$0.00	$1,129,211.00	0.00%
Active	R 101-33410	TRANSPORTATION AS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-33600	County Grants	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-33610	County Hwy Maintenanc	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-33620	PERA Increase Aid	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-34105	Maps/Publications/Data	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-34110	COMMUNITY CTR REN	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-34200	Public Safety - Fire Call	$14,406.00	$6,650.00	$1,700.00	$7,756.00	46.16%
Active	R 101-34201	City/Townships Fire Rev	$267,000.00	$144,131.45	$0.00	$122,868.55	53.98%
Active	R 101-34202	Fire Relief Assoc	$0.00	$85,121.91	$0.00	-$85,121.91	0.00%
Active	R 101-34203	Accident Reports	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-34204	Fire Grants	$0.00	$2,960.00	$160.00	-$2,960.00	0.00%
Active	R 101-34205	Training Burns	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-34206	FD Sale of Assets	$0.00	$600.00	$0.00	-$600.00	0.00%
In-Active	R 101-34207	FIRE DEPT GRANT	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-34300	Highways, Str, Mow Ch	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-34720	Swimming Pool Fees	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-34740	Swimming Pool Conces	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-34766	Refunds & Reimbursem	$2,000.00	$0.00	$0.00	$2,000.00	0.00%
Active	R 101-34768	LRAC Grant	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-34770	POOL DONATIONS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-35000	Penalities	$1,000.00	$129.06	$0.00	$870.94	12.91%
Active	R 101-35100	Court Fines	$7,000.00	$2,408.74	$227.33	$4,591.26	34.41%
Active	R 101-35102	Local Fines	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-35210	Impound Fees	$500.00	$124.00	$25.00	$376.00	24.80%
Active	R 101-36210	Interest Earnings	$40,000.00	$42,590.47	$8,173.95	-$2,590.47	106.48%
Active	R 101-36220	Dividends	$5,000.00	$79.18	$0.00	$4,920.82	1.58%
Active	R 101-36230	Contributions and Donati	$1,000.00	$3,800.00	$3,200.00	-$2,800.00	380.00%
Active	R 101-36240	Shop with a Cop Donati	$0.00	$100.00	$0.00	-$100.00	0.00%
Active	R 101-37125	Sales of Service or Prop	$0.00	$5,081.00	$5,040.00	-$5,081.00	0.00%
Active	R 101-37400	Community Sign	$1,500.00	$0.00	$0.00	$1,500.00	0.00%
Active	R 101-37401	Industrial Park Sign	$1,200.00	$0.00	$0.00	$1,200.00	0.00%
Active	R 101-37520	Special Assess - County	$1,500.00	$0.00	$0.00	$1,500.00	0.00%
Active	R 101-38010	Rental of Property	$15,000.00	$15,735.58	$949.75	-$735.58	104.90%
Active	R 101-38015	BUILDING RENTAL	$0.00	$1,880.00	$730.00	-$1,880.00	0.00%
Active	R 101-38020	Airport Land Rent	$11,000.00	$6,608.38	$0.00	$4,391.62	60.08%
Active	R 101-38021	Airport Hangar Rent	$13,000.00	$3,915.00	$840.00	$9,085.00	30.12%
Active	R 101-38022	Airport Fuel Receipts	$5,000.00	$445.07	$337.64	$4,554.93	8.90%
Active	R 101-38071	Swimming Pool Lessons	$0.00	$0.00	$0.00	$0.00	0.00%

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			2024 YTD Budget	2024 YTD Amt	May MTD Amt	2024 YTD Balance	% of YTD Budget
Active	R 101-38700	Rental Housing Fees	$5,000.00	$1,880.00	$0.00	$3,120.00	37.60%
Active	R 101-38910	Camping Fees	$6,000.00	$2,647.32	$605.37	$3,352.68	44.12%
Active	R 101-39203	Transfer from Other Fun	$221,300.00	$2,440.00	$0.00	$218,860.00	1.10%
Active	R 101-39320	Proceeds-FD Truck Lea	$0.00	$0.00	$0.00	$0.00	0.00%
		Total GENERAL FUND	$2,734,826.00	$348,697.45	$25,125.04	$2,386,128.55	12.75%

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CITY OF PELICAN RAPIDS
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Current Period: May 2024

