



**PELICAN RAPIDS
CITY COUNCIL AGENDA**

September 7, 2023

Tuesday, September 12, 2023

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Additions / Deletions to Agenda (*City Council or City Staff Only*)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Council Minutes – August 29, 2023
 - b) Approval of Accounts Payable Listings
 - c) Staff Reports
 1. Financial Report (In Packet)
 2. Police Report (In Packet)
5. Street And Parks Report – Brian Olson
6. CEDA Contract – Jordan Grossman
7. Historic City Hall Upstairs – Joe Clauson
8. Public Hearing On Vacating 9th Ave NW (5:00pm) (In Packet)
 - Resolution No. 2023-32 A Resolution Vacating 9th Ave NW (In Packet)
9. Resolution No. 2023-31 Resolution Ordering Sale Of Property (In Packet)
10. Fishing Pier – Wes Keller (In Packet)
11. Otter Tail County Human Society Donation Request
12. Preliminary General Budget Discussion
13. Library Report
14. Administrator Report
15. Mayor Report
16. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 08/29/2023

The City Council of Pelican Rapids met in regular session at 4:30 pm on Tuesday, August 29, 2023 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 4:30 pm.

Clerk-Treasurer Danielle Harthun took roll call.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand Council Member Curt Markgraf

Council Member Kevin Ballard Council Member Steve Foster

Other city staff present: Administrator Lance Roisum, Clerk-Treasurer Danielle Harthun, Accounting Clerk Onnalee Miller Krump, Police Chief Jeff Stadum, Street and Parks Superintendent Brian Olson, City Engineer Bob Schlieman, CEDA Rep Jordan Grossman via Zoom.

General Attendance: Elizabeth Wefel, Judy Tabbut, Tammy Anderson, Kristi Lausch, Ivan Franco, Efrain Franco, Doug Bruggeman, Jim Christianson, John Waller, III, Joe Clauson, Ryan Binek, Lana Grefsrud, Dwayne Chevalier and Lou Hoglund from the Pelican Press were present in person.

The Mayor welcomed everyone to the Council Meeting.

All present stood and said the Pledge of Allegiance.

Motion by Ballard, seconded by Markgraf to approve the agenda as presented. Motion passed unanimously.

Motion by Strand, seconded by Foster to approve the consent agenda.

- a. Approval of Council Minutes – August 8, 2023
- b. Approval of Accounts Payable Listings
- c. Staff Reports
- d. Utilities Report – July
 1. Utilities Report
 2. Liquor Store Report
 3. Park Board Minutes July 17, 2023
 4. Planning Commission Minutes June 26, 2023
- e. Certify Unpaid Utility Bills to Property Taxes
Property: 76000990665000 for \$87.17
- f. Certify Administrative Penalty to Property Taxes
Property: 301 SW 2nd Street for \$50.00
- g. EDA Actions
 1. January 10, 2023 Minutes
 2. EDA Conflict of Interest Policy
 3. Reorganization of the EDA Board

Motion passed unanimously.

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Attorney/Lobbyist Elizabeth Wefel from the Coalition of Greater Minnesota Cities (CGMC) gave a 2023 legislative session update to Council.

Kristi Lausch from the Humane Society of Otter Tail County (HSOTC) spoke to Council about what services they provide for the people in Otter Tail County. The relationship started with the City a few years ago when a local vet clinic was unable to provide the service any longer. They have been relying on donations and would like the City to contribute annually. She will put a proposal together for Council to consider at the next meeting.

City Engineer Bob Schlieman also spoke to Council about the drainage situation at the end of 2nd Avenue SE. He has met with the property owners at the location and they are ok with constructing storm sewer to collect and route runoff across private property to the south (Option No. 2). Franco's agreed that they are fine with that solution. Motion by Strand, seconded by Foster to proceed with moving forward with Option No. 2 listed above. Motion passed unanimously.

City Engineer Bob Schlieman explained to Council the City needs to give itself an easement to continue construction on the pool. Motion by Ballard, seconded by Markgraf to approve the easement with the City. Motion passed unanimously.

Doug Bruggeman and Jim Christianson spoke to Council about electricity in EL Peterson Park for Peteyville. They would like more electrical boxes placed in the park so there can be more lights placed throughout the park during Christmas time. They are looking into electrical boxes on the bridges and light pole. They would like permission to get costs for Council. Motion by Foster, seconded by Markgraf to move forward and get costs to install the electrical boxes. Motion passed unanimously.

Jordan Grossman presented three community members for Council to consider for the EDA Board. Ryan Binek, Arianna Zavala and Lana Grefsrud. Each wrote a letter of interest for Council to consider. Motion by Ballard, seconded by Foster to approve Ryan Binek, Arianna Zavala and Lana Grefsrud to the EDA Board. Motion passed unanimously.

In order to have non-Council members on the EDA, an amendment to the original resolution needed to be considered. Motion by Strand, seconded by Foster to introduce Resolution 2023-26 entitled; **RESOLUTION NO. 2023-26, RESOLUTION AMENDING RESOLUTION ENTITLED: ENABLING RESOLUTION CREATING AND ESTABLISHING AN ECONOMIC DEVELOPMENT AUTHORITY IN THE CITY OF PELICAN RAPIDS, MINNESOTA.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Jordan Grossman explained that the Council would also have to pass a Conflict of Interest Policy in order to apply for some grants, as it is a required document. Motion by

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 08/29/2023

Ballard, seconded by Markgraf to approve the Conflict of Interest Policy. Motion passed unanimously.

John Waller III, Planning Commission Chair, explained the actions the Planning Commission took at the meeting last night regarding the Special Use Permit (SUP) application for shipping containers to be used as storage containers in a commercially zoned area that Clauson Management requested at 215 SW 5th Avenue. A public hearing was held and afterwards, The Planning Commissioners approved the request for a SUP to allow the placement of shipping containers in a commercial zone. Motion by Markgraf, seconded by Ballard to approve the Planning Commission's recommendation for a Special Use Permit to have up to twelve (12) shipping containers at the 215 SW 5th Avenue. Motion passed unanimously.

The Planning Commission also discussed transferring a portion of parcel 76000990272000, which is City owned, to Clauson Management on which to place the shipping containers. The Planning Commission recommended selling the part of the parcel to Clauson Management that they are interested in for \$1.00 and Clauson Management will pay the fees. Motion by Ballard, seconded by Foster to approve the land transfer once the survey is complete. Motion passed unanimously.

Administrator Roisum updated those present that the public hearing for the 9th Avenue NW Street Vacation will now be on September 12, 2023 at 5:00 pm.

Police Chief Stadum is stepping down as Chief and the city will hire a new Chief. He has agreed to stay on as Chief until the end of the year. Motion by Strand, seconded by Foster to approve the advertising of a new police Chief. Motion passed unanimously.

The City received Change Request No. 2 for \$3,470.50 the Aquatic Center. Motion by Ballard, seconded by Markgraf to approve Change Request No. 2. Motion passed unanimously.

The City received Change Request No.3 for \$10,340 for the Aquatic Center. Motion by Markgraf, seconded by Foster to approve Change Request No. 3. Motion passed unanimously.

Clerk-Treasurer Harthun presented the 2024 Preliminary General Fund Budget. The plan is to present now and answer questions with the intention of passing it at the September 26, 2023 meeting. The major increase in the Special Levy is the Pool Debt Service. Capital items for Police, parks and streets were discussed. The Library also requested additional funds to help cover salaries for 2023 and 2024.

Administrator Roisum explained to Council that a part-time Liquor Store employee quit in August and Liquor Store Manager Maggie Johnson has found a replacement. She would

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 08/29/2023

like to hire Gail Narveson at step 1, which is \$20.09 an hour for part-time Liquor Store clerk. Motion by Strand, seconded by Foster to approve the hire of Gail Narveson at step 1.

Administrator Roisum, Council Member Markgraf and Mayor Frazier have met numerous times for Police Union Negotiations. Administrator Roisum explained the changes in vacation accrual, sick time accrual, HSA contribution and health insurance contribution. It is a two-year contract that starts January 1, 2024 and ends December 31, 2025.

Motion by Ballard, seconded by Markgraf to introduce Resolution 2023-27 entitled; **RESOLUTION NO. 2023-27 RESOLUTION APPROVING LABOR AGREEMENT BETWEEN THE CITY OF PELICAN RAPIDS AND LAW ENFORCEMENT LABOR SERVICES, INC.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Motion by Strand, seconded by Ballard to introduce Resolution 2023-28 entitled; **RESOLUTION NO. 2023-28 APPROVING MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF PELICAN RAPIDS AND LAW ENFORCEMENT LABOR SERVICES, INC.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Motion by Foster, seconded by Ballard to introduce Resolution 2023-29 entitled; **RESOLUTION NO. 2023-29 APPROVING MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF PELICAN RAPIDS AND LAW ENFORCEMENT LABOR SERVICES, INC.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Administrator Roisum presented the Employee Assistance Program (EAP) to Council. The Police Department had requested this item during negotiations. The Village has an EAP for up to 50 employees for \$1,500 a year. A contract will be sent for Council to consider.

Clerk-Treasurer Harthun presented Holiday pay for part-time employees. She will have the following verbiage added to our current holiday pay ordinance for Council to review at a future meeting. "...Permanent Part-time Employees who work sixteen (16) or more hours in a pay period will receive paid holiday. Holiday pay will be calculated by total hours worked in the pay period divided by total days worked in the pay period rounded down to the nearest whole number..."

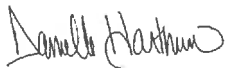
Council was provided a sheet in their packet of all the changes that union employees received. They considered the changes for non-union employees. Motion by Markgraf, seconded by Frazier to approve the same increases in 2024 for non-union employees to sick, vacation, HSA and medical insurance premiums. Motion passed unanimously.

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Administrator Roisum reported that since the last meeting he has; worked with Clerk and Mayor to set Council agenda and prepped for the Council meeting; attended a department head meeting; attended pool construction meetings; attended a Networking Luncheon at LCSC with other City Administrators and Clerks; attended several budget meetings; met with Tom Pace and Bob Schlieman on 2024-25 project costs; met with Houston Engineering and the DNR about Peterson Park and the fishing pier; worked on the annexation of the Park Region lot with the Office of Administrative Hearings; worked with the county on the process of vacating 9th Ave NW; attended an EDC meeting; attended Navigating the Retail Roadblock training at Hillbilly Laser; finished the requirements for the application to receive the State Capital Grant for the pool. Currently waiting for a grant agreement from DEED. Attended a Planning Commission meeting and met with Elizabeth Wefel from the Coalition of Greater Minnesota Cities.

Mayor Frazier reported that since the last meeting he has; continued to submit weekly mayor's columns to the Pelican Press for publication, continued to visit area businesses, attended with Jordan Grossman of (CEDA) the Pelican Group of Lakes Improvement District (PGOLID) Annual Membership Meeting at Dunn Town Hall on August 12, entered a parade unit in the 2023 Vergas Looney Days Parade on August 13, attended the West Central Area Mayors Get-Together on August 15 at Thumper Pond in Ottertail, MN, attended a 2024 General Budget Committee Meeting on August 15 at City Hall with Council Member Foster, Administrator Roisum and Clerk Harthun, attended a Swimming Pool/Aquatic Center Construction Meeting at the site on August 22 with Administrator Roisum, Superintendent Olson, the architect and contractors, met with, Jordan Grossman of CEDA and PGOLID Chairman Bob Leonard at the Cornfield Café in Dunvilla on August 22 to talk about the proposed Pelican Lake private wastewater being piped to the City WWTF, attended the "Navigating The Retail Roadblock Meeting" at Hillbilly Laser with Administrator Roisum on August 22, attended a 2024 General Budget Committee Meeting on August 28 at City Hall with Council Member Foster, Administrator Roisum and Clerk Harthun and met with Administrator Roisum on August 28 at City Hall to plan the agenda for this afternoon's Council Meeting.

Motion by Strand, seconded by Foster to adjourn the City Council meeting at 6:50 pm.
Motion passed unanimously.



