

MINUTES
PELICAN RAPIDS CITY COUNCIL
PUBLIC LIBRARY
JANUARY 8, 1996
7 P.M.

The City Council of the City of Pelican Rapids met in regular session on 1-8-96, at 7 p.m., in the Pelican Rapids Public Library meeting room.

Present: Mayor James O. McDonald, Councilmembers Wayne Runningen, Paulette Nettetstad, Phil Stotesbery, and LeRoy Martens. Absent: None.

Also present: Administrative Assistant Richard A. Jenson, Deputy Clerk-Treasurer Glenys Ehlert, Supt. of Public Works Brent Frazier, and Steve Stanley of St. Croix Valley Homes.

Meeting called to order by Mayor James O. McDonald.

Motion by Stotesbery, seconded by Runningen to approve the following minutes: 11-30 Budget, 11-30, 12-11, 12-21, 12-26, and 12-28-95 as presented. Motion passed unanimously.

Council reviewed the 1-8-96 Accounts Payable Listing plus the following additional items: James O. McDonald-\$166.50, Gladys Martinez-\$10, Scott Dirks-\$3,032.96, Richard Ilse- \$384, Labor Relations Associates, Inc-\$2,160, and Pitney Bowes-\$207.58. Runningen moved for final approval, and Nettetstad seconded. Motion passed unanimously.

Councilmember Martens said he recommends that the city council direct department heads to use system of purchase orders for all purchases over \$10, authorized by department heads, Administrative Assistant or Deputy Clerk-Treasurer effective 1-9-96.

Martens moved for final approval, and Stotesbery seconded. Motion passed unanimously.

Motion by Nettetstad, seconded by Martens to appoint Wayne Runningen as Acting Mayor. Motion passed unanimously.

Motion by Martens, seconded by Nettetstad to appoint Richard A. Jenson as Clerk-Treasurer and Administrative Assistant and Glenys Ehlert as Deputy Clerk-Treasurer and Finance Officer. Motion passed unanimously.

Motion by Runningen, seconded by Martens to set times and dates of meetings to second Monday at 7 p.m., Pelican Rapids Public Library and last Thursday at 12 noon, Pelican Rapids Public Library. Motion passed unanimously.

Motion by Martens, seconded by Runningen to designate Pelican Rapids Press as the official newspaper. Motion passed unanimously.

Motion by Stotesbery, seconded by Nettetstad to appoint Scott Dirks as general counsel and Charles Krekelberg as prosecuting attorney. Motion passed unanimously.

Motion by Runningen, seconded by Martens to designate Northern National Bank as official depository and to designate Lakes Country State Bank as an official depository for savings. Motion passed unanimously.

Motion by Nettetstad, seconded by Martens to approve expenses for two delegates to attend fire school, approve expenses for regular fire meetings , and approve expenses for annual fire department convention. Motion passed unanimously.

Administrative Assistant Richard A. Jenson reviewed the St. Croix Valley Homes Tax Increment Financing. At 7:30 p.m., pursuant to due call and published notice thereof, a public hearing was held relating to the proposed modification of Municipal Development District No. 2.

Motion by Runningen, seconded by Nettetstad approving the following resolution entitled:

RESOLUTION 96-1-8-1--RESOLUTION MODIFYING MUNICIPAL DEVELOPMENT DISTRICT NO.2 AND ESTABLISHING TAX INCREMENT FINANCING HOUSING DISTRICT NO. 4 AND APPROVING THE MODIFIED MUNICIPAL DEVELOPMENT DISTRICT PLAN AND TAX INCREMENT FINANCING PLAN RELATING THERETO. (A complete text is part of permanent public record in the city clerk's office.)

Voting yes: Mayor McDonald, Councilmembers Nettetstad, Runningen, Stotesbery, and Martens. Voting no: None. Motion passed unanimously and resolution declared duly adopted.

Motion by Martens, seconded by Stotesbery to approve expenses for water, wastewater schools, building officials', clerks', liquor stores', police chiefs', and mayors' conferences. Motion passed unanimously.

Motion by Runningen, seconded by Nettetstad to approve payment of bonds for the Clerk and Deputy Clerk. Motion passed unanimously.

Motion by Nettetstad, seconded by Martens to approve payment of liquor store bond. Motion passed unanimously.

Motion by Nettetstad, seconded by Stotesbery to appoint LeRoy Martens to the Planning Commission. Motion passed unanimously.

Council discussed 24 hour police coverage and directed Police Chief Ballard to schedule same.

Council reviewed the November Liquor Store Report.

Supt. of Public Works Brent E. Frazier reviewed his departments' activities.

Deputy Clerk-Treasurer Glenys Ehlert presented the financial reports-Clerk's recap sheet and 12-31-95 Schedule of Investments.

Matt Johnson is the new skating rink attendant at \$4.25 per hour. Welcome Matt!

Jenson reported that Street Superintendent Vernon Benson will be starting work 1-29-96. Welcome Vernon.

Council discussed skating rink operations.

Pursuant to due call and published notice thereof, at 8 p.m. the City Council held a public hearing to discuss the progress and ramification of the expansion of the Pelican Rapids Wastewater Treatment Facility (WWTF). No members of the public were present except Gary Peterson of Pelican Rapids Press. Jenson reviewed progress of the project, grant process and completion dates.

Jenson also reviewed final expenses of WWTF Expansion No. 1.

No members of the public were present to discuss Hidden Acres Trailer Court Annexation.

Motion by Martens, seconded by Stotesbery to introduce Ordinance No. 96-2 (annexing proposed site of future water tower) entitled: **AN ORDINANCE EXTENDING THE CORPORATE LIMITS OF THE CITY OF PELICAN RAPIDS TO INCLUDE CERTAIN LAND OWNED BY THE CITY OF PELICAN RAPIDS AND ABUTTING THE CITY LIMITS OF PELICAN RAPIDS.** (A complete text of which was published separately and is on file in the city clerk's office.) Voting yes: Mayor McDonald, Councilmembers Stotesbery, Nettetstad, Runningen, and Martens. Voting no: None. Motion carried and ordinance declared duly adopted.

Jenson said Lake Country State Bank's request for a parking variance has been withdrawn.

Building permits are presently good for one year according to City ordinance, so the planning commission's recommendation for six months was not acted upon.

Jenson said sewer rates for West Central Turkey's, Inc. (WCT), went from \$1.20 to \$1.60 in July of 1995 and cost is to increase to \$2 as of 2-1-96.

Motion by Martens, seconded by Runningen to increase industrial sewer rates from \$1.60 to \$2 effective 2-1-96. Motion passed unanimously.

Council discussed building availability for Tae Kwon Do.

Meeting adjourned at 8:25 p.m.

Glenys Ehlert CMC

Deputy Clerk-Treasurer