			2024 YTD Budget	2024 YTD Amt	May MTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
GENERAL FUND								
Dept 41110 Council								
Active	E 101-41110-100	Wages and Salar	$5,500.00	$1,400.00	$0.00	$0.00	$4,100.00	25.45%
Active	E 101-41110-120	Employer Contrib	$70.00	$18.13	$0.00	$0.00	$51.87	25.90%
Active	E 101-41110-122	FICA	$430.00	$107.15	$0.00	$0.00	$322.85	24.92%
Active	E 101-41110-430	Miscellaneous	$1,700.00	$35.88	$8.97	$8.97	$1,655.15	2.64%
		Total Dept 41110 Counc	$7,700.00	$1,561.16	$8.97	$8.97	$6,129.87	20.27%
Dept 41305 Mayor								
Active	E 101-41305-100	Wages and Salar	$1,800.00	$460.00	$0.00	$0.00	$1,340.00	25.56%
Active	E 101-41305-120	Employer Contrib	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41305-122	FICA	$140.00	$35.19	$0.00	$0.00	$104.81	25.14%
Active	E 101-41305-430	Miscellaneous	$1,200.00	$128.26	$0.00	$0.00	$1,071.74	10.69%
		Total Dept 41305 Mayc	$3,140.00	$623.45	$0.00	$0.00	$2,516.55	19.86%
Dept 41310 City Administrator								
Active	E 101-41310-100	Wages and Salar	$44,000.00	$16,604.01	$3,320.80	$0.00	$27,395.99	37.74%
Active	E 101-41310-120	Employer Contrib	$3,200.00	$1,245.34	$249.08	$0.00	$1,954.66	38.92%
Active	E 101-41310-122	FICA	$3,400.00	$1,180.89	$242.43	$0.00	$2,219.11	34.73%
Active	E 101-41310-130	Employer Paid In	$8,700.00	$3,258.63	$364.21	$1.28	$5,440.09	37.47%
Active	E 101-41310-200	Office Supplies	$1,000.00	$116.34	$22.41	$0.00	$883.66	11.63%
Active	E 101-41310-208	Education	$1,200.00	$987.95	$0.00	$0.00	$212.05	82.33%
Active	E 101-41310-210	Operating Suppli	$100.00	$0.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-41310-220	Repair/Maint Sup	$100.00	$0.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-41310-300	Professional Srv	$100.00	$0.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-41310-320	Communications	$2,000.00	$510.35	$116.41	$69.09	$1,420.56	28.97%
Active	E 101-41310-331	Travel Expenses	$400.00	$0.00	$0.00	$0.00	$400.00	0.00%
Active	E 101-41310-400	Repairs & Maint	$500.00	$72.39	$14.63	$0.00	$427.61	14.48%
Active	E 101-41310-433	Dues, Fees, Sub	$100.00	$0.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-41310-500	Capital Outlay	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0.00%
		Total Dept 41310 City Administratc	$65,800.00	$23,975.90	$4,329.97	$70.37	$41,753.73	36.44%
Dept 41400 City Clerk-Treasurer								
Active	E 101-41400-100	Wages and Salar	$50,000.00	$18,411.39	$3,682.28	$0.00	$31,588.61	36.82%
Active	E 101-41400-105	Overtime	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41400-120	Employer Contrib	$4,000.00	$1,380.87	$276.18	$0.00	$2,619.13	34.52%
Active	E 101-41400-122	FICA	$4,000.00	$1,243.21	$252.13	$0.00	$2,756.79	31.08%
Active	E 101-41400-130	Employer Paid In	$11,500.00	$4,281.59	$476.70	$2.58	$7,215.83	37.25%
Active	E 101-41400-200	Office Supplies	$2,500.00	$1,017.80	$65.78	-$7.68	$1,489.88	40.40%
Active	E 101-41400-208	Education	$2,500.00	$848.60	$0.00	$0.00	$1,651.40	33.94%
Active	E 101-41400-210	Operating Suppli	$200.00	$0.00	$0.00	$0.00	$200.00	0.00%
Active	E 101-41400-220	Repair/Maint Sup	$100.00	$69.79	$0.00	$0.00	$30.21	69.79%
Active	E 101-41400-300	Professional Srv	$6,190.00	$0.00	$0.00	$0.00	$6,190.00	0.00%
Active	E 101-41400-320	Communications	$3,200.00	$1,366.85	$239.23	$68.82	$1,764.33	44.86%
Active	E 101-41400-331	Travel Expenses	$100.00	$0.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-41400-400	Repairs & Maint	$400.00	$144.78	$29.26	$0.00	$255.22	36.20%
Active	E 101-41400-433	Dues, Fees, Sub	$800.00	$806.09	$0.00	$0.00	-$6.09	100.76%
Active	E 101-41400-500	Capital Outlay	$11,000.00	$156.94	$0.00	$0.00	$10,843.06	1.43%
		Total Dept 41400 City Clerk-Treasure	$96,490.00	$29,727.91	$5,021.56	$63.72	$66,698.37	30.81%
Dept 41410 Elections								
Active	E 101-41410-100	Wages and Salar	$2,500.00	$742.50	$0.00	$0.00	$1,757.50	29.70%
Active	E 101-41410-430	Miscellaneous	$700.00	$129.50	$0.00	$18.18	$552.32	21.10%
		Total Dept 41410 Election	$3,200.00	$872.00	$0.00	$18.18	$2,309.82	27.25%
Dept 41420 Publications								