Danielle Harthun
Clerk-Treasurer

CITY OF PELICAN RAPIDS
City Bill Listing
September 12, 2023

09/07/23 2:18 PM

Vendor Name	Comments	Amount
ALEX AIR APPARATUS 2 LLC.	FD; WEBBING/HOSE	\$981.24
ARAMARK	PK/STR; LINEN SERVICE	\$128.64
ARCO	ALL; FUEL	\$1,206.38
BALLARDS SANITATION, INC.	ALL; GARBAGE SERVICE	\$497.50
BELL BANK CREDIT CARD	PK/FD/ADMIN; SUPPLIES	\$533.40
CITY OF PELICAN RAPIDS	FD; UTILITIES	\$56.69
CULLIGAN OF DETROIT LAKES	STR/CH; WATER	\$72.75
EGGE CONSTRUCTION INC	STR; 1 1/2" ROCK	\$536.10
FERGUSON WATERWORKS	SWR/WTR; METERS	\$5,114.43
GOPHER STATE ONE CALL	SWR/WTR; LOCATES	\$97.20
LARRYS SUPER MARKET	HHW; SUPPLIES	\$47.69
LEAGUE OF MN CITIES	MEMBERSHIP DUES	\$3,221.00
LOCATORS AND SUPPLIES, INC	SWR/WTR; MARKING PAINT FOR LOCATES	\$215.96
MAC QUEEN EQUIPMENT, INC	FD; ANNUAL SCBA SERVICE	\$1,570.00
MARCO	ALL; COPIES/PRINTING	\$299.86
MCFOA	CLK; REGION 1 TRAINING	\$15.00
NAPA	WTR; OIL FOR VALVES	\$30.99
NETWORK CENTER, INC	ALL; COMP SERVICE	\$114.00
OK TIRE CRM	PD; SQUAD REPAIRS	\$107.59
OTTERTAIL POWER	FD; UTILITIES	\$16,414.58
PARK REGION CO OP	ALL; FUEL	\$1,029.34
QUADIENT	STR; POSTAGE	\$790.28
QUADIENT LEASING USA INC	WTR/SWR/STR/PD; POSTAGE METER LEASE	\$486.30
RAPIDS BRAKE & ALIGNMENT	FD; YUKON REPAIRS	\$208.00
RMB ENVIRONMENTAL LABORATORIES	WCT LAB TESTING	\$511.85
S & S SECURITY SERVICES, LLC	STR; INTALL CAMERAS	\$1,235.00
SOURCE ONE ORGANICS, INC	SWR; LEACHATE MANAGEMENT	\$418.95
STRAND HARDWARE	ALL; R & M SUPPLIES	\$389.36
TEAM LABORATORY CHEMICAL	PK; GLOVES	\$79.85
VERIZON WIRELESS	ALL; COMMUNICATIONS	<u>\$392.00</u>
		\$36,801.93

CITY OF PELICAN RAPIDS
Liquor Store Bill Listing
September 12, 2023

09/07/23 11:33 AM

Vendor Name	Comments	Amount
ABSOLUTE ICE	LS; ICE	\$360.40
BALLARDS SANITATION, INC.	LS; GARBAGE SERVICE	\$64.00
BELLBOY CORPORATION	LS; LIQ	\$2,854.69
BERGSETH BROS. CO. INC	LS; BEER/BAR/NA/MIX/LIQ	\$21,509.91
BEVERAGE WHOLESALERS, INC	LS; MIX	\$6,902.83
BLUE CLOUD	LS; BEER/WINE/LIQ	\$87.00
BREAKTHRU BEVERAGE	LS; MIX	\$3,267.05
CITY OF PELICAN RAPIDS	LS; UTILITIES	\$44.42
DS BEVERAGES, INC	LS; BEER/MIX	\$5,003.96
JOHNSON BROTHERS LIQUOR CO	LS; LIQ/WINE	\$7,643.22
MARCO	LS; COPIES/PRINTING	\$34.71
MCKINNON CO. INC	LS; MIX	\$38.69
OTTERTAIL POWER	LS; UTILITIES	\$960.27
PAUSTIS WINE COMPANY	LS; WINE	\$383.00
SOUTHERN GLAZERS	LS; WINE/LIQBEER	\$1,589.23
STRAND HARDWARE	LS; HARDWARE	\$3.44
TOTAL REGISTER SYSTEMS	LS; TOTAL CARE SUPPORT	\$2,072.34
VIKING COCA-COLA BOTTLING CO	LS; POP	<u>\$319.50</u>
		\$53,138.66



**CITY OF PELICAN RAPIDS
CASH RECAP
MONTH-END AUGUST 31, 2023**

		CASH BALANCE
FUND 101	GENERAL FUND	\$ 2,454,811.39
FUND 209	TIF 2-9 UNIQUE HOUSING	\$ 11,008.31
FUND 210	TIF 1 FUND REDEVELOPMENT	\$ 399.61
FUND 211	LIBRARY	\$ (2,127.64)
FUND 225	AMERICAN RESCUE PLAN	\$ 278,888.27
FUND 301	ECONOMIC DEVELOPMENT AUTHORITY	\$ 26,180.38
FUND 302	SPECIAL IMPROVEMENT FUND	\$ 570,713.45
FUND 303	CAPITAL IMPROVEMENT	\$ 88,688.00
FUND 304	GO IMP BONDS, SERIES 2017	\$ (54,290.66)
FUND 305	CIP IMP BONDS, SERIES 2017	\$ 219,614.87
FUND 406	TAX ABATEMENT GO BONDS	\$ 3,416,902.53
FUND 601	WATER FUND	\$ 317,715.62
FUND 602	SEWER FUND	\$ (677,067.73)
		\$ 6,651,436.40

2023 CITY OF PELICAN RAPIDS INVESTMENT SCHEDULE

	ACCT #	BEGIN BAL 12/31/2022	INVEST PURCHASED (Deposits)	INVEST MATURED (Checks)	INTEREST INCOME	INTEREST PAID OUT	BALANCE 8/31/23	INT RATE	MATURITY DATE
101 - GENERAL FUND									
MN-GENERAL FUND	5778	\$ 209,351.39			\$ 1,819.43		\$ 211,170.82	1.53%	2/9/24 CD
BELL-06, 07, 08, 14 ECON DEV.	1069	\$ 50,226.79			\$ 797.06		\$ 51,023.85	0.29%	MM SAVINGS
BELL-06, 07, 08, 14 ELECT READER BD	1069	\$ 17,097.01			\$ 271.31		\$ 17,368.32	0.29%	MM SAVINGS
BELL-11 CRACK SEAL/SEAL COAT	1069	\$ 6,268.53			\$ 99.47		\$ 6,368.00	0.29%	MM SAVINGS
BELL-11,14 CAPITAL EQUIPMENT	1069	\$ 43,230.16			\$ 686.04		\$ 43,916.20	0.29%	MM SAVINGS
BELL-13 STR EQUIP	1069	\$ 39,905.27			\$ 633.28		\$ 40,538.55	0.29%	MM SAVINGS
BELL - NEW POOL FUND	0091	\$ 10,321.92	\$ 465.00		\$ 21.06		\$ 10,807.98	0.08%	SAVINGS
BELL - COMMUNITY CENTER (SENIOR CTR)	0040	\$ 51,508.02	\$ 1,739.45		\$ 626.92		\$ 53,874.39	0.05%	SAVINGS
MN - 15 CITY TRAIL	9650	\$ 75,733.92	\$ 8,000.00		\$ 396.25		\$ 84,130.17	0.53%	SAVINGS
MN - 15 MAPLEWOOD TRAIL	9650	\$ 303,105.85			\$ 1,453.33		\$ 304,559.18	0.53%	SAVINGS
MN - SHERIN PARK PAVING	9650	\$ 15,016.94			\$ 71.22		\$ 15,088.16	0.53%	SAVINGS
MN- PARKS MOWER	9650	\$ -	\$ 13,000.00		\$ -		\$ 13,000.00	0.53%	SAVINGS
MN- EL PETERSON PARK SHELTER RESHINGLE	9650	\$ -	\$ 7,500.00		\$ -		\$ 7,500.00	0.53%	SAVINGS
MN-06-09 108 ECON DEVELOPMENT (7/26/11)	3519	\$ 10,034.91			\$ 48.53		\$ 10,083.44	0.51%	MM SAVINGS
MN-11, 14 SWIM PL (2/14/11)	3519	\$ 142,557.59	\$ 52,500.00		\$ 913.41		\$ 195,971.00	0.51%	MM SAVINGS
BELL - GENERAL FUND	0151	\$ 5,339.39	\$ 6,337,850.14	\$ 5,470,299.76	\$ 38,019.88		\$ 910,909.65	1.51%	SAVINGS
BELL - AIRPORT FUND	0151	\$ -	\$ 109,070.73		\$ 748.04		\$ 109,818.77	1.51%	SAVINGS
BELL - NEW POOL	0151		\$ 3,284,088.05		\$ 28,956.34		\$ 3,313,044.39		
WF-GENERAL FUND	5206	\$ 524,405.79		\$ 524,675.49	\$ 269.70		\$ 0.00	0.03%	SAVINGS
WF - AIRPORT FUND	5206	\$ 109,014.66		\$ 109,070.73	\$ 56.07		\$ 0.00	0.03%	SAVINGS
BELL - COMMUNITY CENTER (SENIOR CTR)	0024	\$ 1,739.45		\$ 1,739.45			\$ -	0.00%	CHECKING
TOTAL GENERAL FUND		\$ 1,613,118.14	\$ 9,814,213.37	\$ 6,104,045.98	\$ 75,887.34	\$ -	\$ 5,399,172.87		
211 - LIBRARY									
BELL - LIBRARY SAVINGS CARLSON	2545	\$ 8,226.42					\$ 8,226.42	2.25%	11/18/23 CD
BELL - LIBRARY SAVINGS (3/19) TOSO	9077	\$ 6,451.56			\$ 112.99		\$ 6,564.55	2.50%	2/21/24 CD
BELL-LIBRARY SAVINGS (12/19)	1783	\$ 25,725.24			\$ 338.43		\$ 26,063.67	2.55%	7/4/24 CD
BELL - LIBRARY SAVINGS (3/19)	8035	\$ 26,335.85			\$ 26.34		\$ 26,362.19	4.00%	2/12/25 CD
BELL-LIBRARY SAVINGS (12/11)	4261	\$ 20,309.93			\$ 40.29		\$ 20,350.22	2.77%	9/14/25 CD
BELL-LIBRARY SAVINGS (5/05)	6413	\$ 21,074.74		\$ 13,283.00	\$ 245.04		\$ 8,036.78	1.09%	MM SAVINGS
TOTAL LIBRARY FUND		\$ 108,123.74	\$ -	\$ 13,283.00	\$ 763.09	\$ -	\$ 95,603.83		
302 - SPECIAL IMP									
BELL-SPECIAL IMP FD(7/14/10)	7675	\$ 144,584.55			\$ 2,341.10		\$ 146,925.65	2.75%	7/22/25 CD
BELL - SPECIAL IMP FUND	0151	\$ -	\$ 209,942.86		\$ 1,496.08		\$ 211,438.94	1.51%	SAVINGS
WF-SPECIAL IMP FUND	5206	\$ 209,834.95		\$ 209,942.86	\$ 107.91		\$ 0.00	0.03%	SAVINGS
TOTAL FUND SPEC IMP		\$ 354,419.50	\$ 209,942.86	\$ 209,942.86	\$ 3,945.09	\$ -	\$ 358,364.59		
601 - WATER FUND									
MN-UTILITY BILLING	3063	\$ 1,309.28	\$ 289,806.75	\$ 292,617.47	\$ 78.90		\$ (1,422.54)	0.24%	CHECKING
TOTAL WATER FUND		\$ 1,309.28	\$ 289,806.75	\$ 292,617.47	\$ 78.90	\$ -	\$ (1,422.54)		
602 - SEWER FUND									
MN-UTILITY BILLING	3063	\$ 6,266.31	\$ 851,568.29	\$ 850,712.61	\$ 78.90		\$ 7,200.89	0.24%	CHECKING
BELL - SAVINGS WWTF RESERVE (2/17)	0151	\$ 72,531.00	\$ 492,290.00				\$ 564,821.00		SAVINGS
WF-SAVINGS WWTF RESERVE(2/17)	5206	\$ 412,919.43		\$ 412,919.43	\$ -		\$ -		SAVINGS
TOTAL SEWER FUND		\$ 491,716.74	\$ 1,343,858.29	\$ 1,263,632.04	\$ 78.90	\$ -	\$ 572,021.89		
609 - LIQUOR STORE									
MN- LIQUOR STORE SAVINGS (2/14)	9650	\$ 57,651.31			\$ 1,493.08		\$ 59,144.39	0.53%	SAVINGS
MN - LS SAVINGS - BRIDGE RESERVED	9650	\$ 300,000.00		\$ 71,231.43			\$ 228,768.57	0.53%	SAVINGS
MN- CHECKING (8/31/20)	0524	\$ 160,244.79			\$ 260.50		\$ 160,505.29	0.24%	CHECKING
BB - CHECKING (9/1/21)	0136	\$ 129,952.98	\$ 1,344,849.36	\$ 1,243,663.90			\$ 231,138.44		CHECKING
BB - SAVINGS (9/1/21)	0185	\$ 209,122.09	\$ 112,000.00	\$ 120,000.00	\$ 4,031.47		\$ 205,153.56	1.76%	SAVINGS
TOTAL LIQUOR STORE		\$ 856,971.17	\$ 1,456,849.36	\$ 1,434,895.33	\$ 5,785.05	\$ -	\$ 884,710.25		
ESCROW ACCOUNT									
PAYROLL FLEX ACCOUNT (BB)	0094	\$ 514.43	\$ 1,561.75				\$ 2,076.18	0.00%	CHECKING
PAYROLL FLEX ACCOUNT (WF)	0841	\$ 1,417.55		\$ 1,417.55			\$ -	0.00%	CHECKING
TOTAL PAYROLL FLEX ACCT		\$ 1,931.98	\$ 1,561.75	\$ 1,417.55	\$ -	\$ -	\$ 2,076.18		
TOTAL ALL FUNDS		\$ 3,427,590.55	\$ 13,116,232.38	\$ 9,319,834.23	\$ 86,538.37	\$ -	\$ 7,310,527.07		

