

CITY COUNCIL AGENDA

June 3, 2021

Tuesday, June 8, 2021

4:30 p.m.

Council Chambers, 315 N Broadway

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Agenda Additions or Deletions (City Council or City Staff Only)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Minutes – Council Meeting 05/25/21, LBA Minutes 5/25/21
 - b) Approval of Accounts Payable Listing
 - c) Staff Reports
 1. Police Chief Report (In Packet)
 2. Financial Report (In Packet)
5. Personnel - Brian
6. Resolution 2021-07 Calling For Public Hearing On A Proposal That The Otter Tail County Housing And Redevelopment Authority Function Within The Boundaries Of The City Of Pelican Rapids (In Packet)
7. Resolution 2021-08 Authorizing Submittal Of A Request For 2022 State Capital Bonding Appropriations For Pedestrian Bridge Over The Pelican River In Pelican Rapids, Minnesota (In Packet)
8. Library Report (In Packet)
9. Establish 2022 Budget Committee
10. Mayor Report
11. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 06/08/2021

The City Council of Pelican Rapids met in regular session at 4:30 pm, on Tuesday, June 8, 2021 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 4:30 pm.

Clerk-Treasurer Danielle Harthun took roll call.

Mayor Brent E. Frazier and two members of the Council were present at roll call:

Council Member Steve Strand - absent

Council Member Curt Markgraf

Council Member Kevin Ballard

Council Member Steve Foster- absent

Other city staff present: Superintendent Brian Olson, Police Chief Jeff Stadum, Accounting Clerk Onnalee Miller-Krump and Clerk-Treasurer Danielle Harthun.

General Attendance: Tanya Westra, Barbara Dacy, Dena Johnson, Wayne Johnson and Lou Heglund from the Pelican Press were present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

Council Member Steve Foster and Steve Strand arrived at 4:31 pm.

All present stood and said the Pledge of Allegiance.

Motion by Strand, seconded by Foster to approve the agenda. Motion passed unanimously.

Motion by Strand, seconded by Foster to add Pelican Fest Parade to the agenda. Motion passed unanimously.

Motion by Strand, seconded by Foster to approve the consent agenda.

- a) Approval of Minutes – Council Meeting 05/25/21, LBAE Minutes 5/25/21
- b) Approval of Accounts Payable Listing
- c) Staff Reports

3. Police Chief Report

4. Financial Report

Motion passed unanimously.

Dena Johnson on behalf of the Chamber of Commerce asked for approval to have the Pelican Fest Parade on June 26. Motion by Foster, seconded by Strand to approve the parade on June 26. Motion passed unanimously.

Superintendent Brian Olson would like to hire Ryan Huseby as Operations and Maintenance Seasonal Worker at the starting wage of \$17.17 an hour. He would also like to hire Alea Al-Juhari as an experienced lifeguard at \$11.58 an hour. Julian Diaz, Jayden Ripley, Sophia Paulson and Ryley Paulson will be hired as first time lifeguards at \$11.08 an hour. Motion by Foster, seconded by Strand to approve the new hires. Motion passed unanimously.

Superintendent Olson reported the Pool would open June 21 if the City can get the certification for the lifeguards in time. It will be limited hours as there are still not enough lifeguards. He also

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reported that MnDOT would begin the demonstration downtown so the public can visualize the changes with the 2024 project. The pedestrian bridge railing will be repaired as soon as the parts arrive in Veteran's Memorial River Park.

Barbara Dacy spoke to Council about a project that Otter Tail County HRA are working on with the City of Pelican Rapids. HRA was looking into the rehab of the tax-forfeited property at 117 NW 1st Avenue. After the building was inspected, it was determined that it cannot be rehabbed, but must be torn down. State Statute requires a Public Hearing for the HRA to assist with the rehab of the property at 117 NW 1st Avenue.

Motion by Strand, seconded by Markgraf to introduce Resolution 2017-07 entitled: **RESOLUTION 2021-07 CALLING FOR PUBLIC HEARING ON A PROPOSAL THAT THE OTTER TAIL COUNTY HOUSING AND REDEVELOPMENT AUTHORITY FUNCTION WITHIN THE BOUNDARIES OF THE CITY OF PELICAN RAPIDS.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion carried and resolution declared duly adopted.

Commissioner Johnson spoke to Council in favor of the project at 117 NW 1st Avenue.

Motion by Strand, seconded by Foster to introduce Resolution 2017-08 entitled: **RESOLUTION 2021-08 AUTHORIZING SUBMITTAL OF A REQUEST FOR 2022 STATE CAPITAL BONDING APPROPRIATIONS FOR PEDESTRIAN BRIDGE OVER THE PELICAN RIVER IN PELICAN RAPIDS, MINNESOTA** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion carried and resolution declared duly adopted.

Council Member Markgraf provided Council with a Library Report. The roofing company showed up and reviewed the project. The book truck is open. Motion by Strand, seconded by Foster to approve the Library report. Motion passed unanimously.

Two Council Members are needed to be on the budget committee. Motion by Strand, seconded by Ballard to nominate Mayor Frazier and Council Member Foster to the 2022 Budget Committee. Motion passed unanimously.

Mayor Frazier reported that since the last city council meeting he has; submitted weekly mayor's columns to the Pelican Press for publication, continued to visit with area businesses, attended the ribbon cutting ceremony for the new playground equipment in E. L. Peterson Park on May 28, on behalf of the City of Pelican Rapids he presented the Welcome Speech at the Pelican Rapids Memorial Day Service which was held at the Pelican Rapids High School Fine Arts Auditorium on May 31, signed the legal paperwork at Bell Bank to transfer the assets of the Pelican Rapids Senior Citizen Organization to the City of Pelican Rapids on June 1 and met with City Clerk Danielle Harthun to review the agenda for this afternoon's Pelican Rapids City Council Meeting.

Motion by Strand, seconded by Markgraf to adjourn the City Council meeting a 5:05 pm. Motion passed unanimously.



Danielle Harthun
Clerk-Treasurer