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Active	E 101-41420-200	Office Supplies	$1,500.00	$551.06	$101.89	$0.00	$948.94	36.74%
Active	E 101-41420-350	Publication	$12,000.00	$5,133.59	$1,153.88	$907.66	$5,958.75	50.34%
		Total Dept 41420 Publication	$13,500.00	$5,684.65	$1,255.77	$907.66	$6,907.69	42.11%
Dept 41530 Accounting								
Active	E 101-41530-100	Wages and Salar	$27,100.00	$9,370.10	$1,850.63	$0.00	$17,729.90	34.58%
Active	E 101-41530-105	Overtime	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41530-120	Employer Contrib	$2,600.00	$702.78	$138.80	$0.00	$1,897.22	27.03%
Active	E 101-41530-122	FICA	$2,450.00	$696.87	$138.43	$0.00	$1,753.13	28.44%
Active	E 101-41530-130	Employer Paid In	$5,800.00	$2,457.28	$195.08	$0.00	$3,342.72	42.37%
Active	E 101-41530-200	Office Supplies	$150.00	$19.33	$0.00	$0.00	$130.67	12.89%
Active	E 101-41530-208	Education	$200.00	$40.00	$0.00	$0.00	$160.00	20.00%
		Total Dept 41530 Accountin	$38,300.00	$13,286.36	$2,322.94	$0.00	$25,013.64	34.69%
Dept 41540 Auditing								
Active	E 101-41540-301	Auditing Services	$9,500.00	$0.00	$0.00	$0.00	$9,500.00	0.00%
		Total Dept 41540 Auditin	$9,500.00	$0.00	$0.00	$0.00	$9,500.00	0.00%
Dept 41600 Legal Expenses								
Active	E 101-41600-304	Legal Fees	$10,000.00	$3,047.30	$285.00	$0.00	$6,952.70	30.47%
Active	E 101-41600-305	Employee Relati	$2,000.00	$1,156.25	$0.00	$0.00	$843.75	57.81%
Active	E 101-41600-306	Prosecuting Fee	$12,000.00	$7,071.00	$1,575.00	-$645.00	$5,574.00	53.55%
Active	E 101-41600-307	Police Union Leg	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0.00%
		Total Dept 41600 Legal Expense	$30,000.00	$11,274.55	$1,860.00	-$645.00	$19,370.45	37.58%
Dept 41910 Planning and Zoning								
Active	E 101-41910-100	Wages and Salar	$2,700.00	$884.40	$176.88	$0.00	$1,815.60	32.76%
Active	E 101-41910-105	Overtime	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41910-120	Employer Contrib	$250.00	$66.33	$13.27	$0.00	$183.67	26.53%
Active	E 101-41910-122	FICA	$250.00	$64.32	$13.00	$0.00	$185.68	25.73%
Active	E 101-41910-130	Employer Paid In	$900.00	$407.08	$31.90	$0.00	$492.92	45.23%
Active	E 101-41910-200	Office Supplies	$500.00	$24.45	$0.00	$0.00	$475.55	4.89%
Active	E 101-41910-258	Planning/Zoning/	$500.00	$0.00	$0.00	$0.00	$500.00	0.00%
Active	E 101-41910-300	Professional Srv	$10,000.00	$0.00	$0.00	$0.00	$10,000.00	0.00%
Active	E 101-41910-308	Building Codes	$200.00	$0.00	$0.00	$0.00	$200.00	0.00%
Active	E 101-41910-309	Rental Housing	$4,000.00	$2,648.98	$1.50	$0.00	$1,351.02	66.22%
		Total Dept 41910 Planning and Zonin	$19,300.00	$4,095.56	$236.55	$0.00	$15,204.44	21.22%
Dept 41940 City Hall								
Active	E 101-41940-200	Office Supplies	$200.00	$48.06	$9.68	$0.00	$151.94	24.03%
Active	E 101-41940-210	Operating Suppli	$500.00	$94.28	$0.00	$45.41	$360.31	27.94%
Active	E 101-41940-220	Repair/Maint Sup	$2,000.00	$1,098.68	$166.81	$36.50	$864.82	56.76%
Active	E 101-41940-300	Professional Srv	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41940-380	Utility Services	$13,000.00	$3,959.86	$649.01	$129.39	$8,910.75	31.46%
Active	E 101-41940-400	Repairs & Maint	$10,340.00	$5,242.51	$3,635.13	$17.17	$5,080.32	50.87%
Active	E 101-41940-410	Rentals	$1,260.00	$625.00	$0.00	$0.00	$635.00	49.60%
Active	E 101-41940-430	Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41940-433	Dues, Fees, Sub	$9,930.00	$6,774.00	$896.00	$0.00	$3,156.00	68.22%
Active	E 101-41940-500	Capital Outlay	$6,000.00	$4,614.38	$0.00	$0.00	$1,385.62	76.91%
		Total Dept 41940 City Ha	$43,230.00	$22,456.77	$5,356.63	$228.47	$20,544.76	51.95%
Dept 42110 Police Department								
Active	E 101-42110-100	Wages and Salar	$375,000.00	$126,886.16	$24,248.10	$0.00	$248,113.84	33.84%
Active	E 101-42110-103	Part-Time Emplo	$12,000.00	$2,870.44	$749.05	$0.00	$9,129.56	23.92%
Active	E 101-42110-104	Support Employe	$5,300.00	$1,768.78	$353.75	$0.00	$3,531.22	33.37%
Active	E 101-42110-105	Overtime	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0.00%
Active	E 101-42110-110	Call time	$500.00	$0.00	$0.00	$0.00	$500.00	0.00%