City of Pelican Rapids					
Comp Report					
August 31, 2023					
Department	Beginning Balace	Accrued Comp	Used Comp	Ending Balance	Over Time Paid
Administration	9.625	8.250	5.000	12.875	0.000
Police	6.875	0.000	0.000	6.875	0.000
Streets & Parks	70.625	0.000	0.000	70.625	0.000
Library	15.750	0.000	0.000	15.750	0.000
Liquor Store	19.000	0.000	0.000	19.000	0.000
Total	121.875	8.250	5.000	125.125	0.000



Current Period: August 2023

PELICAN RAPIDS

			2023	2023	August	2023	% of YTD
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL FUND							
Active	R 101-31000	General Property Taxes	\$906,616.00	\$484,555.69	\$0.00	\$422,060.31	53.45%
Active	R 101-31060	AG MARKET CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31920	Property Tax Replaceme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32000	Licenses and Permits	\$0.00	\$235.00	\$200.00	-\$235.00	0.00%
Active	R 101-32115	Liquor Licenses	\$2,500.00	\$2,430.00	\$0.00	\$70.00	97.20%
Active	R 101-32210	Building Permits	\$500.00	\$990.00	\$240.00	-\$490.00	198.00%
Active	R 101-32215	Land Use Permits	\$0.00	\$200.00	\$0.00	-\$200.00	0.00%
Active	R 101-32240	Animal Licenses	\$0.00	\$1,547.09	\$711.09	-\$1,547.09	0.00%
Active	R 101-32245	ANIMAL BOARDING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33200	Police State Aid	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	R 101-33250	Street Maint Aid State	\$6,000.00	\$5,773.65	\$0.00	\$226.35	96.23%
Active	R 101-33300	State Airport Assistance	\$6,345.00	\$881.83	\$0.00	\$5,463.17	13.90%
Active	R 101-33401	Local Government Aid	\$1,022,264.00	\$511,132.00	\$0.00	\$511,132.00	50.00%
Active	R 101-33410	TRANSPORTATION AS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33610	County Hwy Maintenanc	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33620	PERA Increase Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34105	Maps/Publications/Data	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34110	COMMUNITY CTR REN	\$0.00	\$300.00	\$0.00	-\$300.00	0.00%
Active	R 101-34200	Public Safety - Fire Call	\$14,058.00	\$8,420.00	\$220.00	\$5,638.00	59.89%
Active	R 101-34201	City/Townships Fire Rev	\$257,000.00	\$128,093.99	\$0.00	\$128,906.01	49.84%
Active	R 101-34202	Fire Relief Assoc	\$0.00	\$73,098.10	\$0.00	-\$73,098.10	0.00%
Active	R 101-34203	Accident Reports	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34205	Training Burns	\$0.00	\$1,300.00	\$0.00	-\$1,300.00	0.00%
Active	R 101-34206	FD Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34207	FIRE DEPT GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34300	Highways, Str, Mow Ch	\$0.00	\$420.00	\$320.00	-\$420.00	0.00%
Active	R 101-34720	Swimming Pool Fees	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	R 101-34740	Swimming Pool Concess	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	R 101-34766	Refunds & Reimburse	\$2,000.00	\$2,394.33	\$0.00	-\$394.33	119.72%
Active	R 101-34768	LRAC Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34770	POOL DONATIONS	\$0.00	\$465.00	\$0.00	-\$465.00	0.00%
Active	R 101-35000	Penalties	\$1,000.00	\$810.50	\$0.00	\$189.50	81.05%
Active	R 101-35100	Court Fines	\$7,000.00	\$4,017.90	\$499.95	\$2,982.10	57.40%
Active	R 101-35102	Local Fines	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-35210	Impound Fees	\$500.00	\$50.00	\$25.00	\$450.00	10.00%
Active	R 101-36210	Interest Earnings	\$4,000.00	\$75,887.34	\$16,385.50	-\$71,887.34	1897.18%
Active	R 101-36220	Dividends	\$5,000.00	\$202.16	\$0.00	\$4,797.84	4.04%
Active	R 101-36230	Contributions and Donati	\$1,000.00	\$4,651.00	\$0.00	-\$3,651.00	465.10%
Active	R 101-36240	Shop with a Cop Donatio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-37125	Sales of Service or Prop	\$0.00	\$6,683.24	\$60.00	-\$6,683.24	0.00%
Active	R 101-37400	Community Sign	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 101-37401	Industrial Park Sign	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	R 101-37520	Special Assess - County	\$1,500.00	\$2,870.98	\$0.00	-\$1,370.98	191.40%
Active	R 101-38010	Rental of Property	\$15,000.00	\$10,983.64	\$913.22	\$4,016.36	73.22%
Active	R 101-38015	BUILDING RENTAL	\$0.00	\$2,000.00	\$250.00	-\$2,000.00	0.00%
Active	R 101-38020	Airport Land Rent	\$11,000.00	\$6,415.68	\$0.00	\$4,584.32	58.32%
Active	R 101-38021	Airport Hangar Rent	\$13,000.00	\$8,080.00	\$75.00	\$4,920.00	62.15%
Active	R 101-38022	Airport Fuel Receipts	\$5,000.00	\$1,393.70	\$367.28	\$3,606.30	27.87%
Active	R 101-38071	Swimming Pool Lessons	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-38700	Rental Housing Fees	\$5,000.00	\$760.00	\$0.00	\$4,240.00	15.20%
Active	R 101-38910	Camping Fees	\$6,000.00	\$8,046.77	\$1,206.05	-\$2,046.77	134.11%
Active	R 101-39203	Transfer from Other Fun	\$145,000.00	\$0.00	\$0.00	\$145,000.00	0.00%
Active	R 101-39320	Proceeds-FD Truck Lea	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL FUND			\$2,473,183.00	\$1,355,089.59	\$21,473.09	\$1,118,093.41	54.79%



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GENERAL FUND

Active	E 101-41110-100	Wages and Salar	\$5,500.00	\$2,837.50	\$0.00	\$0.00	\$2,662.50	51.59%
Active	E 101-41110-120	Employer Contrib	\$0.00	\$36.27	\$0.00	\$0.00	-\$36.27	0.00%
Active	E 101-41110-122	FICA	\$500.00	\$217.18	\$0.00	\$0.00	\$282.82	43.44%
Active	E 101-41110-430	Miscellaneous	\$500.00	\$2,000.76	\$0.00	\$0.00	-\$1,500.76	400.15%
Total Dept 41110 Council			\$6,500.00	\$5,091.71	\$0.00	\$0.00	\$1,408.29	78.33%

Active	E 101-41305-100	Wages and Salar	\$1,800.00	\$907.50	\$0.00	\$0.00	\$892.50	50.42%
Active	E 101-41305-120	Employer Contrib	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41305-122	FICA	\$140.00	\$69.43	\$0.00	\$0.00	\$70.57	49.59%
Active	E 101-41305-430	Miscellaneous	\$1,200.00	\$225.87	\$0.00	\$30.00	\$944.13	21.32%
		Total Dept 41305 Mayc	\$3,140.00	\$1,202.80	\$0.00	\$30.00	\$1,907.20	38.31%

Active	E 101-41310-100	Wages and Salar	\$54,000.00	\$36,010.23	\$3,180.05	\$0.00	\$17,989.77	66.69%
Active	E 101-41310-120	Employer Contrib	\$8,550.00	\$2,100.90	\$238.50	\$0.00	\$6,449.10	24.57%
Active	E 101-41310-122	FICA	\$4,050.00	\$2,087.98	\$228.00	\$0.00	\$1,962.02	51.56%
Active	E 101-41310-130	Employer Paid In	\$8,200.00	\$5,222.27	\$673.17	\$0.00	\$2,977.73	63.69%
Active	E 101-41310-200	Office Supplies	\$1,000.00	\$822.78	\$467.87	\$10.35	\$166.87	83.31%
Active	E 101-41310-208	Education	\$1,200.00	\$1,195.76	\$41.98	\$75.00	-\$70.76	105.90%
Active	E 101-41310-210	Operating Suppli	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41310-220	Repair/Maint Sup	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41310-300	Professional Srvs	\$100.00	\$22,000.00	\$0.00	\$39.66	-\$21,939.66	22039.66%
Active	E 101-41310-320	Communications	\$2,000.00	\$917.15	\$93.66	\$49.24	\$1,033.61	48.32%
Active	E 101-41310-331	Travel Expenses	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-41310-400	Repairs & Maint	\$500.00	\$252.50	\$14.25	\$82.25	\$165.25	66.95%
Active	E 101-41310-433	Dues, Fees, Sub	\$0.00	\$100.00	\$100.00	\$0.00	-\$100.00	0.00%
Active	E 101-41310-500	Capital Outlay	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
Total Dept 41310 City Administrat			\$82,700.00	\$70,709.57	\$5,037.48	\$256.50	\$11,733.93	85.50%

Active	E 101-41400-100	Wages and Salar	\$49,000.00	\$32,938.69	\$3,674.84	\$0.00	\$16,061.31	67.22%
Active	E 101-41400-105	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-120	Employer Contrib	\$3,675.00	\$2,470.42	\$275.60	\$0.00	\$1,204.58	67.22%
Active	E 101-41400-122	FICA	\$3,750.00	\$2,247.48	\$250.57	\$0.00	\$1,502.52	59.93%
Active	E 101-41400-130	Employer Paid In	\$10,550.00	\$7,517.64	\$884.36	\$0.00	\$3,032.36	71.26%
Active	E 101-41400-200	Office Supplies	\$2,500.00	\$773.71	\$93.72	\$74.68	\$1,651.61	33.94%
Active	E 101-41400-208	Education	\$2,500.00	\$2,216.09	\$0.00	\$565.00	-\$281.09	111.24%
Active	E 101-41400-210	Operating Suppli	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-41400-220	Repair/Maint Sup	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41400-300	Professional Srvs	\$2,500.00	\$1,170.30	\$1,000.00	\$39.66	\$1,290.04	48.40%
Active	E 101-41400-320	Communications	\$2,500.00	\$1,925.73	\$203.95	\$49.24	\$525.03	79.00%
Active	E 101-41400-331	Travel Expenses	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41400-400	Repairs & Maint	\$400.00	\$218.50	\$28.50	\$70.75	\$110.75	72.31%
Active	E 101-41400-433	Dues, Fees, Sub	\$800.00	\$648.92	\$0.00	\$0.00	\$151.08	81.12%
Active	E 101-41400-500	Capital Outlay	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
Total Dept 41400 City Clerk-Treasure			\$81,075.00	\$52,127.48	\$6,411.54	\$799.33	\$28,148.19	64.30%

Active	E 101-41410-100	Wages and Salar	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Dept 41410 Election			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Dept 41420 Publications



