

CITY OF PELICAN RAPIDS COUNCIL

AUGUST 11, 1997 -- MINUTES

The City Council of Pelican Rapids met in regular session on Monday, 8/11/97 at 6:55 p.m. in the Pelican Rapids Public Library Meeting Room.

PRESENT: Mayor Wayne Runningen, Council Members Paulette Nettestad, George Hanson, Denise Magnusson and Dave Gottenborg. ABSENT: None

ALSO PRESENT: Administrative Assistant Richard A. Jenson, Deputy Clerk-Treasurer Glenys Ehlert, Utilities Superintendent Brent Frazier, Streets Superintendent Vern Benson, and Gary Peterson of Pelican Rapids Press.

Meeting called to order by Mayor Wayne Runningen.

Agenda Additions - Information on Assessment Fees, ATV Ordinance and Right of Way Ordinance.

Motion by Gottenborg and second by Nettestad to approve minutes of 7-14 and 7-30-97 as presented. Motion passed unanimously.

Motion by Gottenborg and second by Nettestad to approve payment of the 8-11-97 Accounts Payable List with the addition of Pitney Bowes postage machine lease - \$233.14 and Pullen Electric, service at WWTF - \$1051.62. Motion passed unanimously.

No police department report was submitted.

Motion by Hanson and second by Magnusson to table the question of reload ammo for police department to next meeting. Motion passed unanimously.

Street Superintendent Vern Benson reviewed his departments' activities. He received the following quotes for axle weight limit signs: \$7.25 per sign - M & R Sign, \$12.08 per sign - EF Anderson.

Motion by Hanson and second by Gottenborg to approve purchase of signs from M & R Sign at an approximate cost of \$200. Motion passed unanimously.

The Street Department hauled 30 loads of gravel to Ridgecrest Drive and 17 of 50 loads to Maplewood Drive.

Motion by Hanson and second by Nettestad to authorize Street Department to advertise for and hire an employee for a temporary position, not to exceed 67 days. Motion passed unanimously.

Motion by Nettestad and second by Magnusson to authorize Mark Keepers of Cottage Care to paint the park bathhouse at an approximate cost of \$1200. Motion passed unanimously.

Utility Superintendent Brent Frazier reported on various issues at wastewater and water plants including Wastewater Treatment Facility. Punchlist meeting was held on July 30, 1997. He also explained problems at water plant with pumps. Present pumps are unable to keep up with increased consumption partly due to decreased pumping capability due to higher tower.

Administrative Assistant Richard A. Jenson and Frazier recommend purchase of larger pumps. City Engineer Gary Nansen said the 1,000 gallon per minute pump would fit in well with present pumps. Jenson and Frazier recommend purchase of one high service pump at this time and a second one as soon as funds are available.

Motion by Hanson and second by Nettestad to postpone demolition of old water tower to 1998 and to purchase one 1,000 gallon per minutes pump and electrical panel work at Water Plant at a cost not to exceed \$25,000. Motion passed unanimously.

Motion by Hanson and second by Magnusson to accept the EDA recommendations on the Industrial Park Spec Building and approve change orders No. 1 and 2 and approve the following

payments: KBW Associates, Inc. for \$37,059.00 and Dan Elton for \$528.44. Motion passed unanimously.

City Attorney Scott Dirks has reviewed the League of Minnesota Cities and City of Detroit Lakes Mobile Home Ordinances. Council agreed Mayor Runnigen and Administrative Assistant Richard A. Jenson would work with the City Attorney to develop a Mobile Home Ordinance.

Administrative Assistant Richard A. Jenson discussed process to provide municipal garbage service which would require accepting bids from private haulers. Council Members Hanson and Nettetstad discussed providing better services. City staff will continue researching issue.

Information on Assessment Fees will be considered at the next City Council meeting.

Administrative Assistant Richard A. Jenson reviewed proposed All Terrain Vehicle Ordinance.

Motion by Hanson and second by Magnusson to adopt Ordinance No. 97.6, entitled "SNOWMOBILES AND ALL-TERRAIN VEHICLES (ATV's)." (A complete text of this ordinance has been published and is part of permanent public record in the City Clerk's office.)

Voting yes: Mayor Runnigen, Council Members Nettetstad, Magnusson, Gottenborg and Hanson. Voting no: none. Motion passed unanimously and ordinance declared duly adopted.

Council requested copies of City Attorney's recommendations and copies of information on possible Right of Way Ordinance.

Deputy Clerk-Treasurer Glenys Ehlert reviewed the following financial reports: 7-31-97 Clerk's Recap, 7-31-97 Investments, 7-31-97 General Fund Revenue and Expense Report and the June 1997 Liquor Store Report.

Administrative Assistant Richard A. Jenson said the following items are not in the budget for 1998: \$1500 for increased dues for Coalition of Greater Minnesota Cities, increased signage costs of approximately \$1,000, funding for purchase of old Lake Region Electric Cooperative building for city facilities, street funding, spec building repayment, comprehensive plan and assessments for tax forfeited properties.

Regarding the airport, City Attorney Scott Dirks will notify Minnesota Department of Agriculture about incident that occurred in early summer at airport.

Meeting adjourned at 8:45 p.m.

Glenys Ehlert, CMC

Deputy Clerk Treasurer