PELICAN RAPIDS

CITY OF PELICAN RAPIDS
*Expenditure Guideline©

Current Period: May 2024

			2024 YTD Budget	2024 YTD Amt	May MTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
Active	E 101-42110-120	Employer Contrib	$70,000.00	$23,099.65	$4,451.02	$0.00	$46,900.35	33.00%
Active	E 101-42110-122	FICA	$6,500.00	$1,898.33	$368.29	$0.00	$4,601.67	29.21%
Active	E 101-42110-130	Employer Paid In	$77,500.00	$21,344.49	$2,224.08	$5.16	$56,150.35	27.55%
Active	E 101-42110-200	Office Supplies	$3,000.00	$1,331.72	$68.49	$20.10	$1,648.18	45.06%
Active	E 101-42110-208	Education	$7,000.00	$4,509.27	$0.00	$0.00	$2,490.73	64.42%
Active	E 101-42110-210	Operating Suppli	$25,000.00	$14,191.79	$2,291.96	-$2,130.17	$12,938.38	48.25%
Active	E 101-42110-220	Repair/Maint Sup	$1,500.00	$13.99	$0.00	$0.00	$1,486.01	0.93%
Active	E 101-42110-300	Professional Srv	$4,500.00	$3,945.60	$360.98	$135.00	$419.40	90.68%
Active	E 101-42110-320	Communications	$6,500.00	$2,901.20	$582.86	$175.55	$3,423.25	47.33%
Active	E 101-42110-331	Travel Expenses	$250.00	$0.00	$0.00	$0.00	$250.00	0.00%
Active	E 101-42110-400	Repairs & Maint	$8,000.00	$4,419.09	$154.32	-$102.00	$3,682.91	53.96%
Active	E 101-42110-410	Rentals	$1,260.00	$625.00	$0.00	$0.00	$635.00	49.60%
Active	E 101-42110-425	Misc Task Force	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0.00%
Active	E 101-42110-433	Dues, Fees, Sub	$2,500.00	$485.80	$0.00	$375.00	$1,639.20	34.43%
Active	E 101-42110-500	Capital Outlay	$60,400.00	$36,422.41	$0.00	$986.55	$22,991.04	61.94%
	Total Dept 42110 Police Departmer		$672,710.00	$246,713.72	$35,852.90	-$534.81	$426,531.09	36.67%
Dept 42270 City Fire Services								
Active	E 101-42270-430	Miscellaneous	$66,000.00	$39,069.39	$0.00	$0.00	$26,930.61	59.20%
	Total Dept 42270 City Fire Service		$66,000.00	$39,069.39	$0.00	$0.00	$26,930.61	59.20%
Dept 42280 Fire Department								
Active	E 101-42280-100	Wages and Salar	$39,000.00	$0.00	$0.00	$0.00	$39,000.00	0.00%
Active	E 101-42280-122	FICA	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	0.00%
Active	E 101-42280-140	Unemployment	$0.00	$86.22	$0.00	$0.00	-$86.22	0.00%
Active	E 101-42280-200	Office Supplies	$500.00	$250.10	$100.87	$0.00	$249.90	50.02%
Active	E 101-42280-208	Education	$7,750.00	$8,056.09	$637.00	$0.00	-$306.09	103.95%
Active	E 101-42280-210	Operating Suppli	$15,500.00	$4,801.58	$1,927.27	$283.81	$10,414.61	32.81%
Active	E 101-42280-220	Repair/Maint Sup	$4,500.00	$2,149.24	$69.28	$0.00	$2,350.76	47.76%
Active	E 101-42280-300	Professional Srv	$3,300.00	$0.00	$0.00	$0.00	$3,300.00	0.00%
Active	E 101-42280-320	Communications	$2,600.00	$1,088.94	$217.34	$76.13	$1,434.93	44.81%
Active	E 101-42280-331	Travel Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
In-Active	E 101-42280-360	Insurance & Bon	$25,000.00	$16,999.00	$0.00	$0.00	$8,001.00	68.00%
Active	E 101-42280-380	Utility Services	$9,350.00	$5,357.43	$772.69	$29.16	$3,963.41	57.61%
Active	E 101-42280-400	Repairs & Maint	$16,850.00	$3,435.71	$729.38	$913.35	$12,500.94	25.81%
Active	E 101-42280-433	Dues, Fees, Sub	$1,185.00	$187.80	$0.00	$0.00	$997.20	15.85%
Active	E 101-42280-500	Capital Outlay	$11,300.00	$0.00	$0.00	$0.00	$11,300.00	0.00%
In-Active	E 101-42280-530	SPECIAL ASSE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42280-605	Fire Hall Lease	$68,483.00	$0.00	$0.00	$0.00	$68,483.00	0.00%
Active	E 101-42280-606	Truck Lease	$43,540.00	$43,539.56	$0.00	$0.00	$0.44	100.00%
Active	E 101-42280-608	SCBA Lease	$12,165.00	$12,162.21	$0.00	$0.00	$2.79	99.98%
Active	E 101-42280-616	F350 TRUCK &	$17,383.00	$17,382.20	$0.00	$0.00	$0.80	100.00%
Active	E 101-42280-699	Fire Relief Assoc	$0.00	$85,121.91	$0.00	$0.00	-$85,121.91	0.00%
	Total Dept 42280 Fire Departmer		$281,406.00	$200,617.99	$4,453.83	$1,302.45	$79,485.56	71.29%
Dept 42500 Civil Defense								
Active	E 101-42500-430	Miscellaneous	$200.00	$38.95	$7.79	$0.00	$161.05	19.48%
	Total Dept 42500 Civil Defens		$200.00	$38.95	$7.79	$0.00	$161.05	19.48%
Dept 42700 Animal Control								
Active	E 101-42700-430	Miscellaneous	$4,000.00	$457.97	$69.84	$0.00	$3,542.03	11.45%
	Total Dept 42700 Animal Contr		$4,000.00	$457.97	$69.84	$0.00	$3,542.03	11.45%
Dept 43100 Hwys, Streets, & Roads								
Active	E 101-43100-100	Wages and Salar	$79,500.00	$30,398.89	$6,079.75	$0.00	$49,101.11	38.24%
Active	E 101-43100-105	Overtime	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