PELICAN RAPIDS

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Current Period: August 2023

			2023	2023	August	Enc	2023	% of YTD
			YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-41420-200	Office Supplies	\$1,500.00	\$977.97	\$177.92	\$95.99	\$426.04	71.60%
Active	E 101-41420-350	Publication	\$9,500.00	\$7,939.76	\$3,069.41	\$390.00	\$1,170.24	87.68%
	Total Dept 41420	Publication	\$11,000.00	\$8,917.73	\$3,247.33	\$485.99	\$1,596.28	81.07%
Dept 41530 Accounting								
Active	E 101-41530-100	Wages and Salar	\$24,500.00	\$17,385.43	\$2,086.17	\$0.00	\$7,114.57	70.96%
Active	E 101-41530-105	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41530-120	Employer Contrib	\$1,850.00	\$1,303.86	\$156.46	\$0.00	\$546.14	70.48%
Active	E 101-41530-122	FICA	\$1,875.00	\$1,271.28	\$152.95	\$0.00	\$603.72	67.80%
Active	E 101-41530-130	Employer Paid In	\$4,785.00	\$3,365.89	\$396.14	\$0.00	\$1,419.11	70.34%
Active	E 101-41530-200	Office Supplies	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
Active	E 101-41530-208	Education	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
	Total Dept 41530 Accountin		\$33,360.00	\$23,326.46	\$2,791.72	\$0.00	\$10,033.54	69.92%
Dept 41540 Auditing								
Active	E 101-41540-301	Auditing Services	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0.00%
	Total Dept 41540 Auditin		\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0.00%
Dept 41600 Legal Expenses								
Active	E 101-41600-304	Legal Fees	\$10,000.00	\$3,885.00	\$630.00	\$0.00	\$6,115.00	38.85%
Active	E 101-41600-305	Employee Relatio	\$2,000.00	\$1,490.00	\$0.00	\$0.00	\$510.00	74.50%
Active	E 101-41600-306	Prosecuting Fees	\$12,000.00	\$4,995.00	\$510.00	\$0.00	\$7,005.00	41.63%
Active	E 101-41600-307	Police Union Leg	\$6,000.00	\$6,070.00	\$2,461.25	\$0.00	-\$70.00	101.17%
	Total Dept 41600 Legal Expense		\$30,000.00	\$16,440.00	\$3,601.25	\$0.00	\$13,560.00	54.80%
Dept 41910 Planning and Zoning								
Active	E 101-41910-100	Wages and Salar	\$2,500.00	\$1,724.74	\$193.84	\$0.00	\$775.26	68.99%
Active	E 101-41910-105	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41910-120	Employer Contrib	\$200.00	\$129.38	\$14.55	\$0.00	\$70.62	64.69%
Active	E 101-41910-122	FICA	\$200.00	\$122.17	\$13.73	\$0.00	\$77.83	61.09%
Active	E 101-41910-130	Employer Paid In	\$800.00	\$555.88	\$65.39	\$0.00	\$244.12	69.49%
Active	E 101-41910-200	Office Supplies	\$500.00	\$82.30	\$1.55	\$18.36	\$399.34	20.13%
Active	E 101-41910-258	Planning/Zoning/	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41910-300	Professional Svcs	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 101-41910-308	Building Codes	\$200.00	\$1.94	\$0.10	\$0.09	\$197.97	1.02%
Active	E 101-41910-309	Rental Housing	\$4,000.00	\$1,036.80	\$1.75	\$20.87	\$2,942.33	26.44%
	Total Dept 41910 Planning and Zonin		\$18,900.00	\$3,653.21	\$290.91	\$39.32	\$15,207.47	19.33%
Dept 41940 City Hall								
Active	E 101-41940-200	Office Supplies	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-41940-210	Operating Suppli	\$500.00	\$237.38	\$0.00	\$49.02	\$213.60	57.28%
Active	E 101-41940-220	Repair/Maint Sup	\$2,000.00	\$1,892.42	\$163.45	\$51.37	\$56.21	97.19%
Active	E 101-41940-300	Professional Svcs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41940-380	Utility Services	\$13,000.00	\$8,565.13	\$1,139.60	\$822.64	\$3,612.23	72.21%
Active	E 101-41940-400	Repairs & Maint	\$10,000.00	\$6,885.28	\$813.13	\$97.26	\$3,017.46	69.83%
Active	E 101-41940-410	Rentals	\$1,200.00	\$735.00	\$0.00	\$0.00	\$465.00	61.25%
Active	E 101-41940-430	Miscellaneous	\$0.00	\$157.00	\$0.00	\$0.00	-\$157.00	0.00%
Active	E 101-41940-433	Dues, Fees, Sub	\$9,900.00	\$5,824.00	\$0.00	\$3,191.00	\$885.00	91.06%
Active	E 101-41940-500	Capital Outlay	\$1,000.00	\$28,080.61	\$0.00	\$0.00	-\$27,080.61	2808.06%
	Total Dept 41940 City Ha		\$37,800.00	\$52,376.82	\$2,116.18	\$4,211.29	-\$18,788.11	138.56%
Dept 42110 Police Department								
Active	E 101-42110-100	Wages and Salar	\$360,000.00	\$155,857.69	\$18,623.97	\$0.00	\$204,142.31	43.29%
Active	E 101-42110-103	Part-Time Emplo	\$20,000.00	\$3,663.23	\$221.01	\$0.00	\$16,336.77	18.32%
Active	E 101-42110-104	Support Employe	\$5,000.00	\$3,449.42	\$387.66	\$0.00	\$1,550.58	68.99%
Active	E 101-42110-105	Overtime	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-42110-110	Call time	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%



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				2023	2023	August	Enc	2023	% of YTD
				YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-42110-120	Employer Contrib		\$70,000.00	\$28,646.83	\$3,364.61	\$0.00	\$41,353.17	40.92%
Active	E 101-42110-122	FICA		\$6,000.00	\$2,423.81	\$284.18	\$0.00	\$3,576.19	40.40%
Active	E 101-42110-130	Employer Paid In		\$63,100.00	\$31,792.03	\$3,810.27	\$0.00	\$31,307.97	50.38%
Active	E 101-42110-200	Office Supplies		\$3,000.00	\$1,134.33	\$72.18	\$169.64	\$1,696.03	43.47%
Active	E 101-42110-208	Education		\$5,000.00	\$1,396.70	\$0.00	\$0.00	\$3,603.30	27.93%
Active	E 101-42110-210	Operating Suppli		\$25,000.00	\$11,912.60	\$2,143.36	\$0.00	\$13,087.40	47.65%
Active	E 101-42110-220	Repair/Maint Sup		\$1,500.00	\$317.98	\$9.99	\$0.00	\$1,182.02	21.20%
Active	E 101-42110-300	Professional Svcs		\$70,000.00	\$1,495.75	\$80.00	\$0.00	\$68,504.25	2.14%
Active	E 101-42110-320	Communications		\$6,500.00	\$4,043.03	\$460.56	\$163.00	\$2,293.97	64.71%
Active	E 101-42110-331	Travel Expenses		\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-42110-400	Repairs & Maint		\$8,000.00	\$4,621.99	\$407.47	\$164.09	\$3,213.92	59.83%
Active	E 101-42110-410	Rentals		\$1,260.00	\$735.00	\$0.00	\$0.00	\$525.00	58.33%
Active	E 101-42110-425	Misc Task Force		\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42110-433	Dues, Fees, Sub		\$2,500.00	\$710.69	\$0.00	\$0.00	\$1,789.31	28.43%
Active	E 101-42110-500	Capital Outlay		\$28,300.00	\$20,288.27	\$0.00	\$0.00	\$8,011.73	71.69%
Total Dept 42110 Police Departmer				\$681,910.00	\$272,489.35	\$29,865.26	\$496.73	\$408,923.92	39.96%
Dept 42270 City Fire Services									
Active	E 101-42270-430	Miscellaneous		\$66,000.00	\$34,406.67	\$0.00	\$0.00	\$31,593.33	52.13%
Total Dept 42270 City Fire Service				\$66,000.00	\$34,406.67	\$0.00	\$0.00	\$31,593.33	52.13%
Dept 42280 Fire Department									
Active	E 101-42280-100	Wages and Salar		\$35,000.00	\$19,979.70	\$0.00	\$0.00	\$15,020.30	57.08%
Active	E 101-42280-122	FICA		\$2,600.00	\$1,528.46	\$0.00	\$0.00	\$1,071.54	58.79%
Active	E 101-42280-140	Unemployment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42280-200	Office Supplies		\$500.00	\$225.54	\$50.50	\$8.33	\$266.13	46.77%
Active	E 101-42280-208	Education		\$7,750.00	-\$742.82	\$1,217.41	\$0.00	\$8,492.82	-9.58%
Active	E 101-42280-210	Operating Suppli		\$14,500.00	\$15,434.09	\$3,381.63	\$883.52	-\$1,817.61	112.54%
Active	E 101-42280-220	Repair/Maint Sup		\$4,500.00	\$3,601.28	\$775.38	\$981.24	-\$82.52	101.83%
Active	E 101-42280-300	Professional Svcs		\$6,500.00	-\$88.48	\$0.00	\$0.00	\$6,588.48	-1.36%
Active	E 101-42280-301	Auditing Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42280-320	Communications		\$2,000.00	\$1,710.43	\$191.34	\$56.26	\$233.31	88.33%
Active	E 101-42280-331	Travel Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42280-360	Insurance & Bon		\$22,000.00	\$23,728.49	\$0.00	\$0.00	-\$1,728.49	107.86%
Active	E 101-42280-380	Utility Services		\$9,000.00	\$8,923.30	\$328.92	\$261.45	-\$184.75	102.05%
Active	E 101-42280-400	Repairs & Maint		\$12,000.00	\$14,697.81	\$3,041.58	\$1,842.00	-\$4,539.81	137.83%
Active	E 101-42280-433	Dues, Fees, Sub		\$1,200.00	\$99.00	\$0.00	\$0.00	\$1,101.00	8.25%
Active	E 101-42280-500	Capital Outlay		\$11,300.00	\$1,672.80	\$0.00	\$0.00	\$9,627.20	14.80%
Active	E 101-42280-530	SPECIAL ASSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42280-605	Fire Hall Lease		\$68,483.00	\$0.00	\$0.00	\$0.00	\$68,483.00	0.00%
Active	E 101-42280-606	Truck Lease		\$44,177.00	\$43,539.56	\$0.00	\$0.00	\$637.44	98.56%
Active	E 101-42280-608	SCBA Lease		\$12,165.00	\$12,162.21	\$0.00	\$0.00	\$2.79	99.98%
Active	E 101-42280-616	F350 TRUCK &		\$17,383.00	\$17,382.20	\$0.00	\$0.00	\$0.80	100.00%
Active	E 101-42280-699	Fire Relief Assoc		\$0.00	\$73,098.10	\$0.00	\$0.00	-\$73,098.10	0.00%
Total Dept 42280 Fire Departmer				\$271,058.00	\$236,951.67	\$8,986.76	\$4,032.80	\$30,073.53	87.42%
Dept 42500 Civil Defense									
Active	E 101-42500-430	Miscellaneous		\$200.00	\$62.84	\$7.79	\$8.05	\$129.11	35.45%
Total Dept 42500 Civil Defens				\$200.00	\$62.84	\$7.79	\$8.05	\$129.11	31.42%
Dept 42700 Animal Control									
Active	E 101-42700-430	Miscellaneous		\$1,500.00	\$942.21	\$98.16	\$38.29	\$519.50	65.37%
Total Dept 42700 Animal Contr				\$1,500.00	\$942.21	\$98.16	\$38.29	\$519.50	62.81%
Dept 43100 Hwys, Streets, & Roads									
Active	E 101-43100-100	Wages and Salar		\$78,000.00	\$52,610.03	\$5,914.20	\$0.00	\$25,389.97	67.45%



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Active	E 101-43100-105	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-120	Employer Contrib	\$5,850.00	\$3,932.26	\$443.56	\$0.00	\$1,917.74	67.22%
Active	E 101-43100-122	FICA	\$6,000.00	\$3,728.75	\$418.79	\$0.00	\$2,271.25	62.15%
Active	E 101-43100-130	Employer Paid In	\$16,000.00	\$11,640.32	\$1,366.70	\$0.00	\$4,359.68	72.75%
Active	E 101-43100-200	Office Supplies	\$1,200.00	\$683.71	\$85.49	\$138.52	\$377.77	68.52%
Active	E 101-43100-208	Education	\$1,200.00	\$89.96	\$89.96	\$47.69	\$1,062.35	11.47%
Active	E 101-43100-210	Operating Suppli	\$18,000.00	\$9,459.54	\$327.85	\$582.49	\$7,957.97	55.79%
Active	E 101-43100-220	Repair/Maint Sup	\$10,000.00	\$7,648.05	\$472.81	\$173.26	\$2,178.69	78.21%
Active	E 101-43100-300	Professional Srvs	\$1,000.00	\$430.00	\$35.00	\$219.68	\$350.32	64.97%
Active	E 101-43100-310	Tree Removal	\$6,000.00	\$4,607.50	\$2,008.75	-\$2,532.50	\$3,925.00	34.58%
Active	E 101-43100-320	Communications	\$2,000.00	\$1,405.98	\$160.17	\$49.24	\$544.78	72.76%
Active	E 101-43100-331	Travel Expenses	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43100-380	Utility Services	\$8,000.00	\$7,161.59	\$295.35	\$276.53	\$561.88	92.98%
Active	E 101-43100-400	Repairs & Maint	\$8,000.00	-\$2,078.08	(\$7,328.98)	-\$1,217.52	\$11,295.60	-41.20%
Active	E 101-43100-406	Crack & Seal Co	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	E 101-43100-407	Sidewalk Repair	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-43100-433	Dues, Fees, Sub	\$1,000.00	\$735.08	\$0.00	\$0.00	\$264.92	73.51%
Active	E 101-43100-500	Capital Outlay	\$135,300.00	\$18,669.64	\$0.00	\$1,235.00	\$115,395.36	14.71%
Active	E 101-43100-607	PW Facility Prin	\$8,750.00	\$0.00	\$0.00	\$0.00	\$8,750.00	0.00%
Active	E 101-43100-617	PW Facility Int	\$1,000.00	\$306.25	\$0.00	\$0.00	\$693.75	30.63%
Total Dept 43100 Hwys, Streets, & Road			\$352,400.00	\$121,030.58	\$4,289.65	-\$1,027.61	\$232,397.03	34.34%
Dept 43123 Streets								
Active	E 101-43123-224	Street Maint	\$33,500.00	\$18,251.87	\$53.22	\$244.50	\$15,003.63	55.21%
Active	E 101-43123-226	Sign Repair Mate	\$5,000.00	\$1,904.97	\$0.00	\$0.00	\$3,095.03	38.10%
Total Dept 43123 Street			\$38,500.00	\$20,156.84	\$53.22	\$244.50	\$18,098.66	52.36%
Dept 43125 Ice & Snow Removal								
Active	E 101-43125-430	Miscellaneous	\$2,500.00	\$3,183.81	\$0.00	\$0.00	-\$683.81	127.35%
Active	E 101-43125-540	Machine Hire	\$6,000.00	\$15,584.40	\$0.00	\$0.00	-\$9,584.40	259.74%
Total Dept 43125 Ice & Snow Remov:			\$8,500.00	\$18,768.21	\$0.00	\$0.00	-\$10,268.21	220.80%
Dept 43150 Storm Drainage								
Active	E 101-43150-430	Miscellaneous	\$5,000.00	\$12,904.75	\$1,901.00	\$291.60	-\$8,196.35	263.93%
Total Dept 43150 Storm Drainag			\$5,000.00	\$12,904.75	\$1,901.00	\$291.60	-\$8,196.35	258.10%
Dept 43160 Street Lighting								
Active	E 101-43160-380	Utility Services	\$39,000.00	\$23,661.60	\$2,932.60	\$3,050.54	\$12,287.86	68.49%
Total Dept 43160 Street Lightin			\$39,000.00	\$23,661.60	\$2,932.60	\$3,050.54	\$12,287.86	60.67%
Dept 43260 Weed Control								
Active	E 101-43260-430	Miscellaneous	\$600.00	\$27.98	\$2.63	\$7.61	\$564.41	5.93%
Total Dept 43260 Weed Contr			\$600.00	\$27.98	\$2.63	\$7.61	\$564.41	4.66%
Dept 45122 Recreation Centers								
In-Active	E 101-45122-220	Repair/Maint Sup	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	E 101-45122-433	Dues, Fees, Sub	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Dept 45122 Recreation Center			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45124 Swimming Pools								
Active	E 101-45124-100	Wages and Salar	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 101-45124-105	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45124-120	Employer Contrib	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-45124-122	FICA	\$2,550.00	\$0.00	\$0.00	\$0.00	\$2,550.00	0.00%
Active	E 101-45124-200	Office Supplies	\$250.00	\$51.60	\$49.95	\$0.00	\$198.40	20.64%
Active	E 101-45124-208	Education	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-45124-210	Operating Suppli	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	E 101-45124-220	Repair/Maint Sup	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%



