



September 22, 2021

PLANNING COMMISSION AGENDA

Monday, September 27, 2021 5:00 p.m. Council Chambers, 315 N. Broadway

- 1) Call to Order
- 2) Agenda Additions or Deletions
- 3) Approval of Minutes – 8/30/2021 PC Minutes, 9/9/2021 PC Work Session Minutes, 9/20/2021 PC Work Session Minutes
- 4) Review Recommendation for Council
- 5) Conditional Use or Special Use Permit Application-Kathleen Hoover

* This is primarily a Planning Commission meeting, but a quorum of the City Council and Comp Plan Steering Committee may be present.*

PLANNING COMMISSION MEETING MINUTES 09/27/2021

The Planning Commission of Pelican Rapids met at 5:00 pm on Monday, September 27, 2021, in Council Chambers, City Hall. Commissioners Kevin Ballard, John Ohman, John McMillen, and Kim Haugrud were present. John Waller III and Rudy Martinez were absent. Administrator Don Solga, Secretary Danielle Harthun and Jill Amundson from West Central Initiative (WCI) were also present.

Vice Chairman John Ohman called the meeting to order at 5:00 pm.

Motion by Ballard, seconded by Haugrud to approve the agenda as presented. Motion passed unanimously.

Motion by Haugrud, seconded by Ballard to approve the minutes as written. Motion passed unanimously.

Commissioners Rudy Martinez and John Waller III arrived at 5:05 pm.

Jill Amundson from WCI asked the Planning Commissioners to review the West Central Initiative Housing/Land Use Plan before presenting to Council. They discussed the document and made changes.

Ohman feels that an urban planner should figure out the planning of the NW land including streets and utilities.

Motion by Ohman, seconded by McMillen to recommended the city approve the plan and find someone to get the ball rolling with Phase 1. Ohman clarified his motion to read; take the plan to the city, recommend the city start with Phase 1, and pursue a developer to continue what Herzog (Unique Opportunities) previously started. McMillen withdrew his second. Motion died.

Motion by Martinez, seconded by Waller to present the plan to Council with the recommended changes at the October 12 meeting. Motion passed unanimously.

Administrator Solga Don explained the Conditional/Special Use permit application the City received from Kathleen Hoover at 57 N Broadway. The application is not complete. Administrator Solga will request the additional items needed before the public hearing is scheduled. The Planning Commissioners would also like a floor plan. Motion by Waller, seconded by Ballard to request the property owner complete the application with a floor plan. Motion passed.

Motion by Haugrud, seconded by Ballard to adjourn the Planning Commission meeting at 6:47 pm. Motion passed unanimously.



Danielle Harthun, MCMC
Secretary to the Planning Commission