Current Period: May 2024

			2024 YTD Budget	2024 YTD Amt	May MTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
Active	E 101-43100-120	Employer Contrib	$6,000.00	$2,279.88	$455.98	$0.00	$3,720.12	38.00%
Active	E 101-43100-122	FICA	$6,100.00	$2,161.15	$435.42	$0.00	$3,938.85	35.43%
Active	E 101-43100-130	Employer Paid In	$18,500.00	$7,097.01	$792.20	$1.28	$11,401.71	38.37%
Active	E 101-43100-200	Office Supplies	$1,200.00	$682.92	$29.77	-$61.78	$578.86	51.76%
Active	E 101-43100-208	Education	$1,200.00	$793.60	$0.00	$0.00	$406.40	66.13%
Active	E 101-43100-210	Operating Suppli	$18,000.00	$3,379.29	$692.04	$129.94	$14,490.77	19.50%
Active	E 101-43100-220	Repair/Maint Sup	$13,000.00	$7,723.56	$2,131.72	$583.51	$4,692.93	63.90%
Active	E 101-43100-300	Professional Srv	$1,000.00	$1,377.69	$1,092.69	$0.00	-$377.69	137.77%
Active	E 101-43100-310	Tree Removal	$10,000.00	$1,861.88	$1,000.00	$1,400.00	$6,738.12	32.62%
Active	E 101-43100-320	Communications	$2,150.00	$752.64	$172.51	$59.08	$1,338.28	37.75%
Active	E 101-43100-331	Travel Expenses	$100.00	$0.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-43100-380	Utility Services	$10,000.00	$3,897.14	$501.72	$50.87	$6,051.99	39.48%
Active	E 101-43100-400	Repairs & Maint	$9,000.00	$3,634.09	$954.47	$757.38	$4,608.53	48.79%
Active	E 101-43100-406	Crack & Seal Co	$40,000.00	$0.00	$0.00	$0.00	$40,000.00	0.00%
Active	E 101-43100-407	Sidewalk Repair	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0.00%
Active	E 101-43100-433	Dues, Fees, Sub	$1,000.00	$27.80	$0.00	$0.00	$972.20	2.78%
Active	E 101-43100-500	Capital Outlay	$78,200.00	$11,557.59	$1,180.45	-$20.10	$66,662.51	14.75%
Active	E 101-43100-607	PW Facility Prin	$8,750.00	$0.00	$0.00	$0.00	$8,750.00	0.00%
Active	E 101-43100-617	PW Facility Int	$500.00	$153.13	$0.00	$0.00	$346.87	30.63%
		Total Dept 43100 Hwys, Streets, & Road	$309,200.00	$77,778.26	$15,518.72	$2,900.18	$228,521.56	25.15%
Dept 43123 Streets								
Active	E 101-43123-224	Street Maint	$35,500.00	$10,778.88	$7,528.88	$61.39	$24,659.73	30.54%
Active	E 101-43123-226	Sign Repair Mate	$6,000.00	$585.00	$585.00	$118.08	$5,296.92	11.72%
		Total Dept 43123 Street	$41,500.00	$11,363.88	$8,113.88	$179.47	$29,956.65	27.38%
Dept 43125 Ice & Snow Removal								
Active	E 101-43125-430	Miscellaneous	$6,500.00	$2,719.62	$0.00	$0.00	$3,780.38	41.84%
Active	E 101-43125-540	Machine Hire	$10,000.00	$0.00	$0.00	$0.00	$10,000.00	0.00%
		Total Dept 43125 Ice & Snow Remov	$16,500.00	$2,719.62	$0.00	$0.00	$13,780.38	16.48%
Dept 43150 Storm Drainage								
Active	E 101-43150-430	Miscellaneous	$105,000.00	$23,084.32	$2,398.75	$0.00	$81,915.68	21.99%
		Total Dept 43150 Storm Drainag	$105,000.00	$23,084.32	$2,398.75	$0.00	$81,915.68	21.99%
Dept 43160 Street Lighting								
Active	E 101-43160-380	Utility Services	$60,000.00	$17,334.41	$3,502.87	$0.00	$42,665.59	28.89%
		Total Dept 43160 Street Lightin	$60,000.00	$17,334.41	$3,502.87	$0.00	$42,665.59	28.89%
Dept 43260 Weed Control								
Active	E 101-43260-430	Miscellaneous	$600.00	$0.00	$0.00	$0.00	$600.00	0.00%
		Total Dept 43260 Weed Contr	$600.00	$0.00	$0.00	$0.00	$600.00	0.00%
Dept 45124 Swimming Pools								
Active	E 101-45124-100	Wages and Salar	$12,500.00	$0.00	$0.00	$0.00	$12,500.00	0.00%
Active	E 101-45124-105	Overtime	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45124-120	Employer Contrib	$1,250.00	$0.00	$0.00	$0.00	$1,250.00	0.00%
Active	E 101-45124-122	FICA	$1,275.00	$0.00	$0.00	$0.00	$1,275.00	0.00%
Active	E 101-45124-200	Office Supplies	$125.00	$19.59	$18.43	$0.00	$105.41	15.67%
Active	E 101-45124-208	Education	$1,500.00	$770.00	$0.00	$770.00	-$40.00	102.67%
Active	E 101-45124-210	Operating Suppli	$4,000.00	$0.00	$0.00	$0.00	$4,000.00	0.00%
Active	E 101-45124-220	Repair/Maint Sup	$2,500.00	$0.00	$0.00	$0.00	$2,500.00	0.00%
Active	E 101-45124-231	Credit Card Fees	$300.00	$0.00	$0.00	$0.00	$300.00	0.00%
Active	E 101-45124-270	Concessions	$400.00	$0.00	$0.00	$0.00	$400.00	0.00%
Active	E 101-45124-300	Professional Srv	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45124-320	Communications	$150.00	$605.40	$9.08	$0.00	-$455.40	403.60%
Active	E 101-45124-380	Utility Services	$2,500.00	$106.68	$106.68	$0.00	$2,393.32	4.27%