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Active	E 101-45124-231	Credit Card Fees	\$600.00	\$184.45	\$0.00	\$0.00	\$415.55	30.74%
Active	E 101-45124-270	Concessions	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
Active	E 101-45124-300	Professional Svcs	\$0.00	\$135,122.10	\$0.00	\$0.00	-\$135,122.10	0.00%
Active	E 101-45124-320	Communications	\$300.00	\$175.62	\$50.86	\$0.00	\$124.38	58.54%
Active	E 101-45124-380	Utility Services	\$5,000.00	\$164.48	\$0.00	\$0.00	\$4,835.52	3.29%
Active	E 101-45124-400	Repairs & Maint	\$3,000.00	\$1,195.86	\$0.00	\$0.00	\$1,804.14	39.86%
Active	E 101-45124-429	Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45124-433	Dues, Fees, Sub	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45124-500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Dept 45124 Swimming Pool			\$57,000.00	\$136,894.11	\$100.81	\$0.00	-\$79,894.11	240.17%
Dept 45125 Skating Rinks								
Active	E 101-45125-100	Wages and Salar	\$4,900.00	\$4,471.77	\$0.00	\$0.00	\$428.23	91.26%
Active	E 101-45125-105	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45125-120	Employer Contrib	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-45125-122	FICA	\$375.00	\$342.09	\$0.00	\$0.00	\$32.91	91.22%
Active	E 101-45125-200	Office Supplies	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-45125-210	Operating Suppli	\$500.00	\$233.60	\$0.00	\$0.00	\$266.40	46.72%
Active	E 101-45125-220	Repair/Maint Sup	\$200.00	\$145.76	\$0.00	\$0.00	\$54.24	72.88%
Active	E 101-45125-320	Communications	\$300.00	\$166.21	\$0.00	\$0.00	\$133.79	55.40%
Active	E 101-45125-380	Utility Services	\$300.00	\$164.37	\$0.00	\$0.00	\$135.63	54.79%
Active	E 101-45125-400	Repairs & Maint	\$500.00	\$66.89	\$0.00	\$0.00	\$433.11	13.38%
Active	E 101-45125-433	Dues, Fees, Sub	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45125-500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Dept 45125 Skating Rink			\$7,425.00	\$5,590.69	\$0.00	\$0.00	\$1,834.31	75.30%
Dept 45200 Parks								
Active	E 101-45200-100	Wages and Salar	\$94,000.00	\$71,114.63	\$10,911.70	\$0.00	\$22,885.37	75.65%
Active	E 101-45200-120	Employer Contrib	\$7,100.00	\$4,358.68	\$581.96	\$0.00	\$2,741.32	61.39%
Active	E 101-45200-122	FICA	\$7,200.00	\$5,223.57	\$810.53	\$0.00	\$1,976.43	72.55%
Active	E 101-45200-130	Employer Paid In	\$11,000.00	\$11,173.26	\$1,317.76	\$0.00	-\$173.26	101.58%
Active	E 101-45200-140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-200	Office Supplies	\$500.00	\$67.41	\$12.61	\$1.81	\$430.78	13.84%
Active	E 101-45200-208	Education	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
Active	E 101-45200-210	Operating Suppli	\$8,000.00	\$4,173.40	\$880.50	\$979.16	\$2,847.44	64.41%
Active	E 101-45200-220	Repair/Maint Sup	\$6,000.00	\$5,734.21	\$662.29	\$331.71	-\$65.92	101.10%
Active	E 101-45200-300	Professional Svcs	\$5,000.00	\$259,069.63	\$107,721.72	\$474,324.19	-\$728,393.82	14667.88%
Active	E 101-45200-310	Tree Removal	\$5,000.00	\$1,206.23	\$0.00	\$0.00	\$3,793.77	24.12%
Active	E 101-45200-331	Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-380	Utility Services	\$2,700.00	\$2,079.03	\$236.70	\$405.94	\$215.03	92.04%
Active	E 101-45200-400	Repairs & Maint	\$6,000.00	\$13,163.52	\$845.85	\$305.82	-\$7,469.34	224.49%
Active	E 101-45200-433	Dues, Fees, Sub	\$500.00	\$412.00	\$0.00	\$0.00	\$88.00	82.40%
Active	E 101-45200-500	Capital Outlay	\$16,400.00	\$50,973.82	\$1,234.95	\$0.00	-\$34,573.82	310.82%
Active	E 101-45200-607	PW Facility Prin	\$8,750.00	\$0.00	\$0.00	\$0.00	\$8,750.00	0.00%
Active	E 101-45200-617	PW Facility Int	\$1,200.00	\$306.25	\$0.00	\$0.00	\$893.75	25.52%
Active	E 101-45200-760	Seasonal Decora	\$5,000.00	\$1,701.37	\$0.00	\$0.00	\$3,298.63	34.03%
Total Dept 45200 Park			\$185,150.00	\$430,757.01	\$125,216.57	\$476,348.63	-\$721,955.64	232.65%
Dept 45202 Historic City Hall								
Active	E 101-45202-200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45202-220	Repair/Maint Sup	\$500.00	\$249.67	\$127.68	\$39.99	\$210.34	57.93%
Active	E 101-45202-300	Professional Svcs	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	E 101-45202-320	Communications	\$1,200.00	\$813.42	\$102.36	\$0.00	\$386.58	67.79%
Active	E 101-45202-380	Utility Services	\$2,700.00	\$2,130.45	\$171.64	\$141.41	\$428.14	84.14%



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Active	E 101-45202-400	Repairs & Maint		\$500.00	\$1,159.65	\$256.50	\$0.00	-\$659.65	231.93%
Active	E 101-45202-500	Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Dept 45202 Historic City Ha				\$28,900.00	\$4,353.19	\$658.18	\$181.40	\$24,365.41	15.06%
Dept 45205 Community Center									
Active	E 101-45205-200	Office Supplies		\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-45205-210	Operating Suppli		\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-45205-220	Repair/Maint Sup		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45205-300	Professional Srvs		\$40.00	\$0.00	\$0.00	\$0.00	\$40.00	0.00%
Active	E 101-45205-320	Communications		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45205-380	Utility Services		\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	E 101-45205-400	Repairs & Maint		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45205-433	Dues, Fees, Sub		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45205-500	Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Dept 45205 Community Cente				\$6,440.00	\$0.00	\$0.00	\$0.00	\$6,440.00	0.00%
Dept 46500 Economic Developem									
Active	E 101-46500-420	Economic Develo		\$40,000.00	\$469.55	\$147.65	\$44.35	\$39,486.10	1.28%
Active	E 101-46500-421	WCI Endow/Bird		\$8,250.00	\$6,750.00	\$0.00	\$0.00	\$1,500.00	81.82%
Active	E 101-46500-422	Consulting		\$30,000.00	\$143,259.11	\$4,315.75	-\$6,995.53	-\$106,263.58	454.21%
Total Dept 46500 Economic Developem				\$78,250.00	\$150,478.66	\$4,463.40	-\$6,951.18	-\$65,277.48	192.30%
Dept 49200 Non Dept Expenditures									
Active	E 101-49200-428	CONDO FEES		\$0.00	\$2,500.00	\$0.00	\$0.00	-\$2,500.00	0.00%
Active	E 101-49200-470	Refunds & Reim		\$0.00	\$7,732.36	\$0.00	\$0.00	-\$7,732.36	0.00%
Active	E 101-49200-490	Historical Society		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-49200-491	PD Forfeiture/Sh		\$0.00	\$5.00	\$0.00	\$0.00	-\$5.00	0.00%
Active	E 101-49200-492	Electronic Reade		\$1,000.00	\$362.13	\$37.61	\$0.00	\$637.87	36.21%
Active	E 101-49200-493	Ambulance		\$31,000.00	\$32,212.50	\$0.00	\$32,212.50	-\$33,425.00	207.82%
Active	E 101-49200-498	LRAC PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	E 101-49200-530	SPECIAL ASSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49200-730	Property Taxes		\$2,300.00	\$1,606.00	\$0.00	\$0.00	\$694.00	69.83%
Active	E 101-49200-735	TAX ABATEMEN		\$0.00	\$25,164.94	\$0.00	\$0.00	-\$25,164.94	0.00%
Total Dept 49200 Non Dept Expenditure				\$34,800.00	\$69,582.93	\$37.61	\$32,212.50	-\$66,995.43	199.95%
Dept 49201 Transfer out of Fund									
Active	E 101-49201-700	Transfers		\$0.00	\$68,580.00	\$0.00	\$0.00	-\$68,580.00	0.00%
Active	E 101-49201-701	Library Levy Tran		\$188,225.00	\$141,168.75	\$0.00	\$0.00	\$47,056.25	75.00%
Total Dept 49201 Transfer out of Fun				\$188,225.00	\$209,748.75	\$0.00	\$0.00	-\$21,523.75	111.44%
Dept 49240 Insurance									
Active	E 101-49240-230	Banking Charges		\$2,700.00	\$523.08	\$49.90	\$0.00	\$2,176.92	19.37%
Active	E 101-49240-360	Insurance & Bon		\$78,000.00	\$83,350.39	\$6,362.33	\$0.00	-\$5,350.39	106.86%
Total Dept 49240 Insuranc				\$80,700.00	\$83,873.47	\$6,412.23	\$0.00	-\$3,173.47	103.93%
Dept 49810 Airport									
Active	E 101-49810-200	Office Supplies		\$150.00	\$67.86	\$2.08	\$1.72	\$80.42	46.39%
Active	E 101-49810-212	Motor Fuels		\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	E 101-49810-220	Repair/Maint Sup		\$500.00	\$97.45	\$32.50	\$0.00	\$402.55	19.49%
Active	E 101-49810-300	Professional Srvs		\$200.00	\$46.83	\$0.00	\$0.00	\$153.17	23.42%
Active	E 101-49810-320	Communications		\$1,300.00	\$853.74	\$106.56	\$0.00	\$446.26	65.67%
Active	E 101-49810-360	Insurance & Bon		\$12,000.00	\$4,321.00	\$0.00	\$0.00	\$7,679.00	36.01%
Active	E 101-49810-380	Utility Services		\$3,500.00	\$1,504.23	\$97.47	\$0.00	\$1,995.77	42.98%
Active	E 101-49810-400	Repairs & Maint		\$2,000.00	\$832.75	\$145.00	\$0.00	\$1,167.25	41.64%
Active	E 101-49810-433	Dues, Fees, Sub		\$1,000.00	\$646.00	\$0.00	\$0.00	\$354.00	64.60%
Active	E 101-49810-500	Capital Outlay		\$0.00	\$10,177.00	\$10,177.00	\$0.00	-\$10,177.00	0.00%
Active	E 101-49810-730	Property Taxes		\$3,000.00	\$2,350.00	\$0.00	\$0.00	\$650.00	78.33%