PELICAN RAPIDS

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			2024 YTD Budget	2024 YTD Amt	May MTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
Active	E 101-45124-400	Repairs & Maint	$1,500.00	$1,302.00	$678.00	$546.00	-$348.00	123.20%
Active	E 101-45124-429	Change	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45124-433	Dues, Fees, Sub	$500.00	$100.00	$0.00	$0.00	$400.00	20.00%
Active	E 101-45124-500	Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Total Dept 45124 Swimming Pool		$28,500.00	$2,903.67	$812.19	$1,316.00	$24,280.33	10.19%
Dept 45125 Skating Rinks								
Active	E 101-45125-100	Wages and Salar	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-105	Overtime	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-120	Employer Contrib	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-122	FICA	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-200	Office Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-210	Operating Suppli	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-220	Repair/Maint Sup	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-320	Communications	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-380	Utility Services	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-400	Repairs & Maint	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-433	Dues, Fees, Sub	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45125-500	Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Total Dept 45125 Skating Rink		$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Dept 45200 Parks								
Active	E 101-45200-100	Wages and Salar	$98,000.00	$29,865.87	$7,084.98	$0.00	$68,134.13	30.48%
Active	E 101-45200-120	Employer Contrib	$7,000.00	$2,137.17	$428.62	$0.00	$4,862.83	30.53%
Active	E 101-45200-122	FICA	$7,200.00	$2,205.08	$530.45	$0.00	$4,994.92	30.63%
Active	E 101-45200-130	Employer Paid In	$21,050.00	$6,869.62	$765.44	$1.28	$14,179.10	32.64%
Active	E 101-45200-140	Unemployment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45200-200	Office Supplies	$500.00	$40.13	$0.69	$0.00	$459.87	8.03%
Active	E 101-45200-208	Education	$800.00	$733.60	$0.00	$0.00	$66.40	91.70%
Active	E 101-45200-210	Operating Suppli	$8,000.00	$1,271.34	$434.46	$201.60	$6,527.06	18.41%
Active	E 101-45200-220	Repair/Maint Sup	$8,000.00	$2,812.91	$1,869.06	$162.98	$5,024.11	37.20%
Active	E 101-45200-300	Professional Srv	$5,000.00	-$16,456.88	$0.00	$487.00	$20,969.88	-319.40%
Active	E 101-45200-310	Tree Removal	$6,000.00	$215.99	$215.99	$0.00	$5,784.01	3.60%
Active	E 101-45200-331	Travel Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45200-380	Utility Services	$2,800.00	$631.67	$0.00	$0.00	$2,168.33	22.56%
Active	E 101-45200-400	Repairs & Maint	$8,000.00	$3,384.78	$406.14	$66.32	$4,548.90	43.14%
Active	E 101-45200-433	Dues, Fees, Sub	$500.00	$0.00	$0.00	$0.00	$500.00	0.00%
Active	E 101-45200-500	Capital Outlay	$34,350.00	$39,987.12	$36,225.32	$270.00	-$5,907.12	117.20%
Active	E 101-45200-607	PW Facility Prin	$8,750.00	$0.00	$0.00	$0.00	$8,750.00	0.00%
Active	E 101-45200-617	PW Facility Int	$500.00	$153.12	$0.00	$0.00	$346.88	30.62%
Active	E 101-45200-760	Seasonal Decora	$5,000.00	$211.72	$181.92	$0.00	$4,788.28	4.23%
	Total Dept 45200 Park		$221,450.00	$74,063.24	$48,143.07	$1,189.18	$146,197.58	33.44%
Dept 45202 Historic City Hall								
Active	E 101-45202-200	Office Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45202-220	Repair/Maint Sup	$500.00	$0.00	$0.00	$0.00	$500.00	0.00%
Active	E 101-45202-300	Professional Srv	$24,000.00	$0.00	$0.00	$0.00	$24,000.00	0.00%
Active	E 101-45202-320	Communications	$1,250.00	$725.59	$206.28	$0.00	$524.41	58.05%
Active	E 101-45202-380	Utility Services	$2,700.00	$1,218.93	$166.26	$23.00	$1,458.07	46.00%
Active	E 101-45202-400	Repairs & Maint	$1,450.00	$445.00	$56.00	$0.00	$1,005.00	30.69%
Active	E 101-45202-500	Capital Outlay	$0.00	$66.00	$66.00	$0.00	-$66.00	0.00%
	Total Dept 45202 Historic City Ha		$29,900.00	$2,455.52	$494.54	$23.00	$27,421.48	8.21%
Dept 45205 Community Center								
Active	E 101-45205-200	Office Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

MnDOT Contract No.: **1057213**

STATE OF MINNESOTA
And
CITY OF PELICAN RAPIDS
CHANGE OF ROADWAY JURISDICTION
AGREEMENT

Control Section Number:	5618	**Original Amount Encumbered**
State Project Number (S.P.):	5618-119	**State Funds**
Trunk Highway Number:	59	**$136,570.00**

Purpose: State release of a portion of Trunk Highway 59 frontage roads to the City of Pelican Rapids within the City limits between County Road 9 and Golf Course Road, lying easterly of Trunk Highway 59 in Otter Tail County, Minnesota.

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("MnDOT") and Pelican Rapids, a political subdivision of the State of Minnesota acting through its City Council ("Political Subdivision").

RECITALS

1. Minnesota Statutes §161.20 authorizes MnDOT to enter into agreements with other governmental authorities to carry out the purposes of Minnesota Statutes Chapter 161; and
2. The Political Subdivision is a Road Authority as defined in Minnesota Statutes §160.02 (subd. 25); and
3. MnDOT has determined that a portion of Trunk Highway 59, Frontage Road A, as shown on Exhibit A attached and incorporated into this agreement, from approximate reference point 241.39 to approximate reference point 241.64, is no longer needed for trunk highway purposes; and
4. The parties agree the Political Subdivision is the proper road authority; and
5. The parties have entered into this Agreement to provide for the orderly release of the Roadway Segment to the jurisdiction of the Political Subdivision.

AGREEMENT

1. Effective Date; Survival of Terms

This Agreement will be effective on the date last signed below by the parties and by such other State of Minnesota officials as required by Minnesota Statutes §16C.05. This Agreement will remain in effect until MnDOT has (1) served a Notice of Release, and (2) made payments (if any) as required by this Agreement. All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration of the Agreement.

2. Identification of Roadway Segment; Right-of-Way Determination

The Roadway Segment covered by this Agreement is described as "Frontage Road A" as shown in yellow on Exhibit "A", and located within the city limits of Pelican Rapids, between County Road 9 and Golf Course Road, lying easterly of Trunk Highway 59. See Exhibit A which is attached and incorporated into this Agreement. MnDOT will determine the final right-of-way limits prior to transfer to the Political Subdivision.

3. Notice of Release; Conveyance Documents

3.1. ***Notice of Release.*** MnDOT will deliver to the Political Subdivision a "Notice of Release" citing the effective date of release ("Effective Date"). Upon the Effective Date, the Roadway Segment is released from MnDOT's jurisdiction, and the Political Subdivision is the Road Authority with jurisdiction over the Roadway Segment and will assume all responsibility for the operation, maintenance, and reconstruction of the Roadway Segment and of all structures and facilities that are a part of the Roadway Segment.

3.2. ***Conveyance Documents.*** Subsequent to issuing the Notice of Release, MnDOT will prepare and execute necessary and appropriate documents conveying MnDOT's interest, if any, in the Roadway Segment to the Political Subdivision.

4. Delivery of Records

Following delivery of the Notice of Release, and if requested by the Political Subdivision, MnDOT will provide the Political Subdivision with available records concerning the Roadway Segment. Such records must be in MnDOT's possession, and may include the following:

(a) A list of active maintenance agreements, including signal and routine maintenance agreements with other governmental agencies that will be cancelled, and a list of agreements with utility companies that will be cancelled;
(b) Records concerning utility permits, drainage permits, driveway, and other access permits, advertising and sign permits, and other limited-use permits;
(c) Construction plans and records, as-built construction plans (if available);
(d) Bridge inspection reports and ratings;
(e) Aerial photos and other photo and video files, in either hard copy or digital form;
(f) Right-of-way maps and parcel files;
(g) Inventory Data;
(h) Pavement condition ratings;
(i) Traffic signal files including timing sequence information and repair history;
(j) Crash reports and statistics;
(k) Most current traffic counts;
(l) Alignment ties, horizontal and vertical control monuments, and related data;
(m) Partially or fully completed plans for construction projects;
(n) Road opening and right-of-way documentation.

5. Maintenance

5.1. ***Prior to Release.*** Prior to the Effective Date of the Notice of Release for Frontage Road A, maintenance of the Roadway Segment will continue to be provided MnDOT.

5.2. ***Upon Release.*** Upon the Effective Date, the Political Subdivision will become the roadway authority responsible for maintenance of the Roadway Segment. The Political Subdivision will thereafter be responsible for performing and paying for all maintenance and reconstruction of the Roadway Segment, including all structures and facilities that constitute a part of such roadway.

6. Responsibility for Claims

MnDOT will remain responsible, to the extent authorized by Minnesota Statutes §3.736 and other applicable law, for claims related to construction, maintenance, and operation of the Roadway Segment during the period when it was a state trunk highway to the extent the claims are a result of MnDOT's acts and omissions, even if such claims are filed after the Political Subdivision receives the Notice of Release. The Political Subdivision will be responsible for claims arising out of its own construction, maintenance, or operation of the Roadway Segment after it received the Notice of Release.

7. MnDOT Cost and Payment by MnDOT

7.1. ***MnDOT Cost.*** **$136,570.00** is MnDOT's full and complete lump sum cost.

7.2. ***Conditions of Payment.*** MnDOT will pay the Political Subdivision the full and complete lump sum amount after the following conditions have been met and in accordance with the following:

A. Encumbrance by MnDOT of MnDOT's full and complete lump sum cost share.

B. Execution of this Agreement and transmittal to the Political Subdivision.

C. Transfer of the Roadway Segment to the jurisdiction of the Political Subdivision.

D. The MnDOT's receipt of a written request from the Political Subdivision for the advancement of funds.

8. **MnDOT's Maximum Obligation**

MnDOT's maximum obligation under this Agreement is **$136,570.00**.

9. **Release of Claims; Covenant not to Sue** By accepting the payment provided for in this Agreement, the Political Subdivision releases MnDOT from any and all claims related to the condition of the Roadway Segment, regardless of whether such claims result from surface or sub-surface conditions, and regardless of whether such conditions were known or unknown at the time of reversion. The political subdivision is encouraged to perform its own geotechnical explorations and will not rely on previous geotechnical studies performed by MnDOT. In consideration of the turnback payment provided by MnDOT, the Political Subdivision covenants not to sue MnDOT or any other state agency or official with respect to MnDOT's decision to make the reversion or for any claim arising out of the condition of the Roadway Segment.

10. **General Provisions**

10.1. ***Venue.*** Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

10.2. ***Termination.*** This Agreement may be terminated only by mutual written agreement of the parties, except that MnDOT may terminate this Agreement if it does not obtain funding from the Minnesota Legislature.

10.3. ***Suspension.*** MnDOT may suspend its payment obligations under this Agreement in the event of a total or partial government shutdown due to failure to have an approved budget by the legal deadline. The period of suspension will end when MnDOT is legally authorized to resume such payments.

10.4. ***Severability.*** If any provision of this Agreement is found to be invalid or unenforceable, such provision will not affect the validity or enforceability of any other provision of this Agreement, which will remain in force and effect.

10.5. ***Merger.*** This Agreement contains all prior negotiations and agreements between MnDOT and the Political Subdivision. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

10.6. ***Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

10.7. ***Government Data.*** This Agreement, and any data exchanged by the parties pursuant to this Agreement, will be "government data" and subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

10.8. ***State Audits.*** The books, records, documents, and accounting practices and procedures of the Political Subdivision relevant to this Agreement are subject to examination by MnDOT and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years.

11. **Additional Provisions**

THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK.

MnDOT Contract No.: 1057213

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: ______________________________

Date: ______________________________

SWIFT Purchase Order: ____________________

POLITICAL SUBDIVISION*

The Political Subdivision certifies that the appropriate person(s) have executed the Agreement on its behalf as required by applicable resolutions, ordinances, or charter provisions.