PELICAN RAPIDS

POLICE DEPARTMENT

315 N Broadway
P.O. Box 350
Pelican Rapids, MN 56572

MONTHLY REPORT

August 2023

HOURS: Full-Time: 787
Part-Time 21

MILES ON VEHICLE:

2022 Patrol Vehicle 102	1345 Miles on Vehicle	6,656
2020 Patrol Vehicle 103	0 Miles on Vehicle	85,175
2017 Patrol Vehicle 101:	1141 Miles on Vehicle	112,232
Total Miles Driven:	2,486	

CFS'S: 68

FINES:\$

ASSISTS: OTC SO- OTHER AGENCY--0 MSP--2

ARRESTS: 2 TICKETS ISSUED: 4 DUI: 1

PARKING WARNINGS: 1 Crosswalk: SNOW EMERGENCY:

Jeff Stadum
Pelican Rapids Police Department

2023 POLICE ACTIVITY REPORT

[illegible]

2023 POLICE ACTIVITY REPORT

[illegible]

2023 POLICE ACTIVITY REPORT

[illegible]

2023 POLICE ACTIVITY REPORT

[illegible]

2023 POLICE ACTIVITY REPORT

[illegible]

2023 POLICE ACTIVITY REPORT

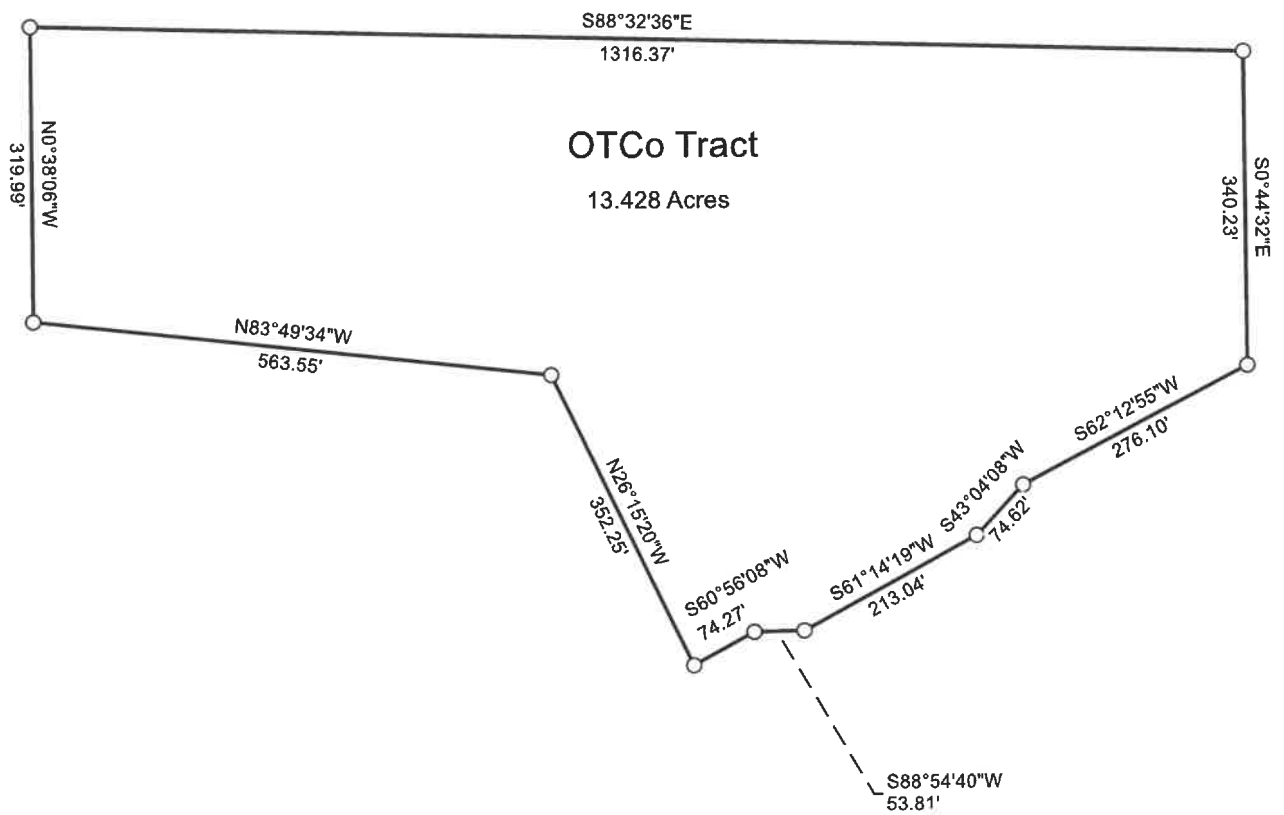
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	total last yr
Warnings- Other														1
Warning Snow Removal														12
Warrants						1		1					2	10
Weather Warning													0	0
Welfare Check	7		1	1	2		3	1					15	50
TOTAL	60	71	52	64	79	50	90	68	0	0	0		531	

PROPOSED TRACT DESCRIPTION

That part of the Southeast Quarter of the Northeast Quarter of Section 21, Township 136 North, Range 43 West of the Fifth Principal Meridian, Otter Tail County, Minnesota described as follows:

Commencing at the southeast corner of said Southeast Quarter of the Northeast Quarter of Section 21; thence North 00 degrees 44 minutes 32 seconds West on an assumed bearing along the east line of said Southeast Quarter of the Northeast Quarter for 974.66 feet to the point of beginning; thence South 62 degrees 12 minutes 55 seconds West for 276.10 feet; thence South 43 degrees 04 minutes 08 seconds West for 74.62 feet; thence South 61 degrees 14 minutes 19 seconds West for 213.04 feet; thence South 88 degrees 54 minutes 40 seconds West for 53.81 feet; thence South 60 degrees 56 minutes 08 seconds West for 74.27 feet; thence North 26 degrees 15 minutes 20 seconds West for 352.25 feet; thence North 83 degrees 49 minutes 34 seconds West for 563.55 feet to the west line of said Southeast Quarter of the Northeast Quarter; thence North 00 degrees 38 minutes 06 seconds West along the west line of said Southeast Quarter of the Northeast Quarter 319.99 feet to the northwest corner of said Southeast Quarter of the Northeast Quarter; thence South 88 degrees 32 minutes 36 seconds East along the north line of said Southeast Quarter of the Northeast Quarter for 1316.37 feet to the northeast corner thereof; thence South 00 degrees 44 minutes 32 seconds East along the east line of said Southeast Quarter of the Northeast Quarter for 340.23 feet to the point of beginning.

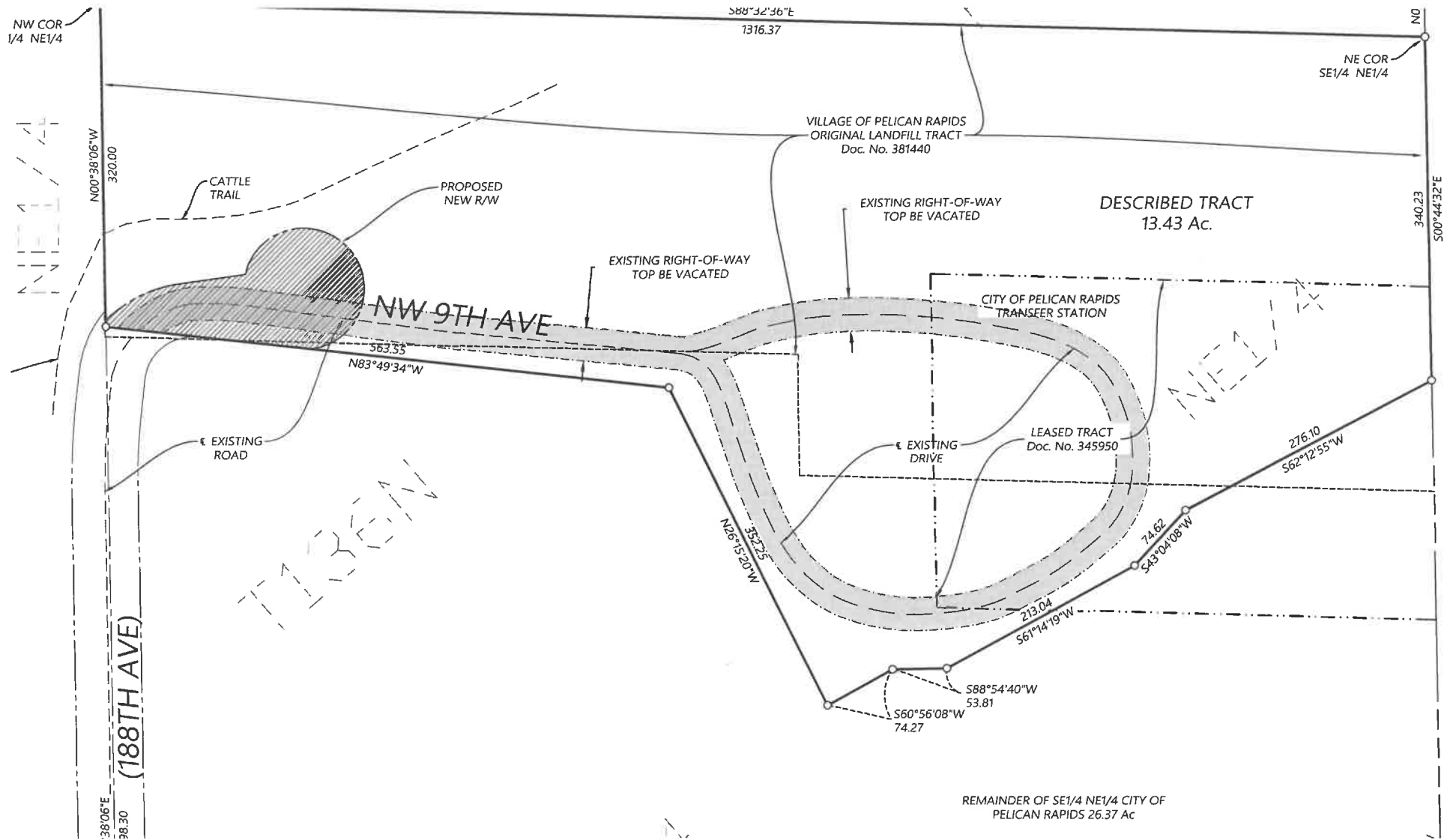
and containing 13.43 acres, more or less, subject to easements, reservations, restrictions, and rights of way of record, if any.



DESCRIPTION OF PUBLIC ROW TO BE VACATED

All that part of the public road serving as the entrance road to the Transfer Station and known as NW 9TH AVENUE situated within the Southeast Quarter of the Northeast Quarter of Section 21, Township 136 North, Range 43 West of the Fifth Principal Meridian, Otter Tail County, Minnesota and lying within the boundary of the following described tract:

Commencing at the southeast corner of said Southeast Quarter of the Northeast Quarter of Section 21; thence North 00 degrees 44 minutes 32 seconds West on an assumed bearing along the east line of said Southeast Quarter of the Northeast Quarter for 974.66 feet to the point of beginning; thence South 62 degrees 12 minutes 55 seconds West for 276.10 feet; thence South 43 degrees 04 minutes 08 seconds West for 74.62 feet; thence South 61 degrees 14 minutes 19 seconds West for 213.04 feet; thence South 88 degrees 54 minutes 40 seconds West for 53.81 feet; thence South 60 degrees 56 minutes 08 seconds West for 74.27 feet; thence North 26 degrees 15 minutes 20 seconds West for 352.25 feet; thence North 83 degrees 49 minutes 34 seconds West for 563.55 feet to the west line of said Southeast Quarter of the Northeast Quarter; thence North 00 degrees 38 minutes 06 seconds West along the west line of said Southeast Quarter of the Northeast Quarter 319.99 feet to the northwest corner of said Southeast Quarter of the Northeast Quarter; thence South 88 degrees 32 minutes 36 seconds East along the north line of said Southeast Quarter of the Northeast Quarter for 1316.37 feet to the northeast corner thereof; thence South 00 degrees 44 minutes 32 seconds East along the east line of said Southeast Quarter of the Northeast Quarter for 340.23 feet to the point of beginning. Containing 13.43 acres, more or less.



RESOLUTION NO. 2023-32

A RESOLUTION VACATING 9th AVENUE NW

WHEREAS, the City Council previously passed Resolution No. 2023-25 noting its interest in vacating pursuant to Minnesota Statute § 412.851 all that part of the public road serving as the entrance road to the Transfer Station and known as NW 9TH AVENUE situated within the Southeast Quarter of the Northeast Quarter of Section 21, Township 136 North, Range 43 West of the Fifth Principal Meridian, Otter Tail County, Minnesota and lying within the boundary of the following described tract:

Commencing at the southeast corner of said Southeast Quarter of the Northeast Quarter of Section 21; thence North 00 degrees 44 minutes 32 seconds West on an assumed bearing along the east line of said Southeast Quarter of the Northeast Quarter for 974.66 feet to the point of beginning; thence South 62 degrees 12 minutes 55 seconds West for 276.10 feet; thence South 43 degrees 04 minutes 08 seconds West for 74.62 feet; thence South 61 degrees 14 minutes 19 seconds West for 213.04 feet; thence South 88 degrees 54 minutes 40 seconds West for 53.81 feet; thence South 60 degrees 56 minutes 08 seconds West for 74.27 feet; thence North 26 degrees 15 minutes 20 seconds West for 352.25 feet; thence North 83 degrees 49 minutes 34 seconds West for 563.55 feet to the west line of said Southeast Quarter of the Northeast Quarter; thence North 00 degrees 38 minutes 06 seconds West along the west line of said Southeast Quarter of the Northeast Quarter 319.99 feet to the northwest corner of said Southeast Quarter of the Northeast Quarter; thence South 88 degrees 32 minutes 36 seconds East along the north line of said Southeast Quarter of the Northeast Quarter for 1316.37 feet to the northeast corner thereof; thence South 00 degrees 44 minutes 32 seconds East along the east line of said Southeast Quarter of the Northeast Quarter for 340.23 feet to the point of beginning.

and containing 13.43 acres, more or less, subject to easements, reservations, restrictions, and rights of way of record, if any.

and setting a public hearing to consider the vacation of such street; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 12th day of September, 2023, before the City Council in the City Hall located at 315 North Broadway at 5pm after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Clerk on the 31st day of August, 2023 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because it will enhance the entrance to the Transfer Station and will contribute to the expansion of services to the residents of the City of Pelican Rapids and the surrounding area;

And WHEREAS, four-fifths of all members of the City Council concur in this resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELICAN RAPIDS, MINNESOTA AS FOLLOWS:

That such petition for vacation is hereby granted and the street described as follows is hereby vacated:

All that part of the public road serving as the entrance road to the Transfer Station and known as NW 9TH AVENUE situated within the Southeast Quarter of the Northeast Quarter of Section 21, Township 136 North, Range 43 West of the Fifth Principal Meridian, Otter Tail County, Minnesota and lying within the boundary of the following described tract:

Commencing at the southeast corner of said Southeast Quarter of the Northeast Quarter of Section 21; thence North 00 degrees 44 minutes 32 seconds West on an assumed bearing along the east line of said Southeast Quarter of the Northeast Quarter for 974.66 feet to the point of beginning; thence South 62 degrees 12 minutes 55 seconds West for 276.10 feet; thence South 43 degrees 04 minutes 08 seconds West for 74.62 feet; thence South 61 degrees 14 minutes 19 seconds West for 213.04 feet; thence South 88 degrees 54 minutes 40 seconds West for 53.81 feet; thence South 60 degrees 56 minutes 08 seconds West for 74.27 feet; thence North 26 degrees 15 minutes 20 seconds West for 352.25 feet; thence North 83 degrees 49 minutes 34 seconds West for 563.55 feet to the west line of said Southeast Quarter of the Northeast Quarter; thence North 00 degrees 38 minutes 06 seconds West along the west line of said Southeast Quarter of the Northeast Quarter 319.99 feet to the northwest corner of said Southeast Quarter of the Northeast Quarter; thence South 88 degrees 32 minutes 36 seconds East along the north line of said Southeast Quarter of the Northeast Quarter for 1316.37 feet to the northeast corner thereof; thence South 00 degrees 44 minutes 32 seconds East along the east line of said Southeast Quarter of the Northeast Quarter for 340.23 feet to the point of beginning. Containing 13.43 acres, more or less.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file a notice of this vacation as required by law.

Passed by the City Council of Pelican Rapids, Minnesota this 12th day of September, 2023.

Brent E. Frazier, Mayor

Attested:

Danielle Harthun, City Clerk

CITY OF PELICAN RAPIDS, MINNESOTA**RESOLUTION NO. 2023- 31****RESOLUTION ORDERING SALE OF PROPERTY**

WHEREAS, Otter Tail County has constructed, permitted and operated a solid waste transfer station (Transfer Station) at real property located at 1101 9th Street Northwest. This real property is owned by the City of Pelican Rapids, accessed by travelling across 188th Avenue and 9th Avenue NW.

WHEREAS, The City of Pelican Rapids resolved on July 31, 2002 to, "...provide Otter Tail County with an agreement to allow long term use of the property..."

WHEREAS, the City of Pelican Rapids and Otter Tail County Solid Waste Department (County) staff have no record of an executed agreement for use of the property to operate the Transfer Station.

WHEREAS, County staff have met with the City of Pelican Rapids staff and council members in the summer of 2023. County staff expressed desire to continue to serve the City of Pelican Rapids and surrounding areas by continued operation of the Transfer Station. Furthermore, the County desires to purchase and own all property where current operations and future improvements are anticipated, approximately 13 acres more or less. The City of Pelican Rapids has agreed to sell the described property for \$1.00 (one dollar 00/100).

WHEREAS, the City of Pelican Rapids council members have recommended that Otter Tail County prepare, or cause to be prepared legal descriptions and drawings to illustrate and define the property to be purchased; and any associated changes in right of way.

WHEREAS, the legal descriptions are attached in Exhibit A, the Certificate of Survey, defined as:

That part of the Southeast Quarter of the Northeast Quarter of Section 21, Township 136 North, Range 43 West of the Fifth Principal Meridian, Otter Tail County, Minnesota described as follows:

Commencing at the southeast corner of said Southeast Quarter of the Northeast Quarter of Section 21; thence North 00 degrees 44 minutes 32 seconds West on an assumed bearing along the east line of said Southeast Quarter of the Northeast Quarter for 974.66 feet to the point of beginning; thence South 62 degrees 12 minutes 55 seconds West for 276.10 feet; thence South 43 degrees 04 minutes 08 seconds West for 74.62 feet; thence South 61 degrees 14 minutes 19 seconds West for 213.04 feet; thence South 88 degrees 54 minutes 40 seconds West for 53.81 feet; thence South 60 degrees 56 minutes 08 seconds West for 74.27 feet; thence North 26 degrees 15 minutes 20 seconds West for 352.25 feet; thence North 83 degrees 49 minutes 34 seconds West for 563.55 feet to the west line of said Southeast Quarter of the Northeast Quarter; thence North 00 degrees 38 minutes 06 seconds West along the west line of said Southeast Quarter of the Northeast Quarter 319.99 feet to the northwest corner of said Southeast Quarter of the Northeast Quarter; thence South 88 degrees 32 minutes 36 seconds East along the north line of said Southeast Quarter of the Northeast Quarter for 1316.37 feet to the northeast corner thereof; thence South 00 degrees 44 minutes 32 seconds East along the east line of said Southeast Quarter of the Northeast Quarter for 340.23 feet to the point of beginning.

WHEREAS, Otter Tail County has prepared said documents and reviewed them with City staff. The proposed drawings include vacation of NW 9th Avenue.

WHEREAS, the City of Pelican Rapids published a notice to the public and held a public hearing on September 12, 2023 for vacation of NW 9th Avenue.

WHEREAS, the City of Pelican Rapids has resolved to have NW 9th Avenue vacated.

NOW, THEREFORE, BE IT RESOLVED, THAT THE City of Pelican Rapids does hereby grant to Otter Tail County approximately 13 acres of land as described on the attached Exhibit B.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____, duly seconded by Council Member _____ and, after discussion thereof and upon vote being taken thereon, the following voted in favor:

Council Member(s) _____ and the following voted

against the same: _____.

Adopted this 12th day of September 2023.

PELICAN RAPIDS CITY COUNCIL

DATE: _____

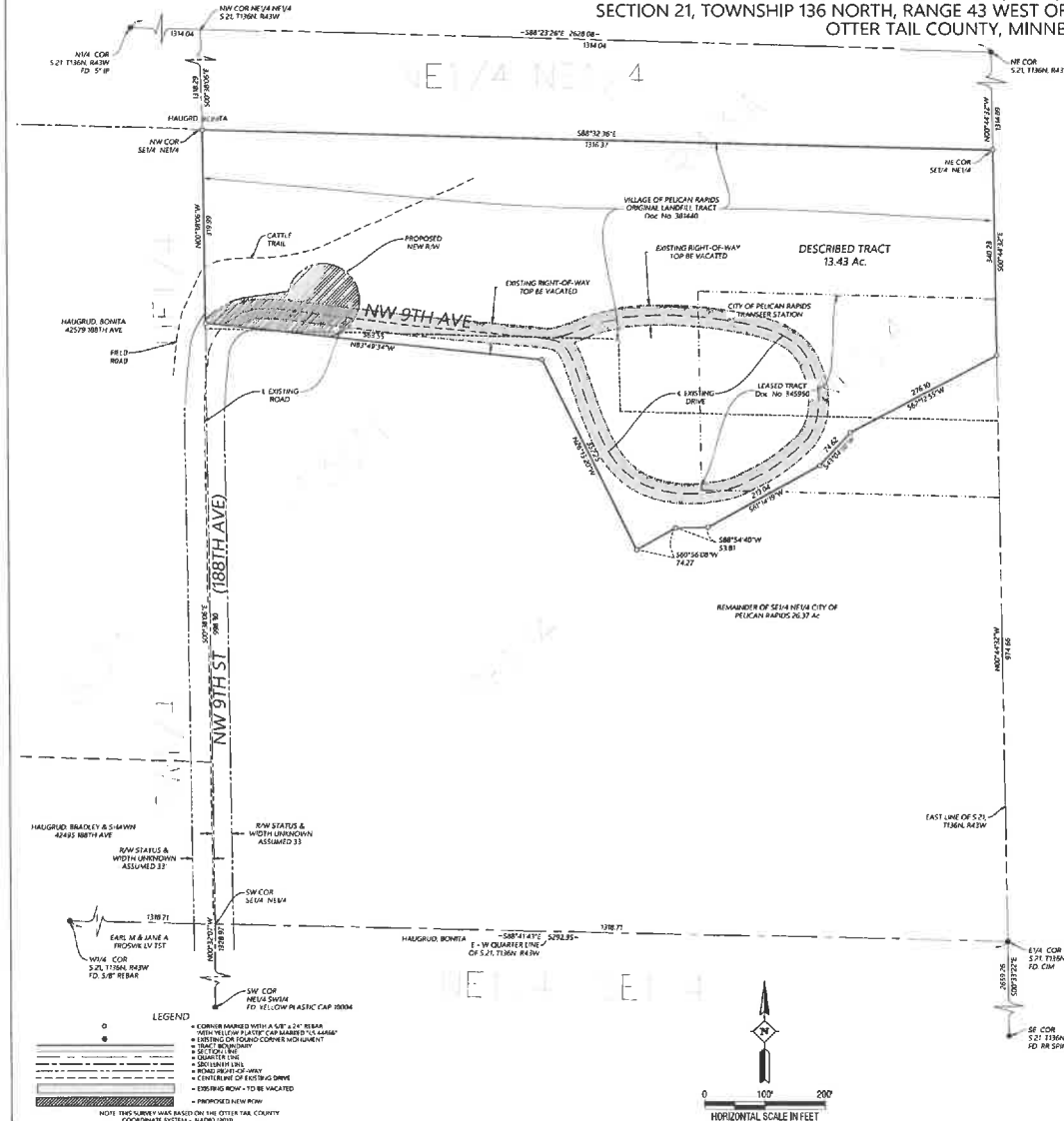
**By: _____
Honorable Brent Frazier
Mayor of Pelican Rapids, MN**

**Attest: _____
Danielle Harthun, Clerk**

Exhibit A

CERTIFICATE OF SURVEY

PART OF THE SE1/4 NE1/4
SECTION 21, TOWNSHIP 136 NORTH, RANGE 43 WEST OF THE FIFTH PRINCIPAL MERIDIAN,
OTTER TAIL COUNTY, MINNESOTA



PROPOSED TRACT DESCRIPTION

That part of the Southeast Quarter of the Northeast Quarter of Section 21, Township 136 North, Range 43 West of the Fifth Principal Meridian, Otter Tail County, Minnesota described as follows:

Commencing at the southwest corner of said Southeast Quarter of the Northeast Quarter of Section 21; thence North 00 degrees 44 minutes 32 seconds West on an assumed bearing along the east line of said Southeast Quarter of the Northeast Quarter for 974.66 feet to the point of beginning; thence South 62 degrees 12 minutes 55 seconds West for 278.10 feet; thence South 43 degrees 04 minutes 08 seconds West for 74.62 feet; thence South 61 degrees 14 minutes 19 seconds West for 213.04 feet; thence South 88 degrees 54 minutes 40 seconds West for 53.81 feet; thence South 60 degrees 56 minutes 08 seconds West for 74.27 feet; thence North 28 degrees 15 minutes 20 seconds West for 352.25 feet; thence North 83 degrees 49 minutes 34 seconds West for 563.55 feet to the west line of said Southeast Quarter of the Northeast Quarter; thence North 00 degrees 38 minutes 06 seconds West along the west line of said Southeast Quarter of the Northeast Quarter 319.99 feet to the northwest corner of said Southeast Quarter of the Northeast Quarter; thence South 88 degrees 37 minutes 36 seconds East along the north line of said Southeast Quarter of the Northeast Quarter for 1318.37 feet to the northeast corner thereof; thence South 00 degrees 44 minutes 32 seconds East along the east line of said Southeast Quarter of the Northeast Quarter for 340.23 feet to the point of beginning.

and containing 13.43 acres, more or less, subject to easements, reservations, restrictions, and rights of way of record, if any.