By: ______________________________

Title: ______________________________

Date: ______________________________

By: ______________________________

Title: ______________________________

Date: ______________________________

*** INCLUDE A RESOLUTION**

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: ______________________________
(District Engineer)

Date: ______________________________

Approved:

By: ______________________________
(State Design Engineer)

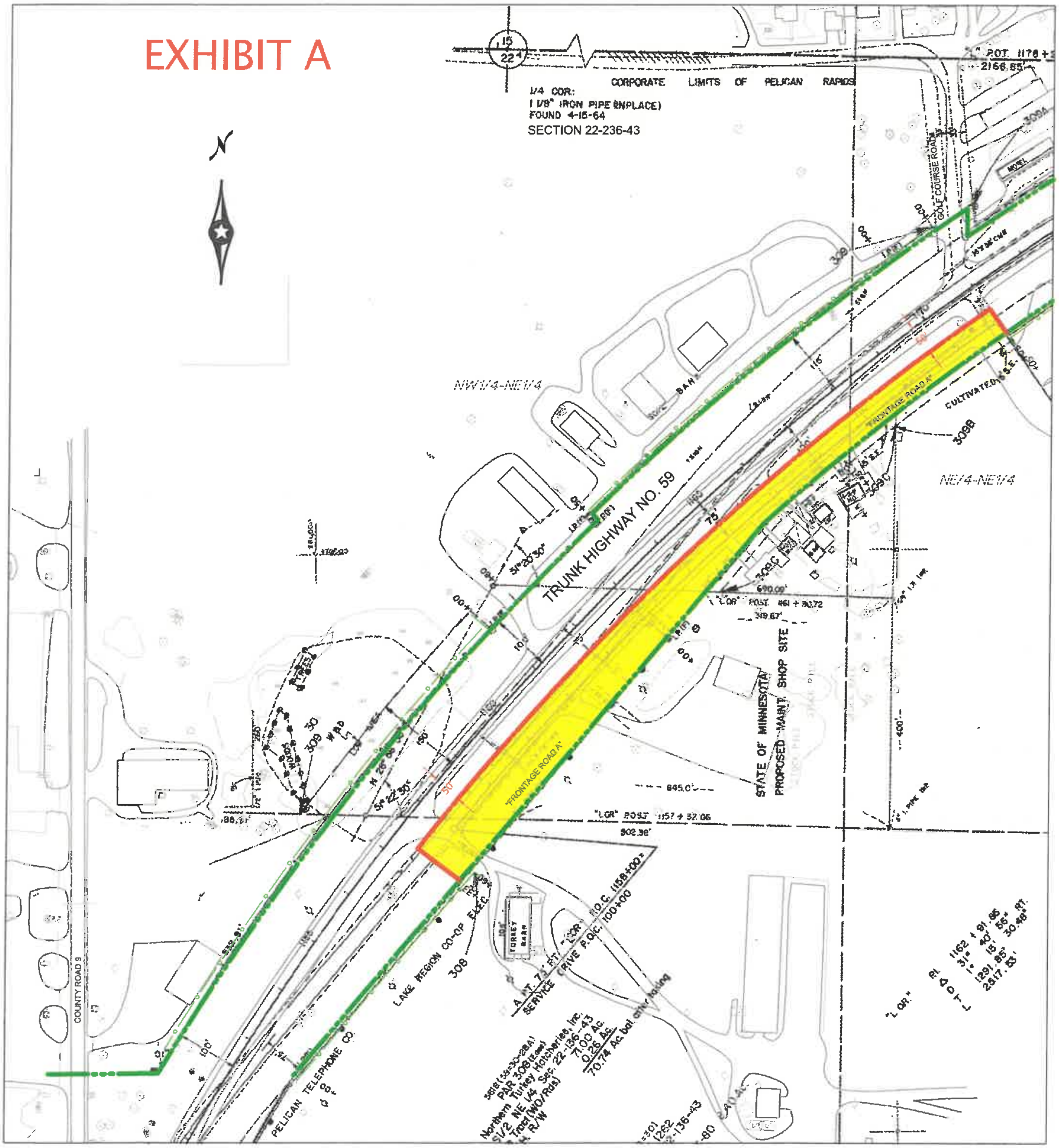
Date: ______________________________

COMMISSIONER OF ADMINISTRATION

By: ______________________________
(With Delegated Authority)

Date: ______________________________

EXHIBIT A


CORPORATE LIMITS OF PELICAN RAPIDS
1/4 COR:
1 1/8" IRON PIPE (INPLACE)
FOUND 4-15-64
SECTION 22-236-43
NW1/4-NE1/4
NE/4-NE1/4
TRUNK HIGHWAY NO. 59
"FRONTAGE ROAD A"
"FRONTAGE ROAD A"
STATE OF MINNESOTA
PROPOSED MAINT. SHOP SITE
GOLF COURSE ROAD
COUNTY ROAD 9
LAKE REGION CO-OP ELEC.
PELICAN TELEPHONE CO.
TURKEY BARN
CULTIVATED
SERVICE DRIVE

CITY OF PELICAN RAPIDS

RESOLUTION NO. 2024 - 10

IT IS RESOLVED that the City of Pelican Rapids enter into MnDOT Agreement No. 1057213 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for the release of a portion of the existing Trunk Highway 59, shown as Frontage Road A on Exhibit A from approximate reference point 241.39 to approximate reference point 241.64.

IT IS FURTHER RESOLVED that the Mayor and the City Clerk-Treasurer are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Pelican Rapids at an authorized meeting held on the 25th day of June, 2024, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
___________ day of ___________________, 20____

Notary Public ______________________________

My Commission Expires ______________________

____
(Signature)

Danielle Harthun
(Type or Print Name)

Clerk-Treasurer
(Title)