PROPOSED NEW ROW DESCRIPTION

That part of the Southeast Quarter of the Northeast Quarter of Section 21, Township 136 North, Range 43 West of the Fifth Principal Meridian, Otter Tail County, Minnesota described as follows:

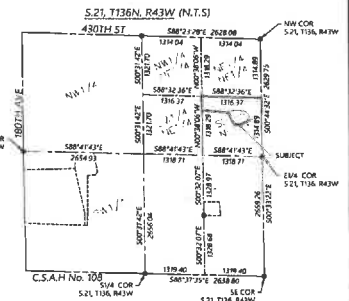
Commencing at the northwest corner of said Southeast Quarter of the Northeast Quarter of Section 21; thence South 00 degrees 38 minutes 06 seconds East on an assumed bearing along the west line of said Southeast Quarter of the Northeast Quarter for 213.26 feet to the point of beginning; thence northeasterly 98.29 feet along a non-tangential curve, concave to the southeast, having a radius of 233.00 feet, a central angle of 42 degrees 20 minutes 28 seconds and a chord which bears North 60 degrees 55 minutes 31 seconds East for 96.06 feet; thence North 82 degrees 05 minutes 45 seconds East for 72.17 feet; thence 262.54 feet along a non-tangential curve, concave to the southwest, having a radius of 60.00 feet, a central angle of 250 degrees 42 minutes 32 seconds, and a chord which bears South 29 degrees 10 minutes 52 seconds East for 97.87 feet; thence North 83 degrees 49 minutes 34 seconds West for 205.27 feet to the west line of said Southeast Quarter of the Northeast Quarter; thence North 00 degrees 38 minutes 06 seconds West for 6.63 feet to the point of beginning.

and containing 0.46 acres, more or less, subject to easements, reservations, restrictions, and rights of way of record, if any.

DESCRIPTION OF PUBLIC ROW TO BE VACATED

All that part of the public road serving as the entrance road to the Transfer Station and known as Hwy 971 AVENUE situated within the Southeast Quarter of the Northeast Quarter of Section 21, Township 136 North, Range 43 West of the Fifth Principal Meridian, Otter Tail County, Minnesota and lying within the boundary of the following described tract:

Commencing at the southeast corner of said Southeast Quarter of the Northeast Quarter of Section 21; thence North 00 degrees 32 seconds West on an assumed bearing along the east line of said Southeast Quarter of the Northeast Quarter for 974.66 feet to the point of beginning; thence South 62 degrees 12 minutes 55 seconds West for 278.10 feet; thence South 43 degrees 04 minutes 08 seconds West for 74.62 feet; thence South 61 degrees 14 minutes 19 seconds West for 213.04 feet; thence South 88 degrees 54 minutes 40 seconds West for 53.81 feet; thence South 60 degrees 56 minutes 08 seconds West for 74.27 feet; thence North 28 degrees 15 minutes 20 seconds West for 352.25 feet; thence North 83 degrees 49 minutes 34 seconds West for 563.55 feet to the west line of said Southeast Quarter of the Northeast Quarter; thence North 00 degrees 38 minutes 06 seconds West along the west line of said Southeast Quarter of the Northeast Quarter 319.99 feet to the northwest corner of said Southeast Quarter of the Northeast Quarter; thence South 88 degrees 37 minutes 36 seconds East along the north line of said Southeast Quarter of the Northeast Quarter for 1318.37 feet to the northeast corner thereof; thence South 00 degrees 44 minutes 32 seconds East along the east line of said Southeast Quarter of the Northeast Quarter for 340.23 feet to the point of beginning. Containing 13.43 acres, more or less.



STATE OF MINNESOTA
COUNTY OF OTTER TAIL
I, the undersigned, being a duly qualified and licensed Surveyor under the laws of the State of Minnesota, do hereby certify that the foregoing is a true and correct copy of the original record of the Survey as the same appears on the books of the State of Minnesota.

Surveyed & Plotted by:
INTERSTATE ENGINEERS
P.L.L.C.
1000 1st Avenue S.W.
Fargo, ND 58103
Phone: (701) 785-1234
Fax: (701) 785-1234
E-mail: info@interstateengineers.com
Website: www.interstateengineers.com

File No. **2022-0001**
Date: **03/02/2022**
Drawn by: **JD**
Checked by: **JD**

SURVEY FOR:
OTTER TAIL COUNTY SOILD
WASTE DEPARTMENT

Exhibit B

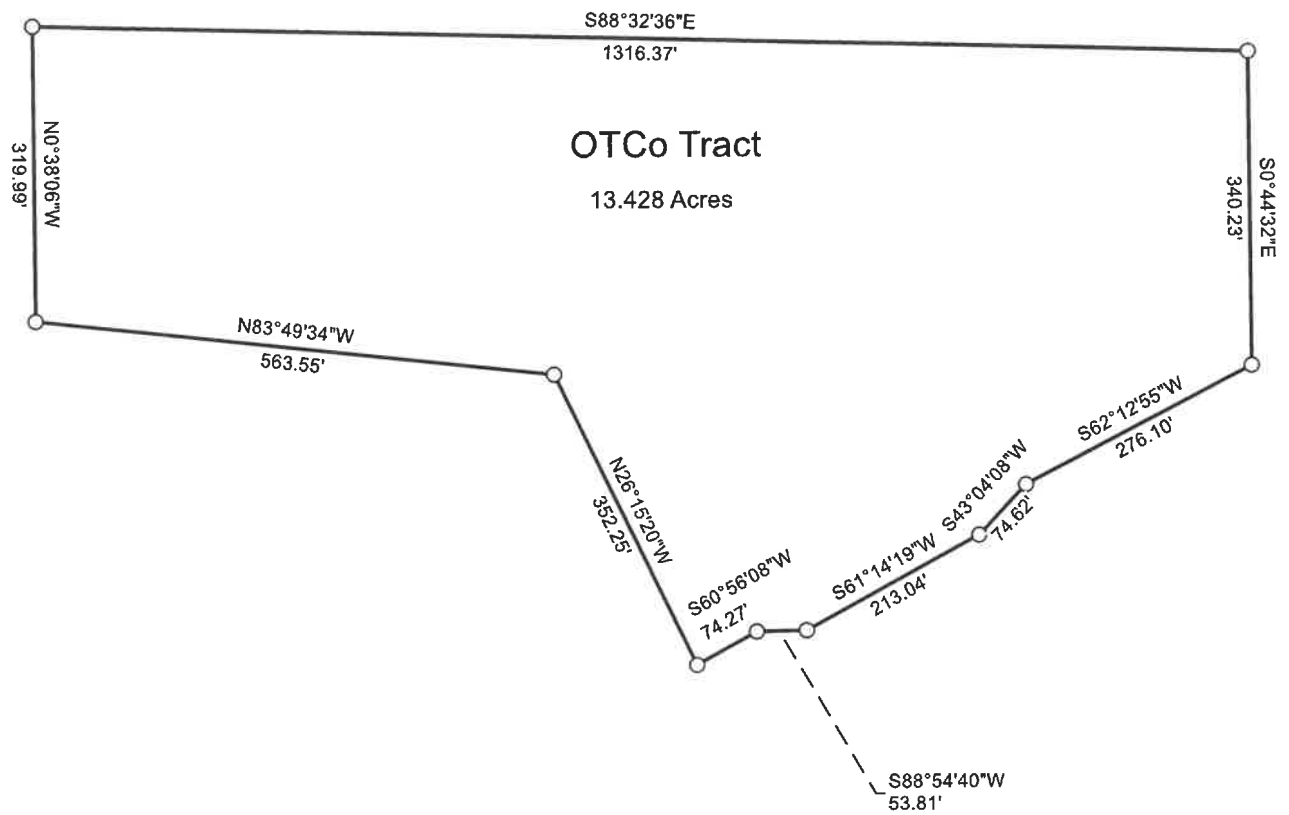
PROPOSED TRACT DESCRIPTION

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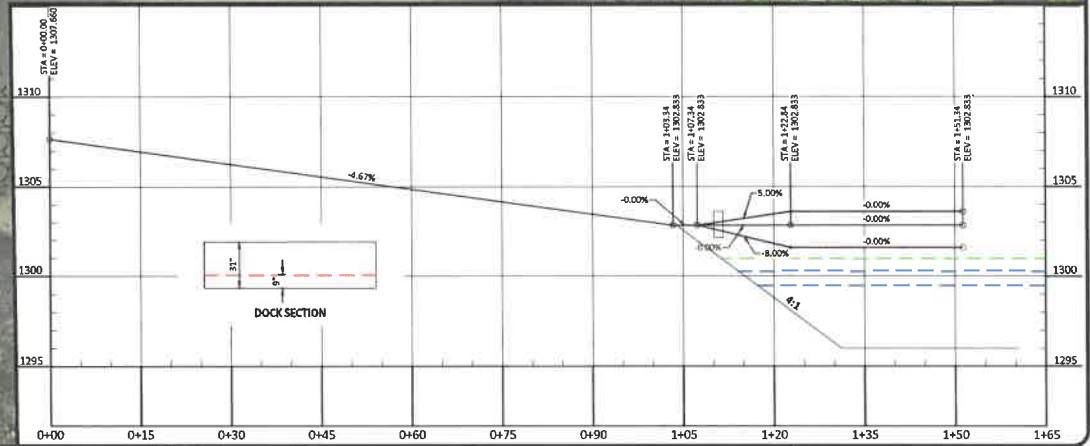
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and containing 13.43 acres, more or less, subject to easements, reservations, restrictions, and rights of way of record, if any.

Exhibit B



QUANTITIES:
 REMOVE 6" CONCRETE WALK - 116 SQ. FT.
 6" CONCRETE WALK - 537 SQ. FT.
 AGGREGATE (CV) CLASS 5 - 25 TONS
 GRADING AND EXCAVATION - INCIDENTAL TO OTHER ITEMS



H:\B\6600\001\51672_0002 Pelican Rapids Restoration\CAD\Eng\Dock Walk-Alt2.dwg Dock Option 1 9/16/2023 3:03 PM (jswanson)

No.	Revision	Date	By

HOUSTON
 engineering, inc.

Drawn by
 DJK
 Checked by
 WJK
 Date
 8-22-23
 Scale
 AS SHOWN

PELICAN RAPIDS DAM REMOVAL AND RIVER RESTORATION
 PELICAN RAPIDS
 MINNESOTA

REVISED DOCK PATH
 OPTION 1
 PROJECT NO. 8675-0002

SHEET
 46A

REMOVE 6" CONCRETE WALK - 116 SQ. FT.
6" CONCRETE WALK - 537 SQ. FT.
AGGREGATE (CV) CLASS 5 - 25 TONS
GRADING AND EXCAVATION - INCIDENTAL TO OTHER ITEMS



PELICAN RAPIDS DAM REMOVAL AND RIVER RESTORATION
PELICAN RAPIDS
MINNESOTA

REVISED DOCK PATH
OPTION 2
PROJECT NO. 8675-0002

SHEET
46A



1933 West Fir Ave, Fergus Falls, MN. 56537

August 30, 2023

City of Pelican Rapids
315 North Broadway
Pelican Rapids, MN 56572
Lance Roisum

Dear Mr. Roisum, Mayor Frazier and City Council,
The Humane Society of Otter Tail County is seeking an annual budgetary request of \$5,400 in support of the services we provide to the city of Pelican Rapids. This amount is based on a \$108 per animal direct cost of services. We intake an average of 50 animals per year in Pelican Rapids.

Your \$5,400 includes services such as:

- Assistance with law enforcement, social services, Otter Tail County Emergency Management-dangerous animal calls, animal hoarding cases or neglect, disaster assistance
- Spay/Neuter assistance
- Pet supply pantry
- Education
- Live trapping animals
- Reuniting pet owners with lost pets
- Rehoming for lost or surrendered animals

Thank you for your consideration of our request. Please let us know if you have any questions or if you would like a tour of your Otter Tail County shelter.

Sincerely,

Kristi Lausch, HSTOC Board of Directors
218-731-3093